COUNCIL MEETING AGENDA

Casper City Council
City Hall, Council Chambers
Tuesday, May 3, 2022, 6:00 p.m.

COUNCIL POLICY
PUBLIC STATEMENTS

I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications from Persons Present.

II. When Speaking to the City Council Please:
- Clearly State Your Name and Address.
- Direct all questions/comments to the Mayor and only the Mayor.
- No personal attacks on staff or Council.
- Speak to the City Council with Civility and Decorum.

III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.

IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.

V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

Please silence cell phones during the City Council meeting.

Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: CouncilComments@casperwy.gov.

AGENDA

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF MINUTES OF THE APRIL 19, 2022 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON APRIL 27, 2022

4. CONSIDERATION OF MINUTES OF THE APRIL 19, 2022 EXECUTIVE SESSION – LITIGATION, PERSONNEL, & LAND ACQUISITION

5. CONSIDERATION OF BILLS AND CLAIMS

6. BRIGHT SPOTS IN OUR COMMUNITY

   A. National Tennis Month – Casper Community Tennis Association

7. COMMUNICATIONS

   A. From Persons Present

8. ESTABLISH DATE OF PUBLIC HEARING

   A. Consent

      1. Establish May 17, 2022, as the Public Hearing Date for Consideration of:

         a. First reading of an Ordinance Amending Chapter 5.24 – **Hotels & Roominghouses**, of the Casper Municipal Code, which Addresses the Licensing and Regulation of Commercial Hotels, Motels, and Lodging Facilities within the City of Casper.

         b. Changes to **Mobile Vendor Parking Permit** Ordinance, Chapter 10.

         c. An Ordinance Approving a **Vacation, Replat and Subdivision Agreement** for the **Kensington Heights Addition No. 5 Subdivision**

         d. An Ordinance Approving a **Vacation, Replat, Subdivision Agreement and Zone Change** for the **Harmony Hills Addition No. 4.**

9. PUBLIC HEARING

   A. Minute Action

      1. Transfer of **Retail Liquor License No. 30** from Gold Crown, LLC d/b/a Paradise Valley Liquors, located at 401 Valley Drive to **Half Barrel, Inc., d/b/a Paradise Valley Liquors** located at 401 Valley Drive.

      2. New **Microbrewery License No. 10** for **Bull Horn Brewing, LLC** d/b/a Bull Horn Brewing located at 2027 East Yellowstone Hwy Unit B.

10. THIRD READING ORDINANCE

   A. Approving an Ordinance for the **Vacation and Replat** Creating **Trails West Estates No. 6 Subdivision.**

      1. Communications from Persons Present

11. RESOLUTIONS

A. Consent

1. Authorizing a **Release of Demolition Lien** Recorded Against **1427 S Oakcrest Ave,** Casper, Wyoming.

2. Authorizing an Amendment to the **Transit Software Management Agreement** with **Spare Labs, Inc**.

3. Approving and Adopting the **2021 Casper Tourism Master Plan.**

4. Authorizing a Contract for Professional Services with **JB Engineers** for the **2022 Construction Testing and Material Sampling Services Project.**

5. Authorizing an Agreement with **Treto Construction LLC** for the **Industrial Avenue Drainage and Surfacing Improvements Elm to David Project.**

6. Authorizing an Agreement Between the City of Casper and the **Natrona County Conservation District.**

7. Authorizing Change Order No. 1 with **LAME, LLC** for the **Solid Waste Facility Fiber Optics Extension.**

8. Authorizing an Agreement with **Accent Packaging, Inc.** for the **2022 Solid Waste Baler Bag Procurement.**

9. Authorizing a Contract with **Ketel Thorstenson** for **Audit Services.**

10. Authorizing an Amendment to the Memorandum of Understanding Regarding **Management** of **Investment Funds Between the Amoco Reuse Agreement Joint Powers Board, Natrona County, and the City of Casper** for Investment Management Services**.**

11. Authorizing a Professional Services Contract **for Hazardous Waste Disposal Services** with **Veolia ES Technical Solutions LLC**.

12. Approving and Adopting the City of Casper **Complete Streets Plan.**

13. Approving and Adopting the **East Yellowstone Intersection Improvement Study**

12. MINUTE ACTION

A. Non-Consent

1. Authorizing the Submission of Six (6) **Wyoming Association of Municipalities Resolutions** as Casper's Submission for the Wyoming Association of Municipalities' Legislative Priority Consideration for 2023.

B. Consent

1. Rejecting All Bids Received for the **City Hall Asbestos Abatement.**

13. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

14. ADJOURNMENT

Upcoming Council Meetings

Regular Council Meetings
6:00 p.m. Tuesday, May 17, 2022 – Council Chambers
6:00 p.m. Tuesday, June 7, 2022 – Council Chambers

Work Sessions
4:30 p.m. Tuesday, May 10, 2022 – Council Meeting Room
4:30 p.m. Tuesday, May 24, 2022 – Council Meeting Room

ZONING CLASSIFICATIONS			
FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
April 19, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:06 p.m., Tuesday, April 19, 2022. Present: Councilmembers Engebretsen, Gamroth, Johnson, Pollock, Sutherland, Vice Mayor Freel and Mayor Pacheco. Absent: Councilmembers Cathey and Knell.

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen, to, by minute action, excuse the absence of Councilmembers Knell and Cathey. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco welcomed a member of the Casper Youth Council to lead the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Engebretsen, seconded by Vice Mayor Freel, to, by minute action, approve the minutes of the April 5, 2022, regular Council meeting, as published in the Casper-Star Tribune on April 17, 2022. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Gamroth, seconded by Councilmember Pollock, to, by minute action, approve the minutes of the April 5, 2022 executive session. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Gamroth, seconded by Vice Mayor Freel, to, by minute action, approve payment of the April 19, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 04/19/22

6HGroup	Goods	187.40
71Const	Goods	289.50
ACTreeSrvc	Goods	1,200.00
AceHrdwr	Goods	140.23
Airgas	Goods	1,062.59
AlphaFcltsSltn	Services	53,054.06
Alsco	Services	1,863.68
AMBI	Services	1,305.80
AmrTech	Services	1,061.98
AquaSmrt	Goods	130,297.75
AT&T	Services	611.48
Atlas	Goods	3,865.44
B&BRbrStmp	Goods	36.90
BlkHillsEnrgy	Utilities	8,215.67

BlkmnPrpn	Goods	927.97
BrntagPac	Goods	41,038.50
BrghtMndsChldcare	Reimb	40.00
Calea	Services	5,500.00
CptlBusnsSystm	Services	121.80
CrltnHallCnsltng	Services	3,330.04
CrlnaSftwr	Goods	700.00
CarusCorp	Goods	16,686.00
Caselle	Services	150.00
CsprAreaCnvntn	Services	81.00
CsprHsngAthrty	Services	40,103.60
CsprStrTrb	Services	6,177.25
CsprTire	Services	1,218.00
CsprVtrnry	Services	164.43
CWRWS	Goods	358,788.37
CntrlWyoHospice&Trnstns	Services	19,166.62
CntryLnk	Utilities	7,979.43
ChpmnVldz&Lnsng	Services	2,000.00
ChrstiAsbe	Services	1,400.00
CtyCspr	Services	159,414.15
CivilEngnrng	Services	5,225.00
CMITeco	Services	37,110.42
CoastlChmcl	Goods	108.04
ClctnCntr	Services	1,336.47
CommTech	Services	57,780.35
Cmtrnx	Goods	695.46
CntnrCmpnts	Goods	2,226.96
CPU	Goods	308.00
CrumElctrcSply	Goods	157.37
DKpnr	Services	2,282.26
DvdsnFxdInc	Investments	3,088.07
Dell	Goods	93.72
DnnsSply	Goods	227.23
DsrtMtn	Goods	23,787.61

E&FTowng	Services	140.00
EdgEngnrng	Services	660.80
EmrgncyMdcl	Services	600.00
EnrgyLabs	Services	608.00
EngnrngDsgn	Services	562.50
ExprsPrntng	Services	396.00
FHiday	Reimb	150.00
FrgsnEnt	Goods	16,626.13
FIB	Goods	1,046.00
GSchenfisch	Services	60.00
GCBldgSply	Services	275.00
Galls	Goods	1,460.33
GilletteSteel	Goods	3,481.00
GvrnmntJobs.Com	Services	750.00
Grngr	Goods	943.21
GrtrWyoBB/BS	Services	6,535.03
GrnrMotr	Goods	60,673.00
GSGArchtctr	Services	15,731.50
GnrsMtrs	Goods	945.00
HDREngnrng	Services	12,597.19
Hollnd&Hart	Services	2,496.00
Homax	Goods	10,142.85
IndstrlScrn	Services	1,296.00
IntrfaithOfNC	Funding	8,541.68
JGall	Reimb	393.96
JMarkiewicz	Services	2,250.00
JungBrosEngnrs	Services	17,000.00
KnfRvr	Services	6,454.10
KncklDrgrTctics	Services	2,452.50
KubwtrRes	Goods	7,158.54
LHubbard	Services	1,100.00
Lisa'sSpcNSpn	Services	395.00
LoneStrBlwr	Services	29,938.00
MSanchez	Reimb	150.00

MLAuto	Services	613.00
MotorlaSltns	Services	28,373.01
MtnWstTech	Services	1,000.00
Napa	Goods	123,677.77
Nlson/NygrdConsult	Services	29,082.68
Norco	Goods	2,140.60
NWstContr	Goods	43.90
OneCall	Services	799.50
OvrHeadDr	Services	1,627.54
PaceAnlytclSrvcs	Services	122.00
PCNStrtgs	Goods	373.62
PlatteRvrTrlsTrst	Services	1,347.00
PstlPros	Services	6,472.52
PwrDMS	Services	6,428.00
PrcsnRflWrkShop	Services	1,350.00
PrfsnlClng	Services	1,395.00
QlfctnTrgts	Goods	632.65
RgncyMidwstVntrs	Services	22,621.31
Ricoh	Services	722.00
RisslrPlmbng&Heat	Services	151.50
RckyMtnPwr	Utilities	118,918.80
RootrSwr	Services	5,139.12
SHilton	Reimb	150.00
SaltusTech	Services	1,106.00
Shrts&More	Goods	600.00
Simplot	Goods	2,800.00
SkylneRnchs	Services	362.56
SmthPsych	Services	1,200.00
SftDr	Services	14.70
SpareLabs	Services	750.00
StOfWyoNtry	Goods	120.00
StOfWyo	Services	9,151.68
StrlngInfosystms	Services	1,862.24
SummitFire	Services	706.25

ThomsnReutrs	Goods	991.99
TheWash	Services	106.85
ToGolf	Goods	728.00
TopOffc	Goods	618.88
TownOfGlenrock	Services	3,620.00
TWEntrprs	Services	326.85
Unifrms2Gear	Goods	3,917.80
UVDctrLmps	Goods	6,515.00
VrznWrls	Services	2,339.84
VRC	Services	246.96
WAhrndt	Reimb	150.00
WardwlWtr	Goods	31.54
WtrTech	Goods	723.14
WyneColemnConst	Services	8,955.65
WearPrts	Goods	102.04
WstrnCoop	Services	5,228.80
WstlndPrk	Services	2,494.34
WLCEngnrng	Services	73.25
WyoCnfrncOfMuniCourts	Services	230.00
Wyo1stAid	Goods	104.37
WyoLowVltge	Goods	175.00
WyoMchnry	Services	9,533.71
Xerox	Goods	220.47
YouthCrisisCntr	Funding	17,452.50
Total		1,653,357.85

5.A CONFLICT CLAIM(S)

Moved by Vice Mayor Freel, seconded by Councilmember Sutherland, to, by minute action, approve payment of the April 19, 2022, conflict claim, as audited by City Manager Napier. Councilmember Engebretsen abstained. Motion passed.

Conflict Claim 04/19/22

04/07/22	Lisa Engebresten	Travel Reimbursement	$244.66

6. BRIGHT SPOT

Mayor Pacheco welcomed Anna Kinder, Executive Director of the Casper-Natrona County Health Department, to speak about National Public Health Week. Ms. Kinder thanked Council and the

community for their support. Mayor Pacheco read a proclamation declaring the week of April 18th, 2022 as Casper-Natrona County Health Department Week and thanked the Health Department for their service to the community.

7. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council regarding the cost for extra police services for Wyoming Central ABATE and motorcycle awareness were: Kody Hill of Glenrock, WY; Mike Harrison, 742 N. Jefferson St.; Russ Reddick, 2703 Kitty Hawk; Sherry Vigil, 44 South Coffman Ave; Sharon Kemp; Brenda Sanders, of Bar Nunn, WY; Connie Richards 2450 Allison Ave; and KJ Bigford, 242 N 8th St, Glenrock. Several Councilmembers shared their thoughts on the comments and encouraged the organization to apply for community promotions in the future. Council discussed providing in-kind funding to cover the police officers required for this event and gave their thumbs up to provide 100% in-kind funding for Police support at the awareness parade in May.

Other individuals addressing Council included: Mike Pyatt, 3841 East 15th St, regarding an abortion clinic. City Attorney Henley addressed questions from Mr. Pyatt regarding the City's authority and regulations.

8. ESTABLISH PUBLIC HEARING

Moved by Councilmember Johnson, seconded by Councilmember Sutherland, to, by minute action establish May 3, 2022, as the public hearing date for new Microbrewery Liquor License No. 10, Bull Horn Brewing, LLC dba Bull Horn Brewing, located at 2027 East Yellowstone Unit B; and the transfer of Retail Liquor License No. 30 from Gold Crown, LLC dba Paradise Valley Liquors, located at 401 Valley Drive, to Half Barrel, Inc. dba Paradise Valley Liquors, located at 401 Valley Drive. Councilmember Pollock, having recused herself, abstained from voting. Motion passed.

9. PUBLIC HEARING – MINUTE ACTION

Councilmember Pollock recused herself from the discussion and left the room.

Mayor Pacheco opened the public hearing for the consideration of Microbrewery License No. 4 for Frontier Brewing Company.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated March 17, 2022; an affidavit of publication, as published in the Casper-Star Tribune, dated April 18, 2022; an affidavit of website publication, as published on the City of Casper website, dated April 13, 2022; and a liquor license application, filed March 4, 2022. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Microbrewery License No. 4, the public hearing was closed.

Moved by Councilmember Johnson, seconded by Councilmember Sutherland, to, by minute action, authorize the issuance of Microbrewery License No. 4. Councilmember Pollock, having recused herself, abstained from voting. Motion passed.

Councilmember Pollock rejoined the meeting.

10. ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 4-22

AN ORDINANCE RATIFYING ALL ACTIONS PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 158, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilmember Sutherland presented the foregoing ordinance for approval, on second reading. Seconded by Vice Mayor Freel.

Individuals addressing the Council were: Seth Coursen, 4270 Coates Rd, regarding the LAD allocation methods.

Councilmembers made statements on the subject and expressed their concerns with allocation methods of the LAD. City Manager Napier addressed questions presented by Council and agreed to add a work session topic to discuss LAD allocation methods. Motion passed.

10.B. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-46

A RESOLUTION AUTHORIZING A CONTRACT WITH AAA LANDSCAPING, LLC FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 22-47

A RESOLUTION AUTHORIZING A CONTRACT WITH B&B SALES AND SERVICE FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 22-48

A RESOLUTION AUTHORIZING A CONTRACT WITH BRIAN'S GO TO SERVICE FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 22-49

A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS PROPERTY, AND AUTHORIZING SALE OF SAME TO THE HIGHEST BIDDER.

RESOLUTION NO. 22-50

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE-CITY WATER SERVICE WITH JAMES A. SEE.

RESOLUTION NO. 22-51

A RESOLUTION AUTHORIZING AN IMPROVEMENTS CONTRACT WITH WYOMING SPIRITS, INC. AND CADOMA FOUNDATION FOR THE 2ND AND LINCOLN UTILITY IMPROVEMENTS.

RESOLUTION NO. 22-52

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WYOMING ROOFING, LLC, FOR THE FIRE STATION NO. 3 ROOF REPLACEMENT, PROJECT NO. 19-034.

RESOLUTION NO. 22-53

A RESOLUTION AUTHORIZING AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC, FOR THE NORTH PLATTE SANITARY SEWER REHABILITATION, PROJECT NO. 20-015.

RESOLUTION NO. 22-54

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL TRANSPORTATION ASSISTANCE.

RESOLUTION NO. 22-55

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A GRANT UNDER 49 U.S.C. CHAPTER 53; TITLE 23, U.S.C. SECTION 5311, AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL), PUBLIC LAW NO. 117-58, NOVEMBER 15, 2021, AND OTHER AUTHORIZING LEGISLATION TO BE ENACTED.

RESOLUTION NO. 22-56

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A NOMINATION FOR THE CASPER ARMY AIR FIELD AS AN AMERICAN WORLD WAR II HERITAGE SITE.

Councilmember Pollock presented the foregoing eleven (11) resolutions for adoption. Seconded by Councilmember Engebretsen.

City Manager Napier provided a brief report. Vice Mayor Freel abstained from voting on Resolution No. 22-46 and 22-48. Motion passed.

11. MINUTE ACTION– CONSENT

Moved by Councilmember Johnson, seconded by Councilmember Gamroth, to, by consent minute action, reject all bids received for the City Hall Project S.A.F.E. Building Remodel. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

Mayor Pacheco called for a special meeting for the consideration of the purchase of the Casper Business Center to be held on April 26, 2022 in the Council Chambers.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Pacheco noted the next meetings of the City Council will be a special meeting to be held at 4:30 p.m. on Tuesday, April 26, 2022, in the Council Chambers followed by a work session to be held in the Council Meeting Room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, May 3, 2022, in the Council Chambers.

At 7:37 p.m., it was moved by Vice Mayor Freel, seconded by Councilmember Engebretsen, to adjourn into executive session to discuss personnel, land acquisition, and litigation. Motion passed. Council moved into the Council meeting room.

At 8:21 p.m., it was moved by Councilmember Johnson, seconded by Councilmember Engebretsen, to adjourn the executive session. Motion passed. Council returned to the Council Chambers.

14. ADJOURNMENT

At 8:22 p.m., it was moved by Councilmember Johnson, seconded by Vice Mayor Freel, to adjourn the regular Council meeting. Motion passed.

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

City of Casper - Bills and Claims for May 03, 2022

0970 CED

0970 CED	Buildings & Structures Fund	Repair supplies for Fire Station 1 - CED	$305.27
0970 CED - Total For Buildings & Structures Fund			*$305.27*
0970 CED - ALL DEPARTMENTS			$305.27

3285 GET GO CAFE

3285 GET GO CAFE	Police Career Services	SERVICE STATIONS	$20.00
3285 GET GO CAFE - Total For Police Career Services			*$20.00*
3285 GET GO CAFE - ALL DEPARTMENTS			$20.00

6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog, cat & guinea pig food	$439.70
6H GROUP LLC	Metro Animal Shelter	Dog & cat food	$285.80
6H GROUP LLC	Metro Animal Shelter	Dog & cat food	$492.00
6H GROUP LLC	Metro Animal Shelter	Dog, cat & puppy food	$379.20
6H GROUP LLC - Total For Metro Animal Shelter			*$1,596.70*
6H GROUP LLC	Police Canine Operations	Dog food	$115.60
6H GROUP LLC	Police Canine Operations	Dog food	$93.70
6H GROUP LLC - Total For Police Canine Operations			*$209.30*
6H GROUP LLC - ALL DEPARTMENTS			$1,806.00

71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Cemetery	CONSTRUCTION MATERIALS GORILLA MULC	$231.00
71 CONSTRUCTION, INC	Cemetery	CONSTRUCTION MATERIALS CREDIT FOR TAX	($11.00)
71 CONSTRUCTION, INC - Total For Cemetery			*$220.00*
71 CONSTRUCTION, INC	Streets	1/2" Hot mix asphalt	$937.84
71 CONSTRUCTION, INC - Total For Streets			*$937.84*
71 CONSTRUCTION, INC - ALL DEPARTMENTS			$1,157.84

A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Balefill - Disposal & Landfill	Postage / mailing service	$3.98
A.M.B.I. & SHIPPING, - Total For Balefill - Disposal & Landfill			*$3.98*
A.M.B.I. & SHIPPING,	City Clerk	BUSINESS SERVICES NOT ELSEWHERE CLASSI	$13.64
A.M.B.I. & SHIPPING, - Total For City Clerk			*$13.64*
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			$17.62

AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	Mig wire & other welding supplies	$250.50
AIRGAS USA LLC	Balefill - Baler Processing	Welding gloves & welding supplies	$353.89
AIRGAS USA LLC	Balefill - Baler Processing	Oxygen & cutting torch supplies	$236.54
AIRGAS USA LLC	Balefill - Baler Processing	Oxygen	$48.91
AIRGAS USA LLC - Total For Balefill - Baler Processing			*$889.84*
AIRGAS USA LLC - ALL DEPARTMENTS			$889.84

ALBERTSONS #0062

ALBERTSONS #0062	Parks - Parks Maint.	Office supplies	$18.22
ALBERTSONS #0062 - Total For Parks - Parks Maint.			*$18.22*
ALBERTSONS #0062	Police Career Services	GROCERY STORES, SUPERMARKETS	$59.94
ALBERTSONS #0062 - Total For Police Career Services			*$59.94*
ALBERTSONS #0062	Streets	Office supplies	$18.21
ALBERTSONS #0062 - Total For Streets			*$18.21*
ALBERTSONS #0062	Weed & Pest Fund	Office Supplies	$44.30
ALBERTSONS #0062 - Total For Weed & Pest Fund			*$44.30*
ALBERTSONS #0062 - ALL DEPARTMENTS			$140.67

ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$63.38
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$55.98
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$55.98
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$63.38
ALSCO - Total For Balefill - Disposal & Landfill			*$238.72*
ALSCO	Refuse - Residential	Professional Laundry Services	$114.06
ALSCO	Refuse - Residential	Professional Laundry Services	$114.06

ALSCO - Total For Refuse - Residential			*$228.12*
ALSCO	Regional Water Operations	Professional Laundry Services	$109.04
ALSCO - Total For Regional Water Operations			*$109.04*
ALSCO	WWTP Operations	Professional Laundry Services	$151.45
ALSCO	WWTP Operations	Professional Laundry Services	$151.93
ALSCO	WWTP Operations	Original invoice #LCAS1461112	($481.00)
ALSCO - Total For WWTP Operations			*($177.62)*
ALSCO - ALL DEPARTMENTS			$398.26

ALTITUDE RECYCLING E

ALTITUDE RECYCLING E	Balefill - Baler Processing	Baler Reline Job	$31,500.00
ALTITUDE RECYCLING E - Total For Balefill - Baler Processing			*$31,500.00*
ALTITUDE RECYCLING E - ALL DEPARTMENTS			$31,500.00

AMAZON.COM 1A2LF2AD1

AMAZON.COM 1A2LF2AD1	Weed & Pest Fund	Office Supplies	$17.28
AMAZON.COM 1A2LF2AD1 - Total For Weed & Pest Fund			*$17.28*
AMAZON.COM 1A2LF2AD1 - ALL DEPARTMENTS			$17.28

AMAZON.COM 1O3AJ1FX1

AMAZON.COM 1O3AJ1FX1	Weed & Pest Fund	Safety	$30.47
AMAZON.COM 1O3AJ1FX1 - Total For Weed & Pest Fund			*$30.47*
AMAZON.COM 1O3AJ1FX1 - ALL DEPARTMENTS			$30.47

AMERICAN PLANNING AS

AMERICAN PLANNING AS	Planning	MEMBERSHIP ORGANIZATIONS NOT ELSEWH	$405.00
AMERICAN PLANNING AS - Total For Planning			*$405.00*
AMERICAN PLANNING AS - ALL DEPARTMENTS			$405.00

AMERICAN RED CROSS

AMERICAN RED CROSS	Aquatics - Operations	Lifeguarding Certification	$41.00
AMERICAN RED CROSS	Aquatics - Operations	Spring Break Lifeguard Class Certifications	$82.00

AMERICAN RED CROSS - Total For Aquatics - Operations			*$123.00*
AMERICAN RED CROSS - ALL DEPARTMENTS			$123.00

AMERIGAS - CASPER

AMERIGAS - CASPER	Balefill - Baler Processing	Propane	$335.35
AMERIGAS - CASPER	Balefill - Baler Processing	Propane	$263.79
AMERIGAS - CASPER - Total For Balefill - Baler Processing			*$599.14*
AMERIGAS - CASPER - ALL DEPARTMENTS			$599.14

AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	Equipment repair	$1,057.12
AMERI-TECH EQUIPMENT - Total For Fleet Maintenance Fund			*$1,057.12*
AMERI-TECH EQUIPMENT - ALL DEPARTMENTS			$1,057.12

AMOCO#1054000DODGE Q

AMOCO#1054000DODGE Q	Police Career Services	AUTOMATED FUEL DISPENSERS	$41.36
AMOCO#1054000DODGE Q - Total For Police Career Services			*$41.36*
AMOCO#1054000DODGE Q - ALL DEPARTMENTS			$41.36

AMUNDSEN ASSOCIATES

AMUNDSEN ASSOCIATES	Water Distribution	New building or building modif	$43,864.50
AMUNDSEN ASSOCIATES - Total For Water Distribution			*$43,864.50*
AMUNDSEN ASSOCIATES - ALL DEPARTMENTS			$43,864.50

AMZN Mktp US

AMZN Mktp US	Aquatics - Operations	New Basketballs	$46.56
AMZN Mktp US - Total For Aquatics - Operations			*$46.56*
AMZN Mktp US	Balefill - Disposal & Landfill	RECYCLE ITEMS CONTAINERS	$95.48
AMZN Mktp US - Total For Balefill - Disposal & Landfill			*$95.48*
AMZN Mktp US	Balefill - Diversion & Special	ERGONOMIC MOUSE	$34.99
AMZN Mktp US	Balefill - Diversion & Special	MOUSE PADS	$24.48
AMZN Mktp US	Balefill - Diversion & Special	COMPUTER MOUSE FOR ADMINS IN SWF	$65.98

AMZN Mktp US	Balefill - Diversion & Special	ETHERNET CORD	$24.98
AMZN Mktp US - Total For Balefill - Diversion & Special			*$150.43*
AMZN Mktp US	Ice Arena - Concessions	Nacho Cheese - Concession	$473.70
AMZN Mktp US - Total For Ice Arena - Concessions			*$473.70*
AMZN Mktp US	Police Administration	BOOK STORES	$295.35
AMZN Mktp US	Police Administration	BOOK STORES	$389.99
AMZN Mktp US - Total For Police Administration			*$685.34*
AMZN Mktp US	Rec Center - Admin	Rec Admin Pens	$12.98
AMZN Mktp US	Rec Center - Admin	Rec Admin Calendar	$13.99
AMZN Mktp US - Total For Rec Center - Admin			*$26.97*
AMZN Mktp US	Rec Center - Classes	First Aid Supplies	$32.04
AMZN Mktp US - Total For Rec Center - Classes			*$32.04*
AMZN Mktp US	Rec Center - Operations	Wall hooks, clocks, phone cords,	$105.53
AMZN Mktp US	Rec Center - Operations	Hooks, supplies for coats and bag racks in cla	$142.14
AMZN Mktp US - Total For Rec Center - Operations			*$247.67*
AMZN Mktp US	Weed & Pest Fund	Safety	$79.95
AMZN Mktp US - Total For Weed & Pest Fund			*$79.95*
AMZN Mktp US - ALL DEPARTMENTS			$1,838.14

APPLIED CONCEPTS

APPLIED CONCEPTS	Police Administration	Radar	$2,090.90
APPLIED CONCEPTS - Total For Police Administration			*$2,090.90*
APPLIED CONCEPTS - ALL DEPARTMENTS			$2,090.90

ARROWHEAD HEATING &

ARROWHEAD HEATING &	Balefill - Disposal & Landfill	Service call / filter change	$180.00
ARROWHEAD HEATING &	Balefill - Disposal & Landfill	Service call / filters	$96.75
ARROWHEAD HEATING & - Total For Balefill - Disposal & Landfill			*$276.75*
ARROWHEAD HEATING & - ALL DEPARTMENTS			$276.75

ASBESTOS & TECHNICAL

ASBESTOS & TECHNICAL	Fire-EMS Operations	Fire Station No. 1 Asbestos Ab	$2,420.00
ASBESTOS & TECHNICAL - Total For Fire-EMS Operations			*$2,420.00*

ASBESTOS & TECHNICAL - ALL DEPARTMENTS			$2,420.00

AT & T CORP

AT & T CORP	Sewer Wastewater Collection	Acct #287295228508	$160.16
AT & T CORP - Total For Sewer Wastewater Collection			*$160.16*
AT & T CORP	Streets	Acct #287294643026	$200.20
AT & T CORP - Total For Streets			*$200.20*
AT & T CORP - ALL DEPARTMENTS			$360.36

ATLANTIC ELECTRIC, I

ATLANTIC ELECTRIC, I	Traffic Control	Miscellaneous Item	$8,808.40
ATLANTIC ELECTRIC, I - Total For Traffic Control			*$8,808.40*
ATLANTIC ELECTRIC, I - ALL DEPARTMENTS			$8,808.40

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	$643.86
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	$410.83
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	$523.50
ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill			*$1,578.19*
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies	$357.72
ATLAS OFFICE PRODUCT - Total For Balefill - Diversion & Special			*$357.72*
ATLAS OFFICE PRODUCT	Customer Service	EPSON PRINTER INK	$279.65
ATLAS OFFICE PRODUCT - Total For Customer Service			*$279.65*
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Architectural Scale for CRR	$35.52
ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration			*$35.52*
ATLAS OFFICE PRODUCT	Human Resources	1 pack AAA batteries	$15.18
ATLAS OFFICE PRODUCT	Human Resources	1 pk AA batteries	$14.35
ATLAS OFFICE PRODUCT - Total For Human Resources			*$29.53*
ATLAS OFFICE PRODUCT	Metro Animal Shelter	Office supplies	$238.50
ATLAS OFFICE PRODUCT - Total For Metro Animal Shelter			*$238.50*
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	$1,279.28
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	$74.87
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	$590.00

ATLAS OFFICE PRODUCT - Total For Police Administration			*$1,944.15*
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	$18.60
ATLAS OFFICE PRODUCT - Total For Police Investigations			*$18.60*
ATLAS OFFICE PRODUCT	Police Patrol	Office supplies	$79.98
ATLAS OFFICE PRODUCT	Police Patrol	Office supplies	$46.99
ATLAS OFFICE PRODUCT	Police Patrol	Office supplies	$46.99
ATLAS OFFICE PRODUCT - Total For Police Patrol			*$173.96*
ATLAS OFFICE PRODUCT	Police Records	Office supplies	$30.69
ATLAS OFFICE PRODUCT - Total For Police Records			*$30.69*
ATLAS OFFICE PRODUCT	Police Traffic Enforcement	Office supplies	$49.00
ATLAS OFFICE PRODUCT - Total For Police Traffic Enforcement			*$49.00*
ATLAS OFFICE PRODUCT	Public Safety Communication	Office supplies	$266.17
ATLAS OFFICE PRODUCT - Total For Public Safety Communications			*$266.17*
ATLAS OFFICE PRODUCT	Public Transit - Operations	Office supplies	$27.45
ATLAS OFFICE PRODUCT	Public Transit - Operations	Office supplies	$130.74
ATLAS OFFICE PRODUCT - Total For Public Transit - Operations			*$158.19*
ATLAS OFFICE PRODUCT	Refuse - Commercial	Office supplies	$90.51
ATLAS OFFICE PRODUCT - Total For Refuse - Commercial			*$90.51*
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies	$521.15
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies	$330.42
ATLAS OFFICE PRODUCT - Total For Refuse - Residential			*$851.57*
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			$6,101.95

ATSI INC

ATSI INC	Traffic Control	Yearly certification of Conflict monitor tester	$703.69
ATSI INC - Total For Traffic Control			*$703.69*
ATSI INC - ALL DEPARTMENTS			$703.69

AUTOZONE #1294

AUTOZONE #1294	Fire-EMS Operations	Repair parts for Engine 3	$35.47
AUTOZONE #1294 - Total For Fire-EMS Operations			*$35.47*
AUTOZONE #1294 - ALL DEPARTMENTS			$35.47

B&B RUBBER STAMP

B&B RUBBER STAMP	Regional Water Operations	Perjury Stamps - Office Supplies	$61.90
B&B RUBBER STAMP - Total For Regional Water Operations			*$61.90*
B&B RUBBER STAMP - ALL DEPARTMENTS			$61.90

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Aquatics - Operations	Lifejacket Stand Supplies	$15.98
BAILEYS ACE HDWE	Aquatics - Operations	Supplies to fix Hot Tub Pump	$29.16
BAILEYS ACE HDWE - Total For Aquatics - Operations			*$45.14*
BAILEYS ACE HDWE	Buildings & Structures Fund	HVAC PM Supplies for City Hall - Baileys Ace	$5.98
BAILEYS ACE HDWE - Total For Buildings & Structures Fund			*$5.98*
BAILEYS ACE HDWE	Ice Arena - Operations	Drill Bits for Shower Shelves / Hammers	$53.97
BAILEYS ACE HDWE - Total For Ice Arena - Operations			*$53.97*
BAILEYS ACE HDWE	Parks - Parks Maint.	Pop rivet gun	$26.99
BAILEYS ACE HDWE - Total For Parks - Parks Maint.			*$26.99*
BAILEYS ACE HDWE - ALL DEPARTMENTS			$132.08

BAR-D SIGNS, INC.

BAR-D SIGNS, INC.	Public Transit - CARES Act	Decals	$627.65
BAR-D SIGNS, INC. - Total For Public Transit - CARES Act			*$627.65*
BAR-D SIGNS, INC. - ALL DEPARTMENTS			$627.65

BARGREEN ELLINGSON

BARGREEN ELLINGSON	Public Transit - Operations	Bathroom tissue & paper towels	$150.74
BARGREEN ELLINGSON - Total For Public Transit - Operations			*$150.74*
BARGREEN ELLINGSON - ALL DEPARTMENTS			$150.74

BIG SKY COMMUNICATIO

BIG SKY COMMUNICATIO	Public Safety Communication	ELECTRICAL PARTS AND EQUIPMENT	$175.00
BIG SKY COMMUNICATIO - Total For Public Safety Communications			*$175.00*
BIG SKY COMMUNICATIO - ALL DEPARTMENTS			$175.00

BLACK HILLS ENERGY

BLACK HILLS ENERGY	Ash Street Building	Acct #0421 9638 76	$30.45
BLACK HILLS ENERGY - Total For Ash Street Building			*$30.45*
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #1919 8530 97	$6,751.21
BLACK HILLS ENERGY - Total For Balefill - Disposal & Landfill			*$6,751.21*
BLACK HILLS ENERGY	Cemetery	Acct #9629 0042 60	$544.15
BLACK HILLS ENERGY - Total For Cemetery			*$544.15*
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #1783 9430 41	$3,005.53
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #3267 4234 58	$529.29
BLACK HILLS ENERGY - Total For Fire-EMS Administration			*$3,534.82*
BLACK HILLS ENERGY	Fleet Maintenance Fund	Acct #5293 6421 13	$4,662.24
BLACK HILLS ENERGY - Total For Fleet Maintenance Fund			*$4,662.24*
BLACK HILLS ENERGY	Ft. Caspar Museum	Acct #9861 5264 23	$732.96
BLACK HILLS ENERGY - Total For Ft. Caspar Museum			*$732.96*
BLACK HILLS ENERGY	Golf - Operations	Acct #1340 9824 25	$30.45
BLACK HILLS ENERGY	Golf - Operations	Acct #6566 7661 30	$641.21
BLACK HILLS ENERGY - Total For Golf - Operations			*$671.66*
BLACK HILLS ENERGY	Ice Arena - Operations	Acct #9570 6006 61	$1,888.81
BLACK HILLS ENERGY - Total For Ice Arena - Operations			*$1,888.81*
BLACK HILLS ENERGY	Metro Animal Shelter	Acct #9630 2229 58	$402.99
BLACK HILLS ENERGY - Total For Metro Animal Shelter			*$402.99*
BLACK HILLS ENERGY	Parks - Parks Maint.	Acct #2076 2356 87	$318.50
BLACK HILLS ENERGY - Total For Parks - Parks Maint.			*$318.50*
BLACK HILLS ENERGY	Public Transit - Operations	Acct #3470 5680 29	$326.72
BLACK HILLS ENERGY	Public Transit - Operations	Acct #3470 5680 29	$427.19
BLACK HILLS ENERGY - Total For Public Transit - Operations			*$753.91*
BLACK HILLS ENERGY	Sewer Wastewater Collection	Acct #6405 5357 61	$33.86
BLACK HILLS ENERGY - Total For Sewer Wastewater Collection			*$33.86*
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18	$1,982.72
BLACK HILLS ENERGY - Total For Water Distribution			*$1,982.72*
BLACK HILLS ENERGY	WWTP Operations		$7,677.03
BLACK HILLS ENERGY - Total For WWTP Operations			*$7,677.03*
BLACK HILLS ENERGY - ALL DEPARTMENTS			$29,985.31

BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	$753.74
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	$805.43
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	$500.05
BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill			*$2,059.22*
BLAKEMAN PROPANE - ALL DEPARTMENTS			$2,059.22

BOMBSHELLS FUQUA

BOMBSHELLS FUQUA	Fire-EMS Training	Tip for meal while in Houston for SCBA Tech	$16.00
BOMBSHELLS FUQUA - Total For Fire-EMS Training			*$16.00*
BOMBSHELLS FUQUA - ALL DEPARTMENTS			$16.00

BP#3748670JEFFERSONQ

BP#3748670JEFFERSONQ	Police Career Services	AUTOMATED FUEL DISPENSERS	$39.72
BP#3748670JEFFERSONQ - Total For Police Career Services			*$39.72*
BP#3748670JEFFERSONQ - ALL DEPARTMENTS			$39.72

BRENNTAG PACIFIC, IN

BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Bulk Chemicals - Brenntag	$13,661.80
BRENNTAG PACIFIC, IN - Total For Regional Water Operations			*$13,661.80*
BRENNTAG PACIFIC, IN	WWTP Operations	Ferric Chloride delivery week of 4/11/22	$13,584.90
BRENNTAG PACIFIC, IN - Total For WWTP Operations			*$13,584.90*
BRENNTAG PACIFIC, IN - ALL DEPARTMENTS			$27,246.70

BUDGET.COM PREPAY

BUDGET.COM PREPAY	Police Career Services	BUDGET RENT-A-CAR	$376.76
BUDGET.COM PREPAY - Total For Police Career Services			*$376.76*
BUDGET.COM PREPAY - ALL DEPARTMENTS			$376.76

C & C SUPPLY

C & C SUPPLY	Refuse - Residential	Cable ties, bolts & washers	$153.12

C & C SUPPLY - Total For Refuse - Residential			*$153.12*
C & C SUPPLY - ALL DEPARTMENTS			$153.12

CAPITAL BUSINESS SYS

CAPITAL BUSINESS SYS	Fleet Maintenance Fund	Copier usage	$61.80
CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund			*$61.80*
CAPITAL BUSINESS SYS - ALL DEPARTMENTS			$61.80

CAPTUS PRESS INC

CAPTUS PRESS INC	Balefill - Disposal & Landfill	COMPOSTING TEST CERTIFICATION	$250.00
CAPTUS PRESS INC - Total For Balefill - Disposal & Landfill			*$250.00*
CAPTUS PRESS INC - ALL DEPARTMENTS			$250.00

CASEYS #1735

CASEYS #1735	Police Career Services	AUTOMATED FUEL DISPENSERS	$50.73
CASEYS #1735 - Total For Police Career Services			*$50.73*
CASEYS #1735 - ALL DEPARTMENTS			$50.73

CASPER ANIMAL MED CT

CASPER ANIMAL MED CT	Police Canine Operations	VETERINARY SERVICES	$113.11
CASPER ANIMAL MED CT - Total For Police Canine Operations			*$113.11*
CASPER ANIMAL MED CT - ALL DEPARTMENTS			$113.11

CASPER COLLEGE

CASPER COLLEGE	Human Resources	ADMIN. PROFESSIONAL'S DAY	($125.00)
CASPER COLLEGE - Total For Human Resources			*($125.00)*
CASPER COLLEGE	Police Career Services	COLLEGES, UNIVERSITIES, PROFESSIONAL SC	$125.00
CASPER COLLEGE - Total For Police Career Services			*$125.00*
CASPER COLLEGE - ALL DEPARTMENTS			$0.00

CASPER STAR TRIBUNE

CASPER STAR TRIBUNE	City Clerk	NEWS DEALERS AND NEWSSTANDS	$751.20
CASPER STAR TRIBUNE	City Clerk	NEWS DEALERS AND NEWSSTANDS	$93.40
CASPER STAR TRIBUNE	City Clerk	NEWS DEALERS AND NEWSSTANDS	$772.80
CASPER STAR TRIBUNE - Total For City Clerk			*$1,617.40*
CASPER STAR TRIBUNE	Hogadon - Operations	Hogadon Advertising	$1,371.60
CASPER STAR TRIBUNE - Total For Hogadon - Operations			*$1,371.60*
CASPER STAR TRIBUNE - ALL DEPARTMENTS			$2,989.00

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Code Enforcement	Request For Bids Weed Mowing	$289.96
CASPER STAR-TRIBUNE, - Total For Code Enforcement			*$289.96*
CASPER STAR-TRIBUNE,	Planning	Notice The Casper City Council	$77.72
CASPER STAR-TRIBUNE,	Planning	Public Service Opportunities	$748.00
CASPER STAR-TRIBUNE, - Total For Planning			*$825.72*
CASPER STAR-TRIBUNE, - ALL DEPARTMENTS			$1,115.68

CASPER TIN SHOP

CASPER TIN SHOP	Capital Projects Fund	Senior Center A/C Replacement	$121,106.47
CASPER TIN SHOP - Total For Capital Projects Fund			*$121,106.47*
CASPER TIN SHOP - ALL DEPARTMENTS			$121,106.47

CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	Tires	$796.00
CASPER TIRE - Total For Fleet Maintenance Fund			*$796.00*
CASPER TIRE	Refuse - Commercial	Flat repair	$45.00
CASPER TIRE	Refuse - Commercial	Flat repair	$55.00
CASPER TIRE - Total For Refuse - Commercial			*$100.00*
CASPER TIRE	Refuse - Residential	Used tire	$150.00
CASPER TIRE	Refuse - Residential	Tires	$1,500.00
CASPER TIRE - Total For Refuse - Residential			*$1,650.00*
CASPER TIRE - ALL DEPARTMENTS			$2,546.00

CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 2 -	$104.16
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair parts for Fire Station 2 - Win	$157.28
CASPER WINNELSON CO - Total For Buildings & Structures Fund			*$261.44*
CASPER WINNELSON CO - ALL DEPARTMENTS			$261.44

CEIA USA LTD

CEIA USA LTD	City Council	Security Detection Equipment for MuniCourt	$4,620.40
CEIA USA LTD - Total For City Council			*$4,620.40*
CEIA USA LTD	Municipal Court	Security Detection Equipment for MuniCourt	$4,620.40
CEIA USA LTD - Total For Municipal Court			*$4,620.40*
CEIA USA LTD - ALL DEPARTMENTS			$9,240.80

CENTRAL WY. RESCUE M

CENTRAL WY. RESCUE M	Capital Projects Fund	1% #16 Funding Central WY Resc	$7,290.25
CENTRAL WY. RESCUE M - Total For Capital Projects Fund			*$7,290.25*
CENTRAL WY. RESCUE M - ALL DEPARTMENTS			$7,290.25

CENTURYLINK

CENTURYLINK	Aquatics - Operations	Acct #P-307-111-9950 456M	$25.94
CENTURYLINK - Total For Aquatics - Operations			*$25.94*
CENTURYLINK	Balefill - Disposal & Landfill	Acct #P-307-111-9950 456M	$83.43
CENTURYLINK - Total For Balefill - Disposal & Landfill			*$83.43*
CENTURYLINK	Buildings & Structures Fund	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Buildings & Structures Fund			*$15.69*
CENTURYLINK	Cemetery	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Cemetery			*$15.69*
CENTURYLINK	City Attorney	Acct #P-307-111-9950 456M	$57.33
CENTURYLINK - Total For City Attorney			*$57.33*
CENTURYLINK	City Council	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For City Council			*$15.69*
CENTURYLINK	City Hall	Acct #P-307-111-9950 456M	$10.41
CENTURYLINK - Total For City Hall			*$10.41*
CENTURYLINK	City Manager	Acct #P-307-111-9950 456M	$36.51

CENTURYLINK - Total For City Manager			*$36.51*
CENTURYLINK	Code Enforcement	Acct #P-307-111-9950 456M	$73.02
CENTURYLINK - Total For Code Enforcement			*$73.02*
CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	$36.51
CENTURYLINK - Total For Customer Service			*$36.51*
CENTURYLINK	Engineering	Acct #P-307-111-9950 456M	$73.02
CENTURYLINK - Total For Engineering			*$73.02*
CENTURYLINK	Finance	Acct #P-307-111-9950 456M	$83.43
CENTURYLINK - Total For Finance			*$83.43*
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-9950 456M	$104.24
CENTURYLINK - Total For Fire-EMS Administration			*$104.24*
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-9950 456M	$67.73
CENTURYLINK - Total For Fleet Maintenance Fund			*$67.73*
CENTURYLINK	Ft. Caspar Museum	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Ft. Caspar Museum			*$15.69*
CENTURYLINK	Golf - Operations	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Golf - Operations			*$15.69*
CENTURYLINK	Hogadon - Operations	Acct #P-307-111-9950 456M	$52.04
CENTURYLINK - Total For Hogadon - Operations			*$52.04*
CENTURYLINK	Human Resources	Acct #P-307-111-9950 456M	$26.10
CENTURYLINK - Total For Human Resources			*$26.10*
CENTURYLINK	Ice Arena - Operations	Acct #P-307-111-9950 456M	$20.82
CENTURYLINK - Total For Ice Arena - Operations			*$20.82*
CENTURYLINK	Information Services	Acct #P-307-111-9950 456M	$83.43
CENTURYLINK - Total For Information Services			*$83.43*
CENTURYLINK	Metro Animal Shelter	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Metro Animal Shelter			*$15.69*
CENTURYLINK	Municipal Court	Acct #P-307-111-9950 456M	$57.33
CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	$26.62
CENTURYLINK - Total For Municipal Court			*$83.95*
CENTURYLINK	Parks - Parks Maint.	Acct #P-307-111-9950 456M	$57.33
CENTURYLINK - Total For Parks - Parks Maint.			*$57.33*
CENTURYLINK	Planning	Acct #P-307-111-9950 456M	$52.04
CENTURYLINK - Total For Planning			*$52.04*
CENTURYLINK	Police Administration	Acct #P-307-111-9950 456M	$322.97
CENTURYLINK - Total For Police Administration			*$322.97*

CENTURYLINK	Public Safety Communication	Acct #P-307-111-9950 456M	$10.41
CENTURYLINK - Total For Public Safety Communications			*$10.41*
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-9950 456M	$41.63
CENTURYLINK - Total For Rec Center - Operations			*$41.63*
CENTURYLINK	Regional Water Operations	Acct #P-307-111-9950 456M	$20.82
CENTURYLINK - Total For Regional Water Operations			*$20.82*
CENTURYLINK	Risk Management	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Risk Management			*$15.69*
CENTURYLINK	Sewer Wastewater Collection	Acct #P-307-111-9950 456M	$10.41
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B	$61.79
CENTURYLINK - Total For Sewer Wastewater Collection			*$72.20*
CENTURYLINK	Streets	Acct #P-307-111-9950 456M	$36.51
CENTURYLINK - Total For Streets			*$36.51*
CENTURYLINK	Water Administration	Acct #P-307-111-9950 456M	$20.82
CENTURYLINK - Total For Water Administration			*$20.82*
CENTURYLINK	Water Distribution	Acct #P-307-111-9950 456M	$15.69
CENTURYLINK - Total For Water Distribution			*$15.69*
CENTURYLINK	Water Meters	Acct #P-307-111-9950 456M	$31.06
CENTURYLINK - Total For Water Meters			*$31.06*
CENTURYLINK	WWTP Operations	Acct #P-307-111-9950 456M	$31.22
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	$100.86
CENTURYLINK - Total For WWTP Operations			*$132.08*
CENTURYLINK	WWTP Regional Interceptors	Acct #307-472-1129 839B	$55.34
CENTURYLINK - Total For WWTP Regional Interceptors			*$55.34*
CENTURYLINK - ALL DEPARTMENTS			$1,896.64

CHILD DEVELOPMENT CE

CHILD DEVELOPMENT CE	Capital Projects Fund	1%#16 Funding Child Developmen	$5,312.50
CHILD DEVELOPMENT CE - Total For Capital Projects Fund			*$5,312.50*
CHILD DEVELOPMENT CE - ALL DEPARTMENTS			$5,312.50

CIRCLE K # 23110

CIRCLE K # 23110	Police Career Services	AUTOMATED FUEL DISPENSERS	$39.62
CIRCLE K # 23110 - Total For Police Career Services			*$39.62*

CIRCLE K # 23110 - ALL DEPARTMENTS			$39.62

CITIZEN PAYMENT

CITIZEN PAYMENT	General Fund Revenue	Cemetery plot refund - permits 13235 / 1326	$100.00
CITIZEN PAYMENT - Total For General Fund Revenue			*$100.00*
CITIZEN PAYMENT	Golf	Casper Municipal Golf Course Season Pass Re	$600.00
CITIZEN PAYMENT - Total For Golf			*$600.00*
CITIZEN PAYMENT	Parks - Parks Maint.	Art design - traffic wrap box	$200.00
CITIZEN PAYMENT	Parks - Parks Maint.	Art design - traffic wrap box	$200.00
CITIZEN PAYMENT	Parks - Parks Maint.	Art design - traffic wrap box	$200.00
CITIZEN PAYMENT	Parks - Parks Maint.	Art design - traffic wrap box	$200.00
CITIZEN PAYMENT - Total For Parks - Parks Maint.			*$800.00*
CITIZEN PAYMENT - ALL DEPARTMENTS			$1,500.00

CITY OF CASPER

CITY OF CASPER	Metropolitan Planning Org	GIS - Interdepartmental Services	$6,713.08
CITY OF CASPER - Total For Metropolitan Planning Org			*$6,713.08*
CITY OF CASPER	Public Transit - Operations	Fuel / Workorder Charge - March 2022	$20,514.56
CITY OF CASPER	Public Transit - Operations	Fuel / Workorder Charge - March 2022	$25,208.57
CITY OF CASPER - Total For Public Transit - Operations			*$45,723.13*
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle aluminum	$632.34
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	$6,817.77
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle newspaper / cardboar	$6,722.48
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle newspaper / cardboar	$6,503.24
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	$6,482.18
CITY OF CASPER	Refuse - Residential	Garbage baler, recycled newspaper / cardbo	$6,365.25
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	$491.94
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	$6,144.14
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	$5,793.95
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	$6,189.50
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle newspaper/cardboard	$7,188.48
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	$6,402.26
CITY OF CASPER - Total For Refuse - Residential			*$65,733.53*
CITY OF CASPER	Sewer Administration	201 Sewer RWWS	$424,121.16

CITY OF CASPER - Total For Sewer Administration			*$424,121.16*
CITY OF CASPER	WWTP Operations	Sump sludge / honey wagon	$179.55
CITY OF CASPER	WWTP Operations	Sump sludge / honey wagon	$266.49
CITY OF CASPER	WWTP Operations	Alternate daily compost	$415.45
CITY OF CASPER - Total For WWTP Operations			*$861.49*
CITY OF CASPER - ALL DEPARTMENTS			$543,152.39

CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Capital Projects Fund	I-25 and Casper Marginal Beaut	$1,272.50
CIVIL ENGINEERING PR - Total For Capital Projects Fund			*$1,272.50*
CIVIL ENGINEERING PR	Metropolitan Planning Org	East Yellowstone Intersection	$20,988.54
CIVIL ENGINEERING PR - Total For Metropolitan Planning Org			*$20,988.54*
CIVIL ENGINEERING PR - ALL DEPARTMENTS			$22,261.04

CMI TECO, INC.

CMI TECO, INC.	Balefill - Disposal & Landfill	Fuel filter kit	$41.83
CMI TECO, INC.	Balefill - Disposal & Landfill	Roller rear assembly	$950.55
CMI TECO, INC. - Total For Balefill - Disposal & Landfill			*$992.38*
CMI TECO, INC.	Refuse - Commercial	Equipment repair	$1,172.02
CMI TECO, INC.	Refuse - Commercial	Brake chamber	$311.38
CMI TECO, INC.	Refuse - Commercial	Equipment repair	$4,632.58
CMI TECO, INC.	Refuse - Commercial	Equipment repair	$1,582.19
CMI TECO, INC. - Total For Refuse - Commercial			*$7,698.17*
CMI TECO, INC.	Refuse - Recycling	Seat	$768.20
CMI TECO, INC.	Refuse - Recycling	Arm lift cylinder	$2,204.64
CMI TECO, INC. - Total For Refuse - Recycling			*$2,972.84*
CMI TECO, INC.	Refuse - Residential	Equipment repair	$7,406.67
CMI TECO, INC.	Refuse - Residential	Equipment repair	$6,520.21
CMI TECO, INC.	Refuse - Residential	Equipment repair	$428.00
CMI TECO, INC.	Refuse - Residential	D-ring	$35.38
CMI TECO, INC.	Refuse - Residential	Equipment repair	$7,006.90
CMI TECO, INC. - Total For Refuse - Residential			*$21,397.16*
CMI TECO, INC. - ALL DEPARTMENTS			$33,060.55

COASTAL CHEMICAL CO

COASTAL CHEMICAL CO	Regional Water Operations	Fuel	$47.78
COASTAL CHEMICAL CO - Total For Regional Water Operations			*$47.78*
COASTAL CHEMICAL CO - ALL DEPARTMENTS			$47.78

COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	Water delivery	$24.75
COCA COLA BOTTLING C - Total For Balefill - Disposal & Landfill			*$24.75*
COCA COLA BOTTLING C - ALL DEPARTMENTS			$24.75

COLORADO GOLF & TURF

COLORADO GOLF & TURF	Capital Projects Fund	Utility Cart	$9,577.96
COLORADO GOLF & TURF - Total For Capital Projects Fund			*$9,577.96*
COLORADO GOLF & TURF - ALL DEPARTMENTS			$9,577.96

COMMUNICATION TECHNO

COMMUNICATION TECHNO	Fire-EMS Administration	Repair of Control Head	$225.33
COMMUNICATION TECHNO - Total For Fire-EMS Administration			*$225.33*
COMMUNICATION TECHNO	Police Administration	Body cam dock replacement	$51.50
COMMUNICATION TECHNO	Police Administration	Trigger box replacement	$51.50
COMMUNICATION TECHNO - Total For Police Administration			*$103.00*
COMMUNICATION TECHNO - ALL DEPARTMENTS			$328.33

CONOCO - HOMAX

CONOCO - HOMAX	Fire-EMS Training	Drinks for CST Drill	$9.98
CONOCO - HOMAX - Total For Fire-EMS Training			*$9.98*
CONOCO - HOMAX - ALL DEPARTMENTS			$9.98

CONOCO - STOP-N-GO

CONOCO - STOP-N-GO	Fire-EMS Operations	Fuel for E1	$102.19
CONOCO - STOP-N-GO - Total For Fire-EMS Operations			*$102.19*

CONOCO - STOP-N-GO - ALL DEPARTMENTS			$102.19

CONVERGEONE

CONVERGEONE	Capital Projects Fund	Vulnerability Scanner	$16,000.00
CONVERGEONE - Total For Capital Projects Fund			*$16,000.00*
CONVERGEONE	Information Services	Desk phone	($158.65)
CONVERGEONE - Total For Information Services			*($158.65)*
CONVERGEONE	Parks - Parks Maint.	2 - Apple iPads with 2 Meraki systems manag	$154.14
CONVERGEONE - Total For Parks - Parks Maint.			*$154.14*
CONVERGEONE	Police Administration	Cisco Phones	$443.82
CONVERGEONE - Total For Police Administration			*$443.82*
CONVERGEONE	Rec Center - Sports Programs	Technology Items (computers, software, and	$141.09
CONVERGEONE - Total For Rec Center - Sports Programs			*$141.09*
CONVERGEONE - ALL DEPARTMENTS			$16,580.40

Core & Main

Core & Main	Water Meters	Water meters	$997.50
Core & Main	Water Meters	Water meters	$4,983.90
Core & Main - Total For Water Meters			*$5,981.40*
Core & Main - ALL DEPARTMENTS			$5,981.40

COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Paper towels	$420.78
COWBOY SUPPLY HOUSE - Total For Buildings & Structures Fund			*$420.78*
COWBOY SUPPLY HOUSE - ALL DEPARTMENTS			$420.78

CPS DISTRIBUTORS

CPS DISTRIBUTORS	Golf - Operations	Materials to fix leak on 3 Links - ordered 2 ex	$362.30
CPS DISTRIBUTORS	Golf - Operations	Nipples, 90's, couplers, slip fix for 3 links irri	$102.23
CPS DISTRIBUTORS - Total For Golf - Operations			*$464.53*
CPS DISTRIBUTORS	Parks - Athletic Maint.	Fittings for Soccer 11	$30.56
CPS DISTRIBUTORS	Parks - Athletic Maint.	Valve and fittings for Soccer 11	$220.70
CPS DISTRIBUTORS - Total For Parks - Athletic Maint.			*$251.26*

CPS DISTRIBUTORS	Parks - Parks Maint.	PVC Glue	$35.68
CPS DISTRIBUTORS - Total For Parks - Parks Maint.			*$35.68*
CPS DISTRIBUTORS - ALL DEPARTMENTS			$751.47

CPU IIT

CPU IIT	Balefill - Disposal & Landfill	22" LED HDTV, ERGOTRON MOUNTING ARM,	$2,088.00
CPU IIT - Total For Balefill - Disposal & Landfill			*$2,088.00*
CPU IIT	Fire-EMS Administration	7 Computer Replacements	$8,927.80
CPU IIT - Total For Fire-EMS Administration			*$8,927.80*
CPU IIT	Parks - Parks Maint.	2 - Apple iPads with 2 Meraki systems manag	$1,065.00
CPU IIT - Total For Parks - Parks Maint.			*$1,065.00*
CPU IIT	Planning	One labtop with docking station and microso	$1,173.00
CPU IIT - Total For Planning			*$1,173.00*
CPU IIT	Police Administration	New Computer for Digital Records Specialist	$2,088.00
CPU IIT - Total For Police Administration			*$2,088.00*
CPU IIT	Police Records	Scanner & labor	$630.00
CPU IIT - Total For Police Records			*$630.00*
CPU IIT - ALL DEPARTMENTS			$15,971.80

CRIME SCENE INFORMAT

CRIME SCENE INFORMAT	Police Investigations	Basic Program / Web Tips	$122.00
CRIME SCENE INFORMAT - Total For Police Investigations			*$122.00*
CRIME SCENE INFORMAT - ALL DEPARTMENTS			$122.00

CROWLEY FLECK PLLP

CROWLEY FLECK PLLP	City Council	Attorney / Legal services	$2,418.00
CROWLEY FLECK PLLP - Total For City Council			*$2,418.00*
CROWLEY FLECK PLLP - ALL DEPARTMENTS			$2,418.00

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Lighting Supplies for Water Garage - Crum	$11.93
CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund			*$11.93*
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Tool Replacement	$250.00

CRUM ELECTRIC SUPPLY - Total For Hogadon - Operations			*$250.00*
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS			$261.93

CY ACE HARDWARE

CY ACE HARDWARE	Fire-EMS Operations	Tap valve for ice maker	$7.99
CY ACE HARDWARE - Total For Fire-EMS Operations			*$7.99*
CY ACE HARDWARE - ALL DEPARTMENTS			$7.99

DAKOTA FENCE COMPANY

DAKOTA FENCE COMPANY	Traffic Control	Open container signs and repair materials	$2,957.66
DAKOTA FENCE COMPANY - Total For Traffic Control			*$2,957.66*
DAKOTA FENCE COMPANY - ALL DEPARTMENTS			$2,957.66

DANA KEPNER COMPANY

DANA KEPNER COMPANY	Parks - Athletic Maint.	MJ Sleeve for Soccer 11	$254.80
DANA KEPNER COMPANY - Total For Parks - Athletic Maint.			*$254.80*
DANA KEPNER COMPANY - ALL DEPARTMENTS			$254.80

DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police State Grants	DAYS INNS	$56.00
DAYS INNS/DAYSTOP - Total For Police State Grants			*$56.00*
DAYS INNS/DAYSTOP - ALL DEPARTMENTS			$56.00

DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Parks - Parks Maint.	Waterproof wire connectors	$141.43
DBC IRRIGATION SUPPL - Total For Parks - Parks Maint.			*$141.43*
DBC IRRIGATION SUPPL - ALL DEPARTMENTS			$141.43

DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Fleet Maintenance Fund	Vehicle windshield repair	$537.03
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Vehicle windshield repair	$519.51

DECKER AUTO GLASS, I	Fleet Maintenance Fund	Vehicle windshield repair	$332.50
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Glass installation	$209.07
DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund			*$1,598.11*
DECKER AUTO GLASS, I - ALL DEPARTMENTS			$1,598.11

DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for City Hall - Dennis Supp	$535.93
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for City Hall - Dennis Supp	$193.44
DENNIS SUPPLY CO.	Buildings & Structures Fund	Plumbing repair supplies for Aquatics Center	$48.20
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC Repair supplies for Rec Center - Dennis	$68.63
DENNIS SUPPLY CO.	Buildings & Structures Fund	Appion Recovery Machine	$825.00
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for BAS Bldg - Dennis Sup	$56.87
DENNIS SUPPLY CO.	Buildings & Structures Fund	Bit	$5.67
DENNIS SUPPLY CO. - Total For Buildings & Structures Fund			*$1,733.74*
DENNIS SUPPLY CO. - ALL DEPARTMENTS			$1,733.74

DEPT. OF FAMILY SVCS

DEPT. OF FAMILY SVCS	Police Investigations	GOVERNMENT SERVICES NOT ELSEWHERE CL	$82.00
DEPT. OF FAMILY SVCS - Total For Police Investigations			*$82.00*
DEPT. OF FAMILY SVCS - ALL DEPARTMENTS			$82.00

DESERT MTN. CORP.

DESERT MTN. CORP.	Streets	Ice Slicer	$3,432.03
DESERT MTN. CORP.	Streets	Ice Slicer	$3,850.55
DESERT MTN. CORP.	Streets	Ice Slicer	$3,772.36
DESERT MTN. CORP.	Streets	Ice Slicer	$3,920.18
DESERT MTN. CORP. - Total For Streets			*$14,975.12*
DESERT MTN. CORP. - ALL DEPARTMENTS			$14,975.12

DIAMOND VOGEL PAINTS

DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Paint for Fire Station 1 - Diamond Vogel	$80.94
DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Painting supplies for Fire Station 1 - Diamond	$200.85
DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Painting Supplies for Fire Station 1 - Diamon	$53.29

DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Paint supplies for Fire Station 1 - Diamond V	$34.59
DIAMOND VOGEL PAINTS - Total For Buildings & Structures Fund			*$369.67*
DIAMOND VOGEL PAINTS - ALL DEPARTMENTS			$369.67

discountsafetygear.c

discountsafetygear.c	Parks - Parks Maint.	MISCELLANEOUS AND RETAIL STORES	($2.56)
discountsafetygear.c - Total For Parks - Parks Maint.			*($2.56)*
discountsafetygear.c - ALL DEPARTMENTS			($2.56)

DOOLEY ENTERPRISES I

DOOLEY ENTERPRISES I	Police Administration	Ammunition	$9,567.14
DOOLEY ENTERPRISES I - Total For Police Administration			*$9,567.14*
DOOLEY ENTERPRISES I - ALL DEPARTMENTS			$9,567.14

DPC INDUSTRIES, INC.

DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite	$10,197.56
DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite	$10,199.87
DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite	$10,278.44
DPC INDUSTRIES, INC. - Total For Regional Water Operations			*$30,675.87*
DPC INDUSTRIES, INC. - ALL DEPARTMENTS			$30,675.87

DROPBOX YVG6T3TPP856

DROPBOX YVG6T3TPP856	Fire-EMS Training	Dropbox Professional	$199.00
DROPBOX YVG6T3TPP856 - Total For Fire-EMS Training			*$199.00*
DROPBOX YVG6T3TPP856 - ALL DEPARTMENTS			$199.00

E & F TOWING TRANSPO

E & F TOWING TRANSPO	Police Investigations	Vehicle towing	$75.00
E & F TOWING TRANSPO	Police Investigations	Vehicle towing	$60.00
E & F TOWING TRANSPO	Police Investigations	Vehicle towing	$60.00
E & F TOWING TRANSPO	Police Investigations	Vehicle towing	$75.00
E & F TOWING TRANSPO - Total For Police Investigations			*$270.00*

E & F TOWING TRANSPO - ALL DEPARTMENTS			$270.00

EB ELEVATIONS GEOSPA

EB ELEVATIONS GEOSPA	Water Tanks	ArcPro class K.Fenton	$250.00
EB ELEVATIONS GEOSPA - Total For Water Tanks			*$250.00*
EB ELEVATIONS GEOSPA - ALL DEPARTMENTS			$250.00

EMPIRE TURF INC

EMPIRE TURF INC	Golf - Operations	Liquid Foliar Fertilizer Quote 2	$6,075.00
EMPIRE TURF INC - Total For Golf - Operations			*$6,075.00*
EMPIRE TURF INC - ALL DEPARTMENTS			$6,075.00

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Planning	Quarterly Rotary Dues Reimbursement	$240.50
EMPLOYEE REIMBURSEME - Total For Planning			*$240.50*
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	$53.54
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	$417.99
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	$84.99
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	$110.24
EMPLOYEE REIMBURSEME - Total For Police Career Services			*$666.76*
EMPLOYEE REIMBURSEME	Regional Water Operations	Work boot/clothing reimbursement	$250.78
EMPLOYEE REIMBURSEME - Total For Regional Water Operations			*$250.78*
EMPLOYEE REIMBURSEME	Weed & Pest Fund	Work boot reimbursement	$79.99
EMPLOYEE REIMBURSEME - Total For Weed & Pest Fund			*$79.99*
EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			$1,238.03

ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	Potable water test	$52.00
ENERGY LABORATORIES - Total For Hogadon - Operations			*$52.00*
ENERGY LABORATORIES - ALL DEPARTMENTS			$52.00

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Carbon, Total Organic testing	$67.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic endospores testing	$306.00
ENERGY LABRATORIES I	Regional Water Operations	Energy Labs Testing - Analysis Parameter	$2,722.00
ENERGY LABRATORIES I	Regional Water Operations	Bacteria, Public Water Supply testing	$52.00
ENERGY LABRATORIES I - Total For Regional Water Operations			*$3,147.00*
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	$544.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	$544.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	$52.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	$512.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	$126.00
ENERGY LABRATORIES I - Total For Water Tanks			*$1,778.00*
ENERGY LABRATORIES I - ALL DEPARTMENTS			$4,925.00

ENTENMANN-ROVIN COMP

ENTENMANN-ROVIN COMP	Fire-EMS Operations	Badges and cap pieces	$571.00
ENTENMANN-ROVIN COMP - Total For Fire-EMS Operations			*$571.00*
ENTENMANN-ROVIN COMP - ALL DEPARTMENTS			$571.00

ETC INSTITUTE

ETC INSTITUTE	City Council	One Cent 17 Preferences Survey	$3,000.00
ETC INSTITUTE	City Council	One Cent 17 Preferences Survey	$4,500.00
ETC INSTITUTE - Total For City Council			*$7,500.00*
ETC INSTITUTE - ALL DEPARTMENTS			$7,500.00

ETOLL BGT U408017352

ETOLL BGT U408017352	Police Career Services	TOLLS, ROAD AND BRIDGE FEES	$15.00
ETOLL BGT U408017352 - Total For Police Career Services			*$15.00*
ETOLL BGT U408017352 - ALL DEPARTMENTS			$15.00

Etsy.com - MRPens

Etsy.com - MRPens	Public Safety Communication	MISCELLENEOUS APPAREL AND ACCESSORY	$39.90
Etsy.com - MRPens - Total For Public Safety Communications			*$39.90*

Etsy.com - MRPens - ALL DEPARTMENTS			$39.90

EXPEDIA 722230517892

EXPEDIA 722230517892	Fire-EMS Training	Hotel rooms for SCBA training in Houston	$1,250.25
EXPEDIA 722230517892 - Total For Fire-EMS Training			*$1,250.25*
EXPEDIA 722230517892 - ALL DEPARTMENTS			$1,250.25

EXXONMOBIL

EXXONMOBIL	Fire-EMS Operations	Fuel	$26.21
EXXONMOBIL	Fire-EMS Operations	Fuel	$29.00
EXXONMOBIL	Fire-EMS Operations	Fuel for travel to Cheyenne	$43.62
EXXONMOBIL	Fire-EMS Operations	Fuel	$36.49
EXXONMOBIL	Fire-EMS Operations	Fuel	$48.14
EXXONMOBIL	Fire-EMS Operations	Fuel	$61.11
EXXONMOBIL	Fire-EMS Operations	Fuel	$40.35
EXXONMOBIL	Fire-EMS Operations	Fuel	$66.71
EXXONMOBIL	Fire-EMS Operations	Fuel	$15.99
EXXONMOBIL	Fire-EMS Operations	Fuel	$58.09
EXXONMOBIL	Fire-EMS Operations	Fuel	$83.36
EXXONMOBIL - Total For Fire-EMS Operations			*$509.07*
EXXONMOBIL	Police Administration	AUTOMATED FUEL DISPENSERS	$33.82
EXXONMOBIL - Total For Police Administration			*$33.82*
EXXONMOBIL	Police Career Services	AUTOMATED FUEL DISPENSERS	$46.58
EXXONMOBIL	Police Career Services	AUTOMATED FUEL DISPENSERS	$27.00
EXXONMOBIL	Police Career Services	AUTOMATED FUEL DISPENSERS	$43.82
EXXONMOBIL - Total For Police Career Services			*$117.40*
EXXONMOBIL - ALL DEPARTMENTS			$660.29

FBI NATIONAL ACADEMY

FBI NATIONAL ACADEMY	Police Career Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	$325.00
FBI NATIONAL ACADEMY	Police Career Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	$325.00
FBI NATIONAL ACADEMY - Total For Police Career Services			*$650.00*

FBI NATIONAL ACADEMY - ALL DEPARTMENTS			$650.00

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Buildings & Structures Fund	Plumbing repair parts for Fire Station 2 - Ferg	$297.26
FERGUSON ENTERPRISES	Buildings & Structures Fund	Plumbing repair supplies for Water Garage -	$22.24
FERGUSON ENTERPRISES - Total For Buildings & Structures Fund			*$319.50*
FERGUSON ENTERPRISES	Regional Water Operations	Mop Sink Closet Drain Line Repair - Machiner	$60.84
FERGUSON ENTERPRISES - Total For Regional Water Operations			*$60.84*
FERGUSON ENTERPRISES	WWTP Regional Interceptors	PVC ADAPTER AIRPORT LS	$7.37
FERGUSON ENTERPRISES - Total For WWTP Regional Interceptors			*$7.37*
FERGUSON ENTERPRISES - ALL DEPARTMENTS			$387.71

FIRST VETERINARY SUP

FIRST VETERINARY SUP	Metro Animal Shelter	Dog vaccination supplies	$1,028.59
FIRST VETERINARY SUP - Total For Metro Animal Shelter			*$1,028.59*
FIRST VETERINARY SUP - ALL DEPARTMENTS			$1,028.59

FOREMAN'S QUALITY MA

FOREMAN'S QUALITY MA	WWTP Operations	Machine stainless steel flange for digester #2	$682.53
FOREMAN'S QUALITY MA - Total For WWTP Operations			*$682.53*
FOREMAN'S QUALITY MA - ALL DEPARTMENTS			$682.53

GALLS, INC.

GALLS, INC.	Police Career Services	Uniform supplies	$111.00
GALLS, INC.	Police Career Services	Uniform supplies	$166.50
GALLS, INC.	Police Career Services	Uniform supplies	$60.50
GALLS, INC.	Police Career Services	Uniform supplies	$188.96
GALLS, INC.	Police Career Services	Uniform supplies	$171.69
GALLS, INC.	Police Career Services	Uniform supplies	$39.15
GALLS, INC. - Total For Police Career Services			*$737.80*
GALLS, INC. - ALL DEPARTMENTS			$737.80

G-C BUILDING SUPPLY

G-C BUILDING SUPPLY	Balefill - Disposal & Landfill	Garage door repairs	$283.73
G-C BUILDING SUPPLY - Total For Balefill - Disposal & Landfill			*$283.73*
G-C BUILDING SUPPLY - ALL DEPARTMENTS			$283.73

GEOSYNTEC CONSULTANT

GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	Gems S028998-CRL Monitoring &	$2,310.23
GEOSYNTEC CONSULTANT - Total For Balefill - Disposal & Landfill			*$2,310.23*
GEOSYNTEC CONSULTANT - ALL DEPARTMENTS			$2,310.23

GOLDER ASSOCIATES

GOLDER ASSOCIATES	Balefill - Disposal & Landfill	Gems S028759-5-Year Air Emissi	$6,806.00
GOLDER ASSOCIATES - Total For Balefill - Disposal & Landfill			*$6,806.00*
GOLDER ASSOCIATES - ALL DEPARTMENTS			$6,806.00

GOLF & SPORT SOLUTIO

GOLF & SPORT SOLUTIO	Golf - Operations	30.41 Tons of USGA Sand	$1,883.54
GOLF & SPORT SOLUTIO - Total For Golf - Operations			*$1,883.54*
GOLF & SPORT SOLUTIO - ALL DEPARTMENTS			$1,883.54

GREINER MOTOR CO - C

GREINER MOTOR CO - C	Fleet Maintenance Fund	Vehicle repair	$3,589.05
GREINER MOTOR CO - C - Total For Fleet Maintenance Fund			*$3,589.05*
GREINER MOTOR CO - C - ALL DEPARTMENTS			$3,589.05

HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	Lab supplies	$1,272.82
HACH CO., CORP. - Total For Regional Water Operations			*$1,272.82*
HACH CO., CORP. - ALL DEPARTMENTS			$1,272.82

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Buildings & Structures Fund	BAS Shop Supplies - Harbor Freight	$61.97
HARBOR FREIGHT TOOLS - Total For Buildings & Structures Fund			*$61.97*
HARBOR FREIGHT TOOLS	Fire-EMS Administration	iPad charging cables	$19.98
HARBOR FREIGHT TOOLS - Total For Fire-EMS Administration			*$19.98*
HARBOR FREIGHT TOOLS	Fire-EMS Operations	Power cords	$29.77
HARBOR FREIGHT TOOLS - Total For Fire-EMS Operations			*$29.77*
HARBOR FREIGHT TOOLS - ALL DEPARTMENTS			$111.72

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Balefill - Diversion & Special	Spray paint	$23.96
HARDWARE PARTNERS LL - Total For Balefill - Diversion & Special			*$23.96*
HARDWARE PARTNERS LL	Buildings & Structures Fund	BAS Shop Supplies - CY Ace	$12.99
HARDWARE PARTNERS LL	Buildings & Structures Fund	HVAC Repair supplies for City Hall - CY Ace	$12.97
HARDWARE PARTNERS LL - Total For Buildings & Structures Fund			*$25.96*
HARDWARE PARTNERS LL	Golf - Operations	Hose	$32.56
HARDWARE PARTNERS LL	Golf - Operations	parts	$47.96
HARDWARE PARTNERS LL	Golf - Operations	Tools	$20.58
HARDWARE PARTNERS LL - Total For Golf - Operations			*$101.10*
HARDWARE PARTNERS LL - ALL DEPARTMENTS			$151.02

HARRAH'S RESRVATIONS

HARRAH'S RESRVATIONS	Police Career Services	HARRAH'S HOTELS AND CASINOS	($93.79)
HARRAH'S RESRVATIONS - Total For Police Career Services			*($93.79)*
HARRAH'S RESRVATIONS - ALL DEPARTMENTS			($93.79)

HAWKINS, INC.

HAWKINS, INC.	Aquatics - Operations	Aquatic Center Pool Chemicals	$1,385.27
HAWKINS, INC. - Total For Aquatics - Operations			*$1,385.27*
HAWKINS, INC. - ALL DEPARTMENTS			$1,385.27

HDR ENGINEERING, INC

HDR ENGINEERING, INC	Capital Projects Fund	Design of Paradise Valley to R	$6,884.35
HDR ENGINEERING, INC - Total For Capital Projects Fund			*$6,884.35*
HDR ENGINEERING, INC	WWTP Operations	Gems S028763 - WWTP DIGESTER B	$2,950.00
HDR ENGINEERING, INC	WWTP Operations	Gems S028763 - WWTP DIGESTER B	$4,591.25
HDR ENGINEERING, INC - Total For WWTP Operations			*$7,541.25*
HDR ENGINEERING, INC - ALL DEPARTMENTS			$14,425.60

HERBADASHERY LLC

HERBADASHERY LLC	Police Career Services	NURSERIES, LAWN AND GARDEN SUPPLY ST	$90.00
HERBADASHERY LLC - Total For Police Career Services			*$90.00*
HERBADASHERY LLC - ALL DEPARTMENTS			$90.00

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	FIVE DIESEL FUEL SHIPMENTS OF 8,000 GALL	$37,441.04
HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill			*$37,441.04*
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Unleaded fuel	$30,713.11
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Blue DEF	$1,880.00
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Clear/Winter Diesel Fuel/Ecoclean Power Plu	$37,218.97
HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund			*$69,812.08*
HOMAX OIL SALES, INC	Refuse - Residential	Window wash & drum deposit	$227.03
HOMAX OIL SALES, INC - Total For Refuse - Residential			*$227.03*
HOMAX OIL SALES, INC - ALL DEPARTMENTS			$107,480.15

HOMEDEPOT.COM

HOMEDEPOT.COM	Buildings & Structures Fund	City Hall Custodial Supplies - Home Depot	$41.82
HOMEDEPOT.COM - Total For Buildings & Structures Fund			*$41.82*
HOMEDEPOT.COM - ALL DEPARTMENTS			$41.82

HORIZON CABLE SERVIC

HORIZON CABLE SERVIC	Refuse - Commercial	Wire rope	$722.00
HORIZON CABLE SERVIC - Total For Refuse - Commercial			*$722.00*
HORIZON CABLE SERVIC - ALL DEPARTMENTS			$722.00

ICCFA

ICCFA	Cemetery	MEMBERSHIP FOR ICCFA INTERNATIONAL CE	$99.00
ICCFA - Total For Cemetery			*$99.00*
ICCFA - ALL DEPARTMENTS			$99.00

INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Field/laboratory testing of const. & compacti	$268.50
INBERG-MILLER ENGINE - Total For Water Distribution			*$268.50*
INBERG-MILLER ENGINE - ALL DEPARTMENTS			$268.50

INDUSTRIAL SCREEN &

INDUSTRIAL SCREEN &	Parks - Parks Maint.	Fabricated light bases for lights at Highland P	$880.65
INDUSTRIAL SCREEN & - Total For Parks - Parks Maint.			*$880.65*
INDUSTRIAL SCREEN & - ALL DEPARTMENTS			$880.65

INSTALLATION & SVC.

INSTALLATION & SVC.	Fire-EMS Training	Hydrovac, labor, truck & tools	$1,465.00
INSTALLATION & SVC. - Total For Fire-EMS Training			*$1,465.00*
INSTALLATION & SVC. - ALL DEPARTMENTS			$1,465.00

INTERNATIONAL ASSOCI

INTERNATIONAL ASSOCI	Police Investigations	2022 IAPE Membership	$65.00
INTERNATIONAL ASSOCI - Total For Police Investigations			*$65.00*
INTERNATIONAL ASSOCI - ALL DEPARTMENTS			$65.00

INTRADO INTERACTIVE

INTRADO INTERACTIVE	Information Services	Civiclive Custom App renewal for 3 additiona	$820.00
INTRADO INTERACTIVE - Total For Information Services			*$820.00*
INTRADO INTERACTIVE - ALL DEPARTMENTS			$820.00

INTUIT, INC.

INTUIT, INC.	Fire-EMS Training	Smith Psychological Services - Medical Evalu	$2,100.00
INTUIT, INC. - Total For Fire-EMS Training			*$2,100.00*
INTUIT, INC.	Risk Management	SCHOOLS AND EDUCATIONAL SERVICES NOT	$311.00
INTUIT, INC. - Total For Risk Management			*$311.00*
INTUIT, INC. - ALL DEPARTMENTS			$2,411.00

J J KELLER & ASSOCIA

J J KELLER & ASSOCIA	Risk Management	MISCELLANEOUS PUBLISHING & PRINTING	$689.00
J J KELLER & ASSOCIA - Total For Risk Management			*$689.00*
J J KELLER & ASSOCIA - ALL DEPARTMENTS			$689.00

J&J ADVANCED THERMAL

J&J ADVANCED THERMAL	Refuse - Recycling	PURCHASE/INSTAL A/C AND HEATER UNIT F	$3,241.41
J&J ADVANCED THERMAL - Total For Refuse - Recycling			*$3,241.41*
J&J ADVANCED THERMAL - ALL DEPARTMENTS			$3,241.41

JACOBS ENGINEERING G

JACOBS ENGINEERING G	WWTP Operations	North Platte Sanitary Sewer Re	$73,573.60
JACOBS ENGINEERING G - Total For WWTP Operations			*$73,573.60*
JACOBS ENGINEERING G - ALL DEPARTMENTS			$73,573.60

JC GOLF ACCESSORIES

JC GOLF ACCESSORIES	Golf	Inventory/ Merch	$203.40
JC GOLF ACCESSORIES - Total For Golf			*$203.40*
JC GOLF ACCESSORIES - ALL DEPARTMENTS			$203.40

JEFFERS INC

JEFFERS INC	Police Administration	Lieutenant collar bar pair	$47.68
JEFFERS INC - Total For Police Administration			*$47.68*

JEFFERS INC - ALL DEPARTMENTS			$47.68

JIMMY JOHNS -

JIMMY JOHNS -	Police Investigations	FAST FOOD RESTAURANTS	$434.98
JIMMY JOHNS - - Total For Police Investigations			*$434.98*
JIMMY JOHNS - - ALL DEPARTMENTS			$434.98

JONAS SOFTWARE USA

JONAS SOFTWARE USA	Golf - Operations	Maintenance fee - May 2022	$349.00
JONAS SOFTWARE USA	Golf - Operations	Maintenance fee - Prorated March 2022 to 4	$484.00
JONAS SOFTWARE USA	Golf - Operations	Remote installation fee	$1,100.00
JONAS SOFTWARE USA - Total For Golf - Operations			*$1,933.00*
JONAS SOFTWARE USA - ALL DEPARTMENTS			$1,933.00

KEWANNA SCREEN PRINT

KEWANNA SCREEN PRINT	Refuse - Commercial	STICKERS FOR COMMERCIAL CANS	$466.44
KEWANNA SCREEN PRINT - Total For Refuse - Commercial			*$466.44*
KEWANNA SCREEN PRINT - ALL DEPARTMENTS			$466.44

KNIFE RIVER/JTL

KNIFE RIVER/JTL	Streets	1/2" plant mix	$10,017.79
KNIFE RIVER/JTL	Streets	1/2" plant mix	$438.00
KNIFE RIVER/JTL - Total For Streets			*$10,455.79*
KNIFE RIVER/JTL	Water Distribution	City of Casper Mix, Fuel Surcharge, Winter Fe	$451.45
KNIFE RIVER/JTL - Total For Water Distribution			*$451.45*
KNIFE RIVER/JTL - ALL DEPARTMENTS			$10,907.24

KOA HILLS CONSULTING

KOA HILLS CONSULTING	Customer Service	Project Management Support	$43.75
KOA HILLS CONSULTING - Total For Customer Service			*$43.75*
KOA HILLS CONSULTING	Finance	Project Management Support	$43.75
KOA HILLS CONSULTING - Total For Finance			*$43.75*

KOA HILLS CONSULTING - ALL DEPARTMENTS			$87.50

KUBWATER RESOURCES,

KUBWATER RESOURCES,	WWTP Operations	Zetag polymer for dewatering	$7,802.81
KUBWATER RESOURCES, - Total For WWTP Operations			*$7,802.81*
KUBWATER RESOURCES, - ALL DEPARTMENTS			$7,802.81

KUM&GO 0958 EVANSVIL

KUM&GO 0958 EVANSVIL	Police Investigations	AUTOMATED FUEL DISPENSERS	$85.23
KUM&GO 0958 EVANSVIL - Total For Police Investigations			*$85.23*
KUM&GO 0958 EVANSVIL - ALL DEPARTMENTS			$85.23

KUM&GO 0964 LARAMIE

KUM&GO 0964 LARAMIE	Police Career Services	AUTOMATED FUEL DISPENSERS	$25.00
KUM&GO 0964 LARAMIE - Total For Police Career Services			*$25.00*
KUM&GO 0964 LARAMIE - ALL DEPARTMENTS			$25.00

LAME LLC

LAME LLC	Balefill - Disposal & Landfill	Casper SWF Fiber Optics Extens	$15,537.41
LAME LLC - Total For Balefill - Disposal & Landfill			*$15,537.41*
LAME LLC	Capital Projects Fund	Casper SWF Fiber Optics Extens	$4,731.87
LAME LLC - Total For Capital Projects Fund			*$4,731.87*
LAME LLC - ALL DEPARTMENTS			$20,269.28

LIFECOREFIT

LIFECOREFIT	Fire-EMS Training	Assault Fitness - Tradmill	$2,999.00
LIFECOREFIT - Total For Fire-EMS Training			*$2,999.00*
LIFECOREFIT - ALL DEPARTMENTS			$2,999.00

LITTLE CAESARS

LITTLE CAESARS	Fire-EMS Training	Meal for CST Drill	$44.04

LITTLE CAESARS - Total For Fire-EMS Training			*$44.04*
LITTLE CAESARS - ALL DEPARTMENTS			$44.04

LLRMI

LLRMI	Police Career Services	MANAGEMENT, CONSULTING AND PUBLIC R	$550.00
LLRMI - Total For Police Career Services			*$550.00*
LLRMI - ALL DEPARTMENTS			$550.00

LOAF N JUG #0119

LOAF N JUG #0119	Police Patrol	AUTOMATED FUEL DISPENSERS	$58.81
LOAF N JUG #0119 - Total For Police Patrol			*$58.81*
LOAF N JUG #0119 - ALL DEPARTMENTS			$58.81

LOAF N JUG #0193

LOAF N JUG #0193	Police Patrol	SERVICE STATIONS	$30.00
LOAF N JUG #0193 - Total For Police Patrol			*$30.00*
LOAF N JUG #0193 - ALL DEPARTMENTS			$30.00

MARATHON PETRO274159

MARATHON PETRO274159	Police Career Services	AUTOMATED FUEL DISPENSERS	$40.93
MARATHON PETRO274159 - Total For Police Career Services			*$40.93*
MARATHON PETRO274159 - ALL DEPARTMENTS			$40.93

MATTHEW J BUTCHER

MATTHEW J BUTCHER	General Fund Revenue	Review of wireless siting application	$875.00
MATTHEW J BUTCHER - Total For General Fund Revenue			*$875.00*
MATTHEW J BUTCHER - ALL DEPARTMENTS			$875.00

MAVERIK #426

MAVERIK #426	Fire-EMS Operations	Fuel for travel to Cheyenne	$62.70
MAVERIK #426 - Total For Fire-EMS Operations			*$62.70*

MAVERIK #426 - ALL DEPARTMENTS			$62.70

MD FURNITURE

MD FURNITURE	Rec Center - Operations	Repair/Replacement of Weight Equipment	$235.00
MD FURNITURE - Total For Rec Center - Operations			*$235.00*
MD FURNITURE - ALL DEPARTMENTS			$235.00

MEIJER # 291 FUEL

MEIJER # 291 FUEL	Police Career Services	AUTOMATED FUEL DISPENSERS	$42.62
MEIJER # 291 FUEL - Total For Police Career Services			*$42.62*
MEIJER # 291 FUEL - ALL DEPARTMENTS			$42.62

MENARDS CASPER WY

MENARDS CASPER WY	Aquatics - Operations	Lifejacket Stand Supplies	$35.16
MENARDS CASPER WY - Total For Aquatics - Operations			*$35.16*
MENARDS CASPER WY	Cemetery	CEMETERY FENCE AND MATERIALS FOR FEN	$95.91
MENARDS CASPER WY - Total For Cemetery			*$95.91*
MENARDS CASPER WY	Fire-EMS Administration	Materials for drill tower	$142.05
MENARDS CASPER WY - Total For Fire-EMS Administration			*$142.05*
MENARDS CASPER WY	Fire-EMS Training	Materials for drill tower	$167.86
MENARDS CASPER WY - Total For Fire-EMS Training			*$167.86*
MENARDS CASPER WY	Parks - Parks Maint.	Batteries, Power strip, Mouse	$29.35
MENARDS CASPER WY	Parks - Parks Maint.	Safety Supplies	$327.87
MENARDS CASPER WY - Total For Parks - Parks Maint.			*$357.22*
MENARDS CASPER WY	Rec Center - Operations	Boards, Dowels for hook project for classroo	$107.33
MENARDS CASPER WY - Total For Rec Center - Operations			*$107.33*
MENARDS CASPER WY	Traffic Control	Rolling can for OYD banners	$16.84
MENARDS CASPER WY	Traffic Control	Hole saw kit for signal repair	$69.99
MENARDS CASPER WY - Total For Traffic Control			*$86.83*
MENARDS CASPER WY	Water Tanks	12x1-1/2 roofing for Reservoir	$112.44
MENARDS CASPER WY - Total For Water Tanks			*$112.44*
MENARDS CASPER WY	Weed & Pest Fund	Safety Supplies	$327.87
MENARDS CASPER WY - Total For Weed & Pest Fund			*$327.87*

MENARDS CASPER WY - ALL DEPARTMENTS			$1,432.67

MERBACK AWARDS CO

MERBACK AWARDS CO	Regional Water Operations	Appreciation Plaque for RWS Vice-Chairman	$130.55
MERBACK AWARDS CO - Total For Regional Water Operations			*$130.55*
MERBACK AWARDS CO - ALL DEPARTMENTS			$130.55

MIDLAND SCIENTIFIC I

MIDLAND SCIENTIFIC I	WWTP Operations	LAB REFRIGERATOR THERMOMETER	$68.30
MIDLAND SCIENTIFIC I - Total For WWTP Operations			*$68.30*
MIDLAND SCIENTIFIC I - ALL DEPARTMENTS			$68.30

ML AUTOMOTIVE

ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	$117.00
ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	$117.00
ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	$117.00
ML AUTOMOTIVE - Total For Fleet Maintenance Fund			*$351.00*
ML AUTOMOTIVE - ALL DEPARTMENTS			$351.00

MO MON TAI INC

MO MON TAI INC	Fire-EMS Prevent & Inspect	TERP Consulting (Fire Protecti	$997.50
MO MON TAI INC - Total For Fire-EMS Prevent & Inspect			*$997.50*
MO MON TAI INC - ALL DEPARTMENTS			$997.50

MODERN ELECTRIC CORP

MODERN ELECTRIC CORP	WWTP Regional Interceptors	CPU Generator Replacements	$40,707.50
MODERN ELECTRIC CORP - Total For WWTP Regional Interceptors			*$40,707.50*
MODERN ELECTRIC CORP - ALL DEPARTMENTS			$40,707.50

Monson

Monson	Buildings & Structures Fund	Janitorial service	$7,545.65

Monson	Buildings & Structures Fund	Janitorial service	$225.00
Monson	Buildings & Structures Fund	Janitorial service	$225.00
Monson	Buildings & Structures Fund	Janitorial service	$7,757.51
Monson	Buildings & Structures Fund	Janitorial service	$225.00
Monson	Buildings & Structures Fund	Janitorial service	$7,836.89
Monson - Total For Buildings & Structures Fund			*$23,815.05*
Monson - ALL DEPARTMENTS			$23,815.05

MOTHER SETON HOUSING

MOTHER SETON HOUSING	Capital Projects Fund	1%#16 One Cent Funding Mother	$11,569.70
MOTHER SETON HOUSING - Total For Capital Projects Fund			*$11,569.70*
MOTHER SETON HOUSING - ALL DEPARTMENTS			$11,569.70

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Fire-EMS Operations	Radio Mics	$2,168.10
MOTOROLA SOLUTIONS - Total For Fire-EMS Operations			*$2,168.10*
MOTOROLA SOLUTIONS - ALL DEPARTMENTS			$2,168.10

MOUNTAIN STATES

MOUNTAIN STATES	City Attorney	Printing service - envelopes	$134.74
MOUNTAIN STATES - Total For City Attorney			*$134.74*
MOUNTAIN STATES	Engineering	Printing service - business cards	$57.27
MOUNTAIN STATES - Total For Engineering			*$57.27*
MOUNTAIN STATES - ALL DEPARTMENTS			$192.01

MOUNTAIN STATES LITH

MOUNTAIN STATES LITH	Water Meters	MISCELLANEOUS PUBLISHING & PRINTING -	$166.77
MOUNTAIN STATES LITH - Total For Water Meters			*$166.77*
MOUNTAIN STATES LITH - ALL DEPARTMENTS			$166.77

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Regional Water Operations	Security Camera Server Repair	$800.00

MOUNTAIN WEST TECHNO - Total For Regional Water Operations			*$800.00*
MOUNTAIN WEST TECHNO - ALL DEPARTMENTS			$800.00

MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM	Cemetery	MUDOCHS RETURN AND TRADE BACKPAC SP	$40.00
MURDOCH'S RANCH&HOME - Total For Cemetery			*$40.00*
MURDOCH'S RANCH&HOME - ALL DEPARTMENTS			$40.00

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Balefill - Disposal & Landfill	TOOLS FOR REPAIRS	$243.71
NAPA AUTO PARTS CORP - Total For Balefill - Disposal & Landfill			*$243.71*
NAPA AUTO PARTS CORP	Buildings & Structures Fund	Repair supplies for Rec Center - Napa	$80.68
NAPA AUTO PARTS CORP - Total For Buildings & Structures Fund			*$80.68*
NAPA AUTO PARTS CORP	Water Distribution	Sealer	$33.66
NAPA AUTO PARTS CORP	Water Distribution	GOJO & connectors	$16.77
NAPA AUTO PARTS CORP	Water Distribution	Epoxy syringe & sealant	$17.68
NAPA AUTO PARTS CORP - Total For Water Distribution			*$68.11*
NAPA AUTO PARTS CORP	Water Tanks	Silicone	$176.28
NAPA AUTO PARTS CORP - Total For Water Tanks			*$176.28*
NAPA AUTO PARTS CORP - ALL DEPARTMENTS			$568.78

NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Police Administration	Prisoner housing - February 2022	$116,088.32
NATRONA COUNTY OFFIC - Total For Police Administration			*$116,088.32*
NATRONA COUNTY OFFIC - ALL DEPARTMENTS			$116,088.32

NORCO, INC.

NORCO, INC.	Balefill - Disposal & Landfill	Safety glasses	$356.76
NORCO, INC. - Total For Balefill - Disposal & Landfill			*$356.76*
NORCO, INC.	Buildings & Structures Fund	HVAC PM Supplies for City Hall - Norco	$39.33
NORCO, INC.	Buildings & Structures Fund	HVAC PM Supplies for City Hall - Norco	$39.33
NORCO, INC. - Total For Buildings & Structures Fund			*$78.66*
NORCO, INC.	Cemetery	NORCO SPEC AREAS RUBBER GLOVES	$19.12

NORCO, INC. - Total For Cemetery			*$19.12*
NORCO, INC.	Fire-EMS Operations	EMS Gloves and Ear Plugs	$440.96
NORCO, INC. - Total For Fire-EMS Operations			*$440.96*
NORCO, INC.	Refuse - Residential	Trash bags	$1,413.90
NORCO, INC. - Total For Refuse - Residential			*$1,413.90*
NORCO, INC.	WWTP Operations	CALIBRATION GAS	$175.00
NORCO, INC. - Total For WWTP Operations			*$175.00*
NORCO, INC. - ALL DEPARTMENTS			$2,484.40

NORDIC SOUND INCORPO

NORDIC SOUND INCORPO	Information Services	Service agreement - 2022 Q1 & Q2	$2,732.50
NORDIC SOUND INCORPO - Total For Information Services			*$2,732.50*
NORDIC SOUND INCORPO - ALL DEPARTMENTS			$2,732.50

NORTHERN LIGHTS MANU

NORTHERN LIGHTS MANU	Refuse - Residential	Gripper arm repair	$900.00
NORTHERN LIGHTS MANU	Refuse - Residential	Blade repair	$2,750.00
NORTHERN LIGHTS MANU - Total For Refuse - Residential			*$3,650.00*
NORTHERN LIGHTS MANU - ALL DEPARTMENTS			$3,650.00

NORTHROP BOILER WORK

NORTHROP BOILER WORK	WWTP Operations	Thread pipe for raw sewage pump stem cove	$80.00
NORTHROP BOILER WORK - Total For WWTP Operations			*$80.00*
NORTHROP BOILER WORK - ALL DEPARTMENTS			$80.00

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Hoist lever, knee pads, caution tape	$650.40
NORTHWEST CONTRACTOR	Balefill - Baler Processing	Utility brush / dust pan / scraper knife	$27.92
NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing			*$678.32*
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Drill bits	$59.46
NORTHWEST CONTRACTOR - Total For Balefill - Disposal & Landfill			*$59.46*
NORTHWEST CONTRACTOR	Buildings & Structures Fund	Zam Gate repair supplies for Ice Arena - NW	$154.92
NORTHWEST CONTRACTOR - Total For Buildings & Structures Fund			*$154.92*

NORTHWEST CONTRACTOR	Traffic Control	Security bit sets for light pole access	$88.70
NORTHWEST CONTRACTOR - Total For Traffic Control			*$88.70*
NORTHWEST CONTRACTOR - ALL DEPARTMENTS			$981.40

OFFICE DEPOT

OFFICE DEPOT	Human Resources	1 box of blue folders for New Hire Benefit Bo	$12.76
OFFICE DEPOT	Human Resources	1pk lined adhesive notes, 1box 2 partition re	$55.21
OFFICE DEPOT - Total For Human Resources			*$67.97*
OFFICE DEPOT - ALL DEPARTMENTS			$67.97

OFFICEMAX/OFFICEDEPT

OFFICEMAX/OFFICEDEPT	Human Resources	1 box of gray barrel, black ink pens	$13.29
OFFICEMAX/OFFICEDEPT - Total For Human Resources			*$13.29*
OFFICEMAX/OFFICEDEPT - ALL DEPARTMENTS			$13.29

O'REILLY AUTO PARTS

O'REILLY AUTO PARTS	Fire-EMS Operations	Battery tender for Polaris side by side	$69.99
O'REILLY AUTO PARTS - Total For Fire-EMS Operations			*$69.99*
O'REILLY AUTO PARTS - ALL DEPARTMENTS			$69.99

PACE ANALYTICAL SERV

PACE ANALYTICAL SERV	WWTP Operations	Q2 2022 Biosolids testing	$276.00
PACE ANALYTICAL SERV - Total For WWTP Operations			*$276.00*
PACE ANALYTICAL SERV - ALL DEPARTMENTS			$276.00

PAYPAL MKBURGE

PAYPAL MKBURGE	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	$155.00
PAYPAL MKBURGE - Total For Police Investigations			*$155.00*
PAYPAL MKBURGE - ALL DEPARTMENTS			$155.00

PCN STRATEGIES INC

PCN STRATEGIES INC	Metro Animal Shelter	Body cam master dock	$1,186.55
PCN STRATEGIES INC - Total For Metro Animal Shelter			*$1,186.55*
PCN STRATEGIES INC - ALL DEPARTMENTS			$1,186.55

PEAK GEOSOLUTIONS/ S

PEAK GEOSOLUTIONS/ S	Balefill - Disposal & Landfill	GemsS028749-OP/Mnt/mon srvcs g	$18,878.41
PEAK GEOSOLUTIONS/ S - Total For Balefill - Disposal & Landfill			*$18,878.41*
PEAK GEOSOLUTIONS/ S - ALL DEPARTMENTS			$18,878.41

PEDEN'S INC

PEDEN'S INC	Fleet Maintenance Fund	Embroidery service	$15.00
PEDEN'S INC - Total For Fleet Maintenance Fund			*$15.00*
PEDEN'S INC	Police Administration	Nameplate engraving & nameplate holders	$36.00
PEDEN'S INC - Total For Police Administration			*$36.00*
PEDEN'S INC	Police Career Services	Sport-Tek shirts & embroidery	$144.00
PEDEN'S INC	Police Career Services	T-shirts & embroidery	$60.00
PEDEN'S INC - Total For Police Career Services			*$204.00*
PEDEN'S INC - ALL DEPARTMENTS			$255.00

PHILLIPS 66 - FAST M

PHILLIPS 66 - FAST M	Police Career Services	SERVICE STATIONS	$48.53
PHILLIPS 66 - FAST M - Total For Police Career Services			*$48.53*
PHILLIPS 66 - FAST M - ALL DEPARTMENTS			$48.53

PIZZA HUT 035955

PIZZA HUT 035955	Fire-EMS Training	Meal for CST Drill	$87.31
PIZZA HUT 035955 - Total For Fire-EMS Training			*$87.31*
PIZZA HUT 035955 - ALL DEPARTMENTS			$87.31

PORTER, MUIRHEAD, CO

PORTER, MUIRHEAD, CO	CARES Act Funding	2022 Audit Fees	$9,732.37
PORTER, MUIRHEAD, CO - Total For CARES Act Funding			*$9,732.37*

PORTER, MUIRHEAD, CO	Finance	2022 Audit Fees	$101,767.63
PORTER, MUIRHEAD, CO - Total For Finance			*$101,767.63*
PORTER, MUIRHEAD, CO - ALL DEPARTMENTS			$111,500.00

POSITIVE PROMOTIONS

POSITIVE PROMOTIONS	Public Safety Communication	DURABLE GOODS,NOT ELSEWHERE CLASSIFI	$197.05
POSITIVE PROMOTIONS - Total For Public Safety Communications			*$197.05*
POSITIVE PROMOTIONS - ALL DEPARTMENTS			$197.05

POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	E-Statements/Web Posting/E-Payments/Aler	$2,437.19
POSTAL PROS, INC.	Customer Service	Printing / mailing / postage service	$3,856.68
POSTAL PROS, INC.	Customer Service	Printing / mailing / postage service	$3,853.83
POSTAL PROS, INC. - Total For Customer Service			*$10,147.70*
POSTAL PROS, INC.	Water Revenue and Transfers	E-Statements/Web Posting/E-Payments/Aler	$1,080.00
POSTAL PROS, INC. - Total For Water Revenue and Transfers			*$1,080.00*
POSTAL PROS, INC. - ALL DEPARTMENTS			$11,227.70

POWDER RIVER ARMORY

POWDER RIVER ARMORY	Fire-EMS Operations	Engraving of Scott Tool Blocks	$200.00
POWDER RIVER ARMORY - Total For Fire-EMS Operations			*$200.00*
POWDER RIVER ARMORY - ALL DEPARTMENTS			$200.00

PP WASCOP

PP WASCOP	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZA	$185.00
PP WASCOP - Total For Police Administration			*$185.00*
PP WASCOP - ALL DEPARTMENTS			$185.00

QA BALANCE SERVICES

QA BALANCE SERVICES	WWTP Operations	ANN LAB BALANCE CALIBRATION	$475.00
QA BALANCE SERVICES - Total For WWTP Operations			*$475.00*

QA BALANCE SERVICES - ALL DEPARTMENTS			$475.00

RAPID FIRE PROTECTIO

RAPID FIRE PROTECTIO	Balefill - Baler Processing	Fire sprinkler head add/relocates	$1,565.00
RAPID FIRE PROTECTIO - Total For Balefill - Baler Processing			*$1,565.00*
RAPID FIRE PROTECTIO - ALL DEPARTMENTS			$1,565.00

RESPOND FIRST AID OF

RESPOND FIRST AID OF	Risk Management	LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI	$52.72
RESPOND FIRST AID OF - Total For Risk Management			*$52.72*
RESPOND FIRST AID OF - ALL DEPARTMENTS			$52.72

RIVER OAKS COMMUNICA

RIVER OAKS COMMUNICA	General Fund Revenue	Eligible facilities request - application	$700.00
RIVER OAKS COMMUNICA - Total For General Fund Revenue			*$700.00*
RIVER OAKS COMMUNICA - ALL DEPARTMENTS			$700.00

Rocky Mountain

Rocky Mountain	Water Distribution	Rental - 3/21/22-4/20/22	$25.02
Rocky Mountain - Total For Water Distribution			*$25.02*
Rocky Mountain - ALL DEPARTMENTS			$25.02

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Aquatics - Operations	Acct #54730761-088 1	$3,966.12
ROCKY MOUNTAIN POWER - Total For Aquatics - Operations			*$3,966.12*
ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	$583.13
ROCKY MOUNTAIN POWER - Total For Ash Street Building			*$583.13*
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	$376.49
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7	$10,198.24
ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill			*$10,574.73*
ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	$91.12
ROCKY MOUNTAIN POWER - Total For Buildings & Structures Fund			*$91.12*

ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	$729.94
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	$2,145.22
ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration			*$2,875.16*
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	$555.10
ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum			*$555.10*
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-100 4	$4,317.68
ROCKY MOUNTAIN POWER - Total For Hogadon - Operations			*$4,317.68*
ROCKY MOUNTAIN POWER	Parks - Athletic Maint.	Acct #54730761-131 9	$679.52
ROCKY MOUNTAIN POWER - Total For Parks - Athletic Maint.			*$679.52*
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	$2,551.72
ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.			*$2,551.72*
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	$56.76
ROCKY MOUNTAIN POWER - Total For Parks - Special Areas			*$56.76*
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2	$3,446.62
ROCKY MOUNTAIN POWER - Total For Regional Water Operations			*$3,446.62*
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-022 7	$25.46
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-009 4	$27,095.25
ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations			*$27,120.71*
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	$16,988.74
ROCKY MOUNTAIN POWER - Total For Water Tanks			*$16,988.74*
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	$25,968.84
ROCKY MOUNTAIN POWER - Total For WWTP Operations			*$25,968.84*
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS			$99,775.95

Rooter

Rooter	Golf - Operations	Portable restroom rental	$695.00
Rooter - Total For Golf - Operations			*$695.00*
Rooter	Parks - Parks Maint.	Porta-John from R&R	$331.65
Rooter - Total For Parks - Parks Maint.			*$331.65*
Rooter - ALL DEPARTMENTS			$1,026.65

ROTHHAMMER INTERNATI

ROTHHAMMER INTERNATI	Aquatics - Operations	Goggles to Sell	$498.75
ROTHHAMMER INTERNATI - Total For Aquatics - Operations			*$498.75*

ROTHHAMMER INTERNATI	Aquatics - Pool	Goggles to Sell	$498.75
ROTHHAMMER INTERNATI - Total For Aquatics - Pool			*$498.75*
ROTHHAMMER INTERNATI - ALL DEPARTMENTS			$997.50

SAFARILAND LLC

SAFARILAND LLC	Police Administration	Firearm / safety supplies	$6,907.60
SAFARILAND LLC - Total For Police Administration			*$6,907.60*
SAFARILAND LLC - ALL DEPARTMENTS			$6,907.60

SAFARILAND, LLC

SAFARILAND, LLC	Police Career Services	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLAS	$421.58
SAFARILAND, LLC - Total For Police Career Services			*$421.58*
SAFARILAND, LLC - ALL DEPARTMENTS			$421.58

SAFETY KLEEN SYSTEMS

SAFETY KLEEN SYSTEMS	Golf - Operations	Parts Washer Rental and Service	$572.40
SAFETY KLEEN SYSTEMS - Total For Golf - Operations			*$572.40*
SAFETY KLEEN SYSTEMS - ALL DEPARTMENTS			$572.40

SAMS CLUB #6425

SAMS CLUB #6425	Code Enforcement	Paper Products for office	$103.70
SAMS CLUB #6425 - Total For Code Enforcement			*$103.70*
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	$67.90
SAMS CLUB #6425	Fire-EMS Operations	Station supplies to be used during floor proje	$227.46
SAMS CLUB #6425 - Total For Fire-EMS Operations			*$295.36*
SAMS CLUB #6425	Ice Arena - Concessions	Concession Supplies Resale	$46.40
SAMS CLUB #6425 - Total For Ice Arena - Concessions			*$46.40*
SAMS CLUB #6425 - ALL DEPARTMENTS			$445.46

SAMSCLUB #6425

SAMSCLUB #6425	Buildings & Structures Fund	City Center Custodial Supplies - Sams Club	$14.98
SAMSCLUB #6425	Buildings & Structures Fund	City Hall Custodial Supplies - Sams Club	$69.42

SAMSCLUB #6425 - Total For Buildings & Structures Fund			*$84.40*
SAMSCLUB #6425	Fire-EMS Administration	Dry erase markers	$14.58
SAMSCLUB #6425 - Total For Fire-EMS Administration			*$14.58*
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	$224.28
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	$118.80
SAMSCLUB #6425 - Total For Fire-EMS Operations			*$343.08*
SAMSCLUB #6425	Ice Arena - Concessions	Concession Resale Supplies	$54.80
SAMSCLUB #6425 - Total For Ice Arena - Concessions			*$54.80*
SAMSCLUB #6425	Refuse - Commercial	PAPER TOWELS	$17.48
SAMSCLUB #6425 - Total For Refuse - Commercial			*$17.48*
SAMSCLUB #6425	Risk Management	Risk Wins Awards Breakfast	$33.34
SAMSCLUB #6425 - Total For Risk Management			*$33.34*
SAMSCLUB #6425 - ALL DEPARTMENTS			$547.68

SAMSCLUB.COM

SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.38
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.70
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($16.36)
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$17.49
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.69
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$31.98
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$27.34
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($38.98)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.28)
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.24
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$49.46
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$26.64
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($17.49)
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$16.36
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.28
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$38.98
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$39.76
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.28
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$11.68
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($11.68)

SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.28)
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$16.38
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.24)
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.64
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($16.38)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($27.93)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($19.96)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.69)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.70)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($31.98)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.24)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($31.98)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($27.34)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($27.93)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($10.58)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.64)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($49.46)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($26.64)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($28.56)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($43.95)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($63.96)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($12.38)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($39.76)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($15.26)
SAMSCLUB.COM	Aquatics - Operations	Refund for Fraudulent Charges on 2/13/22 a	($31.98)
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$43.95
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$15.26
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$19.96
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$12.24
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$10.58
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$63.96
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$27.93
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$27.93
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$31.98
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$31.98
SAMSCLUB.COM	Aquatics - Operations	This was a fraudulent charge that was refund	$28.56

SAMSCLUB.COM - Total For Aquatics - Operations			*$0.00*
SAMSCLUB.COM	Balefill - Disposal & Landfill	TRASH BAGS	$37.96
SAMSCLUB.COM - Total For Balefill - Disposal & Landfill			*$37.96*
SAMSCLUB.COM	Refuse - Commercial	PAPER TOWELS, SHOP TOWELS, COFFEE, GLA	$178.32
SAMSCLUB.COM - Total For Refuse - Commercial			*$178.32*
SAMSCLUB.COM - ALL DEPARTMENTS			$216.28

SAPP BROS TRAVEL CEN

SAPP BROS TRAVEL CEN	Police Career Services	AUTOMATED FUEL DISPENSERS	$35.00
SAPP BROS TRAVEL CEN - Total For Police Career Services			*$35.00*
SAPP BROS TRAVEL CEN - ALL DEPARTMENTS			$35.00

SELF HELP CENTER, IN

SELF HELP CENTER, IN	Capital Projects Fund	1% #16 Funding Self Help Cente	$13,748.75
SELF HELP CENTER, IN - Total For Capital Projects Fund			*$13,748.75*
SELF HELP CENTER, IN - ALL DEPARTMENTS			$13,748.75

SHEETZ 0123

SHEETZ 0123	Police Career Services	AUTOMATED FUEL DISPENSERS	$58.23
SHEETZ 0123 - Total For Police Career Services			*$58.23*
SHEETZ 0123 - ALL DEPARTMENTS			$58.23

SHELL OIL 5744427920

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$64.14
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$40.83
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$25.48
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$49.87
SHELL OIL 5744427920	Fire-EMS Operations	Shell	$48.04
SHELL OIL 5744427920 - Total For Fire-EMS Operations			*$228.36*
SHELL OIL 5744427920 - ALL DEPARTMENTS			$228.36

SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Paint supplies for Fire Station 1 - Sherwin Wil	$46.76
SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Painting supplies for Fire Station 1 - Sherwin	$51.56
SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Paint supplies for Metro Animal Shelter - She	$96.50
SHERWIN-WILLIAMS COR - Total For Buildings & Structures Fund			*$194.82*
SHERWIN-WILLIAMS COR	Traffic Control	Bucket strainers for walk behind stripers	$103.50
SHERWIN-WILLIAMS COR - Total For Traffic Control			*$103.50*
SHERWIN-WILLIAMS COR - ALL DEPARTMENTS			$298.32

SHIRTS & MORE INC

SHIRTS & MORE INC	Capital Projects Fund	Vehicle vinyl wrap	$600.00
SHIRTS & MORE INC - Total For Capital Projects Fund			*$600.00*
SHIRTS & MORE INC - ALL DEPARTMENTS			$600.00

SIGMA-ALDRICH INC

SIGMA-ALDRICH INC	WWTP Operations	Simple nutrients samples for DMRQA	$531.65
SIGMA-ALDRICH INC - Total For WWTP Operations			*$531.65*
SIGMA-ALDRICH INC - ALL DEPARTMENTS			$531.65

SIRCHIE FINGER PRINT

SIRCHIE FINGER PRINT	Police Investigations	COMMERCIAL EQUIPMENT, NOT ELSEWHER	$145.48
SIRCHIE FINGER PRINT - Total For Police Investigations			*$145.48*
SIRCHIE FINGER PRINT - ALL DEPARTMENTS			$145.48

SMARSH, INC

SMARSH, INC	Information Services	Archive Email	$3,799.73
SMARSH, INC	Information Services	Archive Email	$48.32
SMARSH, INC	Information Services	Archive Email	($1,897.00)
SMARSH, INC - Total For Information Services			*$1,951.05*
SMARSH, INC - ALL DEPARTMENTS			$1,951.05

SOURCE OFFICE

SOURCE OFFICE	Cemetery	STATIONERY,OFFICE SUPPLIES,PRINTING PRI	$465.11

SOURCE OFFICE - Total For Cemetery			*$465.11*
SOURCE OFFICE - ALL DEPARTMENTS			$465.11

SPEEDWAY 05173 THIRD

SPEEDWAY 05173 THIRD	Police Career Services	AUTOMATED FUEL DISPENSERS	$15.78
SPEEDWAY 05173 THIRD - Total For Police Career Services			*$15.78*
SPEEDWAY 05173 THIRD - ALL DEPARTMENTS			$15.78

SPRINGHILL SUITES CO

SPRINGHILL SUITES CO	Police Career Services	SPRINGHILL SUITES	$104.00
SPRINGHILL SUITES CO - Total For Police Career Services			*$104.00*
SPRINGHILL SUITES CO - ALL DEPARTMENTS			$104.00

SPRINGHILL SUITES TE

SPRINGHILL SUITES TE	Police Career Services	SPRINGHILL SUITES	$124.20
SPRINGHILL SUITES TE - Total For Police Career Services			*$124.20*
SPRINGHILL SUITES TE - ALL DEPARTMENTS			$124.20

SQ BRECK MEDIA GROU

SQ BRECK MEDIA GROU	Hogadon - Operations	TOURIST ATTRACTIONS AND EXHIBITS	$1,500.00
SQ BRECK MEDIA GROU - Total For Hogadon - Operations			*$1,500.00*
SQ BRECK MEDIA GROU - ALL DEPARTMENTS			$1,500.00

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Buildings & Structures Fund	Replacement tablet case for Ken - CPU	$57.00
SQ COMPUTER PROFESS - Total For Buildings & Structures Fund			*$57.00*
SQ COMPUTER PROFESS	Cemetery	COMPUTER MAINTENANCE,REPAIR & SERVIC	$59.80
SQ COMPUTER PROFESS - Total For Cemetery			*$59.80*
SQ COMPUTER PROFESS - ALL DEPARTMENTS			$116.80

SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R	Fire-EMS Training	AHA Cards	$336.00
SQ MY EDUCATIONAL R	Fire-EMS Training	BLS and ACLS Cards	$500.00
SQ MY EDUCATIONAL R - Total For Fire-EMS Training			*$836.00*
SQ MY EDUCATIONAL R - ALL DEPARTMENTS			$836.00

SQ PEDEN'S INC.

SQ PEDEN'S INC.	Human Resources	2 Retirement Plaque Orders	$70.00
SQ PEDEN'S INC. - Total For Human Resources			*$70.00*
SQ PEDEN'S INC. - ALL DEPARTMENTS			$70.00

SQ SCOTT ENVIRONMEN

SQ SCOTT ENVIRONMEN	Fire-EMS Operations	Mold Investigation - St. 1	$456.72
SQ SCOTT ENVIRONMEN - Total For Fire-EMS Operations			*$456.72*
SQ SCOTT ENVIRONMEN - ALL DEPARTMENTS			$456.72

SQ TO THE TEES

SQ TO THE TEES	Public Safety Communication	MISCELLANEOUS PERSONAL SERVICES	$587.80
SQ TO THE TEES - Total For Public Safety Communications			*$587.80*
SQ TO THE TEES - ALL DEPARTMENTS			$587.80

STAG ARMS LLC

STAG ARMS LLC	Police Career Services	Marksman RH & Long Range RH	$4,985.56
STAG ARMS LLC - Total For Police Career Services			*$4,985.56*
STAG ARMS LLC - ALL DEPARTMENTS			$4,985.56

STAPLES

STAPLES	Balefill - Diversion & Special	WHITEBOARD FOR SWF	$55.99
STAPLES - Total For Balefill - Diversion & Special			*$55.99*
STAPLES	Fire-EMS Prevent & Inspect	Certificate Holders and Pens	$25.97
STAPLES - Total For Fire-EMS Prevent & Inspect			*$25.97*
STAPLES - ALL DEPARTMENTS			$81.96

STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	$14,911.55
STATELINE NO 7 ARCHI - Total For Capital Projects Fund			*$14,911.55*
STATELINE NO 7 ARCHI - ALL DEPARTMENTS			$14,911.55

Subway 11632

Subway 11632	Risk Management	FAST FOOD RESTAURANTS	$20.00
Subway 11632 - Total For Risk Management			*$20.00*
Subway 11632 - ALL DEPARTMENTS			$20.00

SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI	Buildings & Structures Fund	Fire extinguisher hydro test & materials	$644.25
SUMMIT FIRE & SECURI - Total For Buildings & Structures Fund			*$644.25*
SUMMIT FIRE & SECURI	Metro Animal Shelter	Fire extinguisher annual service/testing	$239.00
SUMMIT FIRE & SECURI - Total For Metro Animal Shelter			*$239.00*
SUMMIT FIRE & SECURI - ALL DEPARTMENTS			$883.25

SUTHERLANDS 2219

SUTHERLANDS 2219	Parks - Parks Maint.	Epoxy for slide repair	$6.49
SUTHERLANDS 2219 - Total For Parks - Parks Maint.			*$6.49*
SUTHERLANDS 2219	Water Tanks	Nut setter & washers for City Reservoir	$172.71
SUTHERLANDS 2219 - Total For Water Tanks			*$172.71*
SUTHERLANDS 2219 - ALL DEPARTMENTS			$179.20

TACO JOHNS 9405

TACO JOHNS 9405	Risk Management	FAST FOOD RESTAURANTS	$106.20
TACO JOHNS 9405 - Total For Risk Management			*$106.20*
TACO JOHNS 9405 - ALL DEPARTMENTS			$106.20

TACOS MEXICO

TACOS MEXICO	Police Career Services	EATING PLACES, RESTAURANTS	$148.19

TACOS MEXICO - Total For Police Career Services			*$148.19*
TACOS MEXICO - ALL DEPARTMENTS			$148.19

THATCHER CO.

THATCHER CO.	WWTP Regional Interceptors	Ferrous Chloride delivery on 4/20/22	$10,044.74
THATCHER CO. - Total For WWTP Regional Interceptors			*$10,044.74*
THATCHER CO. - ALL DEPARTMENTS			$10,044.74

THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Rec Center - Home Depot	$64.06
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Fire Station 3 - Home Dep	$11.98
THE HOME DEPOT - Total For Buildings & Structures Fund			*$76.04*
THE HOME DEPOT	Fire-EMS Administration	Shelving	$399.00
THE HOME DEPOT - Total For Fire-EMS Administration			*$399.00*
THE HOME DEPOT	Fire-EMS Operations	Ratchet Straps, trailer hitch, tarp and hitch pi	$99.40
THE HOME DEPOT - Total For Fire-EMS Operations			*$99.40*
THE HOME DEPOT	Golf - Operations	Mops, Trash Bags, ball valve, batteries, Glues	$97.82
THE HOME DEPOT	Golf - Operations	Spray Paint, Lumber for Driving Range Signs,	$133.70
THE HOME DEPOT - Total For Golf - Operations			*$231.52*
THE HOME DEPOT	Parks - Parks Maint.	Trash Bags and soil	$353.64
THE HOME DEPOT - Total For Parks - Parks Maint.			*$353.64*
THE HOME DEPOT	Parks - Urban Forestry	Trash Bags and soil	$59.38
THE HOME DEPOT - Total For Parks - Urban Forestry			*$59.38*
THE HOME DEPOT	Refuse - Residential	OP SUPPLIES	$108.34
THE HOME DEPOT - Total For Refuse - Residential			*$108.34*
THE HOME DEPOT - ALL DEPARTMENTS			$1,327.32

TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Public Transit - Operations	Copy charge - March 2022	$140.74
TOP OFFICE PRODUCTS - Total For Public Transit - Operations			*$140.74*
TOP OFFICE PRODUCTS - ALL DEPARTMENTS			$140.74

TOWNSQUARE MEDIA, IN

TOWNSQUARE MEDIA, IN	Hogadon - Operations	ADVERTISING SERVICES	$1,852.00
TOWNSQUARE MEDIA, IN - Total For Hogadon - Operations			*$1,852.00*
TOWNSQUARE MEDIA, IN - ALL DEPARTMENTS			$1,852.00

TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Cemetery	FLOWERS SPECIAL AREAS	$28.45
TRACTOR SUPPLY CO - Total For Cemetery			*$28.45*
TRACTOR SUPPLY CO - ALL DEPARTMENTS			$28.45

TRAFFIC AND PARKING

TRAFFIC AND PARKING	Risk Management	Blinker sign & mounting kit	$1,255.00
TRAFFIC AND PARKING - Total For Risk Management			*$1,255.00*
TRAFFIC AND PARKING - ALL DEPARTMENTS			$1,255.00

TRAININNG LLC

TRAININNG LLC	Human Resources	FMLA/ADA GUIDANCE FOR EMPLOYERS	$150.00
TRAININNG LLC - Total For Human Resources			*$150.00*
TRAININNG LLC - ALL DEPARTMENTS			$150.00

TRAVELOCITY 72208448

TRAVELOCITY 72208448	Fire-EMS Training	Flight and Rental Car for attendance to 2021	$474.62
TRAVELOCITY 72208448 - Total For Fire-EMS Training			*$474.62*
TRAVELOCITY 72208448 - ALL DEPARTMENTS			$474.62

TRI STATE OIL RECLAI

TRI STATE OIL RECLAI	Balefill - Diversion & Special	Recycle used oil	$100.00
TRI STATE OIL RECLAI	Balefill - Diversion & Special	Waste water	$163.75
TRI STATE OIL RECLAI	Balefill - Diversion & Special	Recycle used product	$1,401.00
TRI STATE OIL RECLAI	Balefill - Diversion & Special	Antifreeze disposal/recycling	$1,401.00
TRI STATE OIL RECLAI - Total For Balefill - Diversion & Special			*$3,065.75*
TRI STATE OIL RECLAI - ALL DEPARTMENTS			$3,065.75

TYLER TECHNOLOGIES I

TYLER TECHNOLOGIES I	Information Services	Proximity Reader Maintenance 5/20/22-5/1	$1,012.20
TYLER TECHNOLOGIES I - Total For Information Services			*$1,012.20*
TYLER TECHNOLOGIES I - ALL DEPARTMENTS			$1,012.20

ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Golf - Operations	Janitor Supplies	$187.38
ULINE SHIP SUPPLIE - Total For Golf - Operations			*$187.38*
ULINE SHIP SUPPLIE - ALL DEPARTMENTS			$187.38

UNITED 0162385964

UNITED 0162385964	Fire-EMS Training	Flight to Houston for SCBA Class	$485.10
UNITED 0162385964 - Total For Fire-EMS Training			*$485.10*
UNITED 0162385964 - ALL DEPARTMENTS			$485.10

UNITED 0162387983

UNITED 0162387983	Police Career Services	UNITED AIRLINES	$518.20
UNITED 0162387983	Police Career Services	UNITED AIRLINES	$518.20
UNITED 0162387983 - Total For Police Career Services			*$1,036.40*
UNITED 0162387983 - ALL DEPARTMENTS			$1,036.40

UNITED 0167706603

UNITED 0167706603	Fire-EMS Training	Flight to attend the 2021 FDSOA Conference	$394.80
UNITED 0167706603 - Total For Fire-EMS Training			*$394.80*
UNITED 0167706603 - ALL DEPARTMENTS			$394.80

UPS 0000008F045W072

UPS 0000008F045W072	Regional Water Operations	Shipping for Testing	$169.50
UPS 0000008F045W072 - Total For Regional Water Operations			*$169.50*
UPS 0000008F045W072 - ALL DEPARTMENTS			$169.50

UPS 0000008F045W122

UPS 0000008F045W122	Regional Water Operations	Shipping for Testing	$260.15
UPS 0000008F045W122 - Total For Regional Water Operations			*$260.15*
UPS 0000008F045W122 - ALL DEPARTMENTS			$260.15

URGENT CARE OF CASPE

URGENT CARE OF CASPE	Property Insurance Fund	MEDICAL SERVICES & HEALTH PRACTITIONER	$945.00
URGENT CARE OF CASPE	Property Insurance Fund	Occupational Health Testing and Vaccination	$455.00
URGENT CARE OF CASPE - Total For Property Insurance Fund			*$1,400.00*
URGENT CARE OF CASPE - ALL DEPARTMENTS			$1,400.00

USPS PO 5762700491

USPS PO 5762700491	Water Distribution	POSTAGE STAMPS	$986.00
USPS PO 5762700491 - Total For Water Distribution			*$986.00*
USPS PO 5762700491 - ALL DEPARTMENTS			$986.00

USPS.COM POSTAL STOR

USPS.COM POSTAL STOR	Code Enforcement	POSTAGE STAMPS	$145.20
USPS.COM POSTAL STOR - Total For Code Enforcement			*$145.20*
USPS.COM POSTAL STOR - ALL DEPARTMENTS			$145.20

UW CASHIER OFFICE

UW CASHIER OFFICE	Streets	t² Work Zone/Flagger Certification for Neil	($95.00)
UW CASHIER OFFICE - Total For Streets			*($95.00)*
UW CASHIER OFFICE - ALL DEPARTMENTS			($95.00)

VAN DIEST SUPPLY COM

VAN DIEST SUPPLY COM	Weed & Pest Fund	Herbicide	$1,842.55
VAN DIEST SUPPLY COM - Total For Weed & Pest Fund			*$1,842.55*
VAN DIEST SUPPLY COM - ALL DEPARTMENTS			$1,842.55

VCN NATRONAREALESTAT

VCN NATRONAREALESTAT	Customer Service	Recording Fees: LAD 156, R. Clark, 1614 Lara	$26.50
VCN NATRONAREALESTAT - Total For Customer Service			*$26.50*
VCN NATRONAREALESTAT	Planning	GOVERNMENT SERVICES NOT ELSEWHERE CL	$89.50
VCN NATRONAREALESTAT - Total For Planning			*$89.50*
VCN NATRONAREALESTAT - ALL DEPARTMENTS			$116.00

VERIZON WIRELESS

VERIZON WIRELESS	Buildings & Structures Fund	Acct #442124121-00001	$40.01
VERIZON WIRELESS - Total For Buildings & Structures Fund			*$40.01*
VERIZON WIRELESS	Cemetery	Acct #442204089-00001	$40.01
VERIZON WIRELESS - Total For Cemetery			*$40.01*
VERIZON WIRELESS	Streets	Acct #242152162-00001	$66.01
VERIZON WIRELESS - Total For Streets			*$66.01*
VERIZON WIRELESS	Water Meters	Acct #942021615-00001	$266.06
VERIZON WIRELESS - Total For Water Meters			*$266.06*
VERIZON WIRELESS	WWTP Operations	Acct #842227834-00001	$146.24
VERIZON WIRELESS - Total For WWTP Operations			*$146.24*
VERIZON WIRELESS - ALL DEPARTMENTS			$558.33

VRC COMPANIES LLC

VRC COMPANIES LLC	City Attorney	File destruction service	$82.62
VRC COMPANIES LLC - Total For City Attorney			*$82.62*
VRC COMPANIES LLC	Municipal Court	File destruction fee	$55.13
VRC COMPANIES LLC - Total For Municipal Court			*$55.13*
VRC COMPANIES LLC - ALL DEPARTMENTS			$137.75

VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Golf - Operations	Cellular Service for Ipads	$120.03
VZWRLSS MY VZ VB P - Total For Golf - Operations			*$120.03*
VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	$49.10
VZWRLSS MY VZ VB P - Total For Regional Water Operations			*$49.10*

VZWRLSS MY VZ VB P - ALL DEPARTMENTS			$169.13

WAL-MART #3778

WAL-MART #3778	Aquatics - Operations	New Wet Vacuums for Aquatics	$271.77
WAL-MART #3778 - Total For Aquatics - Operations			*$271.77*
WAL-MART #3778	Ft. Caspar Museum	Cleaning supplies for Fort buildings	$28.02
WAL-MART #3778 - Total For Ft. Caspar Museum			*$28.02*
WAL-MART #3778 - ALL DEPARTMENTS			$299.79

WAYNE COLEMAN CONSTR

WAYNE COLEMAN CONSTR	Water Distribution	Construction project - not bui	$25,799.62
WAYNE COLEMAN CONSTR - Total For Water Distribution			*$25,799.62*
WAYNE COLEMAN CONSTR - ALL DEPARTMENTS			$25,799.62

WEAR PARTS INC

WEAR PARTS INC	Ice Arena - Operations	Skate Sharpening Filters	$127.50
WEAR PARTS INC - Total For Ice Arena - Operations			*$127.50*
WEAR PARTS INC	Traffic Control	Fender washers for sign repair	$146.02
WEAR PARTS INC - Total For Traffic Control			*$146.02*
WEAR PARTS INC	Water Distribution	Bolt, washer, nut bits	$64.84
WEAR PARTS INC - Total For Water Distribution			*$64.84*
WEAR PARTS INC - ALL DEPARTMENTS			$338.36

Wear Parts, Inc.

Wear Parts, Inc.	Refuse - Commercial	Cable clamp	$72.80
Wear Parts, Inc. - Total For Refuse - Commercial			*$72.80*
Wear Parts, Inc. - ALL DEPARTMENTS			$72.80

WELLBORN SULLIVAN ME

WELLBORN SULLIVAN ME	Property Insurance Fund	Confidential legal or medical matters	$8,500.00
WELLBORN SULLIVAN ME - Total For Property Insurance Fund			*$8,500.00*

WELLBORN SULLIVAN ME - ALL DEPARTMENTS			$8,500.00

WELLNESS SCREENING L

WELLNESS SCREENING L	Police Investigations	MEDICAL SERVICES & HEALTH PRACTITIONER	$25.00
WELLNESS SCREENING L - Total For Police Investigations			*$25.00*
WELLNESS SCREENING L - ALL DEPARTMENTS			$25.00

WESTERN MEDICAL ASSO

WESTERN MEDICAL ASSO	Fire-EMS Training	Employee physical exams	$14,190.00
WESTERN MEDICAL ASSO - Total For Fire-EMS Training			*$14,190.00*
WESTERN MEDICAL ASSO - ALL DEPARTMENTS			$14,190.00

WESTERN SIGN & DESIG

WESTERN SIGN & DESIG	Golf - Operations	Driving Range Signs	$210.23
WESTERN SIGN & DESIG - Total For Golf - Operations			*$210.23*
WESTERN SIGN & DESIG - ALL DEPARTMENTS			$210.23

WESTERN STATES FIRE

WESTERN STATES FIRE	Balefill - Diversion & Special	Repair / check fire sprinkler system	$1,950.00
WESTERN STATES FIRE	Balefill - Diversion & Special	Repair / check fire sprinkler system	$1,531.31
WESTERN STATES FIRE	Balefill - Diversion & Special	Repair / check fire sprinkler system	$575.00
WESTERN STATES FIRE - Total For Balefill - Diversion & Special			*$4,056.31*
WESTERN STATES FIRE - ALL DEPARTMENTS			$4,056.31

WESTERN WATER CONSUL

WESTERN WATER CONSUL	Capital Projects Fund	Poplar-CYtoCollins Design Wate	$17,201.00
WESTERN WATER CONSUL - Total For Capital Projects Fund			*$17,201.00*
WESTERN WATER CONSUL - ALL DEPARTMENTS			$17,201.00

WLC ENGINEERING - SU

WLC ENGINEERING - SU	Water Distribution	Construction Admin Derington W	$11,742.30

WLC ENGINEERING - SU - Total For Water Distribution			*$11,742.30*
WLC ENGINEERING - SU - ALL DEPARTMENTS			$11,742.30

WM SUPERCENTER

WM SUPERCENTER	Hogadon - Operations	Uniform hangers	$40.89
WM SUPERCENTER - Total For Hogadon - Operations			*$40.89*
WM SUPERCENTER	Parks - Parks Maint.	Bookcase for PRIV office	$28.16
WM SUPERCENTER - Total For Parks - Parks Maint.			*$28.16*
WM SUPERCENTER	Parks - Special Areas	FLOWERS FOR SPECIAL AREAS AND CEMETER	$299.26
WM SUPERCENTER - Total For Parks - Special Areas			*$299.26*
WM SUPERCENTER - ALL DEPARTMENTS			$368.31

WPSG, INC.

WPSG, INC.	Fire-EMS Operations	Suction Canisters	$445.84
WPSG, INC.	Fire-EMS Operations	Tool mounts for the 3 new fire engines	$1,993.45
WPSG, INC. - Total For Fire-EMS Operations			*$2,439.29*
WPSG, INC. - ALL DEPARTMENTS			$2,439.29

WY. ASSOC. OF RISK M

WY. ASSOC. OF RISK M	General Fund Revenue	Rest. for WARM covered claim related to Do	$6.57
WY. ASSOC. OF RISK M - Total For General Fund Revenue			*$6.57*
WY. ASSOC. OF RISK M - ALL DEPARTMENTS			$6.57

WY. LAW ENFORCEMENT

WY. LAW ENFORCEMENT	Police Career Services	Peace Officer Criminal Law/Procedures traini	$2,025.00
WY. LAW ENFORCEMENT - Total For Police Career Services			*$2,025.00*
WY. LAW ENFORCEMENT - ALL DEPARTMENTS			$2,025.00

WYOMING LOW VOLTAGE

WYOMING LOW VOLTAGE	Police Investigations	Wired internet and phone line Investigations	$270.00
WYOMING LOW VOLTAGE - Total For Police Investigations			*$270.00*

WYOMING LOW VOLTAGE - ALL DEPARTMENTS			$270.00

WYOMING STEEL & RECY

WYOMING STEEL & RECY	Balefill - Diversion & Special	Freon removal	$1,625.00
WYOMING STEEL & RECY - Total For Balefill - Diversion & Special			*$1,625.00*
WYOMING STEEL & RECY - ALL DEPARTMENTS			$1,625.00

CITYWIDE BILLS AND CLAIMS TOTAL $1,957,606.11

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
BILLS and CLAIMS ADDENDUM
Council Meeting
05/03/22

Additional Accounts Payable

04/15/22	**Prewrits - Travel Reimbursements & Payroll Vendors**	
	Adam Uhrich - Travel reimbursement	324.50
	Steve Nunn - Travel reimbursement	513.50
	Luke Iselin - Travel reimbursement	288.00
	State of Wyo Dept of Admin & Info	868,156.32
		869,282.32
04/21/22	**Prewrits - Petty Cash & AP Vendor**	
	FIB - Petty Cash (Metro)	423.11
	Wyoming Signs (Transit Bus Wrap Project)	145,015.00
		145,438.11
	Total Additional AP	**$ 1,014,720.43**

April 14, 2022

MEMO TO: City Council
J. Carter Napier, City Manager

FROM: John Henley, City Attorney

SUBJECT: An Ordinance Amending Chapter 5.24 – Hotels and Roominghouses, of the Casper Municipal Code regarding licensing and regulation of commercial hotels, motels and lodging facilitates within the City of Casper.

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Minute action

Recommendation
Establish, by minute action, May 17, 2022, as the date of the public hearing and first reading of an Ordinance Amending Chapter 5.24 – Hotels and Roominghouses, of the Casper Municipal Code which addresses the licensing and regulation of commercial hotels, motels and lodging facilities within the City of Casper.

Summary
Chapter 5.24 of the Casper Municipal Code was passed on July 19, 1920. This chapter needs updated to remove archaic language. A proposed ordinance to update the outdated language in the code was discussed at the March 8, 2022, work session and a public hearing was scheduled for April 5, 2022. However, the public hearing was canceled after a question surfaced regarding vacation homes and short-term rentals in the Council's discussion.

At the April 12, 2022, Work Session, Council discussed vacation homes and short-term rentals. Council concluded that staff need not address short-term private rentals for Airbnb and VRBO by city ordinance at this time.

Staff is requesting to move forward with an ordinance amendment and establish May 3, 2022, as the public hearing and first reading of An Ordinance Amending Chapter 5.24 – Hotels and Roominghouses, of the Casper Municipal Code.

Financial Considerations
It is anticipated there will be a minimal change in license fees and uniformity thereof ($25.00 per business/calendar year).

Oversight/Project Responsibility
John Henley, City Attorney
Keith McPheeters, Chief of Police

Attachments
None.

April 26, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk
Carla Mills-Laatsch, Licensing Specialist
Pete Meyers, Management Analyst

SUBJECT: Establish Public Hearing for Changes to Mobile Vendor Parking Permit Ordinance Chapter 10.

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish May 17, 2022 as the Public Hearing date for changes to Mobile Vendor Parking Permit Ordinance Chapter 10.

Summary
In September of 2019, chapter 8.04 – Businesses Affecting Public Health was amended and the requirement for mobile food vendors to obtain a health license from the City of Casper was removed. This was done due to the fact that mobile food vendors must obtain a food permit from the State of Wyoming and another from the County Health Department, and therefore, Council believed it was a duplicate permit. While the ordinance for health licenses was amended to remove the requirement for food trucks, this requirement, unfortunately, was not taken out of Chapter 10 – Mobile Vendor Parking Permit. This amendment will correct this oversight.

Additionally, another ordinance revision that is being proposed would accommodate food truck proprietors who are looking to operate from within downtown parking lots that are either city-owned or city managed.

This issue became salient with the recent completion of the Old Yellowstone District Parking Lot, which was finished in the fall of 2021. That parking lot lies within the bounds of the Downtown/Old Yellowstone District area, which is specifically described in the MVPP ordinance. The OYD Parking Lot was built with a few special parking spaces that were designed to accommodate food trucks: they are larger than normal, and they offer access to electrical outlets.

The existing ordinance does suggest that MVPP permit holders might be operating from a parking lot, but some of the MVPP ordinance language tends to contradict that assumption. Section 10.36.031 (D)(2)(b) of the MVPP ordinance refers to "block faces" in regards to the broader discussion of how long a food truck can operate from a specific block in the downtown area. Another section of the ordinance, 10.36.031 (D)(3)(e), requires the MVPP application to have a cosigner who is a business owner from that block of downtown. These sections of the ordinance will have to be updated because there are no "block faces" in a parking lot.

Financial Considerations
None.

Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing Specialist

Attachments
None

April 25, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Establish the date for a public hearing to consider an Ordinance approving a vacation, replat and subdivision agreement for the Kensington Heights Addition No. 5 Subdivision

Meeting Type & Date:
Regular Council Meeting, May 3, 2022

Action Type:
Minute action, establishing date of public hearing

Recommendation:
That Council, by minute action, establish May 17, 2022, as the date of public hearing for consideration of an Ordinance approving a vacation, replat and subdivision agreement for Kensington Heights Addition No. 5.

Summary:
Kensington Heights Development, LLC has applied for a vacation and replat creating Kensington Heights Addition No. 5. The subject property is zoned R-2 (One Unit Residential), and consists of 26.67-acres, more or less, located east of Wyoming Boulevard between Drayton Way and Centennial Village Drive. The proposed subdivision (Kensington Heights Addition No. 5) is creating thirty-nine (39) new single-family residential lots and a large parcel (Tract D) at the north end, which will be replatted into additional residential lots in the future. All proposed lots, as shown, exceed the City's minimum lot size requirement of 4,000 square feet. Multiple points of access to the area are provided at Drayton Way and Country Club Road, as well as Drayton Way and Boots Drive. Staff has included two (2) recommended conditions of approval. The first condition clarifies construction and maintenance responsibilities for the pedestrian pathway that will be built on the east side of the subdivision, through Block 11. The second condition addresses the need for property owner participation in the construction of a sidewalk or trail along Wyoming Boulevard, if and when it happens in the future.

The Planning and Zoning Commission voted to support the vacation and replat after a public hearing on April 21, 2022. There were no public comments either for or against this case. The Commission included the following recommended conditions of approval:

1. The pedestrian way located between Lots 5 & 6, Block 11, shall be constructed per City Code requirements concurrent with other public improvements within the subdivision, and shall be maintained, in perpetuity, by the adjacent landowners.

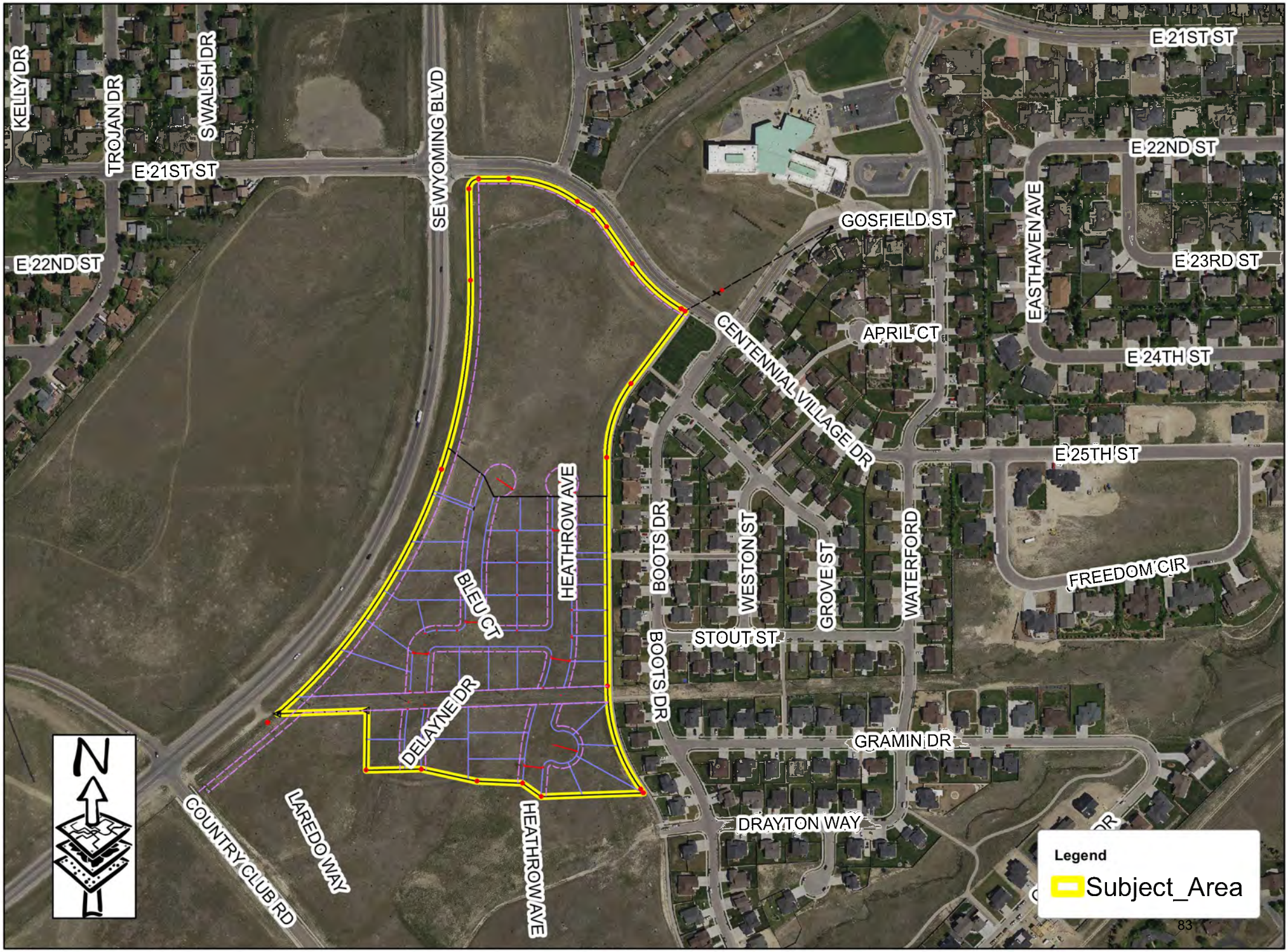
2. At such time that a sidewalk or pedestrian trail is constructed along the Wyoming Boulevard frontage of the subdivision, the adjacent property owners shall participate in a proportionate share of the cost of engineering, design, materials and construction.

Financial Considerations:
Not applicable

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Location Map

Proposed Replat Creating Kensington Heights Addition No. 5



April 25, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Establish the date for a public hearing to consider an Ordinance approving a vacation, replat, subdivision agreement and zone change for the Harmony Hills Addition No. 4.

Meeting Type & Date:
Regular Council Meeting, May 3, 2022.

Action Type:
Minute action, establishing date of public hearing.

Recommendation:
That Council, by minute action, establish May 17, 2022, as the date of public hearing for consideration of an Ordinance approving a vacation, replat, subdivision agreement and zone change for Harmony Hills Addition No. 4.

Summary:
Application has been made for a vacation and replat creating Harmony Hills Addition No. 4, located east of Poplar Street and south of Yesness Court. The property involved in the replat is approximately 10.48-acres, more or less, and is currently zoned C-2 (General Business). In a companion item, application has been made to rezone the northern portion of the subdivision *(Lots 6-17)* to R-2 (One Unit Residential). Although single-unit residential is a permitted use under the current C-2 (General Business) zoning of the property, the applicant feels that a rezone to R-2 (One Unit Residential) would be advantageous in obtaining financing, from an end-user's perspective. The five (5) lots along Yesness Court, directly north of this subdivision, were rezoned to R-2 (One Unit Residential) in 2016 for the same reason.

Existing zoning in the immediate area is as follows:

- R-1 (Residential Estate) – west and south
- R-2 (One Unit Residential) – north
- C-2 (General Business) – east
- PUD (Planned Unit Development) – southeast
- AG (Urban Agriculture) - southwest

The applicant's plans for the property are to continue the development of traditional single-unit residential homes on Lots 6-17, and to utilize Lots 1-5 for small scale, neighborhood serving commercial uses.

Existing zoning adjacent to the subject property is as follows:

- North – R-2 (One Unit Residential);
- South – R-2 (One Unit Residential);
- East – R-2 (One Unit Residential) and R-3 (One to Four Unit Residential);
- West – C-2 (General Business) and R-4 (High Density Residential).

Comprehensive Land Use Plan Conformity:

As with all proposed zone changes, Section 17.12.170 of the Casper Municipal Code requires that staff review zoning applications in the context of the approved Comprehensive Land Use Plan, and provide a recommendation to the Planning and Zoning Commission and City Council as to how the zone change is either supported, or not supported by the Plan. The Generation Casper Comprehensive Plan provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The subject property is located in an area designated as "Neighborhood Center." Page 4-32 of the Plan provides general characteristics of areas designated as a Neighborhood Center, which typically includes low-scale commercial uses supporting general neighborhood needs, as well as supporting multifamily residential, as primary uses. The Future Land Use Plan and Page 4-32 of the Comprehensive Plan are included at the end of the staff report for the Commission's review.

The following is a list of permitted uses in the R-2 (One Unit Residential) zoning district:

A. **Conventional site-built single-family dwellings and manufactured homes with siding material consisting of wood or wood products, stucco, brick, rock, or horizontal lap wood, steel or vinyl siding;**
B. Day-care, adult;
C. Family child care home;
D. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities used during daylight hours;
E. Schools, public, parochial, and private elementary, junior and senior high;
F. Neighborhood assembly uses;
G. Neighborhood grocery;
H. Group home;
I. Church.

The Planning and Zoning Commission voted to support the vacation, replat and zone change after a public hearing on April 21, 2022. There were no public comments either for or against this case. The Commission included the following recommended conditions of approval:

1. A standard City detached sidewalk shall be constructed along the Poplar frontage of the subdivision concurrent with the construction of other public improvements in the subdivision.

2. Standard City curbwalk shall be constructed along Mark's Way, from Poplar Street, east, to tie in with the existing curbwalk located approximately midway along proposed Lot 3.

3. Prior to the approval of a permit to construct public improvements, easement releases shall be provided by the applicant, from all City of Casper utility franchisees for the vacation of the undeveloped Goodstein Street right-of-way which currently bisects the subdivision.

Financial Considerations:
Not applicable

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Location Map

Proposed Replat/Rezone Creating Harmony Hills Addition No. 4



April 13, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Public Hearing for Transfer of Retail Liquor License No. 30 From Gold Crown, LLC d/b/a Paradise Valley Liquors, Located at 401 Valley Drive to Half Barrel, Inc., d/b/a Paradise Valley Liquors, Located at 401 Valley Drive.

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Public Hearing
Minute Action

Recommendation
That Council, by minute action, consider the application for a transfer of ownership for retail liquor license no. 30 from Gold Crown LLC, d/b/a Paradise Valley Liquors located at 401 Valley Drive to Half Barrel, Inc., d/b/a Paradise Valley Liquors located at 401 Valley Drive.

Summary
An application has been received requesting a transfer of ownership for retail liquor license no. 30 from Gold Crown LLC, d/b/a Paradise Valley Liquors located at 401 Valley Drive to Half Barrel, Inc., d/b/a Paradise Valley Liquors located at 401 Valley Drive.

If approved, this license will be active immediately. This establishment operates as a package liquor store. At a later date, the new owner plans to open a bar at this address in addition to the package liquor store.

One individual listed on the application disclosed they had an alcohol related conviction. In contacting this applicant, the individual's conviction is over ten (10) years old. Consequently, this individual would not have needed to make the disclosure in that the date of the conviction exceeds the required threshold for a required disclosure. Statutes require disclosure of convictions within ten (10) years prior to filing of the application.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website (www.casperwy.gov).

Financial Considerations
City will receive $100 if this license is approved.

Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing Specialist

Attachments
Copy of Application
Affidavit of Website Publication

(2/21)

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Chief:		/ /

To be completed by City/County Clerk

Local License #: Retail 30

License Fees

Annual Fee: $ 100.00

Prorated Fee: $ _____

Transfer Fee: $ _____

Publishing Fee: $ _____

Date filed with clerk: 03 / 29 / 2022

Advertising Dates: (2 Weeks) April 20 & April 24

Hearing Date: 05 / 03 / 2022

Publishing Fee Direct Billed to Applicant: ☐

License Term: 05 (Month) / 04 (Day) / 2022 (Year) Through 03 (Month) / 31 (Day) / 2023 (Year)

LICENSING AUTHORITY: Board/Council/Town, A.W.S. 12-4104(A) shall be the LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UPON THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE

Applicant: Half Barrel Inc.

Trade/Business Name (dba): Paradise Valley Liquors

Building to be licensed/Building Address: 401 Valley Dr (Number & Street) Casper (City) Wy (State) 82604 (Zip) Natrona (County)

Local Mailing Address: 6488 Coates Rd (Number & Street or P.O. Box) Casper (City) Wy (State) 82604 (Zip)

Local Business Telephone Number: (307) 277 5272 Fax Number: ( )

Business E-Mail Address: psullivan6@outlook.com

FILING FOR

- ☐ NEW LICENSE
- ☐ TRANSFER OF LOCATION
- ☑ TRANSFER OWNERSHIP
- ☐ ASSIGNMENT LETTER ATTACHED

FORMERLY HELD BY: Gold Crown LLC DBA Paradise Valley Liquor

FILING IN (CHOOSE ONLY ONE)

- ☐ CITY OF: _____
- ☐ COUNTY OF: _____

FILING AS (CHOOSE ONLY ONE)

- ☐ INDIVIDUAL
- ☐ PARTNERSHIP
- ☐ LP/LLP
- ☐ LLC
- ☒ CORPORATION
- ☐ LTD PARTNERSHIP
- ☐ ORGANIZATION
- ☐ OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE

- ☐ ON-PREMISE ONLY (BAR)
- ☐ OFF-PREMISE ONLY (PACKAGE STORE)
- ☑ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)

- ☐ RESTAURANT LIQUOR LICENSE
- ☐ RESORT LIQUOR LICENSE
- ☐ BAR AND GRILL

LIMITED RETAIL (CLUB)

- ☐ VETERANS CLUB
- ☐ FRATERNAL CLUB
- ☐ GOLF CLUB
- ☐ SOCIAL CLUB

- ☐ MICROBREWERY
- ☐ WINERY
- ☐ DISTILLERY SATELLITE
- ☐ WINERY SATELLITE
- ☐ COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT

SPECIAL DESIGNATIONS

- ☐ CONVENTION FACILITY
- ☐ CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM
- ☐ GOLF CLUB
- ☐ GUEST RANCH
- ☐ RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

- ☑ FULL TIME (e.g. Jan through Dec) — (specify months of operation) from Jan to Dec
- ☐ SEASONAL/PART-TIME — DAYS OF WEEK (e.g. Mon through Sat) from Sun to Sat
- ☐ NON-OPERATIONAL/PARKED — HOURS OF OPERATION (e.g. 10a - 2a) from 6am to 10pm

(2/21)

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-4

1. **BUILDING OWNERSHIP**: Does the applicant? W.S. 12-4-103(a)(iii)

   (a) **OWN** the licensed building? ☑ YES (own)

   (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license) ☐ YES (lease)

   If Yes, please submit a copy of the lease and indicate:

   (i) When the lease expires, located on page_____paragraph_____of lease.

   (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page_____ paragraph_____of lease.
   (MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b) ☐ YES ☒ NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

   (a) Hold any interest in the license applied for? ☐ YES ☑ NO

   (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? ☐ YES ☑ NO

   (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☑ NO

   (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

   _____

4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b) ☐ YES ☑ NO

   If "YES", explain: _____

---

5. **BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

   Have you submitted a valid food service permit or application? W.S. 12-4-413(a) ☐ YES ☑ NO

---

6. **RESORT LICENSE:**

   Does the resort complex:

   (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars ($1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☑ NO

   (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☑ NO

   (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☑ NO

   (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars ($10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☑ NO

   (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

   1. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☑ NO

---

7. **MICROBREWERY LICENSE:**

   Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☑ NO

   (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT

   ☐ BAR AND GRILL ☐ WINERY

   (b) Do you self distribute your products? W.S. 12-2-201(a) ☐ YES ☑ NO
   (Requires wholesale malt beverage license with the Liquor Division)

---

8. **WINERY LICENSE:**

   Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☑ NO

   (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT

   ☐ BAR AND GRILL ☐ MICROBREWERY

9. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☑ NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☑ NO

10. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☑ NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☑ NO

11. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

(a) Do you have more than fifty (50) bona fide members? ☐ YES ☑ NO

(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☑ NO

(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☑ NO

1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☑ NO
2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☑ NO

12. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

(a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☑ NO

(b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☑ NO

(c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☑ NO

(d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☑ NO

(e) Has the club received twenty-five dollars ($25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☑ NO

(f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☑ NO

(g) Have you filed a true copy of your bylaws with this application? ☐ YES ☑ NO

(h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☑ NO

13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip *DO NOT LIST PO BOXES*	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

(2/21)

14. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, **and every officer, and every director** must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip *DO NOT LIST PO BOXES*	Residence Phone Number	No. of Years In Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Pat Noel Sullivan						YES ☐ NO ☒	YES ☒ NO ☐
Allie Lynn Sullivan						YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

REQUIRED ATTACHMENTS:

☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi).

☐ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b)/W.S. 12-4-301(e).

☒ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601(b).

OATH OR VERIFICATION

*(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)*

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
) *SS.*
COUNTY OF Natrona)

Signed and sworn to before me on this 28th day of March, 2022 that the facts alleged in the foregoing instrument are true by the following:

	(Signature)	(Printed Name)	Title
1)	[signature]	Pat Noel Sullivan	Owner
2)	[signature]	Allie Lynn Sullivan	Owner
3)			
4)			
5)			
6)			

Witness my hand and official seal: [signature]
Signature of Notary Public

NOTARY PUBLIC
SHAE BRAY
STATE OF WYOMING
COUNTY OF NATRONA
My Commission Expires June 29, 2024

My commission expires: June 29, 2024

City Clerk Department
City of Casper

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 04/06/2022 and ended on 04/20/2022 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

By: Carla Mills-Laatsch Date: 4/13/2022

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

13th day of April, 2022

Christa K. Wiggs

NOTARY PUBLIC
CHRISTA K. WIGGS
STATE OF WYOMING
COUNTY OF NATRONA
My Commission Expires May 23, 2023

Provide to City of Casper Central Records

TRANSFER OF OWNERSHIP FOR RETAIL LIQUOR LICENSE

An application for transfer of ownership for retail liquor license no. 30 Half Barrel, Inc., d/b/a Paradise Valley Liquors has been received in this office. Public Hearing on said application will be held on May 3, 2022, at 6:00 p.m. in the City Council Chambers at 200 North David, Casper, Wyoming.

Fleur Tremel
City Clerk

Publish: April 20 & 24, 2022

April 13, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Public Hearing for a new Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC d/b/a Bull Horn Brewing, Located at 2027 East Yellowstone Unit B.

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Public Hearing
Minute Action

Recommendation
That Council, by minute action, consider the application for a new Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC d/b/a Bull Horn Brewing, located at 2027 East Yellowstone Unit B.

Summary
An application has been received requesting a new Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC d/b/a Bull Horn Brewing, located at 2027 East Yellowstone Unit B.

This business is located inside the same building as O'Reilly Auto Parts. This building was split in half and the brewery will occupy the back portion of the building, while O'Reilly Auto Parts will occupy the front portion.

If approved, this license will not be issued until all the required permits and inspections are complete. The applicant plans to open in June of this year.

Currently, we have 7 microbreweries issued. In 2021, the cap was repealed and, therefore, there is no limit on the number a municipality may have.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website (www.casperwy.gov).

Financial Considerations
If approved, the City of Casper will receive $452.

Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing Specialist

Attachments
Copy of Application
Affidavit of Website Publication

(2/21)

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Chief:		/ /

To be completed by City/County Clerk

Local License #: Microbrew #10

License Fees

Annual Fee: $ 452.00

Prorated Fee: $ _____

Transfer Fee: $ _____

Publishing Fee: $ _____

Date filed with clerk: 03 / 29 / 2022

Advertising Dates: (2 Weeks) April 20 & April 24

Hearing Date: 05 / 03 / 2022

Publishing Fee Direct Billed to Applicant: ☐

License Term: 05 / 04 / 2022 (Month / Day / Year) Through 03 / 31 / 2023 (Month / Day / Year)

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: Bull Horn Brewing, LLC

Trade/Business Name (dba): Bull Horn Brewing

Building to be licensed/Building Address: 2027 E. Yellowstone HWY Unit B (Number & Street)

Casper (City) WY (State) 82609 (Zip) Natrona (County)

Local Mailing Address: 2027 E. Yellowstone Hwy (Number & Street or P.O. Box)

Casper (City) WY (State) 82609 (Zip)

Local Business Telephone Number: (307) 797-4108 Fax Number: ( )

Business E-Mail Address: bullhornbrewing@gmail.com

FILING FOR

☒ NEW LICENSE

☐ TRANSFER OF LOCATION

FILING IN (CHOOSE ONLY ONE)

☒ CITY OF: Casper

☐ COUNTY OF: _____

FILING AS (CHOOSE ONLY ONE)

☐ INDIVIDUAL
☐ PARTNERSHIP
☐ LP/LLP
☒ LLC
☐ CORPORATION
☐ LTD PARTNERSHIP
☐ ORGANIZATION
☐ OTHER _____

☐ TRANSFER OWNERSHIP ☐ ASSIGNMENT LETTER ATTACHED

FORMERLY HELD BY: _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE
☐ ON-PREMISE ONLY (BAR)
☐ OFF-PREMISE ONLY (PACKAGE STORE)
☐ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)

☐ RESTAURANT LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
☐ BAR AND GRILL

LIMITED RETAIL (CLUB)
☐ VETERANS CLUB
☐ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB

☒ MICROBREWERY
☐ WINERY
☐ DISTILLERY SATELLITE
☐ WINERY SATELLITE
☐ COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT

SPECIAL DESIGNATIONS

☐ CONVENTION FACILITY
☐ CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM
☐ GOLF CLUB
☐ GUEST RANCH
☐ RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

☒ FULL TIME (e.g. Jan through Dec) (specify months of operation) from Jan to Dec

☐ SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from Mon to Sun

☐ NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from 12 am to 10 p.m.

(2/21)

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 4

1. **BUILDING OWNERSHIP**: Does the applicant? W.S. 12-4-103(a)(iii)

   (a) **OWN** the licensed building? ☐ YES (own)

   (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license) ☒ YES (lease)

   If Yes, please submit a copy of the lease and indicate:

   (i) When the lease expires, located on page 1 paragraph 2 of lease.

   (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page 2 paragraph 7 of lease.
   (MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b) ☐ YES ☒ NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

   (a) Hold any interest in the license applied for? ☐ YES ☒ NO

   (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? ☐ YES ☒ NO

   (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO

   (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

   _____

4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b) ☐ YES ☒ NO

   If "YES", explain: _____

---

5. **BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

   Have you submitted a valid food service permit or application? W.S. 12-4-413(a) ☐ YES ☒ NO

---

6. **RESORT LICENSE:**

   Does the resort complex:

   (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars ($1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☒ NO

   (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☒ NO

   (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☒ NO

   (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars ($10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☒ NO

   (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

   1. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☒ NO

---

7. **MICROBREWERY LICENSE:**

   Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☒ NO

   (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT

   ☐ BAR AND GRILL ☐ WINERY

   (b) Do you self distribute your products? W.S. 12-2-201(a) ☐ YES ☒ NO
   (Requires wholesale malt beverage license with the Liquor Division)

---

8. **WINERY LICENSE:**

   Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

   (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT

   ☐ BAR AND GRILL ☐ MICROBREWERY

9. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☒ NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☒ NO

10. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☒ NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☒ NO

11. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

(a) Do you have more than fifty (50) bona fide members? ☐ YES ☒ NO

(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☒ NO

(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☒ NO

1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☒ NO
2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☒ NO

12. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

(a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☒ NO

(b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☒ NO

(c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☒ NO

(d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☒ NO

(e) Has the club received twenty-five dollars ($25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☒ NO

(f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☒ NO

(g) Have you filed a true copy of your bylaws with this application? ☐ YES ☒ NO

(h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☒ NO

13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip *DO NOT LIST PO BOXES*	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Holden Kai	10-13-1988	2330 Mercy Circle Casper WY 82609	307-797-4108	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
Beverly Rosen	11-02-1959	4621 E. 24th St. Casper Wy 82609	352-678-1669	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
Joe Rosen	05-24-1963	4621 E. 24th St. Casper WY 82609	307-203-8400	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

(2/21)

14. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, **and every officer**, **and every director** must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip *DO NOT LIST PO BOXES*	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Holden Kai						YES ☐ NO ☒	YES ☐ NO ☒
Beverly Rosen						YES ☐ NO ☒	YES ☐ NO ☒
Joe Rosen						YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

REQUIRED ATTACHMENTS:

☐ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi).

☒ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b)/W.S. 12-4-301(e).

☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601(b).

OATH OR VERIFICATION

*(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)*

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
) *SS.*
COUNTY OF Natrona)

Signed and sworn to before me on this 24th day of March, 2022 that the facts alleged in the foregoing instrument are true by the following:

	(Signature)	(Printed Name)	Title
1)		Holden Kai	Managing Member
2)		Beverly Rosen	Member
3)		Joseph D Rosen	Member
4)			
5)			
6)			

Witness my hand and official seal:

Signature of Notary Public

(SEAL)

My commission expires: November 23, 2023.

City Clerk Department
City of Casper

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 04/20/2022 and ended on 05/03/2022 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

By: Carla Nills Laatsch Date: 4/13/2022

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

13th day of April, 2022

NOTARY PUBLIC
CHRISTA K. WIGGS
STATE OF WYOMING
COUNTY OF NATRONA
My Commission Expires May 23, 2023

Christa K Wiggs

Provide to City of Casper Central Records

APPLICATION FOR NEW MICROWBREWERY LIQUOR LICENSE

An application for a new microbrewery liquor license no. 10, Bull Horn Brewing, LLC d/b/a Bull Horn Brewing, located at 2027 East Yellowstone Unit B has been received in this office. Public Hearing on said application will be held on May 3, 2022, at 6:00 p.m. in the City Council Chambers at 200 North David, Casper, Wyoming.

Fleur Tremel
City Clerk

Publish: April 20 & 24, 2022

April 14, 2022

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Liz Becher, Community Development Director LB

SUBJECT: Public Hearing for Consideration of an Ordinance creating the Trails West Estates No. 6 Subdivision

Meeting Type & Date:
Regular Council Meeting, May 3, 2022

Action Type:
Third reading of an Ordinance, and Public Hearing

Recommendation:
That Council, by Ordinance, approve the vacation and replat creating Trails West Estates No. 6 subdivision.

Summary:
Application has been made to vacate and replat 18-acres, more or less, located north of Trevett Lane, and west of Applegate Drive. The area is currently platted as a residential subdivision, but undeveloped. The purpose of the replat is to vacate the existing lots and undeveloped right-of-ways, to create six (6) newly configured lots along Trevett Lane, and a 16-acre Tract, north of said lots. All proposed lots exceed the City's minimum lot size of 4,000 square feet in an R-4 (High Density Residential) zoning district. In that the block length of Trevett Lane between Flintlock Drive and Applegate Drive exceeds five hundred feet (500'), the Municipal Code requires a twenty-foot (20') wide pedestrian easement to be located mid-block, which has been provided between proposed Lots 3 and 4. At such time, that Tract A is subdivided for development in the future, multiple public streets will need to be platted and built to meet the City's connectivity standards.

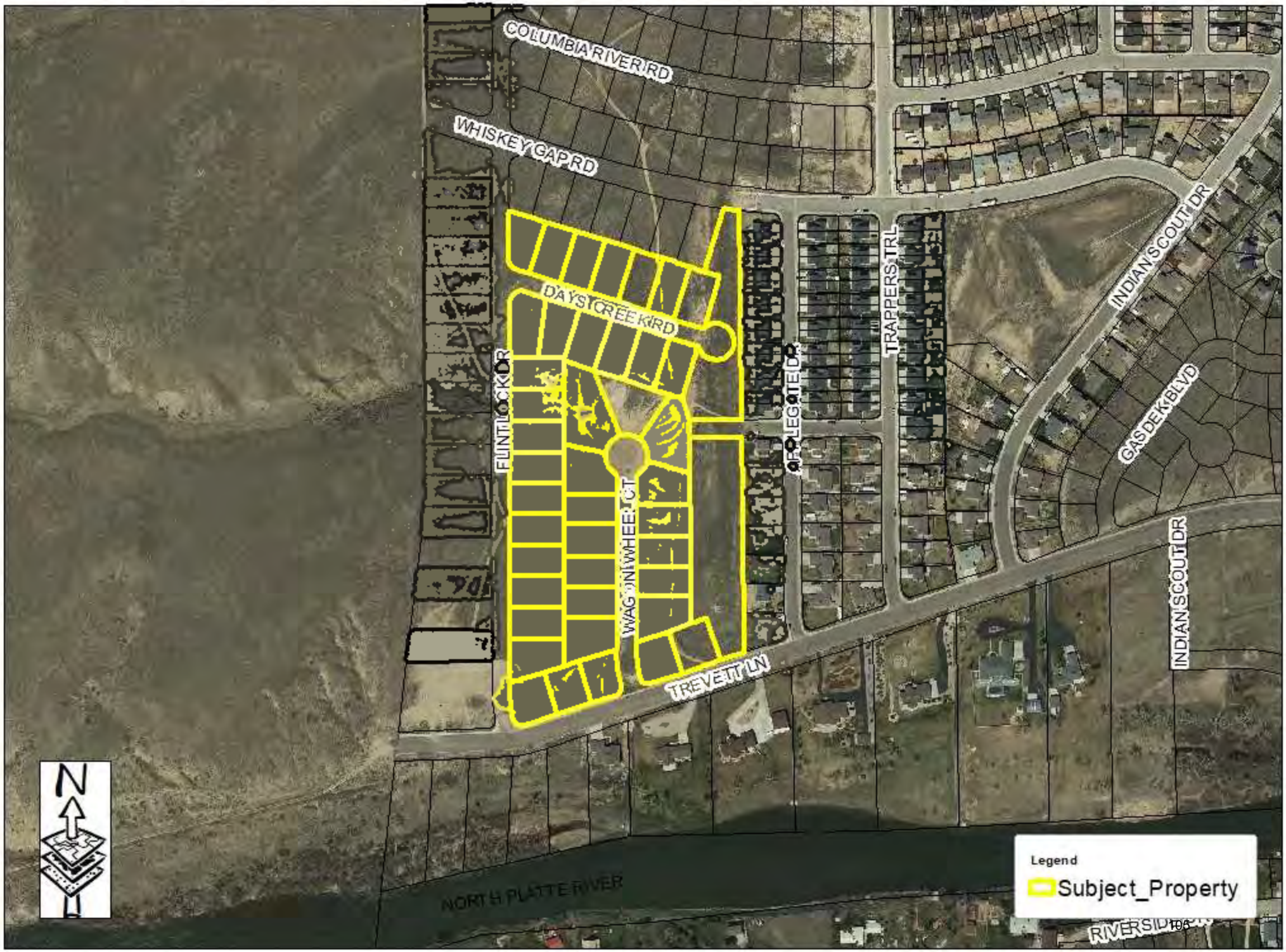
The Planning and Zoning Commission voted, unanimously, to support the zone change, as requested, after a public hearing on August 19, 2021. Council held a public hearing (first reading) on September 21, 2021, and approved the ordinance on second reading October 5, 2021. Third reading was delayed, pending execution of the subdivision agreement by the applicant. The signed subdivision agreement was received April 11, 2022.

Financial Considerations:
Not applicable

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Location Map (Aerial)
Ordinance
Subdivision Agreement
Plat

Proposed Trails West Estates No. 6



TRAILS WEST ESTATES NO. 6 ADDITION
SUBDIVISION AGREEMENT

This Subdivision Agreement ("Agreement") is made and entered into this _____ day of _____, 2021, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Christopher A. Jones and Amber R. Jones, 770 West Collins Drive, #101, Casper, Wyoming 82601 ("Owner").

3. Dennis R. Langdon and Judy D. Langdon, 770 West Collins Drive, #101, Casper, Wyoming 82601 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.

B. Owner has applied for a vacation and replat of Lots 2-18, Block 21; Lots 2-8, Block 23; Trails West Estates; and Lot 8, Block 4; and Lot 9, Block 5, Prairie Park Estates, to create the Trails West Estates No. 6 Addition to the City of Casper.

C. A plat of Trails West Estates No. 6 Addition ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.

b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 2 and one-half (2½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.

c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.

d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.

c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained from the Public Services Director prior to any earthwork taking place in the Addition.

b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.

b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by

the Public Services Director. Water line sizes shall be as determined by the Public Services Director.

c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.

e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.

f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.

g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.

h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.

i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and

sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.

j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.

b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.

b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.

c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

2.16 Other Requirements:

a. Pursuant to Section 16.16.020 of the Casper Municipal Code, Owner shall dedicate a minimum fifteen (15) foot wide public access easement between Lots 3 and 4 (as shown on the plat), and shall construct a paved pedestrian pathway at least eight (8) foot in width within said access easement. Said pedestrian pathway shall be constructed in compliance with established City of Casper construction standards, and shall be maintained by the adjacent property owners in perpetuity.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.

b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically

reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.

e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.

g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.

i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal

Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Dennis & Judy Langdon
Christopher & Amber Jones
770 West Collins Drive, #101
Casper, Wyoming 82601

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.

k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final payment, completion and acceptance of the services and termination or completion of the Agreement.

l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.

m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.

n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor

WITNESS:

By: _____

Printed Name: Sami Herdt

Title: Notary

OWNER
Dennis R. Langdon

By: _____

Printed Name: Dennis R. Langdon

Title: Owner

WITNESS:

By: _____

Printed Name: Sami Herdt

Title: Notary

OWNER
Judy D. Langdon

By: _____

Printed Name: Judy D. Langdon

Title: Owner

WITNESS:

By: _____

Printed Name: _____

Title: _____

OWNER
Christopher A. Jones

By: _____

Printed Name: _____

Title: _____

WITNESS:

By: _____

Printed Name: _____

Title: _____

OWNER
Amber R. Jones

By: _____

Printed Name: _____

Title: _____

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2021, by Steven K. Freel, as the Mayor of the City of Casper.

(Seal, if any)

_____
(Signature of notarial officer)

_____
Title (and Rank)

[My Commission Expires: _____]

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 11th day of April, 2022, by Dennis R. Langdon, as Owner.

(Seal, if any)

SAMI HERDT
NOTARY PUBLIC - WYOMING
Natrona County
My Commission Expires Mar. 29, 2024

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: 3-29-24]

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 11th day of April, 2022, by Judy D. Langdon, as Owner.

(Seal, if any)

SAMI HERDT
NOTARY PUBLIC - WYOMING
Natrona County
My Commission Expires Mar. 29, 2024

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: 3-29-24]

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 11th day of April, 2022, by Christopher A. Jones, as Owner.

(Seal, if any)

SAMI HERDT
NOTARY PUBLIC - WYOMING
Natrona County
My Commission Expires Mar. 29, 2024

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: 3-29-24]

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 11th day of April, 2022, by Amber R. Jones, as Owner.

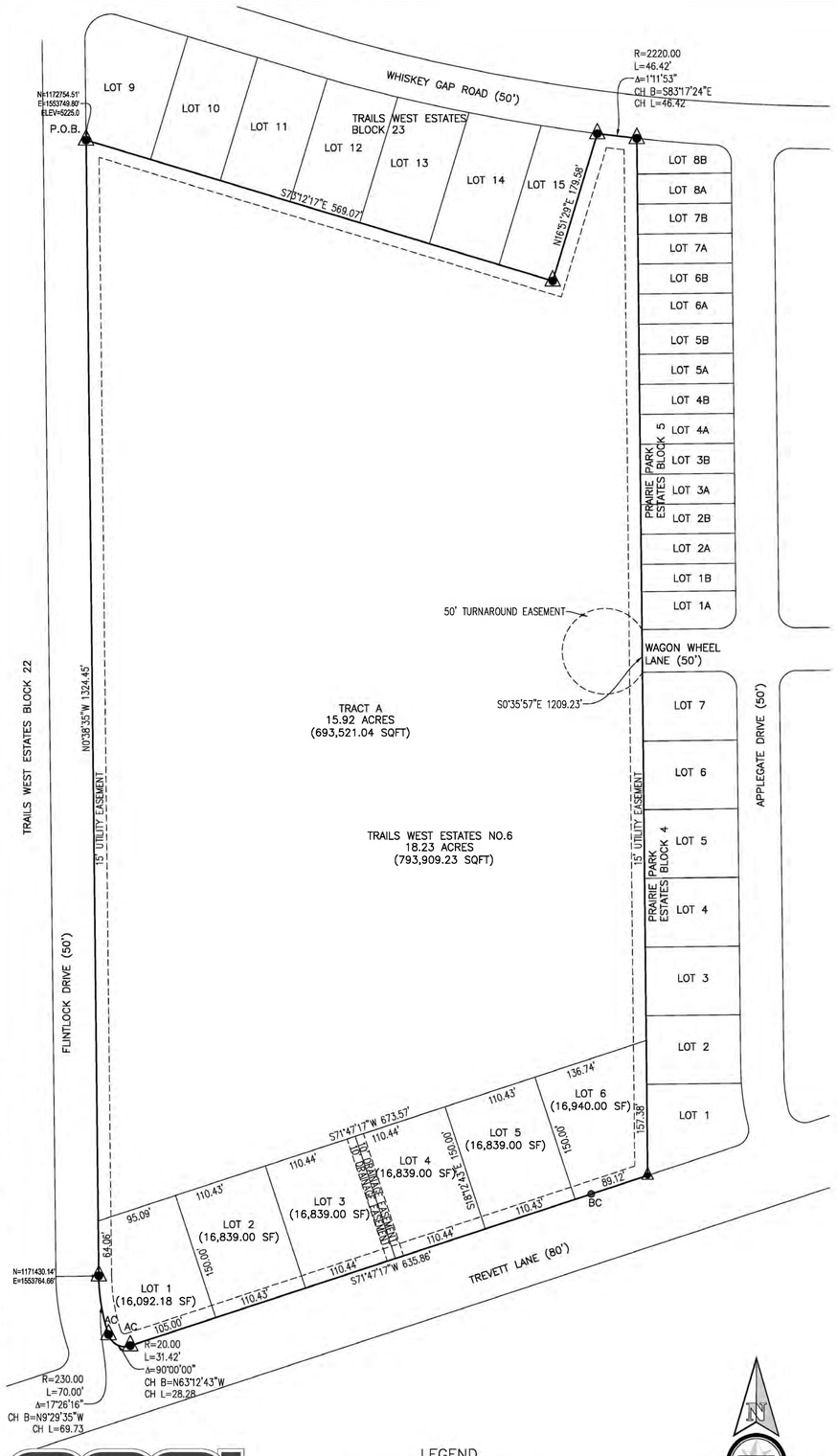
(Seal, if any)

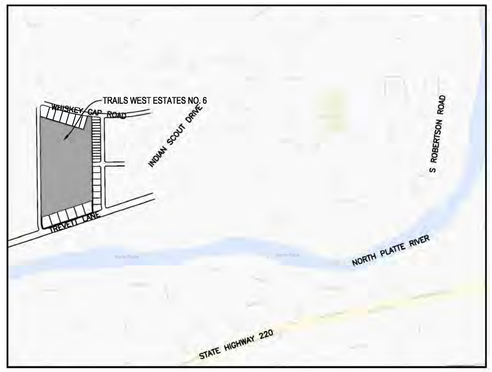
SAMI HERDT
NOTARY PUBLIC - WYOMING
Natrona County
My Commission Expires Mar. 29, 2024

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: 3.29.24]





VICINITY MAP
NO SCALE

APPROVALS

APPROVED BY THE CITY OF CASPER PLANNING AND ZONING COMMISSION OF CASPER, WYOMING
THIS _____ DAY OF _____, 2021.

ATTEST: _____ SECRETARY _____ CHAIRMAN

APPROVED BY THE CITY COUNCIL OF CASPER, WYOMING BY ORDINANCE NO. _____, DULY PASSED,
ADOPTED AND APPROVED THIS _____, DAY OF _____, 2021.

ATTEST: _____ CITY CLERK _____ MAYOR

INSPECTED AND APPROVED THIS _____, DAY OF _____, 2021.

_____ CITY ENGINEER

INSPECTED AND APPROVED THIS _____, DAY OF _____, 2021.

_____ CITY SURVEYOR

NOTES

1. ERROR OF CLOSURE EXCEEDS 1:350,000.
2. BASIS OF BEARINGS IS THE WYOMING STATE PLANE COORDINATE SYSTEM, EAST CENTRAL ZONE, NAD 1983/2011.
3. ELEVATIONS ARE FOR REFERENCE ONLY, DISTANCES ARE GRID.
4. AT THE POINT OF BEGINNING THE CONVERGENCE IS 0°36'46.02" AND THE COMBINED FACTOR IS 0.99975467

CERTIFICATE OF SURVEYOR

STATE OF WYOMING }
COUNTY OF NATRONA } SS

I, BRADLEY D. NEUMILLER, A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSE NO. 13836, DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY MADE UNDER MY DIRECT SUPERVISION IN JULY, 2021, AND THAT THIS PLAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, CORRECTLY AND ACCURATELY REPRESENTS SAID SURVEY. ALL BEING TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Professional Land Surveyor
Bradley D. Neumiller
13836
Date
8/2/2021
WYOMING

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY BRADLEY D. NEUMILLER
THIS _____ DAY OF _____, 2021.
WITNESS MY HAND AND OFFICIAL SEAL.
MY COMMISSION EXPIRES _____

_____ NOTARY PUBLIC

CERTIFICATE OF DEDICATION

STATE OF WYOMING }
COUNTY OF NATRONA } SS

THE UNDERSIGNED, CHRISTOPHER A. JONES, AMBER R. JONES, DENNIS R. LANGDON AND JUDY D. LANGDON DO HEREBY CERTIFY THAT THEY ARE THE OWNERS AND PROPRIETORS OF THE FOLLOWING DESCRIBED VACATION AND REPLAT OF LOTS 2-36, OF BLOCK 21, AND LOTS 2-8, BLOCK 23, TRAILS WEST ESTATES AND LOT 8, OF BLOCK 4 AND LOT 9, OF BLOCK 5, PRAIRIE PARK ESTATES. THIS VACATION AND REPLAT SITUATE WITHIN A PORTION OF THE NW1/4SW1/4, AND THE SW1/4NW1/4, OF SECTION 22, T.33N., R.80W., 6TH P.M. NATRONA COUNTY WYOMING BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 9, BLOCK 23, TRAILS WEST ESTATES ALSO BEING THE EAST LINE OF FLINTLOCK DRIVE, MONUMENTED BY A BRASS CAP AND BEING THE POINT OF BEGINNING;

THENCE S73°12'17"E, A DISTANCE OF 569.07 FEET TO;

THENCE N16°51'29"E, A DISTANCE OF 179.58 FEET TO THE SOUTH R.O.W. LINE OF WHISKEY GAP ROAD AND A POINT OF CURVATURE CONCAVE SOUTHERLY;

THENCE COINCIDENT WITH THE SOUTHERLY R.O.W OF WHISKEY GAP ROAD AND SAID CURVE, HAVING A RADIUS OF 2220.00 FEET AND A LENGTH OF 46.42 FEET GOING THROUGH A CENTRAL ANGLE OF 1°11'53", WHICH CHORD BEARS S83°17'24"E WITH A CHORD LENGTH OF 46.42 FEET;

THENCE S00°35'57"E, A DISTANCE OF 1209.23 FEET TO THE NORTHERLY R.O.W LINE OF TREVETT LANE;

THENCE S71°47'17"W, COINCIDENT WITH THE NORTH LINE OF SAID TREVETT LANE, A DISTANCE OF 635.86 FEET TO A POINT OF CURVATURE CONCAVE NORTHEASTERLY AND THE EASTERLY R.O.W. OF SAID FLINTLOCK DRIVE;

THENCE COINCIDENT WITH THE EAST LINE OF SAID FLINTLOCK DRIVE AND SAID CURVE CONCAVE NORTHEASTERLY, HAVING A RADIUS OF 20.00 FEET AND A LENGTH OF 31.42 FEET GOING THROUGH A CENTRAL ANGLE OF 90°00'00", WHICH CHORD BEARS N63°12'43"W WITH A CHORD LENGTH OF 28.28 FEET, TO A POINT OF CURVATURE CONCAVE EASTERLY;

THENCE COINCIDENT WITH THE EAST LINE OF SAID FLINTLOCK DRIVE AND SAID CURVE CONCAVE EASTERLY, HAVING A RADIUS OF 230.00 FEET AND A LENGTH OF 70.00 FEET GOING THROUGH A CENTRAL ANGLE OF 17°26'16", WHICH CHORD BEARS N09°29'35"W WITH A CHORD LENGTH OF 69.73 FEET;

THENCE N00°38'35"W, COINCIDENT WITH THE EAST LINE OF SAID FLINTLOCK DRIVE, A DISTANCE OF 1324.45 FEET, TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS APPROXIMATELY 18.23 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL RIGHTS-OF-WAY AND/OR EASEMENTS, RESERVATIONS AND ENCROACHMENTS WHICH HAVE BEEN LEGALLY ACQUIRED.

THE TRACT OF LAND, AS IT APPEARS ON THIS PLAT, IS DEDICATED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS. THE NAME OF THE SUBDIVISION SHALL BE "TRAILS WEST ESTATES No. 6" AND THE OWNERS HEREBY VACATE ALL ROADS AND STREETS, AND GRANT TO THE PUBLIC AND PRIVATE UTILITY COMPANIES A 50' TURNAROUND EASEMENT, A DRAINAGE EASEMENT AND AN EASEMENT AND LICENSE TO LOCATE, CONSTRUCT, USE AND MAINTAIN CONDUITS, LINES, WIRES AND PIPES, ANY OR ALL OF THEM, UNDER AND ALONG THE STRIPS OF LAND MARKED "UTILITY EASEMENT" AS SHOWN ON THIS PLAT. ALL ROADS AND STREETS AS SHOWN HEREON HAVE BEEN PREVIOUSLY DEDICATED TO THE USE OF THE PUBLIC.

DENNIS R. LANGDON AND JUDY D. LANGDON
770 W. COLLINS #101
CASPER, WYOMING 82601

_____ DENNIS R. LANGDON _____ JUDY D. LANGDON

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY
DENNIS R. LANGDON AND JUDY D. LANGDON, THIS _____ DAY OF
_____, 2021.

WITNESS MY HAND AND OFFICIAL SEAL.
MY COMMISSION EXPIRES _____

_____ NOTARY PUBLIC

CHRISTOPHER A JONES AND AMBER R. JONES
770 W. COLLINS #101
CASPER, WYOMING 82601

_____ CHRISTOPHER A. JONES _____ AMBER R. JONES

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY
CHRISTOPHER A JONES AND AMBER R. JONES, THIS _____ DAY OF
_____, 2021.

WITNESS MY HAND AND OFFICIAL SEAL.
MY COMMISSION EXPIRES _____

_____ NOTARY PUBLIC

VACATION AND REPLAT OF
LOTS 2-36, OF BLOCK 21, AND LOTS 2-8, OF BLOCK 23, TRAILS WEST ESTATES
AND
LOT 8, OF BLOCK 4, AND LOT 9, OF BLOCK 5, PRAIRIE PARK ESTATES
AS

TRAILS WEST ESTATES NO. 6

AN ADDITION TO THE CITY OF CASPER, WYOMING
BEING A PORTION OF THE NW1/4SW1/4, AND THE SW1/4NW1/4,
OF SECTION 22, T.33N., R.80W., 6TH P.M.
NATRONA COUNTY WYOMING
JULY, 2021

W.O. #21-188

LEGEND

- SET BRASS CAP
- SET MONUMENT 5/8" REBAR & ALUMINUM CAP
- FOUND MONUMENT AS NOTED

0 80' 160'
SCALE: 1" = 80'

Civil Engineering Professionals, Inc.
6080 Enterprise Drive. Casper, Wy 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

M:\Land 2021\Surveying\21-188 Trails West Vacation\Survey Plats\Trails West Replat 8-2-21.dwg, 8/2/2021, Survey

ORDINANCE NO. 29-21

AN ORDINANCE APPROVING THE TRAILS WEST ESTATES NO. 6 SUBDIVISION AGREEMENT, AND THE FINAL PLAT OF TRAILS WEST ESTATES NO. 6.

WHEREAS, an application has been made for final plat approval of Trails West Estates No. 6 Addition (the "plat"); and,

WHEREAS, the plat consists of a vacation and replat of Lots 2-18, Block 21; Lots 2-8, Block 23; Trails West Estates; and Lot 8, Block 4; and Lot 9, Block 5, Prairie Park Estates; and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the plat upon third reading of this ordinance; and,

WHEREAS, the plat requires approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing, the City of Casper Planning and Zoning Commission passed a motion recommending that the City Council approve the request to vacate and replat the above referenced property; and,

WHEREAS, the governing body of the City of Casper finds that the above described vacation, replat and subdivision agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Trails West Estates No. 6 Addition Subdivision Agreement.

SECTION 2:

That the vacation and replat creating the Trails West Estates No. 6 Addition is hereby approved under terms and conditions of the Trails West Estates No. 6 Subdivision Agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 21st day of Sept., 2021.

PASSED on 2nd reading the 5th day of October, 2021.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2021.

APPROVED AS TO FORM:

Walter Trampe

ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Steven K. Freel
Mayor

ORDINANCE NO. 29-21

AN ORDINANCE APPROVING THE TRAILS WEST ESTATES NO. 6 SUBDIVISION AGREEMENT, AND THE FINAL PLAT OF TRAILS WEST ESTATES NO. 6.

WHEREAS, an application has been made for final plat approval of Trails West Estates No. 6 Addition (the "plat"); and,

WHEREAS, the plat consists of a vacation and replat of Lots 2-18, Block 21; Lots 2-8, Block 23; Trails West Estates; and Lot 8, Block 4; and Lot 9, Block 5, Prairie Park Estates; and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the plat upon third reading of this ordinance; and,

WHEREAS, the plat requires approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing, the City of Casper Planning and Zoning Commission passed a motion recommending that the City Council approve the request to vacate and replat the above referenced property; and,

WHEREAS, the governing body of the City of Casper finds that the above described vacation, replat and subdivision agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Trails West Estates No. 6 Addition Subdivision Agreement.

SECTION 2:

That the vacation and replat creating the Trails West Estates No. 6 Addition is hereby approved under terms and conditions of the Trails West Estates No. 6 Subdivision Agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 21st day of September, 2022. (Steven K. Freel, Mayor)

PASSED on 2nd reading the 5th day of October, 2022. (Steven K. Freel, Mayor)

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2022. (Ray Pacheco, Mayor)

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 18, 2022

MEMO TO: City Council
J. Carter Napier, City Manager

FROM: John Henley, City Attorney
Heather Bender, Paralegal

SUBJECT: Release of Demolition Lien – 1427 S Oakcrest Ave, Casper, Wyoming

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Resolution

Recommendation
That City Council, by resolution, authorize the release of the *Demolition Lien* recorded against real property located at 1427 S Oakcrest Ave, Casper, Wyoming

Summary
The City Attorney's Office is requesting that City Council authorize, by resolution, the release of the *Demolition Lien*, Instrument No. 949261, recorded with the Natrona County Clerk's Office on April 18, 2013, against property commonly known as 1427 S Oakcrest (see the attached Release of Lien for the full legal description).

The original lien amount was $4,701.00. Staff negotiated the settlement of the lien in the amount of $6,089.68, and has recovered that amount for consideration of the satisfaction and release of the *Demolition Lien.*

Financial Considerations
Original lien $4,701.00
Amount recovered $6,089.68

Oversight/Project Responsibility
John Henley, City Attorney
Liz Becher, Community Development Director
Jill Johnson, Financial Services Director

Attachments
Resolution
Lien Release

RELEASE OF DEMOLITION LIEN

The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, and gives notice of satisfaction of the *Demolition Lien* recorded with the Natrona County Clerk, as *Record Number 949261*, and releases the *Demolition Lien* regarding the property identified below:

Legal Description:

THE NORTH 50 FEET OF LOTS 7 AND 8 AND THE NORTH 34.09 FEET OF THE SOUTH 90 FEET OF LOT 7, BLOCK 18, BUTLER'S ADDITION TO THE CITY OF CASPER, NATRONA COUNTY, WYOMING

More commonly known as: 1427 S Oakcrest Avenue, Casper, Wyoming 82601

The *Demolition Lien* is hereby released from the above referenced property. Please remove and the Lien from the property identified above.

The City of Casper, Wyoming
a Wyoming municipal corporation

BY:_____
Ray Pacheco, Mayor

State of Wyoming)
) SS
County of Natrona)

This instrument was acknowledge before me on the _ day of _____, 2022, Ray Pacheco, Mayor of the City of Casper, Wyoming.

My Commission Expires:

_____
Notary Public

APPROVED AS TO FORM:

RESOLUTION NO. 22-59

A RESOLUTION AUTHORIZING A RELEASE OF DEMOLITION LIEN RECORDED AGAINST 1427 S OAKCREST AVE, CASPER, WYOMING.

WHEREAS, in 2012, code enforcement officers determined a structure located at 1427 S Oakcrest Avenue, Casper, Wyoming, was unsecured, an attractive nuisance to vagrants and children and contained flammable and combustible materials that could be ignited and the structure was unsafe due its dilapidated condition, deterioration and lack of maintenance; and,

WHEREAS, the property owner was notified and a *Notice and Order* was recorded with the Natrona County Clerk as instrument number 943575 on January 9, 2013, regarding the condition of the structure. The property owner failed to respond to the Notice and Order or otherwise take corrective action and repair the structure in accordance with building and fire codes; and,

WHEREAS, the City of Casper demolished the structure and a *Demolition Lien* was recorded in the Natrona County Clerk's Office as record number 949261 in the amount of Four Thousand Seven Hundred and One Dollars ($4,701.00); and,

WHEREAS, the City of City of Casper has received payment for consideration of release of the *Demolition Lien*, and the *Demolition Lien* should be released.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the Mayor is hereby authorized to execute, and the City Clerk to attest a *Release of Demolition Lien* regarding the property fully identified in the attached Release and commonly known as 1427 S Oakcrest Avenue, Casper, Wyoming.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2022.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 20, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Michael Szewczyk, IS & Cybersecurity Manager

SUBJECT: Authorizing an Amendment to the Transit Software Management Agreement with Spare Labs, Inc.

Meeting Type & Date
Regular Council Meeting, May 3, 2022

Action Type
Resolution

Recommendation
That Council, by resolution, approve an amendment to the professional services contract with Spare Labs, Inc.

Summary:
The City officially took over responsibility of transit services for the Casper area on May 8, 2021. The software previously used to manage those operations was not licensed to the City, thus resulting in staff performing dispatch operations manually. In an effort to expeditiously obtain a new system, the City entered into an agreement with the same company providing services for the City of Cheyenne's transit operation, Spare Labs.

In order to stay compliant with FTA regulations, the City now needs to release a request for proposals to allow for a public bidding process. The contract amendment allows for monthly renewals and invoicing, as opposed to requiring the City to opt in for a full second year of services. The RFP process and subsequent contact negotiation phase is expected to be complete by mid June, at which time the existing contract with Spare will be renewed or the City will notify the vendor of its intent to discontinue service once the new software is operational.

Financial Considerations
No additional funding is required. The existing services are funded from the Federal Transit Administration CARES Act grant that the City was awarded in June 2020.

Oversight/Project Responsibility
Liz Becher, Community Development Director and Michael Szewczyk , IT Manager

Attachments
Resolution
Contract Amendment

AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES ("AMENDMENT")

This Amendment to the Contract for Professional Services ("Amendment") is entered into on this _____ day of April, 2022, by and between the following parties:

1. The City of Casper of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. Spare Labs Inc., Suite 810, 815 W Hastings St, Vancouver, BC V6C 1B4, Canada.

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. On May 18, 2021, the City and Contractor entered into a *Contract for Professional Services* ("Contract") for cloud-based transit management software.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO PART 1 – AGREEMENT, SECTION 2.

TIME OF PERFORMANCE which begins with "The services of the Contractor shall be for a one year period," is deleted in its entirety and replaced with the following:

The services of the Contractor shall be for a one year period, beginning on May 19, 2021, and ending on May 18, 2022. The City may choose to renew for additional one year terms, up to a maximum of 6 years, under the same terms and conditions of this Contract.

The City may also choose to renew for additional one month terms, up to a maximum of 12 months, under the same terms and conditions of this Contract.

3. AMENDMENT TO PART 1 – AGREEMENT, SECTION 3.

COMPENSATION which begins with "In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services

performed in accordance with paragraph 1," shall have the following sentence added at the end of the section:

Should the City choose to renew the agreement for one month terms, monthly fees for the first six (6) active vehicles shall be 1/12th of the annual fee of $34,750.

4. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

Walter Trumbull

ATTEST

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Ray Pacheco
Mayor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONTRACTOR
Spare Labs, Inc.

By: _____

Printed Name: Kristoffer Hansen

Title: CEO

Doc ID: 25097c43cdfb0ca4bcf6117f4133fee7233b4bb3

HELLOSIGN

Audit trail

TITLE	Casper extension
FILE NAME	Spare Contract Amendment.pdf
DOCUMENT ID	25097c43cdfb0ca4bcf6117f4133fee7233b4bb3
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	Signed

Document history

SENT	**04 / 19 / 2022** 00:08:48 UTC	Sent for signature to Kristoffer Vik Hansen (kristoffer@sparelabs.com) from kristoffer@sparelabs.com IP: 191.102.57.74
VIEWED	**04 / 19 / 2022** 02:31:56 UTC	Viewed by Kristoffer Vik Hansen (kristoffer@sparelabs.com) IP: 216.71.192.71
SIGNED	**04 / 19 / 2022** 02:33:05 UTC	Signed by Kristoffer Vik Hansen (kristoffer@sparelabs.com) IP: 216.71.192.71
COMPLETED	**04 / 19 / 2022** 02:33:05 UTC	The document has been completed.

RESOLUTION NO. 22-60

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH SPARE LABS, INC.

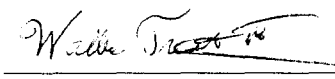
WHEREAS, the City of Casper desires to modify the time of performance and compensation; and,

WHEREAS, Spare Labs, Inc. is willing and able to provide such a service.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 1 to the contract for professional services with Spare Labs, Inc.

PASSED, APPROVED, AND ADOPTED on this ___ day of _____, 2022.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 13, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Zulima Lopez, Parks, Recreation, and Public Facilities Director

SUBJECT: Approval and Adoption of the 2021 Casper Tourism Master Plan

Meeting Type & Date:
Regular Council Meeting, May 3, 2022.

Action Type:
Resolution

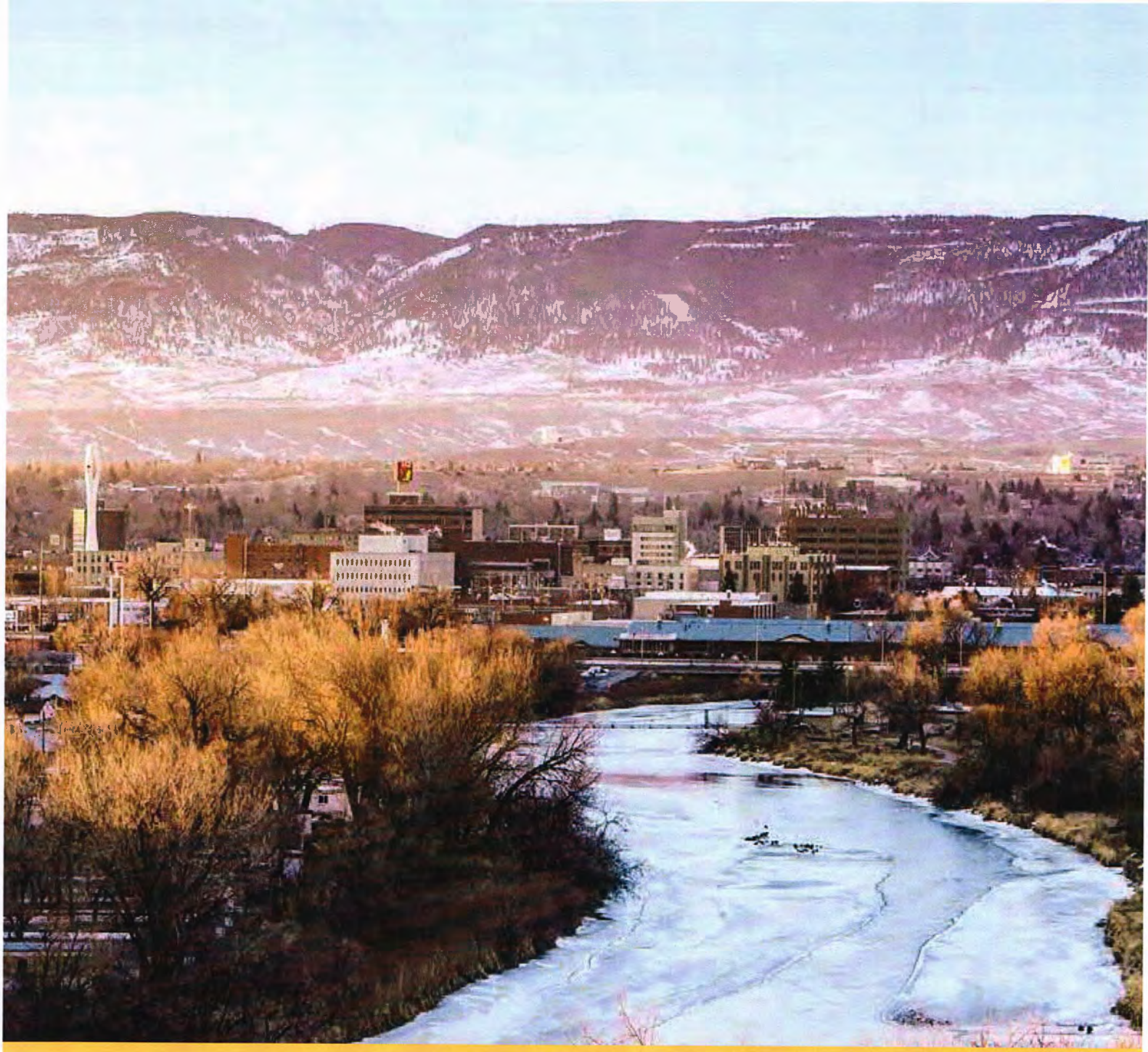
Recommendation:
That Council, by resolution, approves and adopts the 2021 Casper Tourism Master Plan conducted by Visit Casper.

Summary:
In early 2021, Visit Casper initiated a Casper Tourism Master Plan to promote the success, growth, and sustainability of the Casper area travel industry for the benefit of residents and visitors for the next ten (10) years. A Steering Committee composed of representatives from the Casper Urbanized Area - including the City of Casper, City of Mills, Towns of Evansville and Bar Nunn, and Natrona County, and local business and civic organizations, developed goals and strategies with identified roles for a variety of agencies. The Plan was completed in late 2021, and Visit Casper staff presented the Plan at the Council work session on March 22, 2022. Council agreed to move the Casper Tourism Master Plan forward for formal approval.

Financial Considerations:
None at this time.

Oversight/Project Responsibility:
Liz Becher, Community Development Director
Zulima Lopez, Parks, Recreation, and Public Facilities Director

Attachments:
Resolution
2021 Tourism Master Plan



2021 TOURISM MASTER PLAN





STEERING COMMITTEE

ECONOMIC DEVELOPMENT ORGANIZATIONS

Jason DeWitt, *Casper Chamber of Commerce*
Justin Farley, *Advance Casper*
Luke Gilliam, *Visit Casper*
Kevin Hawley, *Casper DDA*
Brook Kaufman, *Visit Casper*
Amanda Scherlin, *Visit Casper*

CITY / COUNTY GOVERNMENT

Liz Becher, *City of Casper Community Development*
Paul Bertoglio, *Natrona County Commissioner*
Mike Brown, *Natrona County*
Steven Freel, *Mayor of Casper*
Sabrina Kemper, *City of Mills*
Carter Napier, *City of Casper City Manager*

STATE GOVERNMENT

Bill Landen, *WY State Senator*

BUSINESS / COMMUNITY LEADERS

Kim DeVore, *Jonah Bank and WY Business Council*
Chris Lorenzen, *Casper College*
Eric Robert Schlidt, *Impact 307*
Jim Ruble, *Sinclair Oil and Visit Casper*
Jerad Stack, *Flowstate*
Joann True, *Philanthropist*
Beth Worthen, *Natrona County Library Foundation*

ATTRACTIONS / HOSPITALITY BUSINESSES

Andy Couch, *Nicolaysen Art Museum*
Tiffany Funk, *JJM*
Blake Jackson, *Ugly Bug/Outfitter*
Glenn Januska, *Natrona County Airport*
John Johnson, *Johnson Restaurant Group*
Brad Murphy, *Ford Wyoming Center*
Renee Penton-Jones, *Ramkota Hotel & Conference Center*
Andrew Schneider, *Nicolaysen Art Museum*
Jeff Spry, *Clarion Hotel*

2021 TOURISM MASTER PLAN

4 Why a Casper Tourism Master Plan?

5 Vision and Strategic Issues

6 Strategies:

- **6** Tourism and Economic Development Partnerships
- **8** Community Attractions and Amenities
- **10** Transportation and Connectivity
- **12** Casper Mountain Development and Experiences
- **14** N. Platte River Development and Experiences

16 The Planning Process

17 Research Highlights

19 Appendices

VISIT Casper

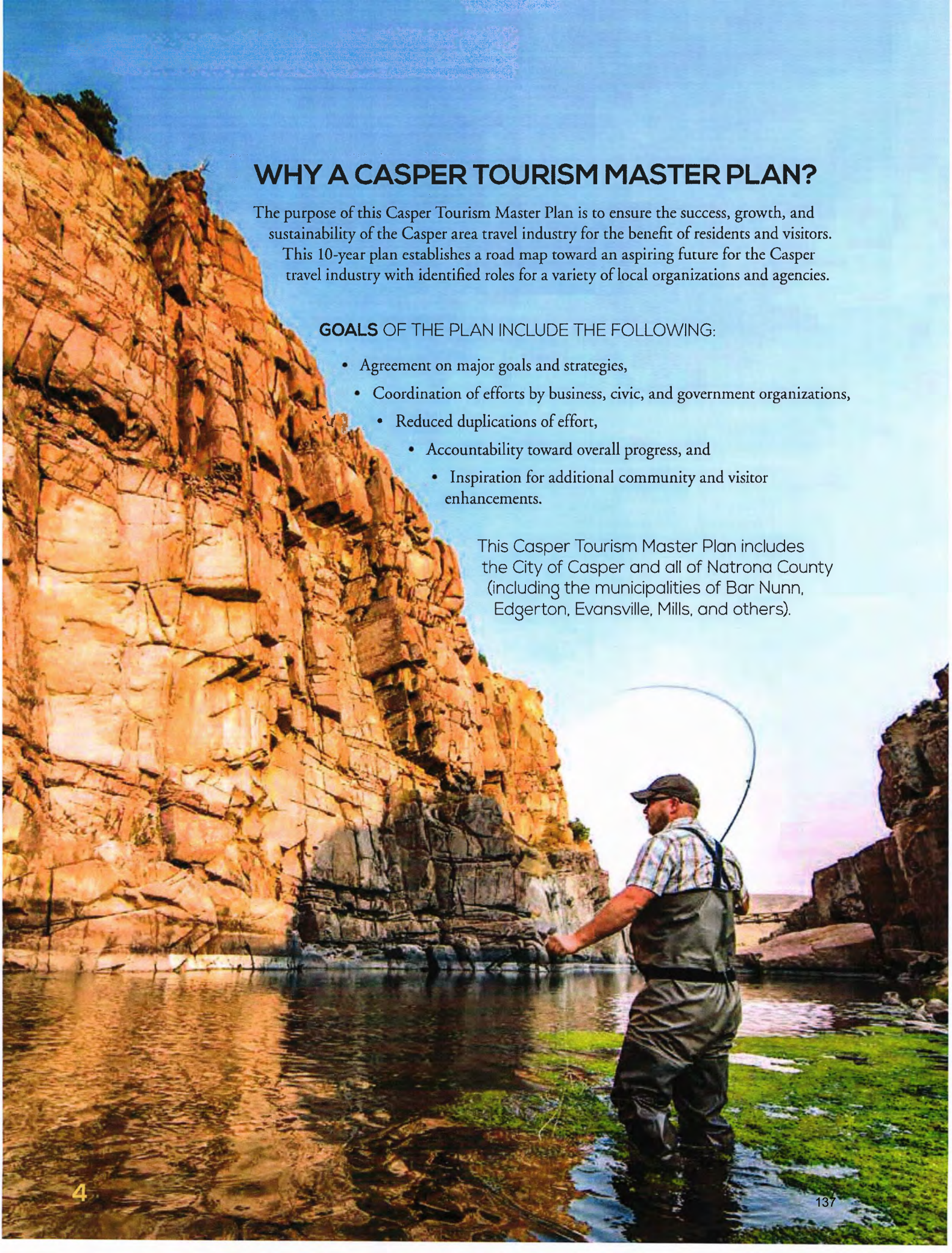
WHY A CASPER TOURISM MASTER PLAN?

The purpose of this Casper Tourism Master Plan is to ensure the success, growth, and sustainability of the Casper area travel industry for the benefit of residents and visitors. This 10-year plan establishes a road map toward an aspiring future for the Casper travel industry with identified roles for a variety of local organizations and agencies.

GOALS OF THE PLAN INCLUDE THE FOLLOWING:

- Agreement on major goals and strategies,
- Coordination of efforts by business, civic, and government organizations,
- Reduced duplications of effort,
- Accountability toward overall progress, and
- Inspiration for additional community and visitor enhancements.

This Casper Tourism Master Plan includes the City of Casper and all of Natrona County (including the municipalities of Bar Nunn, Edgerton, Evansville, Mills, and others).



VISION AND STRATEGIC ISSUES

VISION FOR THE CASPER TRAVEL INDUSTRY:

Casper is an industrious Western business hub and destination built upon amazing natural beauty and outdoor recreation opportunities.

STRATEGIC ISSUES:

1. TOURISM AND ECONOMIC DEVELOPMENT PARTNERSHIPS (PAGE 6)
   By working together, Visit Casper and its economic development partners can solve critical community challenges and create new amenities and attractions. Funding tools will be critical to this effort.

2. COMMUNITY ATTRACTIONS AND AMENITIES (PAGE 8)
   Casper should enhance its existing strengths, such as the Ford Wyoming Center and its status as Wyoming's sports capital, as well as create new amenities such as its bustling downtown area.

3. TRANSPORTATION AND CONNECTIVITY (PAGE 10)
   Casper is a transportation hub and should work to improve its air service, interstate network, wayfinding, and gateways into the community.

4. CASPER MOUNTAIN DEVELOPMENT AND EXPERIENCES (PAGE 12)
   Casper Mountain is a beautiful and popular recreational resource for visitors and residents. Coordinating the needs of stakeholders, landowners, and recreational users will be critical to ensuring a welcoming and sustainable future for this community asset.

5. N. PLATTE RIVER DEVELOPMENT AND EXPERIENCES (PAGE 14)
   Casper should continue developing the river as a clean and safe recreational asset with mixed-use development opportunities along its banks.

STRATEGIES

1. TOURISM AND ECONOMIC DEVELOPMENT PARTNERSHIPS

a. Make this Master Plan a living document among economic development and government agencies.

TERM: SHORT

LEAD: VISIT CASPER

SUPPORT: ECON DEV ORGS, MUNICIPALITIES, COUNTY, AIRPORT

- Adoption by local economic development boards (Visit Casper, Advance Casper, Casper Area Chamber of Commerce, Casper Downtown Development Authority) and local governing bodies as appropriate. (SHORT TERM)
- Semi-annual meetings (or more) of the Steering Committee for first two years, annually thereafter, to score-keep on progress and reprioritize/update the plan based on changing conditions and the status of projects. This may include shifting organizational responsibilities and adding new action steps. (SHORT TERM)
- Integration of this plan into other local government plans and budgeting. (SHORT MEDIUM LONG TERMS)
- Provide regular updates of the plan's accomplishments to elected officials, the travel industry, and the public. (SHORT MEDIUM LONG TERMS)

b. Create stronger communication and collaboration among local economic development agencies. Effort can include local governments, hospitality industry partners (Airport, lodging), and others.

TERM: SHORT

LEAD: ECON DEV ORGS

SUPPORT: MUNICIPALITIES, COUNTY, AIRPORT

- Hold monthly lunches of local economic development agency CEOs and their board chairs to share project information, support each other's programs, and plan future efforts. Invite guests from relevant entities. (SHORT TERM)
- Explore further collaborations to reduce redundancies, achieve efficiencies, and better develop the community. Could include shared activities such as 1) marketing, PR, social media, and other creative services, 2) administrative support, 3) office space, 4) boards of directors, and 5) other collaborations as desired. (SHORT MEDIUM LONG TERMS)

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)
Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.

C. Investigate new funding options critical to this plan and broader community development.

TERM:
SHORT MEDIUM LONG

LEAD: MUNICIPALITIES, COUNTY, ECON DEV ORGS

Prioritize community needs and projects to be prepared for new funding options that may become available from federal, state, and local sources (CARES, ARPA, EDA, etc.). (SHORT TERM)

Consider new long-term funding tools for maintenance of existing infrastructure and development of new needed projects. Educate elected officials and the public of the need for the funding. Be transparent in explaining the process and projects. (6th Penny Specific Projects Tax, Urban Renewal District, Tax Increment Financing, Business and Tourism Improvement Districts, Rotary and Other Civic Orgs, etc.). (SHORT MEDIUM LONG TERMS)

d. Speak with a unified Casper and Natrona County voice on funding and legislative issues before local, state, and federal governments. Consider hiring lobbyists for Casper and Washington, D.C.

TERM: SHORT MEDIUM LONG **LEAD:** CITY, COUNTY, ECON DEV ORGS



2. COMMUNITY ATTRACTIONS AND AMENITIES

a. Protect Casper's leadership position in hosting sporting events throughout Wyoming and the Rocky Mountain West.

TERM: SHORT MEDIUM LONG

LEAD: CITY, PROUD TO HOST THE BEST COMMITTEE, VISIT CASPER

SUPPORT: ECON DEV ORGS, COUNTY, TEAM SPORTS GROUPS

- Support development of additional indoor sports facilities, both public and private. (SHORT TERM)
- Support and grow Casper's sports volunteer structure (Proud to Host the Best). (SHORT MEDIUM LONG TERMS)
- Analyze existing sports facilities for their condition and competitiveness in the market. Prioritize project improvements. (SHORT MEDIUM TERMS)
- Encourage and assist in implementing improvements and renovations to existing sports facilities to remain ahead of the competition. (MEDIUM LONG TERMS)
- Empower the Casper Sports Alliance to focus attention on and coordinate action on these sports issues. (SHORT MEDIUM LONG TERMS)

b. Analyze and reinvigorate the Ford Wyoming Center as a major events complex in Casper and Wyoming.

TERM: SHORT MEDIUM LONG

LEAD: CITY

SUPPORT: ECON DEV ORGS

- Perform an analysis of the Ford Wyoming Center to determine 1) how it meets both current and future competitive needs, 2) what system upgrades and facility renovations are needed to reach competitive status, and 3) recommended next steps, including the financial ROI of the steps. (SHORT TERM)
- Determine the best action plan for the Ford Wyoming Center based upon the analysis. Implement the action plan. (MEDIUM LONG TERMS)

c. Encourage and support private sector development of the downtown area (Old Yellowstone and Downtown Districts).

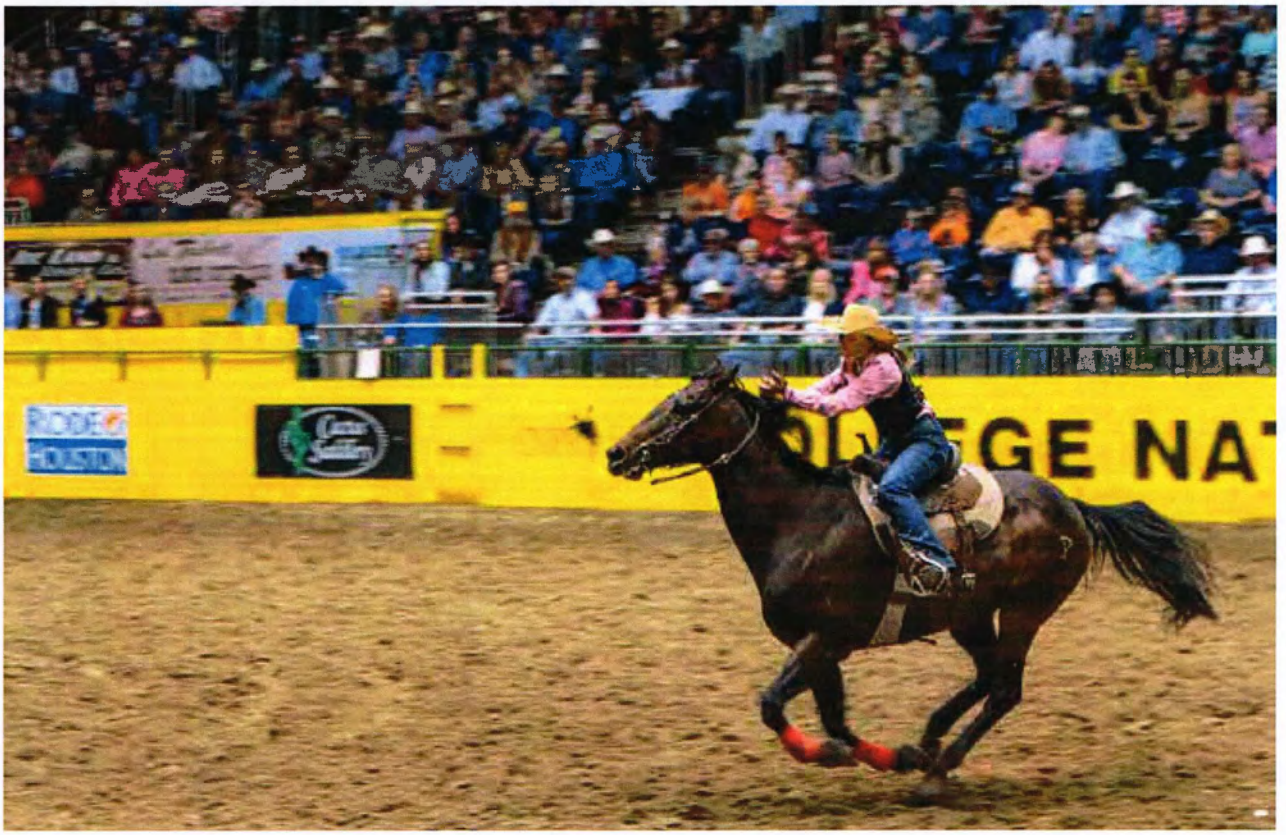
TERM: SHORT MEDIUM LONG

LEAD: CITY

SUPPORT: CULTURAL INSTITUTIONS, CIVIC ORGS, ECON DEV ORGS

- Continue public investments in the streets, walkways, and other physical infrastructure of the downtown districts. (SHORT MEDIUM LONG TERMS)
- Continue to activate the area with festivals and investments, public art, and similar activities. (SHORT MEDIUM LONG TERMS)
- Support development and enforcement of appropriate downtown policies to maintain a bustling and family-safe environment (parking, panhandling, security, etc.). (SHORT MEDIUM LONG TERMS)

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)
Timelines: ***Short term*** 1-2 years. ***Medium term*** 3-5 years. ***Long term*** 5-10 years.



d. **Support development of new or expanded attractions and businesses to help fill community and visitor needs as they arise and become feasible.**

TERM: SHORT MEDIUM LONG

LEAD: PRIVATE SECTOR, CULTURAL INSTITUTIONS

SUPPORT: ECON DEV ORGS

Continue the Visit Casper Business Challenge to incubate new businesses that support development and growth of the visitor economy. (SHORT MEDIUM TERMS)

Build on the Choose Casper program as a proactive method to promote local quality of life and attract new businesses and workforce. (SHORT MEDIUM LONG TERMS)

e. **Support development of new or renovated meeting space in new or existing hotels/facilities as the space becomes economically feasible. Hold off on further consideration of a stand-alone, public convention center until the national and Wyoming convention market improve substantially.**

TERM: SHORT MEDIUM LONG **LEAD:** VISIT CASPER, PRIVATE SECTOR

SUPPORT: CITY, COUNTY, ECON DEV ORGS



3. TRANSPORTATION AND CONNECTIVITY

a. Protect the Casper/Natrona County International Airport for the benefits it brings to Natrona County (commercial and private air service, foreign trade zone, business benefits, etc.).

TERM: SHORT MEDIUM LONG

LEAD: ADVANCE CASPER, CITY, COUNTY

SUPPORT: AIRPORT, ECON DEV ORGS

- Preserve existing commercial air service to avoid losing daily flights. Institute a minimum revenue guarantee (if needed) with fundraising through a 501c4 from the business community, municipalities, county, and volunteer groups. (SHORT TERM)
- Consider doing local public relations/marketing campaigns for Flying Casper. (SHORT TERM)
- Integrate the Airport into more community development discussions and decisions. (SHORT MEDIUM LONG TERMS)

b. Implement the County and MPO Wayfinding Sign plan to improve the community's hospitality and revenue potential. Fund and install the signs.

TERM: SHORT **LEAD:** COUNTY, MUNICIPALITIES **SUPPORT:** ECON DEV ORGS

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)
Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.

c. Improve the major gateways into downtown, making them more attractive to visitors.

TERM: SHORT

LEAD: CASPER METROPOLITAN PLANNING ORGANIZATION

SUPPORT: AIRPORT, ECON DEV ORGS

Coordinate current beautification and road projects on Poplar and Center Streets to create memorable gateways into downtown as possible. (SHORT TERM)

Implement features such as medians, fencing, and vertical art elements to create "wow" experiences on entrances into Casper, including from the airport. (MEDIUM LONG TERMS)

d. Improve Casper's appearance along Interstate 25.

TERM: SHORT MEDIUM LONG

LEAD: WYDOT, CITY, COUNTY

SUPPORT: EVANSVILLE, MILLS, BAR NUNN

Build on the existing partnership between the City and WYDOT to focus attention on the beautification issue along I25. (SHORT MEDIUM LONG TERMS)

Beautify I25 incrementally on all future construction projects using the enhancements portions of each road project budget. (MEDIUM LONG TERMS)

Consider design suggestions from the *Interstate 25 Entryway Beautification Project*, such as the outdoor recreation images on bridges that can help brand Casper as an outdoor recreation hub, and selectively implement what is feasible and funded. Use local artists and design companies when possible. (MEDIUM LONG TERMS)

Consider options to incentivize private landowners along I25 to make their land more attractive through landscaping, fencing, and general clean-up efforts. (SHORT MEDIUM LONG TERMS)

e. Implement a local charter bus solution for needed sports, convention, and other group transportation within Casper and Natrona County.

TERM: SHORT **LEAD:** VISIT CASPER, CITY

4. CASPER MOUNTAIN DEVELOPMENT AND EXPERIENCES

a. Implement more signage and information on Casper Mountain to improve the enjoyment of the recreational and entertainment amenities.

TERM: SHORT MEDIUM

LEAD: COUNTY

SUPPORT: CITY, FEDERAL AGENCIES, TRAIL GROUPS

- Support the County's current efforts to install additional wayfinding signs on the mountain (as part of the overall County Wayfinding Plan) (SHORT TERM)
- Determine if and where additional trails signage may be needed to clarify locations, directions, and public/private land boundaries. (SHORT MEDIUM TERMS)
- Analyze the accuracy of digital mapping of mountain trails and facilities and work to improve as needed. (SHORT MEDIUM TERMS)

b. Educate residents and visitors about responsible and sustainable use of Casper Mountain amenities and resources, including appropriate recreational areas, respect for private land, conscientious recreational habits, etc.

TERM: SHORT MEDIUM **LEAD:** COUNTY **SUPPORT:** ECON DEV ORGS, TRAIL GROUPS



City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)
Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.



C. Pursue a comprehensive Casper Mountain planning effort to protect and enhance the overall enjoyment of the mountain by residents and visitors.

TERM:
SHORT MEDIUM

LEAD: COUNTY, WY STATE PARKS

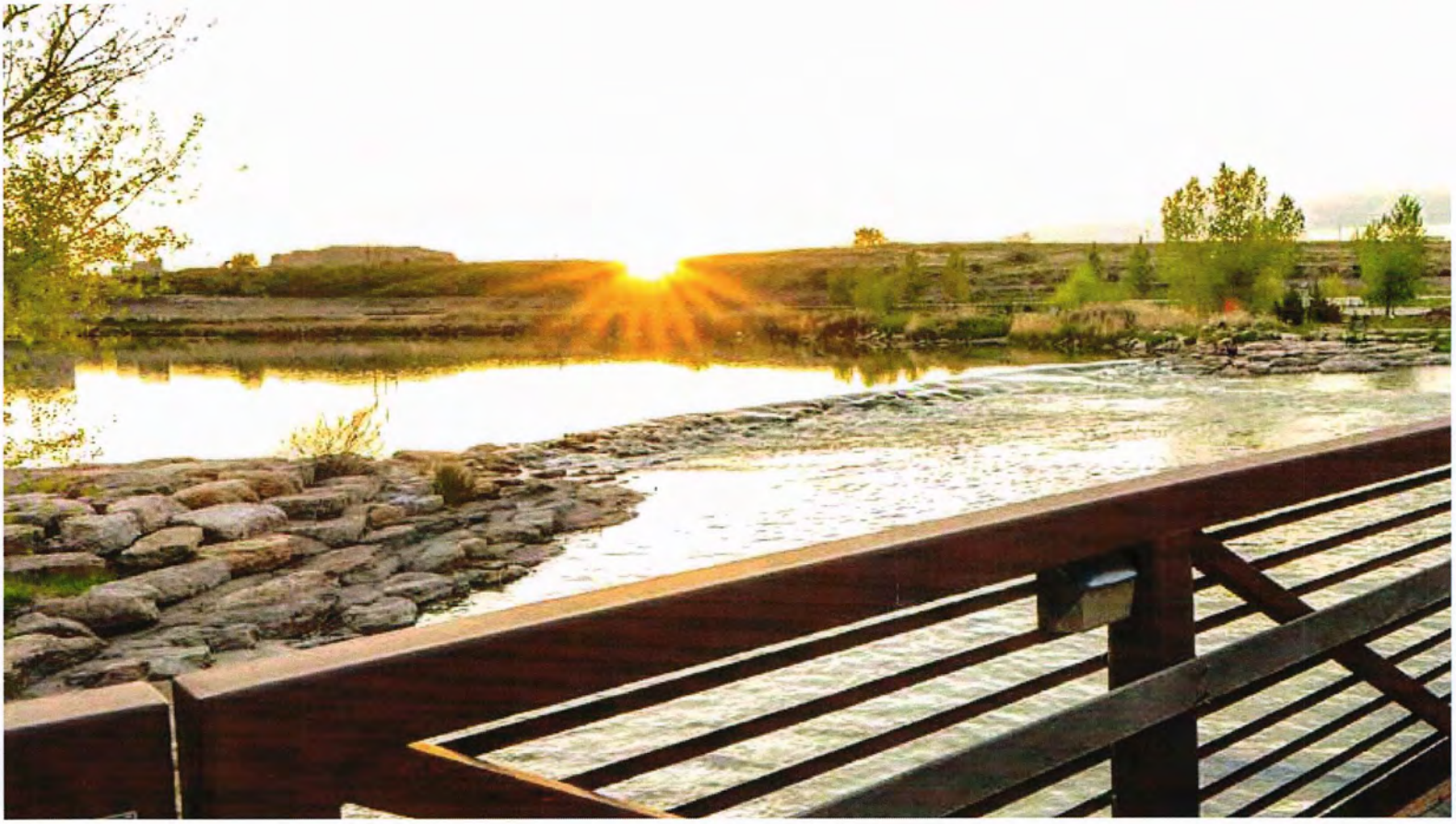
SUPPORT: CITY, TRAILS GROUP, SPORT GROUPS, ECON DEV ORGS

Begin a partnership with the WY Outdoor Recreation Office to implement an Outdoor Recreation Collaborative to bring together community members, user groups, and relevant federal, state, and local agencies to support sustainable outdoor recreation. (SHORT MEDIUM TERMS)

Incorporate the recommendations of new County plans under development, including the *Casper Mountain Land Use Plan* and the *Casper Mountain Trails Master Plan*, into the broader mountain work plan of the County and trail groups. (SHORT MEDIUM TERMS)

Working with the Collaborative, develop a comprehensive Casper Mountain plan to include such items as:

1. A focus on sustainability of the resource, as well as the ability of local governments to provide appropriate services for it,
2. Sufficient funding for maintenance and management of existing facilities, roads, and trails,
3. Enhancements to the trail network and facilities when feasible (ex: Top to bottom trail, more summer activities at Hogadon Ski Area, cell phone service),
4. Planning for future public and private land usage, including such actions as conservation easements, and
5. Other issues as needed. (MEDIUM LONG TERMS)



5. N. PLATTE RIVER DEVELOPMENT AND EXPERIENCES

a. **Encourage and support continued remediation and maintenance efforts of the N. Platte River. Work on communication and collaboration across government jurisdictions to ensure uniform remediation efforts.**

TERM: SHORT MEDIUM LONG **LEAD:** CITY, MILLS, EVANSVILLE, COUNTY

b. **Continue to develop the Platte River Trail including linkages to downtown and major attractions.**

TERM:
SHORT MEDIUM LONG

LEAD: PLATTE RIVER TRAILS ORG, CITY

SUPPORT: CITY, COUNTY

Ensure funding is secured for adequate maintenance of the trail network. (SHORT MEDIUM LONG TERMS)

Develop and enforce appropriate safety and security polices to maintain a family-safe experience. (SHORT MEDIUM LONG TERMS)

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)
Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.



c. Make the N. Platte River more welcoming to visitors wishing to enjoy its recreational options.

TERM:
SHORT MEDIUM LONG

LEAD: PLATTE RIVER TRAILS ORG, VISIT CASPER, CITY

SUPPORT: ECON DEV ORGS, WYOMING GAME AND FISH DEPT.

Provide more signage and information on access points and recreational options (perhaps through the Access Yes program from WY Game and Fish). (SHORT MEDIUM LONG TERMS)

Provide information about area outfitters and recreation equipment suppliers. (SHORT MEDIUM LONG TERMS)

d. Encourage and support efforts for mixed-use development along the N. Platte River.

TERM: SHORT MEDIUM LONG

LEAD: AMOCO JT. POWERS BD, MILLS, CITY, COUNTY, PRIVATE SECTOR

SUPPORT: ECON DEV ORGS.

THE MASTER PLANNING PROCESS



Reviewed **35** reports, plans, and research studies

+



Surveyed **502** Natrona County residents

+



Surveyed **202** previous visitors to Natrona County

+



Interviewed **29** travel industry, business, and community leaders

CASPER TOURISM **MASTER PLAN**

Visit Casper engaged Rudloff Solutions to coordinate and conduct the planning process.

The process was divided into two phases. **Phase 1** examined the Natrona County travel industry and identified the strategic issues critical to the further development of the hospitality industry. **Phase 2** included the development of actual plan elements.

Visit Casper formed a 29-person Steering Committee comprised of economic development, business, hospitality, and government leaders to oversee this process. The Committee provided input throughout the planning effort through in-person meetings and online feedback of plan elements.

PHASE 1: RESEARCH

Rudloff Solutions and the Steering Committee performed the following Phase 1 research steps in August and September 2021.

LITERATURE REVIEW: Reviewed 35 reports, plans, and research studies related to the travel industry, the local economy, and the development efforts of the City of Casper, Natrona County, local economic development agencies, state agencies, and others *(Appendix A)*. From this analysis, Rudloff Solutions identified 5 major travel industry themes that had been identified and discussed by several organizations in previous plans and research.

RESIDENT SURVEY: Surveyed Natrona County residents (502 respondents) in an online questionnaire about the Natrona County travel industry, area attributes, and the strategic issues.

VISITOR SURVEY: Surveyed previous visitors to Natrona County (202 respondents) in an online questionnaire about desired activities for a return trip to the area and Natrona area attributes.

STAKEHOLDER INTERVIEWS: Interviewed 29 travel industry, business, and community leaders to gather input on the 5 strategic issues in greater detail *(Appendix B)*.

PHASE 2: MASTER PLAN DEVELOPMENT

Rudloff Solutions developed draft strategies for the Tourism Master Plan and refined them from Steering Committee feedback provided through an online survey. The recommend strategies were presented to the Steering Committee in person for final adjustment and approval in October 2021.

RESEARCH HIGHLIGHTS FROM THE VISITOR AND RESIDENT SURVEYS

WORD OR PHRASE THAT REPRESENTS CASPER

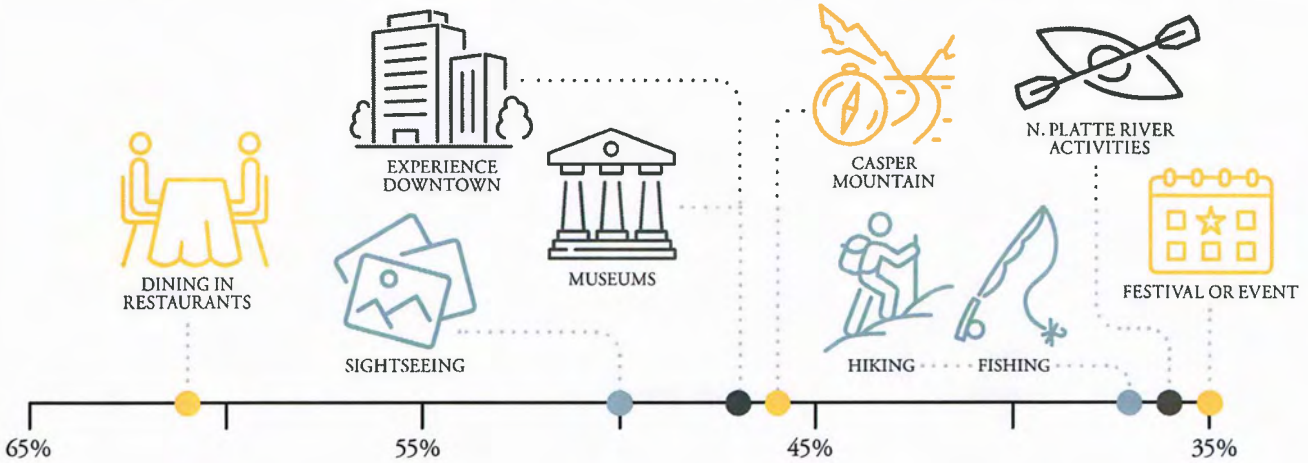
VISITORS



RESIDENTS



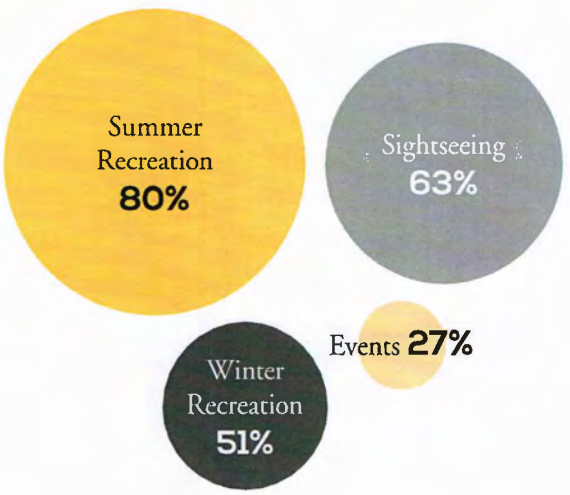
WHAT ACTIVITIES VISITORS WOULD BE INTERESTED IN DOING ON THEIR NEXT CASPER TRIP?



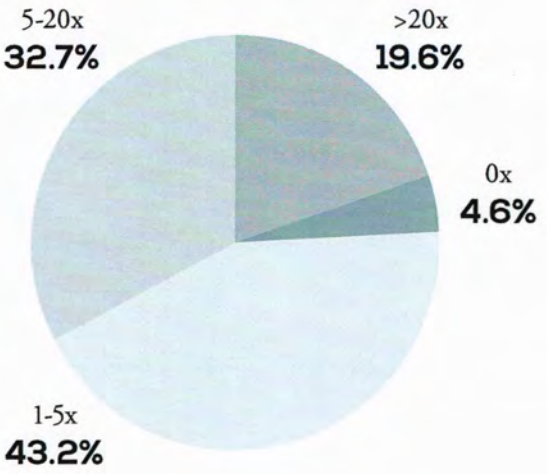
RATINGS OF THE QUALITY OF CASPER AMENITIES BY VISITORS AND RESIDENTS



RESIDENTS: WHY DO YOU VISIT CASPER MOUNTAIN? (CHECK ALL THAT APPLY)



RESIDENTS: HOW MANY TIMES DO YOU VISIT CASPER MOUNTAIN EACH YEAR?



RESIDENTS: HOW DO YOU FEEL ABOUT THE N. PLATTE RIVER? (CHECK ALL THAT APPLY)

A place for water recreation **72%**

Opportunity for commercial development **25%**

I want it to stay the same **19%**

I don't generally think about the river **13%**

APPENDICES



APPENDIX A CASPER AND NATRONA COUNTY DOCUMENTS REVIEWED AND USED IN THE PLANNING PROCESS

VISIT CASPER

- Casper Destination Next Report, 2019
- Visit Casper Strategic Plan 2020 and Beyond
- Visit Casper Realignment Report, 2020
- Visit Casper Visitor Profile Research, 2019

ECONOMIC DEVELOPMENT ORGS

- City of Casper Downtown Strategic Plan, 2013
- Advance Casper Preliminary Strategic Plan Input, 2021
- Casper Chamber of Commerce FY 21 Reimagination Document

CITY/COUNTY

- Generation Casper Comprehensive Plan
- Natrona County Development Plan, 2016
- Connecting Crossroads, Long-Range Transportation Plan Update, 2020
- Casper MPO, Metropolitan Transportation Improvement Program, FY 22-25
- Mills Main Street Corridor Study
- Interstate 25 Entryway Beautification Project, 2015
- Casper Wayfinding Master Plan, 2020
- Casper/Natrona County International Airport Master Plan, 2016
- Casper College Strategic Plan, 2018
- Casper College Campus Facilities Master Plan Refresh, 2018
- Casper Area Trails, Path and Bikeway Plan, 2013
- McMurry Foundation Funding Priorities (from website)
- Old Yellowstone District Waterfront Park Conceptual Design Plans, 2014

ATTRACTIONS/AMENITIES

- National Historic Trails Center Strategic Plan
- The Nicolaysen Art Museum Strategic Plan, 2021
- ARTS 321 Website
- Casper Mountain Land Use Plan, 2004
- Casper Mtn. Parks Trail System Assessment & Conceptual Plan, 2014
- Platte River Trails Strategic Planning Matrix
- Platte River Trails Trust Annual Report, 2019

STATE

- 2020 Wyoming Aviation Economic Impact Study
- Report of Wyoming Governor's Task Force on Outdoor Recreation, 2017



Wyoming Outdoor Recreation Office Strategic Plan, 2019
Wyoming Statewide Comprehensive Outdoor Recreation Plan 2019-23
Wyoming Office of Tourism Strategy Overview FY 21-22
Wyoming Office of Tourism Economic Impact of Travel to Wyoming, 2020
State of Wyoming Economic Development Strategic Plan, 2019 (Wyoming Business Council)
WYDOT State Transportation Improvement Program, 2022

APPENDIX B STAKEHOLDER INTERVIEWS

Liz Becher, *City of Casper Community Development*
Paul Bertoglio, *Natrona County Commissioner*
Mike Brown, *Natrona County Parks*
Tyler Cessor, *Art321*
Andy Couch, *The Nicolaysen Art Museum*
Kim DeVore, *Jonah Bank and WY Business Council*
Jason DeWitt, *Casper Chamber of Commerce*
Angela Emery, *Platte River Trails*
Justin Farley, *Advance Casper*
Mayor Steven Freel, *Casper*
Luke Gilliam, *Visit Casper*
Dave Glenn, *WY Outdoor Recreation Office, WY State Parks*
Kevin Hawley, *Casper DDA*
Glenn Januska, *Casper/Natrona County International Airport*
Gena Jensen, *National Historic Trails Center Interpretive Center*
Brook Kaufman, *Visit Casper*
Sabrina Kemper, *City of Mills*
Sam Kingsolver, *Residence Inn*
Zulima Lopez, *Casper Parks, Recreation and Public Facilities*
Jim Miller, *Nordic Skiing*
Brad Murphy, *Ford Wyoming Center*
Carter Napier, *City of Casper City Manager*
Renee Penton-Jones, *Ramkota Hotel & Conference Center*
Tassma A. Powers, *McMurry Companies*
Kim Rightmer, *WY Business Council*
Jim Ruble, *Sinclair Oil and Visit Casper*
Amanda Scherlin, *Visit Casper*
Diane Shober, *WY Office of Tourism*
Joann True, *Philanthropist*

APPENDIX C PROJECT TEAM

Darren Rudloff, Rudloff Solutions
Brook Kaufman, Visit Casper
Amanda Scherlin, Visit Casper
Luke Gilliam, Visit Casper

RESOLUTION NO. 22-61

A RESOLUTION APPROVING AND ADOPTING THE 2021 CASPER TOURISM MASTER PLAN.

WHEREAS, Visit Casper initiated a Casper Tourism Master Plan to promote the success, growth, and sustainability of the Casper area travel industry for the benefit of residents and visitors for the next ten (10) years; and,

WHEREAS, the 2021 Casper Tourism Master Plan represents a planning process for the Casper Urbanized Area, including the City of Casper, City of Mills, Towns of Evansville and Bar Nunn, and Natrona County, and local business and civic organizations; and,

WHEREAS, Visit Casper staff presented the Casper Tourism Master Plan at the Council work session on March 22, 2022, and they moved it forward for formal approval; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve and adopt the Casper Tourism Master Plan for the Casper Urbanized Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the 2021 Casper Tourism Master Plan is hereby approved and adopted.

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2022.

APPROVED AS TO FORM:

Walter Trembath IV

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

March 14, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew B. Beamer, P.E., Public Services Director
Alex Sveda, P.E., City Engineer
Andrew Colling, Engineering Tech

SUBJECT: Authorizing an Agreement with JB Engineers for the 2022 Construction Testing and Material Sampling Services, Project No. 22-012.

Meeting Type & Date:
Regular Council Meeting
May 3, 2022

Action Type:
Resolution

Recommendation:
That Council, by resolution, authorize an agreement with JB Engineers in an amount not to exceed $20,000 for the Construction Testing and Material Sampling Services, Project No. 22-012.

Summary:
To ensure compliance with City of Casper specifications, construction testing is performed on all capital improvement projects. On large projects, this requirement becomes the responsibility of the consultant overseeing the project. The City Engineer's Office also performs a number of smaller capital improvement projects in-house.

A Request for Proposals was issued to solicit testing services for 2022. JB Engineering, Inberg-Miller Engineers, and Intertek-PSI responded. Provided in their proposals were the testing services they are able to perform along with their fee schedule.

Based upon the fee schedules submitted, it is recommended that JB Engineers be awarded a contract for construction testing and material sampling services in the amount of $20,000. JB Engineers is located in Casper. This agreement is for one (1) year, renewable annually for up to two (2) additional years at the discretion of the Owner based off the past year's performance of the Consultant.

Financial Considerations
Funding for these services will come from the budgets established for the various projects.

JB Engineer's
2022 Construction Testing Services
Project No. 22-012

Oversight/Project Responsibility
Engineering Division

Attachments:
Memo
Agreement

JB Engineer's
2022 Construction Testing Services
Project No. 22-012

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this ____ day of April, 2022, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Jung Bros. Engineers, LLC, dba JB Engineers, PO Box 703, Cheyenne, Wyoming 82003 ("Consultant").

Throughout this document, the City and the Consultant may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking construction of capital improvement projects.

B. The project requires professional services for construction testing and material sampling services.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

The Consultant shall provide construction testing and sampling in accordance with the City of Casper Standard Specifications for Public Works Construction and Infrastructure Improvements, dated January, 2006, and as directed by the City.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 31st day of December, 2022.

This agreement is for one (1) year, renewable annually for up to two (2) additional years at the sole discretion of the Owner. The unit prices provided for the 2022 Construction Testing and Sampling Services shall remain the same throughout 2024, including this contract.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a ceiling amount of Twenty Thousand Dollars ($20,000), all in accordance with the Consultant's fee schedule rates, which are attached as Exhibit A (1 page) and made a part of this Contract.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

ATTEST

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Ray Pacheco
Mayor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONSULTANT
JB Engineers

By: _____

Printed Name: _____

Title: _____

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to

this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. Minimum Scope and limit of Insurance.

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars ($250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars ($500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand ($500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars

($2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars ($2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*
   The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*
   For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*
   Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*
   Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*
   Consultant has two options regarding deductibles and self-insured retentions:

   a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars ($10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars ($10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

   b. Option 2: Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*
   Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*
   If any of the required policies provide coverage on a claims-made basis:
   a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
   b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work.* However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
   c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Dat*e prior to the Contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*
   Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and

Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*
   Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*
    City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

12. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

13. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

14. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

15. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

16. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

17. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected

to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

JB ENGINEERS

2022 Construction Materials Testing Rate Sheet (Increases 3%/year)

We will perform our services on a time and expense basis in accordance with the rates provided below and performed per the attached Consulting Services Agreement.

Labor and Equipment	**Unit Cost**
Senior Geotechnical Engineer	$130.00/hour
Project Manager/Engineer	$105.00/hour
Engineering Technician	$52.00/hour
Report Review and Delivery	$30.00/report
Vehicle Charge (in-town)	$25.00/trip
Vehicle Charge (Out of town)	$0.60/mile
Nuclear Gauge/Concrete Equipment	$5.00/hour
Core Machine and Generator	$150.00/day
Concrete Testing	**Unit Cost**
Compressive Strength, 4"X8" Cylinder	$20.00/each
Soil and Aggregate Testing	**Unit Cost**
Standard Proctor (ASTM D698)	$125.00/each
Modified Proctor (ASTM D1557)	$150.00/each
Gradation (Corse or Fine Aggregate)	$65.00/each
Gradation (Coarse and Fine Aggregate)	$100.00/each
Material Finer than No. 200 Sieve (ASTM C117)	$35.00/each
Atterberg Limits (ASTM D4318)	$70.00/each
Asphalt Testing	**Unit**
Bulk Specific Gravity of Cores (ASTM D2726)	$25.00/each
Maximum Specific Gravity (ASTM D2041)	$75.00/each
Marshall Mix Verification	$325.00/each
Asphalt Content By Ignition Method (ASTM D6307)	$75.00/each
Mechanical Analysis of HMA (ASTM D5444)	$95.00/each

RESOLUTION NO. 22-62

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH JB ENGINEERS, FOR THE 2022 CONSTRUCTION TESTING AND MATERIAL SAMPLING SERVICES PROJECT NO. 22-012.

WHEREAS, the City of Casper desires to secure a local consulting engineering firm to provide construction testing and material sampling services.

WHEREAS, JB Engineers, is able and willing to provide those services specified as the 2022 Construction Testing and Material Sampling Services Project, No. 22-012; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with JB Engineers for the engineering services more specifically delineated in the Contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the Contract, for a total amount not to exceed Twenty Thousand Dollars ($20,000).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2022.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Fleur Tremel
City Clerk

_____
Ray Pacheco
Mayor

April 13, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
Alex Sveda, P.E., City Engineer
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing an Agreement with Treto Construction, LLC, in the Amount of $569,200.00, for the Industrial Avenue Drainage and Surfacing Improvements (Elm Street to David Street), Project No. 21-055.

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Resolution

Recommendation
That Council, by resolution, authorize an Agreement with Treto Construction, LLC, for construction of the Industrial Avenue Drainage and Surfacing Improvements (Elm Street to David Street), Project No. 21-055, for the base bid amount of $569,200.00. Furthermore, it is recommended that Council authorize a construction contingency account in the amount of $20,800.00, for a total project amount of $590,000.00.

Summary
On April 12, 2022, bids were received from six (6) contractors for construction of the Industrial Avenue Drainage and Surfacing Improvements (Elm Street to David Street) Project. The bids for the work were as follows:

CONTRACTOR	LOCATION	BASE BID
Treto Construction	**Casper, Wyoming**	**$ 569,200.00**
Ramshorn Construction	Casper, Wyoming	$ 597,032.50
Andreen Hunt Construction	Mills, Wyoming	$ 614,060.00
Crown Construction	Mills, Wyoming	$ 663,476.25
Knife River	Casper, Wyoming	$ 670,339.00
Wayne Coleman Construction	Mills, Wyoming	$ 692,307.00

The estimate for the project was $508,535.00, prepared by the City's consultant, WLC Engineering and Surveying. The WLC cost estimate was developed in Fall of 2021 and did not reflect the significant increase in the price of asphalt, pipe, and other construction materials. This project was initially allocated $572,625.00 and will receive an additional $17,375.00 initially allocated to FY22 budgeted street and storm sewer improvements.

The City of Casper Public Services Department makes ongoing evaluations and considerations for utility replacements and street reconstruction each year. Industrial Avenue from Elm Street to David Street was designated as one of the City's highest priorities for street reconstruction due to inadequate storm drainage and due to a sub-standard street cross-section without curb, gutter and sidewalk. The current street section functions more like an alley than a street and is insufficient to serve the traffic and pedestrians that move throughout the Old Yellowstone District.

The Industrial Avenue Drainage and Surfacing Improvements (Elm to David) project includes reconstruction of the street section with the addition of curbs, sidewalks and ADA accessible ramps as space allows. The storm sewer system will be upgraded with new catch basins and upsizing of the undersized storm sewer main. Construction of the improvements is to be substantially complete by September 30, 2022.

The City's consultant, WLC Engineering and Surveying, has reviewed the bids and recommends awarding a contract to Treto Construction, LLC.

Financial Considerations

Funding for the project will be from Optional One Percent #16 Funds for Storm Sewer and Street Improvements. This project was initially allocated $572,625.00 and will receive an additional $17,375.00 initially allocated to FY22 budgeted street and storm sewer improvements.

Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

Attachments

Resolution
Agreement
Bid Form
Consultant's Award Recommendation

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 N. David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Treto Construction, LLC, PO Box 50610, Casper, Wyoming 82609, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires the installation of drainage and surfacing improvements.

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as **Industrial Avenue Drainage and Surfacing Improvements, Elm St. to David St., Project No. 21-055**

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for completion of the **Industrial Avenue Drainage and Surfacing Improvements, Elm St. to David St., Project No. 21-055** hereinafter referred to as the "Work".

ARTICLE 2. ENGINEER.

The Project has been designed by WLC Engineering and Surveying, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 Substantial Completion shall include all Work required to make the project operational for its intended use including all piping, erosion control, concrete work, grading, and seeding.

3.2 The Work will be substantially completed by **September 30, 2022**, and completed and ready for final payment in accordance with Paragraph 14.13 of the General Conditions by **October 14, 2022.** Final completion shall include all items complete including landscaping and clean-up.

3.3 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.2 above, plus any extension thereof allowed

in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner **One Thousand Dollars ($1,000)** for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner **Five Hundred Dollars ($500)** for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of Five Hundred Sixty-Nine Thousand Two Hundred and 00/100 Dollars ($569,200.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to accountspayable@casperwy.gov and City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.01 of the General Conditions, subject to the cutoff and submittal dates provided in the Measurement and Payment Procedures.

5.1.1 Progress payments will be made in an amount equal to ninety five percent (95%) of the Work completed, and ninety five percent (95%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.

5.1.2 Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.

5.1.3 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Article 14 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding $50,000.00 will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.

7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.

7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).

8.2 Joint Account Agreement or Letter of Forfeiture waiving same.

8.3 Exhibit "A" - Standard Bid Form (Pages BF-1 to BF-4, inclusive) and Bid Schedule (BS-1).

8.4 Addenda No. 1.

8.5 Standard Performance and Labor and Material Payment Bonds..

8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.

8.7 General Conditions (Pages 00700-1 to 00700-43, inclusive).

8.8 Supplementary Conditions (Pages SC-1 to SC-15, inclusive).

8.9 General Requirements consisting of seven (7) sections.

8.10 Technical Specifications consisting of ten (10) sections.

8.11 Notice of Award.

8.12 Notice to Proceed.

8.13 Minutes of Pre-Bid Conference, if any.

8.14 Contract Drawings, consisting of 20 sheets, with each sheet bearing the following general title:

Industrial Avenue Drainage and Surfacing Improvements, Elm St. to David St.

8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.4 and 3.5 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

(This space intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2022.

APPROVED AS TO FORM:
(Industrial Avenue Drainage and Surfacing Improvements, Elm St. to David St., Project No. 21-055)

CONTRACTOR:

ATTEST:

Treto Construction LLC
PO Box 50610
Casper, WY 82609

By: _____

Title: _____

By: _____

Title: _____

OWNER:
CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

By: _____
Fleur Tremel
Title: City Clerk

By: _____
Ray Pacheco
Title: Mayor

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
Industrial Avenue Drainage and Surfacing Improvements, Elm St. to David St.,
Project No. 21-055

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by ~~**July 30,**~~ September 30, **2022** and completed and ready for final payment not later than ~~**August 20,**~~ **2022**, in accordance with the Bidding Documents. October 14, Per Addendum No. 1 JRB

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

   Addendum No. 01 Dated 04/07/2022
   Addendum No. _____ Dated _____

   B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: $ 569,200.00

TOTAL BASE BID, IN WORDS: Five hundred sixty nine thousand two

hundred and zero cents ---------- DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

A. Required Bid Guaranty in the form of a Bid Bond (unless otherwise provided by the City).

B. Itemized Bid Schedule.

C. Copy of Certificate of Residency, if bidding as a resident.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Treto Construction, LLC
P.O. Box 50610
Casper, WY 82605

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on April 12, 2022.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____
_____
_____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____
_____
_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Treto Construction, LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: German G. Treto / President German G Treto (seal)

(Title)

(Seal)

Attest: Benita Treto

Business Address: Treto Construction, LLC
5251 Gladstone St.
Casper, WY 82609

Phone Number: 307-237-8836

A JOINT VENTURE

By: _____ (seal)
(Name)

_____
(Address)

By: _____ (seal)
(Name)

_____
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE - ELECTRONIC OUTPUT FILE FROM "QUESTCDN"
Industrial Avenue Drainage & Surfacing Improvements - Elm St. to David St.
City of Casper - Project No. 21-055
Date: April 12, 2022 @ 3:00pm (MDT)

Item	BASE BID SCHEDULE			Treto Construction	
No.	Item Description	Units	Quantity	Unit Price	Extension
1	Mobilization	LS	1	$50,000.00	$50,000.00
2	Miscellaneous Force Account	LS	1	$3,500.00	$3,500.00
3	Resident Communication Plan	LS	1	$10,000.00	$10,000.00
4	Remove Existing Surfacing	SY	4915	$8.00	$39,320.00
5	12" Storm Pipe	LF	95	$50.00	$4,750.00
6	18" Storm Pipe	LF	675	$70.00	$47,250.00
7	Catch Basin	EA	7	$2,600.00	$18,200.00
8	Storm Manhole	EA	7	$4,000.00	$28,000.00
9	8" PVC Sanitary Pipe	LF	235	$60.00	$14,100.00
10	Remove & Replace Sanitary Manhole	EA	1	$5,000.00	$5,000.00
11	Curb & Gutter	LF	1350	$35.00	$47,250.00
12	Concrete Sidewalk	SY	770	$72.00	$55,440.00
13	Concrete Valley Gutter	SY	190	$81.00	$15,390.00
14	Geotextile Material Separation Fabric	SY	3375	$4.00	$13,500.00
15	Base Course	SY	3375	$10.00	$33,750.00
16	Plant Mix Pavement	SY	3375	$34.00	$114,750.00
17	Asphalt Patch	SY	400	$50.00	$20,000.00
18	Concrete Patch	SY	50	$110.00	$5,500.00
19	Rock Mulch	SY	50	$100.00	$5,000.00
20	Ring & Cover for Existing Manholes	EA	4	$1,000.00	$4,000.00
21	Concrete Manhole Collar	EA	12	$1,000.00	$12,000.00
22	Concrete Valve Box Collar	EA	5	$500.00	$2,500.00
23	Curb Box Sleeves	EA	4	$50.00	$200.00
24	Traffic Sign	EA	2	$400.00	$800.00
25	Temporary Traffic Control	LS	1	$10,000.00	$10,000.00
26	Storm Water Control	LS	1	$5,000.00	$5,000.00
27	Pothole For Gas Line	EA	4	$1,000.00	$4,000.00
					$569,200.00

ADDENDUM NO. 1
to the
BIDDING AND CONTRACT DOCUMENTS
for the
INDUSTRIAL AVENUE DRAINAGE AND SURFACING IMPROVEMENTS
ELM ST. TO DAVID ST.
PROJECT NO. 21-055
by

CITY OF CASPER
200 N. David Street
Casper, Wyoming 82601

ADDENDUM DATE: April 7, 2022

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:

Project Manager

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Firm: Treto Construction, LLC

By: GERARDO G TRETO
(Signature)

Title: President

Date Received: April 7, 2022

WLC
ENGINEERING · SURVEYING · PLANNING
WWW.WLCWYO.COM

CASPER
200 PRONGHORN
CASPER, WY 82601
P: 307-266-2524

April 13, 2022

Mr. Scott Baxter, PE
City of Casper
Submitted via email

RE: Industrial Avenue Drainage and Surfacing Improvements, Elm St. to David St., Award Recommendation

Mr. Baxter:

On April 12, 2022 bids were received from Crown Construction, Wayne Coleman Construction, Ramshorn Construction, Andreen Hunt Construction, Knife River, and Treto Construction. Treto Construction submitted the low bid of $569,200.00. We have reviewed the Bid Tabulation and find them mathematically correct.

We recommend awarding the Contract to Treto Construction for their bid amount of $569,200.00.

Please contact me with any questions.

Sincerely,
WLC Engineering and Surveying

Jason L. Meyers, PE
Project Manager

CC: Alex Sveda

RESOLUTION NO. 22-63

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE INDUSTRIAL AVENUE DRAINAGE AND SURFACING IMPROVEMENTS – ELM TO DAVID, PROJECT NO. 21-055.

WHEREAS, the City of Casper desires to reconstruct a portion of Industrial Avenue from Elm Street to David Street; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as the Industrial Avenue Drainage and Surfacing Improvements – Elm to David, Project 21-055; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Twenty Thousand Dollars ($20,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Treto Construction, LLC, for those services, in the amount of Five Hundred Sixty-Nine Thousand Two Hundred and 00/100 Dollars ($569,200.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Five Hundred Sixty-Nine Thousand Two Hundred and 00/100 Dollars ($569,200.00), and Twenty Thousand Eight Hundred and 00/100 Dollars ($20,800.00) for a construction contingency account, for a total price of Five Hundred Ninety Thousand and 00/100 Dollars ($590,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Twenty Thousand Dollars ($20,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2022.

APPROVED AS TO FORM:
(Industrial Avenue Drainage and Surfacing Improvements – Elm to David, Project 21-055)

_____

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Fleur Tremel
City Clerk

_____
Ray Pacheco
Mayor

April 13, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing an Agreement between the Natrona County Conservation District and the City of Casper

Meeting Type & Date
Regular Council Meeting Scheduled for May 3, 2022.

Action Type
Resolution

Recommendation
That Council, by resolution, authorize an agreement between the City of Casper and the Natrona County Conservation District (District) in the amount of $40,000.

Summary
The District has been partially funded by the City of Casper from 1992 to 2006, in the amount of $12,500 per year because of Casper's vested interest in water savings projects for the Casper-Alcova Irrigation District. Additional monies have been funded by Natrona County over the years. The District has also received grant funding from the Department of Environmental Quality (DEQ) and the Environmental Protection Agency (EPA) Clean Water 319 program, Wyoming Water Development Commission (WWDC), and other grant programs.

In February 2006, the District approached the Casper Public Utilities Advisory Board and requested an increase in Casper's participation to $25,000 per year due to the increasing number and costs of programs undertaken by the District. This was approved by the Board and the amount of $25,000 has been included in the Public Utilities budgets. This amount was matched by Natrona County.

The District approached the Casper Public Utilities Advisory Board in February 2015 and requested an increase in Casper's participation from $25,000 per year to $35,000 per year. The additional funding was requested to help pay for increasing costs of programs including cultural resources technical support. In addition, the District requested capital funding in the amount of $200,000 over a four year period to be used for the installation of pipelines, sprinkler irrigation systems, and other Selenium Control Best Management Practices (BMP's) throughout the watershed. The CPU Advisory Board recommended the amount of $85,000 ($35,000 for operations; $50,000 for capital) be included in the FY16 – FY19 Public Utilities budgets.

The District attended the March 2021 CPU Advisory Board requesting FY22 funding in the amount of $40,000. The funding is to be used for direct and operational costs allowing the District to continue to manage active grants, apply for new grant opportunities, manage and implement ongoing irrigation BMPs, continue water quality programs, educational programs, and maintain public services and tree program. Funding for FY's 20 and 21 was $35,000 and $40,000 respectively. The $40,000 FY22 funding request was approved by the CPU Advisory Board at their March 24, 2021 meeting.

Financial Considerations

Funding for this agreement will be from the Wastewater Treatment Plant Fund ($35,000) and the Water Fund ($5,000).

Oversight/Project Responsibility

The agreement will be administered by Bruce Martin, Public Utilities Manager.

Attachments

Resolution
Agreement

AGREEMENT BETWEEN THE CITY OF CASPER AND THE NATRONA COUNTY CONSERVATION DISTRICT

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, by and between the City of Casper, Wyoming, a municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as "City," and Natrona County Conservation District, 5880 Enterprise Drive, Suite 100, Casper, Wyoming 82609, hereinafter referred to as "District."

WHEREAS, City is authorized to contract with certain agencies to provide various services within its jurisdiction, pursuant to Wyoming Statute § 15-1-111; and,

WHEREAS, the District and the City desire to enter into a contract for the District to provide the services described in this Agreement for the compensation as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and conditions set forth hereunder, the parties agree as follows:

1. The terms of the Agreement shall be for a period of twelve (12) months, commencing April 1, 2022, and terminating March 31, 2023.

2. The parties agree that the total contract price of services to be provided by District, shall be the sum of Forty Thousand Dollars ($40,000.00), payable to District upon receipt of a signed City voucher.

3. District agrees to utilize funding provided via this Agreement for direct and administrative costs for the purposes expressed in the Natrona County Conservation District FY2021 Annual Report and the FY2022 Annual Plan as attached hereto and incorporated herein as Exhibit "A".

4. District shall keep and maintain proper records, and shall make an annual financial report to City following the close of the 2022 Fiscal Year. District shall make quarterly reports to the City throughout the 2023 Fiscal Year.

5. District agrees to comply with all applicable federal, state, and local laws and regulations and covenants not to discriminate or engage in any practice that has the effect of discriminating against any person on the basis of race, color, national origin, sex, age, or disability, in furnishing or by refusing to furnish to such person or persons the use of any facility or participation in any program including any and all services, privileges, accommodations, and activities provided thereby. District agrees to give written assurances to City of steps taken to ensure an absence of discrimination against the participants in its programs and activities.

6. District agrees to procure and maintain public liability and property damage insurance in amounts not less than Two Hundred Fifty Thousand Dollars ($250,000.00), for any claimant for any number of claims arising out of a single transaction or occurrence. Five Hundred Thousand Dollars ($500,000.00) for all claims of all claimants arising out of a single transaction or occurrence, and Fifty Thousand Dollars ($50,000.00) for property damage coverage. All policies shall provide that they are primary coverage without any right of contribution from any other insurance policy or other sources of the City, and that they will not be cancelled without thirty (30) days prior written notice to City. District hereby agrees to provide the City with copies of said insurance policies and/or certificates of insurance attesting to said coverage upon the execution of this Agreement. The intent of this section is to insure that sufficient funds are available to fully insure City for the full amounts of its potential liability under the Wyoming Governmental Claims Act, W.S. § 1-39-101 et seq. District hereby agrees to carry Workers' Compensation coverage for its employees in the amounts and limits as provided by Wyoming law with proof of coverage being provided to the City as described above.

7. District agrees to promptly pay, as they become due, all claims, debts, and charges, which it may incur as a result of the program herein contained, and shall hold and save City harmless of any such claims and debts.

8. The City and the District do not waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, W.S. § 1-39-101 et seq., and the City and the District specifically reserve the right to assert any and all rights, immunities, and defenses they may have pursuant to the Wyoming Governmental Claims Act.

9. This Agreement shall be binding upon the parties hereto, their respective successors, and assigns.

[The rest of this page is intentionally left blank.]

EXECUTED the day and year first set forth above.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

WITNESSETH:

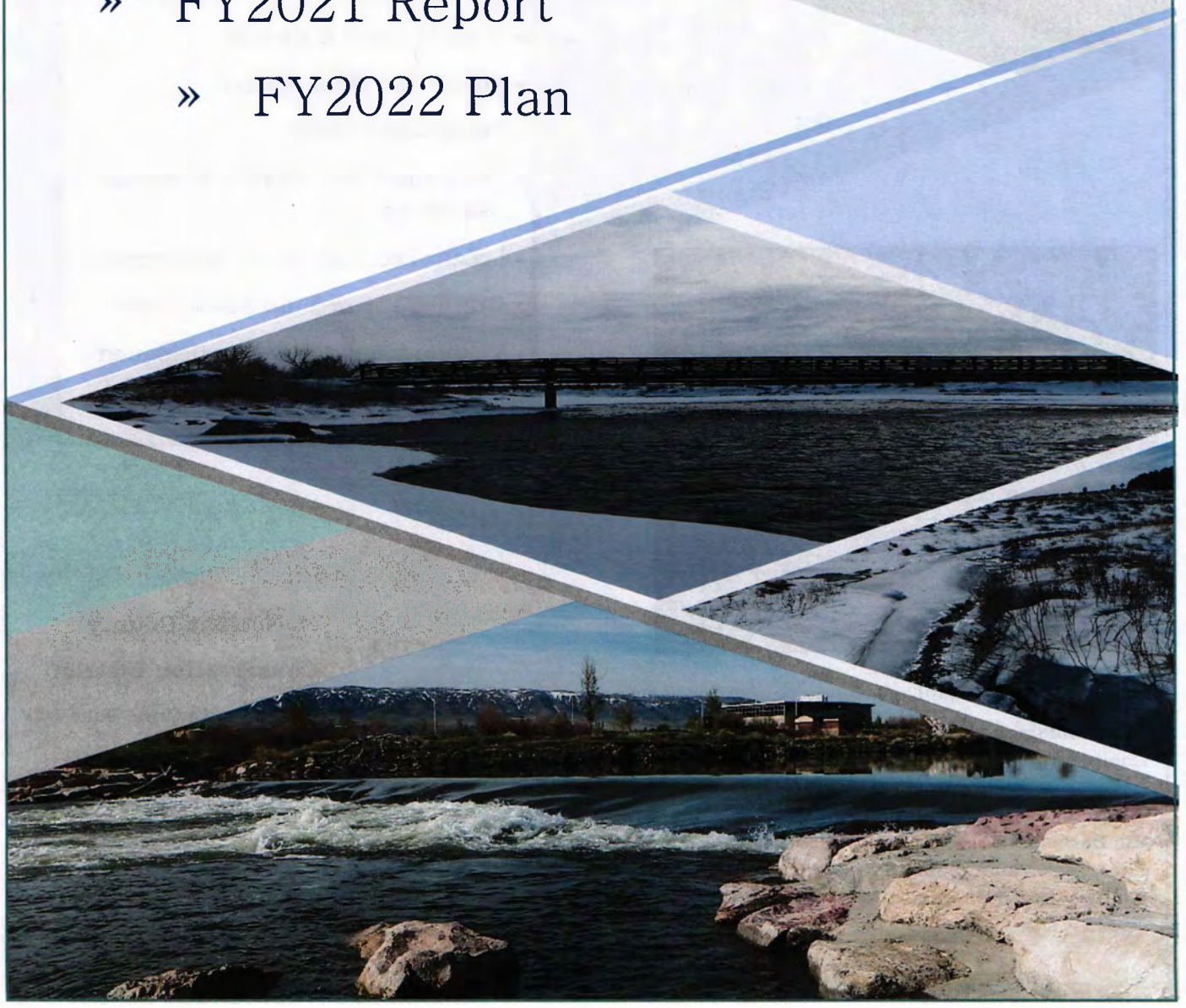
By: Tammy L. Cobb, Treasurer

NATRONA COUNTY
CONSERVATION DISTRICT

Dennis Scott
Chairman

Natrona County Conservation District

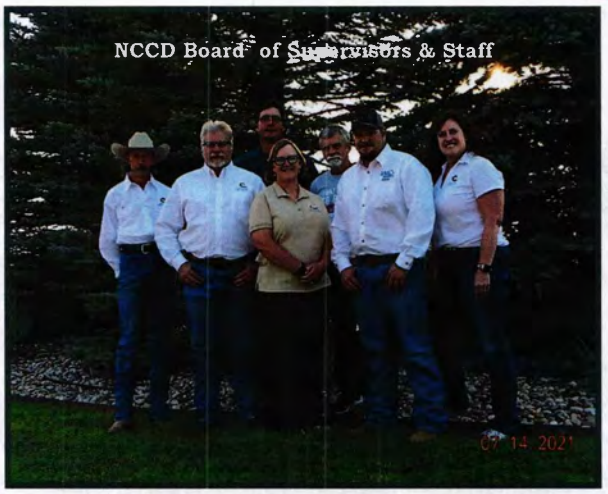
- FY2021 Summary of Accomplishments
  - FY2021 Report
    - FY2022 Plan



Conserving our natural resources while preserving our way of life.

NCCD Priorities

- Overall Health of the Watershed
- Water Quality & Quantity
- Proper Soil Management
- Rangeland Quality
- Landowner Education & Technical Assistance
- Locally Led & Realistic Conservation
- Ongoing Partnership Development
- Voluntary Landowner Participation
- Conservation Seedling Tree Sales



Back Row (Left to Right):

Andy Anderson—Supervisor, **Dennis Scott**—Chairman

Front Row (Left to Right):

Ric Herman —Vice—Chairman, **Scott Smith**—Supervisor, **Tammy Cobb**—Treasurer, **Kenny Wolfley**—NRCS District Conservationist— **Lisa Ogden**— District Manager

Natrona County

Conservation District

5880 Enterprise Drive, Suite 100

Casper, Wyoming 82609

307.261.5436 Ext. 4

~~~

lisa.ogden@wy.nacdnet.net

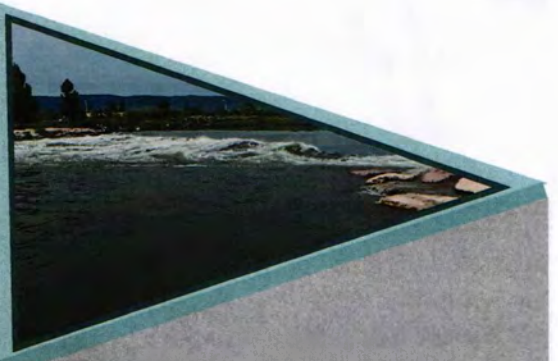
www.nccdwyoming.com
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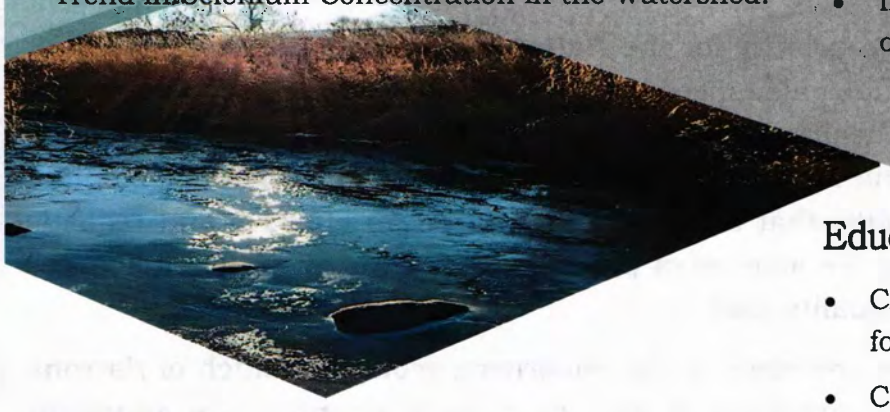
Natrona County Conservation District

FY2021 Accomplishments In a Glance

Water Quality & Water Quantity ~

- Converted 281 Acres of Previously Flood Irrigated Cropland to More Effective and Conservative Sprinkler Systems;
- Eliminated 7,995 feet of Earthen Ditch and Installed 8,134 feet of Pipeline;
- Installed 4 Livestock Wells and 2,350 feet of Pipeline to 7 Wildlife/Livestock Watering Facilities, Providing Water to 13,976 Acres;
- FY2021 Investment in the Watershed (with Partners) — $1,005,220 (WDEQ 319 Funding—$243,228, EQIP — $270,050, Landowners—$423,561, WWRT—$68,000, and other partners);
- Monthly Water Quality Sampling at 11 Sampling Sites Analyzed for Selenium and Field Data Taken;
- Water Quality Data Continues to Show a Downward Trend in Selenium Concentration in the Watershed.





Soil Health ~

- Implemented Soil Health Practices on 94 Acres.

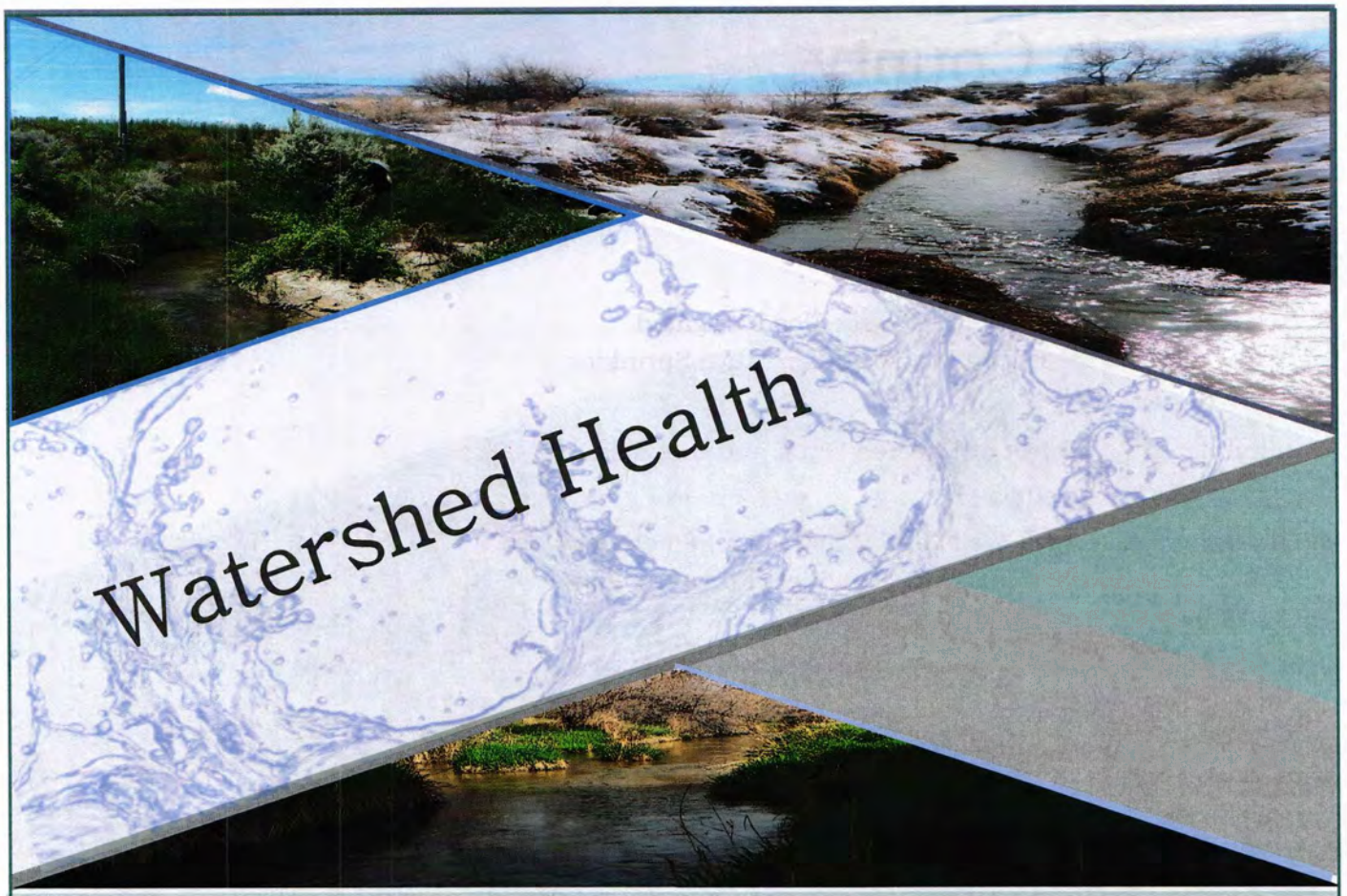
Education ~

- CAID Annual Meeting Presentation for 60 Irrigators;
- Co-hosted Central Wyoming Tree School for 64 participants;
- Co-hosted Casper Mountain Home-owners' class;
- Visited with 100s of landowners at Central Wyoming Home Show.

Seedling Tree Sales ~

- Provided 6,400 Affordable Seedling Trees and Shrubs to 92 Landowners;
- Sold Planting Polymer and Weed Barrier to Protect Soils from Erosion and Moisture Loss.





Surface Water Quality

Total watershed health is the top priority for the Natrona County Conservation District (NCCD). Watershed health includes all aspects of water quality (both chemical and biological), water availability, soil health and management, as well as rangeland quality. The NCCD works to maintain and improve the health of the watershed by implementing best management practices (BMPs) that are determined to be an effective and realistic means of preventing or reducing the amount of pollution generated by nonpoint sources to a level compatible with water quality goals.

Large deposits of Cody Shale are prevalent in the underlying geology of much of Natrona County. As a result, large concentrations of the heavy metal selenium are abundant within the soil. Due to the metal's characteristic of being highly soluble in water, the North Platte River and its associated drainages are quite vulnerable to high levels of selenium. The BMPs that are implemented by landowners in partnership with NCCD are primarily focused on the reduction of selenium transportation through the watershed, but also emphasize protection of water quality and promotion of soil conservation within our watershed.

For more information regarding the watershed and the efforts of the NCCD, please see our website at www.nccdwyoming.com.

Water Quality & Quantity in the Watershed

Actual Completed Projects in FY2021 —

Flood to Sprinkler ~ **281 Acres**

Earthen Ditch Eliminated ~ **7,995 Feet**

Pipeline Installed ~ **8,134 Feet**

Wildlife/Stock Wells ~ **4**

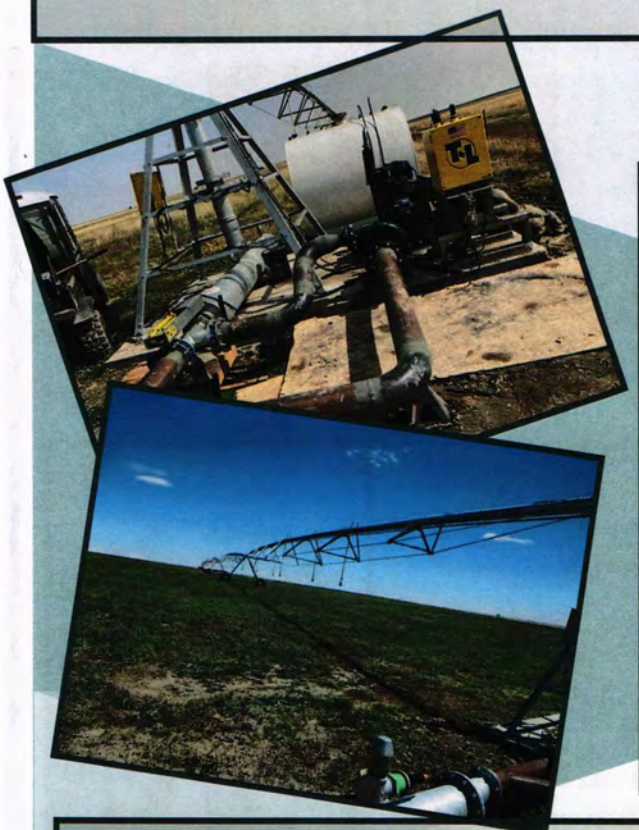
Wildlife/Stock Pipeline ~ **2,350 Feet**

Wildlife/Stock Watering Facilities ~ **7**

Wildlife/Stock Water to **13,976 Acres**

Channel/Stream Bed Stabilization ~ **7 Structures**





Projected Projects for FY2022 —

Flood to Sprinkler ~ **300 Acres**

Earthen Ditch Eliminated ~ **10,000 Feet**

Pipeline Installed ~ **10,000 Feet**

Wildlife/Stock Wells ~ **6**

Wildlife/Stock Pipeline ~ **10,000 Feet**

Wildlife/Stock Watering Facilities ~**10**

Wildlife/Stock Water to **20,000 Acres**

Soil Health Principles on **100 Acres**

Water Quality Sampling —

Monthly Water Quality Sampling took place in FY2021 and continues into FY2022. The NCCD samples 11 different locations for total selenium. Annual water quality reports are compiled and reviewed for quality assurance by a licensed Environmental Engineering firm. Overall water quality has continued to improve on a yearly basis.

Soil Health Practices

FY2021 —

- Implemented long-term soil health practices on 94 acres, including soil armor, minimizing disturbance, plant diversity, continuous live plant/root, and livestock integration.



FY2022—

- Will continue to work with landowners to implement soil health practices.



Education

FY2021 —

- Co-hosted Central Wyoming Tree School for 64 participants in October of 2020;
- Staffed a booth at the 2021 Home & Garden show to promote the NCCD, answering resident and landowner questions;
- Casper Mountain Landowner's Class in May 2021.



FY2022—

- Plans for all of the above as well as soil health educational classes and re-instate the legislative luncheon.

Seedling Tree Sales

FY2021—

- Provided 6,200 trees at affordable prices to 92 landowners;
- Assisted landowners with planning shelterbelts and tree selection.



FY2022—

- FY2022 Tree Program will see another 5,000 to 7,000 trees planted in Natrona County and will continue to provide information on tree selection, planting techniques, and shelterbelt design in Natrona County.



Budget Summary

FY2021 Final & FY2022 Budget

NCCD Financials	FY2021 Actual	FY2022 Budget
Beginning of Fiscal Year (FY)		
Reserves	$ 259,199	$ 274,199
General Fund	$ 41,444	$ 56,970
All Cash on Hand (Beginning of FY)	**$ 300,643**	**$ 331,169**
Revenue		
Local Support (City of Casper/Natrona County)	$ 35,000	$ 70,000
State Support (WDA WQ Base & Lab Funds)	$ 11,072	$ 13,325
Gross Retail Sales (Seedling Trees, Polymer)	$ 13,709	$ 10,000
Grants (WDEQ 319, WWDC SWPP, WDA)	$ 278,474	$ 314,538
Project Funds (Selenium Funds-City/County)	$ 50,000	$ 50,000
Special Projects	$ -	
Interest	$ 135	$ 250
Total FY Revenue	**$ 388,390**	**$ 458,113**
Expenditures		
Administration (Personnel, Board & Office Exp.)	$ 62,741	$ 68,193
Operations (BMPs, Retail Costs, Educational)	$ 280,201	$ 535,629
Indirect (Insurance, Indirect Payroll Costs)	$ 12,109	$ 13,490
Subtotal	**$ 355,051**	**$ 617,312**
Difference in End of Year Liabilities		
Total FY Expenditures	**$ 355,051**	**$ 617,312**
Total Cash on Hand Fiscal Year End (FYE)	**$ 333,982**	**$ 171,970**
End of Fiscal Year (FY)		
FYE Balance of Capital Reserves	$ 15,000	$ 15,000
FYE Balance of Restricted Reserves (PrePaid Grant & Project Funds)	$ 199,199	$ 40,000
FYE Balance of Emergency Reserves (1 Year Operating Costs)	$ 60,000	$ 60,000
Total Reserves FYE	**$ 274,199**	**$ 115,000**
NCCD General Fund at FYE	**$ 59,783**	**$ 56,970**

For further information, please visit our website, www.nccdwyoming.com, or call 307.261.5436, Ext. 4.

RESOLUTION NO. 22-64

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CASPER AND THE NATRONA COUNTY CONSERVATION DISTRICT.

WHEREAS, the City of Casper has entered into previous agreements with the Natrona County Conservation District each year from 1993 through 2021; and,

WHEREAS, the Conservation District, through its programs, will provide benefits to the City of Casper; and,

WHEREAS, the City of Casper desires to enter into a new agreement with the Natrona County Conservation District.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement between the City of Casper and the Natrona County Conservation District in an amount not to exceed Forty Thousand Dollars ($40,000).

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make verified partial payments to the project as prescribed by the agreement for a total amount not to exceed Forty Thousand Dollars ($40,000).

PASSED, APPROVED, AND ADOPTED this ____day of _____, 2022.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 18, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
Alex Sveda, P.E., City Engineer
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing Change Order No. 1 with LAME, LLC, for the Solid Waste Facility Fiber Optics Extension, Project No. 20-038.

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action type
Resolution

Recommendation
That Council, by resolution, authorize Change Order No. 1 for a price reduction and time extension for the Solid Waste Facility Fiber Optics Extension, Project No. 21-038.

Summary
The City of Casper entered into a contract with LAME, LLC, in June 2021 for the Solid Waste Facility (SWF) Fiber Optics Extension Project. The project included a 12-strand fiber optics cable extended underground from the Regional Waste Water Treatment Facility (WWTF) on Bryan Evansville Road, running along Bryan Stock Trail to the SWF container management building (COMB Building), and then east along Metro Road to Metro Animal Shelter. Construction of the improvements was to be substantially complete by October 1, 2021. The overall cost of the construction contract is currently $106,425.00.

Change Order No. 1 is for a price reduction of $6,663.92 and a time extension of 96 calendar days. Each of these is due to a combination of circumstances that warranted more time and money, but were offset by unmet deadlines and the resulting liquidated damages.

The availability of hand-hole boxes (or cable pull boxes) caused a delay of 53 calendar days because fiber optics lines could not be completely installed and coiled without these boxes. The work crew also endured a COVID-19 outbreak in mid-January 2022 that resulted in a delay of 10 calendar days. There were no extra costs related to these delays.

An electrical duct bank on the grounds of the WWTF had not been located when the work crew performed directional drilling to install the new fiber optics connection into the Operations Building. The drill unit hit the duct bank and suffered damage resulting in $1,836.25 of extra costs and a delay of 2 calendar days. The electrical lines themselves were not damaged.

The project came up roughly 100 feet short on the last section of fiber optic cable to be installed, due to vertical runs and service loops required in hand-hole boxes and buildings. This resulted in the need to buy an extra section of fiber optics cable, a price increase of $2,999.83 due to the need for splicing, and a time delay of 31 calendar days.

Despite extra time allowed for legitimate delays on the project, the contractor reached Substantial Completion on January 28, 2022, which was 23 calendar days beyond the resulting deadline. Liquidated Damages are charged at $500/day according to the contract, or a total of $11,500 in price reduction.

The project is complete and under warranty at this time, but the resulting issues related to the schedule and price resulted in a time extension of 96 calendar days and a net price reduction of $6,663.92.

The City's Engineering Division has reviewed the change order proposal from the contractor and recommends approval.

Financial Considerations
Funding for the project is from Balefill Reserve Funds for City Wide Fiber Optic Network in the amount of $61,6500, Balefill Reserve Funds for Thermal Monitoring in the amount of $23,150, and from Capital Reserves in the amount of $25,200.

Oversight/Project Responsibility
Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

Attachments
Change Order No. 1 Form

Resolution

CITY OF CASPER
CHANGE ORDER

NO. One (1)

PROJECT: SWF Fiber Optics Extension
Project No. 20-038

DATE OF ISSUANCE: April 14, 2022

OWNER: City of Casper, Wyoming

CONTRACTOR: LAME, LLC

ENGINEER: City of Casper

You are directed to make the following changes in the Contract Documents:

Description: Price reduction and time extension due to product availability, cable length, drill damage and COVID-19.

Attachments: Memo

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: $ 106,425.00	Original Contract Time: (days or date) Substantial completion: October 1, 2021 Final completion: October 15, 2021
Previous Change Orders No. --- to --- $ 0.00	Net change from previous Change Orders (days): -- 0 --
Contract Price prior to this Change Order: $ 106,425.00	Contract Time Prior to this Change Order: (date) Substantial completion: October 1, 2021 Final completion: October 15, 2021
Net Decrease ~~Increase~~ of this Change Order: $ 6,663.92	Net Increase ~~Decrease~~ of this Change Order: (days) -- 96 --
Contract Price with all approved Change Orders: $ 99,761.08	Contract Time with all approved Change Orders:(date) Substantial completion: January 5, 2022 Final completion: January 19, 2022

ACCEPTED:	RECOMMENDED:	APPROVED:
BY: _____	BY: Scott K. Baxter	BY: _____
~~Contractor~~	Engineer	Owner

Scott Baxter

From: Darren Casey <darren@eciwy.com>
Sent: Tuesday, March 22, 2022 4:15 PM
To: Scott Baxter
Cc: brandan@lamewy.com
Subject: RE: Fiber Optics Payment
Attachments: PR-01.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attached are the incurred charges for the fiber being to short and the repair to the drill.

Per your email below there were 130' of available fiber not including elevation changes or service loops. There are 4 service loops of 25' - 1 WWTP, 1 Metro, 2 Comb building for 100' total in service loops.
Vertical rises and declines
WWTP 13' up, 6' down = 19
Bridge crossing 5' up, 5' down = 10
Fence 5' twice = 10
Comb building 5' up, 3' down twice = 16
Metro 12' up, 5' down = 17
Total of 72'
These are very conservative vertical numbers. The overall project total of 7,950 was short by over 40' feet. In order to splice at an appropriate place it had to be in the nearest handhole which was HH 10.

We ordered and installed 600' to run from handhole 10 to the cabinet in the Comb building. If you want to argue that it only needed to be 395+95+25 (HH 10) +25 (service loop) + 13' of elevation change = 553' you can.

Another issue that directly resulted in down time and additional expense was 2 days lost and a damaged drill due to an unmarked high voltage power line owned by the City. This put the drill down for 2 days and cost of repair.

We recommend the City look at 33 days of LD's, 31 days from 12/10 to 1/10 awaiting the short fiber replacement and the loss of the drill for 2 days as reasonable project delay issues outside our control.

Attached are charges for the splicing material, splicer, repairs to the drill and added labor to complete those tasks.

We feel:
33*500 = $16,500
And the associated costs of the short fiber and unmarked line
$4,836.08
Total of $21,336.08
should be paid out as cost that we incurred cost or time due to circumstances outside our control.

Thank you
Darren Casey

From: Scott Baxter <sbaxter@casperwy.gov>
Sent: Tuesday, March 22, 2022 1:42 PM
To: Darren Casey <darren@eciwy.com>

LAME

2214 Upland Street Suite A
Rock Springs, WY 82901
307-352-9442

PROJECT	Casper Fiber
LOCATION	Casper WY
OWNER	City of Casper
JOB NUMBER:	
Price Request#	PR-01

We hereby agree to make the changes specified below

Condensed description - Price to splice and install due to short fiber and to repair drill after hitting unmarked flow fill electrical line

Material Description	Labor Units	Quantity	Unit Price	Ext. Price
Per Splice Material and Equipment Charge		12	$ 85.00	$ 1,020.00
Splice Specialist	6			$ -
Perdium		1	$ 120.00	$ 120.00
Splice box		1	$ 225.64	$ 225.64
12 Strand OS2 Fiber at Bid Schedule Rate		600	$ 1.30	$ 780.00
Repair Drill Bit		1	$ 756.25	$ 756.25
Labor to dig and repair	12			$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
Mini Excavator			$ 250.00	$ -
Biljax			$ 125.00	$ -
Scissor Lift			$ 185.00	$ -
Bucket Truck			$ 250.00	$ -
Material Markup			10%	$ 98.19
		Material Totals		$ 3,000.08

		Hours	Rate	Ext. Price
	Drill Specialist Total	12	$ 90.00	$ 1,080.00
Regular Rate	Splicer Labor Total	6	$ 126.00	$ 756.00
Overtime Rate				
	Change Order Total			$ 4,836.08

Note: This change Order become part of and in conformance with existing contract documents.

We Agree hereby to make the change's specified above at this price:

Date 3/22/2022

COST FOR ADDITIONAL PR-01 **$ 4,836.08**

Authorized Signature (Lame) Darren Casey

Accepted: The above price and specification of the Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract documents.

Date of Acceptance _____

Authorized Signature _____

Print Name _____

Representing _____

CITY OF Casper WYOMING

April 14, 2022

TO: Mr. Darren Casey
LAME, LLC
PO Box 339
Green River, WY 82935

PROJECT: Solid Waste Facility Fiber Optics Extension, Project 20-038
CO#1 and Assessment of Liquidated Damages

Dear Mr. Casey:

This letter is in reference to our recent email and phone discussions regarding the resolution of liquidated damages and other items for the above referenced project. Based on your most recent submittal, the City of Casper proposes the following completed assessment based on all available information gathered during the project work, and after project completion.

The original, contract completion deadline was 10/1/21 (Substantial). We understand that the hand-hole boxes (cable pull boxes) were hard to acquire in a timely manner and will accept your requested time extension (dated 10/27/21) to 11/23/21 (Substantial). This results in 53 calendar days of extended time.

We understand that your work crew endured a delay of 10 calendar days due to COVID-19. This results in 10 calendar days of extended time.

We understand that a section of fiber optics cable came up short due to some vertical runs that weren't accounted for and that you had to order an extra run of cable and splice it in, which involved 31 calendar days of extended time and $2,999.83 in added costs for materials and installation.

We understand that an electrical duct bank was not located on the Waste Water Treatment Facility site and that your drill unit ran into the flowable fill for this duct bank, damaging the drill bit. This resulted in 2 calendar days of extended time and $1,836.25 in added costs.

Thus, the newly established Substantial Completion deadline of 1/5/22 would be granted based on these conditions. I have drafted Change Order No. 1 to the contract for a time extension of 96 calendar days, prepared for your signature.

The project reached Substantial Completion status on 1/28/22. The project was completed 23 calendar days behind schedule. The contract applies liquidated damages at a rate of $500 per calendar day, which would result in a total of $11,500 in liquidated damages. The total contract amount was $106,425 and is now reduced to $99,761.08.

Upon approval of Change Order No. 1 you may submit your next invoice for the project in the amount of $21,336.08 which represents the $99,761.08 project total less the $78,425.00 previously invoiced. We will withhold 5% retainage again, or $1,066.80. All retainage funds ($4,988.05) can also be released for payment after the approval of Change Order No. 1. Please feel free to call or email if you have questions or concerns.

Sincerely,

Scott R. Baxter

Scott R. Baxter, P.E.
Associate Engineer

RESOLUTION NO. 22-65

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH LAME, LLC, FOR A PRICE REDUCTION AND TIME EXTENSION FOR THE SOLID WASTE FACILITY FIBER OPTICS EXTENSION, PROJECT NO. 20-038.

WHEREAS, the City of Casper desires to change the contract amount and completion deadline for the Solid Waste Facility Fiber Optics Extension, Project No. 20-038; and,

WHEREAS, LAME, LLC, is able and willing to provide those services specified as Change Order No. 1 to the agreement for a price reduction of Six Thousand Six Hundred Sixty-Three and 92/100 Dollars ($6,663.92) and time extension of ninety-six (96) calendar days for the Solid Waste Facility Fiber Optics Extension, Project No. 20-038, and further described therein.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 1 to the agreement with LAME, LLC, for a price reduction of Six Thousand Six Hundred Sixty-Three and 92/100 Dollars ($6,663.92) and time extension of ninety-six (96) calendar days for the Solid Waste Facility Fiber Optics Extension, Project No. 20-038, for those services.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2022.

APPROVED AS TO FORM:
(Solid Waste Facility Fiber Optics Extension, Project No. 20-038)

Walter Trem III

ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Ray Pacheco
Mayor

April 21, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
Cindie Langston, Solid Waste Division Manager
Alex Sveda, P.E., City Engineer
Steven Stolte E.I.T. Associate Engineer I

SUBJECT: Authorizing an agreement with Accent Packaging Inc. for the 2022 Solid Waste Baler Bag Procurement Project No. 22-014

Meeting Type & Date
Council Meeting
May 3, 2022

Action Type
Resolution

Recommendation:
That Council, by resolution, authorize an agreement with Accent Packaging, Inc., (Accent) in the amount of $398,300.00 for the 2022 Solid Waste Baler Bag Procurement, Project No. 22-014.

Summary:
On Thursday, April 14, 2022 one bid was received for the 2022 Solid Waste Baler Bag Procurement, Project No. 22-014.

CONTRACTOR	BUSINESS LOCATION	BASE BID
Accent	Tomball, TX	$398,300.00

The bid includes both procurement and delivery of 70000 baler bags, for a total cost of $398,300.00.

The Engineer's Estimate, prepared by City Engineering was $262,500.00. This estimate was based off of bids received in 2020 and included inflation. After receiving and reviewing bids, discussions with prospective bidders forecasted potential price increases of $0.90 to $1.00 per bag from the manufacturer due to market volatility, ocean freight rates and trucking expenses. Staff recommends awarding this contract to Accent.

Financial Considerations
Funding for the project is from the operating supplies account of the Balefill Fund.

Oversight/Project Responsibility
Steven Stolte, E.I.T., Associate Engineer I

Attachments
Resolution
Agreement

STANDARD
PROCUREMENT AGREEMENT
(Approved by City Attorney, 1995)

THIS PROCUREMENT AGREEMENT is made this _____ day of _____ , 2022, between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and _____, hereinafter referred to as the "Contractor."

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. GOODS AND SERVICES.

Contractor shall furnish the Goods as specified or indicated in the Procurement Documents. The Goods to be furnished are generally described as follows:

2022 SOLID WASTE BALER BAG PROCUREMENT
PROJECT NO. 22-014

The following special services are required: Provide specific items identified in Exhibit "A" - Bid Form.

ARTICLE 2. ENGINEER.

The Goods have been specified by the City of Casper, referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer by Owner in connection with the furnishing of the Goods and Special Services in accordance with the Procurement Documents.

ARTICLE 3. POINT OF DELIVERY.

The place where the Goods are to be delivered is defined in the Procurement General Conditions as the point of delivery and designated as:

Casper Solid Waste Facility
1886 North Station Rd.
Casper, WY 82601

Submittals of bag samples from each shipment are to be delivered to Owner's Testing Agency (see Special Provisions for address and contact information).

Specification sheets shall be delivered to Engineer via email at sstolte@cityofcasperwy.com.

ARTICLE 4. CONTRACT TIME.

4.1 Procurement Deliveries: The first shipment shall be delivered on or within ninety (90) calendar days from the date of the Notice to Proceed. All ensuing shipments shall be delivered on or within ninety (90) days following the date of the previous shipment. Please see Special Provisions for other requirements.

Submittals: Specification sheets shall be delivered to Engineer within fourteen (14) calendar days after the date of the Owner's Notice of Award. Contractor, at their own expense, must provide and deliver, to Owner's point of delivery, twenty-eight (28) bags that are intended for Owner's inspection and shall meet the bag specifications outlined in the Special Provisions of the Procurement Documents within thirty (30) calendar days after the date of the Owner's Notice of Award. Two (2) bag samples from each shipment, as required by the Special Provisions of the Procurement Documents, shall be delivered to Owner's Testing Agency at Contractor's expense for review and approval within thirty (30) calendar days before the due date of delivery of each shipment.

4.2 The Goods are to be delivered to the point of delivery and ready for Owner's acceptance of delivery on, or within the periods set forth in Paragraph 4.1 above and the Special Provisions of the Procurement Documents.

4.3 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Procurement Agreement and that Owner will suffer financial loss if Goods are not delivered at the point of delivery and ready for acceptance of delivery by Owner within the time specified in Paragraph 4.2 above, plus any extension thereof allowed in accordance with the Procurement General Conditions. Further, they recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual losses or damages (including special, indirect, consequential, incidental, and any other losses or damages) suffered by Owner if complete acceptable Goods are not delivered on time. Accordingly, and instead of requiring proof of such losses or damages, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Two Hundred Dollar(s) ($200.00) for each day that expires after the time specified in Paragraph 4.1 for delivery of acceptable Goods. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual losses or damages.

ARTICLE 5. CONTRACT PRICE.

Owner shall pay Contractor in current funds for furnishing the Goods and Special Services in accordance with the Procurement Documents, subject to additions and deductions by Change Order, the Contract Price of _____ Dollars ($).

ARTICLE 6. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 6 of the Procurement General Conditions. Applications for Payment will be processed through the Engineer as provided in the Procurement General Conditions.

6.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. Owner will make progress payments on account of the Contract Price in accordance with Paragraph 6.3 of the Procurement General Conditions on the basis of Contractor's Applications for Payment as follows:

6.1.1 Upon receipt and approval of Shop Drawings and receipt of the first Application for Payment submitted in accordance with Paragraph 6.1 of the Procurement General Conditions and accompanied by Engineer's recommendation of payment in accordance with Paragraph 6.2.1 of the Procurement General Conditions, an amount equal to five percent (5%) of the Contract Price.

6.1.2 Upon acceptance of delivery of the Goods, and upon receipt of the second such Application for Payment accompanied by Engineer's recommendation of payment in accordance with Paragraph 6.2.2 of the Procurement General Conditions, an amount sufficient to increase total payments to Contractor to ninety percent (90%) of the Contract Price, less such amounts as Engineer shall determine in accordance with Paragraph 6.2.3 of the Procurement General Conditions.

6.2 Final Payment. Upon furnishing of the Special Services, and upon receipt of the final Application for Payment accompanied by Engineer's recommendation of payment in accordance with Paragraph 6.6 of the Procurement General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer.

ARTICLE 7. INTEREST.

No interest shall be paid by Owner to Contractor on retained funds.

ARTICLE 8. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Procurement Agreement, Contractor makes the following representations:

8.1 Contractor has familiarized himself with the nature and extent of the Procurement Documents, and has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Procurement Documents and the written resolution thereof by Engineer is acceptable to Contractor.

8.2 Contractor has familiarized himself with all local conditions and federal, state, and local laws, ordinances, rules and regulations that in any manner may affect the production and delivery of the Goods and furnishing of Special Services in connection therewith.

8.3 Contractor does not require additional information from Owner or Engineer to enable Contractor to furnish the Goods and Special Services at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Procurement Documents, but subject to Contractor's right to request interpretations and clarifications in accordance with Paragraph 9.2 of the Procurement General Conditions.

8.4 Contractor has correlated the results of all such examinations, investigations, and resolutions with the terms and conditions of the Procurement Documents.

ARTICLE 9. PROCUREMENT DOCUMENTS.

The Procurement Documents which comprise the entire agreement between Owner and Contractor are attached to this Procurement Agreement, made a part hereof, and consist of the following:

9.1 This Procurement Agreement (Pages PAG-1 to PAG-6, inclusive).

9.2 Exhibit "A" - Bid Form (BF-1 through BF-3), and the Bid Schedule (BS – Page 1 of 1).

9.3 Addenda Number:

9.4 Procurement General Conditions (Pages PGC-1 to PGC-22, inclusive).

9.5 Procurement Supplementary Conditions (Pages PSC-1 to PSC-3. inclusive).

9.6 Procurement Specifications bearing the title "2020 SOLID WASTE BALER BAG PROCUREMENT PROJECT NO. 20-025", the contents as listed in the Table of Contents thereof.

9.7 Notice of Award.

9.8 Documentation submitted by Contractor prior to Notice of Award.

9.9 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.

9.10 All modifications, including Change Orders, duly delivered after execution of this Procurement Agreement.

9.11 Minutes of Pre-Bid meetings, if any.

ARTICLE 10. MISCELLANEOUS.

10.1 Terms used in this Procurement Agreement, which are defined in Article 1 of the Procurement General Conditions, shall have the meanings designated in those conditions.

10.2 No assignment by a party hereto of any rights under or interests in the Procurement Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Procurement Documents.

10.3 Owner and Contractor each binds himself, his partners, successors, assigns, and legal representatives to the other party hereto, his partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Procurement Documents.

IN WITNESS WHEREOF, the parties hereto have caused this Procurement Agreement to be executed in one (1) original copy on the day and year first above written.

DATED this _____ day of _____, 2022.

APPROVED AS TO FORM:
(2022 SOLID WASTE BALER BAG PROCUREMENT PROJECT NO. 22-014)

_____

ATTEST:

By: _____

Title: _____

CONTRACTOR:

_____

By: _____

Title: _____

ATTEST:

By: _____
Fleur Tremel
Title: City Clerk

OWNER:
CITY OF CASPER, WYOMING
A Municipal Corporation

By: _____
Ray Pacheco
Title: Mayor

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: **City of Casper**
2022 Solid Waste Baler Bag Procurement
Project No. 22-014

THIS BID SUBMITTED TO: City of Casper
Public Services Department
Solid Waste Division
200 North David Street
Casper, Wyoming, 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into a Procurement Agreement with the City in the form included in the Procurement Documents and to furnish the Goods as specified or indicated in the Procurement Documents for the Contract Price, within the Contract Time, in accordance with the Procurement Documents, and with Article 4 of the Procurement Agreement.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Procurement Documents and submit the other documents required by the Procurement Documents within thirty (30) days after the date of Owner's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Procurement Agreement, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

      Addendum No. 1 Dated March 28th, 2022

      Addendum No. 2 Dated April 5th, 2022

   B. Bidder has examined the site and locality where the Goods are to be furnished, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or furnishing the Goods and has made such independent investigations as Bidder deems necessary;

   C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person or business entity; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced

any person or business entity to refrain from bidding; and Bidder has not sought by collusion to obtain for himself any advantage over any other Bidder or over the City; and,

5. Bidder shall bid all schedules, alternates, if any, and will furnish the Goods and Special Services for the following price(s):

TOTAL BASE BID, IN NUMERALS: (from Bid Schedule Page 1 of 1) $ 398,300.00 USD

TOTAL BASE BID, IN WORDS: Three Hundred Ninety Eight Thousand, Three Hundred DOLLARS

6. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to furnish the Goods on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

7. The following documents are attached to and made a condition of this Bid: Required Bid Security in the form of a Bid Bond.

8. Communications concerning this Bid shall be addressed to:

Address of Bidder: Accent Wire-Tie
10131 FM 2920
Tomball, TX 77375

9. The terms used in this Bid are defined in and have the meanings assigned to them in the Procurement General Conditions, as modified by the Procurement Supplementary Conditions.

Submitted on April 14, 2022.

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____(seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____

_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Accent Wire-Tie (seal)
(Name)

Texas
(State of Incorporation or Organization)

By: Steve E. Schug (seal)

Commercial Equipment Manager
(Title)

(Seal)

Attest:
Business Address: 10131 FM 2920

Tomball, TX 77375

Phone Number: 281-255-0700

A JOINT VENTURE

By: _____(seal)
(Name)

_____
(Address)

By: _____(seal)
(Name)

_____
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.

2022 Solid Waste Baler Bag Procurement
PROJECT No. 22-014
BID SCHEDULE

BID ITEM		UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Baler Bag Procurement	EA	70000	$ 5.69 Each	$ 398,300.00 USD
				TOTAL BASE BID:	**$**
TOTAL BASE BID IN WORDS:	Three Hundred Ninety Eight Thousand, Three Hundred US Dollars				

This bid submitted by: Accent Packaging, Inc. DBA Accent Wire-Tie

(Individual, Partnership, Corporation, or Joint Venture Name)

ADDENDUM NO. 1

to the
BIDDING AND CONTRACT DOCUMENTS
for the

2022 SOLID WASTE BALER BAG PROCUREMENT

PROJECT NO. 22-014

for
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: March 28, 2022

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

Steven Stolte, E.I.T.
Associate Engineer I

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Accent Packaging Inc. DBA Accent Wire-Tie

Steve E. Schug

Commercial Equipment Manager

04/04/2022 Date Received

ADDENDUM NO. 1

to the
BIDDING AND CONTRACT DOCUMENTS
for the

2022 SOLID WASTE BALER BAG PROCUREMENT

PROJECT NO. 22-014

for
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: March 28, 2022

This addendum to the project manual is hereby made a part of the Contract Documents for the above titled project, to the same extent as though it were originally contained therein.

All bidders are expected to thoroughly examine each item enumerated herein, regardless of its apparent application and shall be responsible for furnishing all labor and materials required in the division of work that the items indicate.

CONTRACT DOCUMENTS

- STANDARD ADVERTISEMENT FOR BID: REPLACE first sentence, in its entirety, with the following:
    - "Notice is hereby given, pursuant to Wyoming Statute Section 15-1-113, that the City of Casper, Wyoming, will receive sealed bids until 4PM on April 5th, 2022, for the following:"

END OF ADDENDUM NO. One

ADDENDUM NO. 2

to the
BIDDING AND CONTRACT DOCUMENTS
for the

2022 SOLID WASTE BALER BAG PROCUREMENT

PROJECT NO. 22-014

for
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: April 5th, 2022

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

Steven Stolte, E.I.T.
Associate Engineer I

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Accent Wire-Tie
Firm

Steve E. Schug
By: Signature

Commercial Equipment Manager
Title

04/13/2022
Date Received

ADDENDUM NO. 2

to the
BIDDING AND CONTRACT DOCUMENTS
for the

2022 SOLID WASTE BALER BAG PROCUREMENT

PROJECT NO. 22-014

for
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: April 5th, 2022

This addendum to the project manual is hereby made a part of the Contract Documents for the above titled project, to the same extent as though it were originally contained therein.

All bidders are expected to thoroughly examine each item enumerated herein, regardless of its apparent application and shall be responsible for furnishing all labor and materials required in the division of work that the items indicate.

CONTRACT DOCUMENTS

- STANDARD ADVERTISEMENT FOR BID: REPLACE first sentence, in its entirety, with the following:
    - "Notice is hereby given, pursuant to Wyoming Statute Section 15-1-113, that the City of Casper, Wyoming, will receive sealed bids until 4PM on April 14th, 2022, for the following:"

END OF ADDENDUM NO. Two

RESOLUTION NO. 22-66

A RESOLUTION AUTHORIZING THE PROCUREMENT AGREEMENT WITH ACCENT PACKAGING INC. FOR BALER BAGS PROJECT NO. 22-014

WHEREAS, the City of Casper desires to enter into a Contract with Accent Packaging, Inc. for the 2022 Solid Waste Baler Bag Procurement, Project No. 22-014

.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the fees for said services are set forth in the above referenced Contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the agreement, in an amount not to exceed Three Hundred Ninety-eight Thousand Three Hundred and 00/100 Dollars ($398,300.00).

PASSED, APPROVED, AND ADOPTED on this ___ day of _____, 2022.

APPROVED AS TO FORM:

_____

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Fleur Tremel
City Clerk

_____
Ray Pacheco
Mayor

April 6, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Jill Johnson, CPA, Financial Services Director
Nicholas Gassman, Budget & Accounting Supervisor

SUBJECT: Recommendation Authorizing Contract with Ketel Thorstenson for Audit Services

Meeting Type & Date

Regular Council Meeting - May 3, 2022

Action type
Resolution

Summary
The City of Casper Financial Services department issued an RFP for audit services on January 21, 2022. Proposals were due February 21, 2022 and the City received 2 responses to the RFP. The responses were weighted for audit approach, similar work performed, experience, cost, responsiveness, and if they have been peer reviewed. The Finance department has reviewed the proposals and after careful consideration, recommend Ketel Thorstenson as the auditor for the City of Casper's annual audit for a 5-year term. Ketel Thorstenson was the lowest bid.

The Finance Committee met on March 15, 2022 to review the options and agreed with recommending Ketel Thorstenson.

The Casper City Council discussed the RFP at a work session on March 22, 2022.

Financial Considerations
Audit services cost for 2021, 2020, and 2019 were $200,000 (estimated), $290,000 and $242,000 respectively. Ketel Thorstenson's proposal included costs of an estimated $110,000 for an average savings of more than $100,000.

Oversight/Project Responsibility

Jill Johnson, Financial Services Director
Nicholas Gassman, Budget & Accounting Supervisor

Attachments

Contract for Professional Services
Resolution

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 18th day of April, 2022, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Ketel Thorstenson, LLP, 810 Quincy St. Rapid City, South Dakota, 57701 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking a project to have required audited financial statements.

B. The project requires professional services for the contractor to issue audited financials for the City.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

To provide a complete audit of the City of Casper, Wyoming for the fiscal year period July 1, 2021, through June 30, 2022 and the subsequent 4 years. An audit engagement letter will be signed annually to include current accounting and audit standards. See fiscal year end 2022 audit engagement letter included in Exhibit C.

2. TIME OF PERFORMANCE:

A. The services of the Contractor shall commence on April 5, 2022, and terminate on December 31, 2026, unless otherwise provided in the Contract.

B. The Contractor shall complete and provide audited financial statements before December 31 of each fiscal year under audit. For example, the report for fiscal year ending June 30, 2022 must be issued on or before December 31, 2022.

C. Attached and made part of this contract, labeled as exhibit A, is a proposed schedule for completion of the audit. The actual schedule may vary each year. Exact dates of the work to be performed will be mutually agreed upon by City staff and the Contractor each year.

3. COMPENSATION:

A. In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed pursuant to paragraph 1, and in accordance with the accounting standards and requirements as therein required.

B. Compensation will be paid based on the schedule outlined in Exhibit B, attached here to and by reference made part of this contract.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

Partial payments will be allows based on progress and work performed.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONTRACTOR
Ketel Thorstenson, LLP

By: Traci Hanson

Printed Name: Traci Hanson

Title: Partner

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City or Contractor may terminate this Contract anytime by providing thirty (30) days written notice to the other party of intent to terminate said Contract. In such event, all City property will be returned to the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal

governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

7. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall have appropriate qualifications for their role. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

8. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

9. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. Minimum Scope and limit of Insurance.

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars ($250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars ($500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand ($500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars ($2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars ($2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*
The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*
For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*
Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Deductibles and Self-Insured Retentions*
Contractor has two options regarding deductibles and self-insured retentions:

a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed One Hundred Thousand Dollars ($100,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed One Hundred Thousand Dollars ($100,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

b. Option 2: Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

5. *Acceptability of Insurers*
Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

6. *Claims Made Policies*
If any of the required policies provide coverage on a claims-made basis:
   a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
   b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work.* However, Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
   c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

7. *Verification of Coverage*
Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and

approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

8. *Subcontractors*
   Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

9. *Special Risks or Circumstances*
   City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

10. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

11. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

12. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

13. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

14. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

15. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

Exhibit A:

Proposed Schedule of work to be performed:

a.	Pre-testing	April-June
b.	Fiscal year ends	June
c.	Commence field work	September
d.	Preliminary report due	November
e.	Final report due	December

Exhibit B:

Fee Schdule:

Fiscal Year Ending:	2022	2023	2024	2025	2026
Audit Fee - With Financial Statement Preparation	$ 94,000	$ 100,150	$ 106,175	$ 113,075	$ 121,100
Audit Fee - Without Financial Statement Preparation	$ 90,000	$ 95,900	$ 102,100	$ 108,700	$ 115,800
Uniform Guidance Audit - One Major Program	$ 6,000	$ 6,350	$ 6,825	$ 7,275	$ 7,800
Additional Major Federal Programs - Per Each	$ 3,000	$ 3,195	$ 3,400	$ 3,625	$ 3,860
Brief Phone Calls or Research	Free	Free	Free	Free	Free
Mileage	IRS Rates	IRS Rates	IRS Rates	IRS Rates	IRS Rates
Meals and Hotels	Actual Costs	Actual Costs	Actual Costs	Actual Costs	Actual Costs

Ketel Thorstenson, LLP
Certified Public Accountants/Business & Personal Consultants

810 Quincy Street • PO Box 3140, Rapid City, South Dakota 57709
Telephone (605) 342-5630 • FAX (605) 342-2172 • email: info@ktllp.com • ktllp.com
Members American Institute of Certified Public Accountants and AICPA Division of Firms for Quality Control

April 19, 2022

City Council
Mayor Ray Pacheco,
and
Jill Johnson, Financial Services Director
City of Casper, Wyoming
200 North David Street
Casper, WY 82601

Dear City Council, Mayor Pacheco, and Ms. Johnson:

We are pleased to confirm our understanding of the services we are to provide for the **CITY OF CASPER** (the City) for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures which collectively comprise the entity's basic financial statements as of and for the year end stated above. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Schedule of the City's Proportionate Share of the Net Pension Asset (Liability)
4. Schedule of the City Pension Contributions
5. Schedule of the City's Proportionate Share of the Net OPEB Liability
6. Schedule of the City's OPEB Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the Government's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal Awards
2. Combining Statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2), fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Government or to acts by management or employees acting on behalf of the Government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Government's ability to continue as a going concern for a reasonable period of time.

Our procedures may include tests of documentary evidence supporting the transactions recorded in the accounts, tests of physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

In designing our audit procedures, professional standards require us to evaluate the financial statements and assess the risk that a material misstatement could occur. Areas that are potentially more susceptible to misstatements, and thereby require special audit considerations, are designated as "significant risks." Although our audit planning has not yet been concluded, we anticipate the following significant risks of material misstatement will be identified:

1. Revenue recognition
2. Management override of controls
3. Proper identification of federal revenue and expenditures

If we conclude that the above risks are no longer significant or if new significant risk are identified, we will communicate those to you as part of our planning process.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls, and accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards,* and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Government's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grants. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Government's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Government's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will assist in preparing the financial statements and related notes, including GASB 34 adjustments, the Schedule of Expenditures of Federal Awards (SEFA) and related notes, and the data collection form of the City in conformity with GAAP based on information provided by you. There are no other non-audit services provided by Ketel Thorstenson, LLP and its affiliates at this time.

These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards.* We will prepare the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with GAAP; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the Government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the beginning of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the SEFA including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the SEFA in any document that contains, and indicates that we have reported on, the SEFA. You also agree to include the audited financial statements with any presentation of the SEFA that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the SEFA in accordance with the Uniform Guidance; (2) you believe the SEFA, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the SEFA.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, are fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the financial statement, SEFA and related notes, and data collection form preparation services, and any other non-audit services we provide (see Other Services paragraph above). You will be required to acknowledge in the management representation letter the services provided and our assistance with the preparation of the financial statements, the SEFA, and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, the SEFA, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Traci M. Hanson is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in May or June 2022, at a mutually convenient time, to be determined at a later date and to issue our reports no later than December 31, 2022. See additional timeline details in Attachment A.

We understand that your employees will prepare all confirmations and schedules we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees from our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining your approval.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information. Confidential information will be shared via a secure portal.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, SEFA, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Government; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We are not hosts for any client information. You are expected to retain all financial and non-financial information, to include anything you upload to a portal, and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, and are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems, to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

In the interest of enhancing our availability to meet your professional service needs while maintaining service quality and timeliness, we may use a third-party service provider to assist us. This may include provision of your confidential information to the third-party service provider. We require our third-party service providers to have established procedures and controls designed to protect client confidentiality and maintain data security. As the paid provider of professional services, our firm remains responsible for exercising reasonable care in providing such services, and our work product will be subjected to our firm's customary quality control procedures. By accepting the terms and conditions of our engagement, you are providing your consent and authorization to disclose your confidential information to a third-party service provider, if such disclosure is necessary to deliver professional services or provide support services to our firm.

If you intend to publish or otherwise reproduce the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in any document should be done only with our prior approval of the document. You are responsible for providing us the opportunity to review such document before issuance. With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

The audit documentation for this engagement is the property of Ketel Thorstenson, LLP, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to an oversight or grantor agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of our audit personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by your oversight or grantor agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our professional fees for the services outlined above will be $100,000 for the audit, including financial statement preparation. This fee includes one major program. Additional major programs will be an additional $3,000 each. This fee is based upon the complexity of the work to be performed, and our professional time. In addition, this fee depends upon the timely delivery, availability, quality, and completeness of the information you provide to us. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. You agree that you will deliver all records requested and respond to all inquiries made by our staff to complete this engagement on a timely basis. You will also be billed for travel and other out-of-pocket costs such as postage. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed, even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. At completion of the engagement, we will submit a final invoice which is due upon receipt.

Our audit engagement ends on delivery of our audit report. You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In the event we are requested pursuant to subpoena or other legal process to produce documents relating to current or prior engagements for the City in legal, administrative, arbitration, or similar proceedings to which we are not a party, the City shall reimburse us at our standard billing rates for our professional time and expenses, including reasonable attorney's fees, incurred by us in responding to such requests. In the event of a dispute, the courts of the state of Wyoming shall have jurisdiction, and all disputes will be submitted to the state of Wyoming, which is the proper and most convenient venue for resolution. We also agree that the law of the state of Wyoming shall govern all such disputes.

We are independent within the meaning of the AICPA *Code of Professional Conduct.*

In the event you should desire to hire an accountant to have on staff, we may assist you in that process. We do require, however, that no such inquiry be made directly to our staff, but only to the engagement partner. To ensure our independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel. If you should choose to hire one of our employees, we may, at our discretion, charge you a recruiting fee of twenty percent of the annual salary offered to our employee to compensate us for the loss of our valued and extensively trained employee.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report, and any subsequent peer review reports received during the period of the contract, when requested by you. Our September 27, 2019, peer review report accompanies this letter.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to City Council of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our report is intended solely for the use of management and City Council. As a result, our report will contain statements indicating that the report is intended solely for the information and use of the specified parties, the identification of the specified parties, and a statement that the report should not be used or relied upon by any other party for any other purpose. Our liability to third-party users who use or rely on this information may be limited pursuant to Wyo. Sess. Laws, Chapter 155 creating Wyo. Stat. Sec. 33-3-201.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

KETEL THORSTENSON, LLP

Traci Hanson

Traci M. Hanson, CPA
Partner

This letter correctly sets forth our understanding of our contract. I have read it and fully understand its terms and provisions.

Management Signature: _____
Jill Johnson

Title: Financial Services Director

Date: _____

Governance Signature: _____

Title: Mayor or Council President

Date: _____

City of Casper
Projected Audit Timeline

Attachment A

The projected 2022 audit timeline is as follows (subject to change based on agreement of City and KT):

1. Determine necessity of inventory observations in April or May 2022. If necessary, conduct year-end inventory observation either in person or by proxy in June 2022.
2. In May 2022, Nicholas Gassman and Jeff Yennie will coordinate predecessor auditor workpaper review.
3. Virtual planning meeting in June 2022 with Traci Hanson, Jeff Yennie, Jill Johnson and Nicholas Gassman. Prepared by client list and audit preferred schedules will be presented and discussed.
4. In May or June 2022, auditor will complete interviews with applicable staff to document internal controls and processes, and related walk-throughs.
5. The City will provide a preliminary SEFA by August 15, 2022.
6. The City will provide an adjusted trial balance and final SEFA by September 1, 2022.
7. We anticipate a team will be on-site for fieldwork for one week in September. The remaining fieldwork will be completed from our Rapid City offices. If during our on-site fieldwork we determine we need additional time at your office, we will discuss with you to revise schedules.
8. Audit issues/findings and adjustments will be communicated to City management during course of fieldwork. We will schedule an exit conference to provide City management with a summary of audit results and audit findings (if any). The exit conference will be schedule for mid-November.
9. Auditor will submit preliminary draft financial statements and applicable note disclosures to the City no later than November 30, 2022.
10. The City will review financial statements and provide questions, revisions, or changes to the auditor by December 9, 2022.
11. Auditor will provide a revised copy of the financial statements no later than December 16, 2022.
12. Auditor will have final draft available by December 31, 2022.
13. If requested, the audit partner will present the City's 2022 financial and compliance report at the City Council or Finance Committee meeting in December 2022 or January 2023.
14. The City's 2022 financial and compliance report will be submitted to Federal Audit Clearing House no later than March 31, 2023, or 90 days from issuance.

RESOLUTION NO. 22-67

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH KETEL THORSTENSON, LLP FOR AUDIT SERVICES FOR THE FICAL YEARS 2022 THROUGH 2026.

WHEREAS, the City is undertaking a project to retain a Contractor for financial audit services; and,

WHEREAS, Ketel Thorstenson, LLP is able and willing to provide those professional services, as described in the RFP and the Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract for professional services with Ketel Thorstenson for services described in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the five (5) year term of the contract.

PASSED, APPROVED, AND ADOPTED on this ___ day of _____, 2022.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 26, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Jill Johnson, CPA, Financial Services Director

SUBJECT: The Board of County Commissioners, Natrona County, Wyoming and the Amoco Reuse Agreement Joint Powers Board Amendment to the Memorandum of Understanding Regarding Management of Investment Funds

Meeting Type & Date
Regular Council Meeting, May 3, 2022

Action type
Resolution

Recommendation
That Council, by resolution, authorize an Amendment to the Memorandum of Understanding Regarding Management of Investments Funds between the Board of County Commissioners, Natrona County, Wyoming and the Amoco Reuse Agreement Joint Powers Board.

Summary
In 2012, the City of Casper entered into a memorandum of understanding (MOU) with the Amoco Reuse Agreement Joint Powers Board (ARAJPB) and Natrona County to allow the ARAJPB to utilize the City's Investment Manager for the investments owed by the ARAJPB. The agreement specifically named DA Davidson, who was the investment manager for the City as the time of the agreement, as the investment manager for the ARAJPB investments.

Through a request for proposals process, the City will be discontinuing using DA Davidson as the investment manager and will transition to First Interstate Bank, Wealth Management. The ARAJPB has requested to also move to First Interstate Bank, Wealth Management which has necessitated an Amendment to the MOU in that regard.

Financial Considerations
The management of investments for the ARAJPB does not cause any financial impact to the City as the ARAJPB both receives the interest from their investments and pays the investment service fees for their investments. The ARAJPB funds are segregated from City investments.

Oversight/Project Responsibility
Jill Johnson, Financial Services Director

Attachments
Resolution
Memorandum of Understanding

CITY OF CASPER, WYOMING

THE BOARD OF COUNTY COMISSIONERS, NATRONA COUNTY, WYOMING AND THE AMOCO REUSE AGREEMENT JOINT POWERS BOARD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING REGARDING MANAGEMENT OF INVESTMENT FUNDS

THIS AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING is made and entered into by and between the CITY OF CASPER, WYOMING; NATRONA COUNTY, WYOMING by and through its BOARD OF COUNTY COMMISSIONERS, and the AMOCO REUSE AGREEMENT JOINT POWERS BOARD.

WITNESSETH:

WHEREAS, the City of Casper, Wyoming (the "City") and the Board of County Commissioners, Natrona County, Wyoming (the "Board") entered into a Joint Powers Board Agreement dated October 20, 1998 wherein the Amoco Reuse Agreement Joint Powers Board ("the ARAJPB") was created; and

WHEREAS, pursuant to said Joint Powers Agreement, the ARAJPB is obligated to manage the property and funds received from the Amoco Oil Company, now known as BP Products North America Inc., by way of the Reuse Agreement dated September 15, 1998. This includes the power to establish such funds and accounts as it deems necessary; and

WHEREAS, the ARAJPB has utilized the City of Casper and, in particular, its current investment managers, to manage and invest certain funds of the ARAJPB; and

WHEREAS, the City of Casper, through a request for proposals, has selected a new investment manager, First Interstate Bank Wealth Management; and

WHEREAS, the ARAJPB would like to also use the City of Casper's new investment manager, First Interstate Bank Wealth Management.

THEREFORE, the parties agree as follows:

1. The City agrees to continue to maintain a separate account for the ARAJPB Investments with its new investment manager, First Interstate Bank Wealth Management, which is an investment firm with offices in Casper, Wyoming. First Interstate Bank Wealth Management, Casper Wyoming will remain the custodian of the funds in addition to

performing the day-to-day investment of such funds. The ARAJPB will provide to the new investment manager, the parameters and/or instructions as to the investment of such funds, i.e., long/short term nature of said funds, liquidity, and investment strategy. The City of Casper will continue to provide to the ARAJPB the monthly and/or quarterly performance and custody statements. The ARAJPB will continue to be subject to all fees and costs incurred or imposed on upon said account by First Interstate Bank Wealth Management.

2. The investment manager transfer will occur on May 1, 2022 from DA Davidson, Inc to First Interstate Bank Wealth Management.
3. The stated fee for these services by First Interstate Bank Wealth Management will be 12 basis points.

CITY OF CASPER

By: _____
Authorized Signature Date

AMOCO REUSE AGREEMENT JOINT POWERS BOARD

By: Larry Madsen 4-13-22
Authorized Signature Date

BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

By: Paul C. Bertoglio
Authorized Signature Date

RESOLUTION NO. 22-68

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING REGARDING MANAGEMENT OF INVESTMENT FUNDS BETWEEN THE AMOCO REUSE AGREEMENT JOINT POWERS BOARD, NATRONA COUNTY, AND THE CITY OF CASPER FOR INVESTMENT MANAGEMENT SERVICES.

WHEREAS, the City of Casper issued a Request for Proposals to solicit responses by qualified firms to provide investment management services for managing the City's investment portfolio; and,

WHEREAS, as a result of reviewing the proposals received, the City desires to obtain investment management services from First Interstate Bank; and,

WHEREAS, First Interstate Bank is willing and capable of providing the desired investment management services to the City of Casper; and,

WHEREAS, through a Memorandum of Understanding with the Amoco Reuse Agreement Joint Powers Board (ARAJPB), Natrona County, and the City of Casper, investment management services are also provided for the ARAJPB; and,

WHEREAS, the ARAJPB desires to have the new investment manager selected by the City, First Interstate Bank, to also manage the ARAJPB's investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute an Amendment to the Memorandum of Understanding Regarding Management of Investment Funds, a copy of which is attached, with the ARAJPB and Natrona County to provide investment management services to the ARAJPB.

PASSED, APPROVED, AND ADOPTED on this ___ day of _____, 2022.

APPROVED AS TO FORM:

_____

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Fleur D. Tremel
City Clerk

_____
Ray Pacheco
Mayor

January 6, 2022

TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, Public Services Director
Cynthia Langston, Solid Waste Division Manager
Sean Orszulak, Solid Waste Division Superintendent
Michael Bratvold, Special Waste Supervisor

SUBJECT: Authorizing a Professional Services Contract for Hazardous Waste Disposal Services, Project No. 21-080, with Veolia ES Technical Solutions, L.L.C., in an amount not to exceed $90,000.

Meeting Type & Date
Regular Council Meeting, May 3 , 2022

Action type:
Resolution

Recommendation:
That, City Council by Resolution, authorize a Professional Services Contract for Hazardous Waste Disposal Services, Project No. 21-080, with Veolia ES Technical Solutions, L.L.C. (Veolia), in an amount not to exceed $90,000.

Summary:
The Solid Waste Division (SWD) has procured the services of Veolia to ship and dispose of hazardous wastes since 2016. Prior to 2016, the SWD staff used Safety Kleen to ship and dispose of hazardous waste. Safety Kleen does not provide disposal services for poisons, herbicide and pesticides that meet the City's requirements for streamlined packaging and manifesting. In addition, Safety Kleen's prices continued to rise and exceed Veolia prices. Safety Kleen and Veolia are the only vendors that provide shipping and disposal of hazardous waste in the State of Wyoming. Veolia's prices continue to be substantially lower than Safety Kleen, and they provide superior customer service and meet the City's requirements for packaging and manifesting poisons, herbicides, and pesticides collection. Staff recommends continuing to purchase our hazardous waste disposal services with Veolia.

Financial Considerations:
Funding is from FY22 Budgeted Balefill Reserves for Operations; GL account 2060044-6255 Special Waste Other Contractual.

Oversight/Project Responsibility:
Sean Orszulak, Solid Waste Superintendent / Michael Bratvold, Special Waste Supervisor

Attachment:
Resolution
Professional Services Contract

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CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 12 day of April, 2022, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Veolia ES Technical Solutions, L.L.C., 9131 East 96th Avenue, Henderson, Colorado 80640 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking a project to procure services to remove and properly treat and dispose of hazardous and non-hazardous wastes.

B. The project requires specialized professional services for the work.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project as provided in Exhibit "A", Page 1 of 5 through Page 5 of 5, which is attached hereto and made a part of this Contract.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 16th day of February, 2023.

ATTEST

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Ray Pacheco
Mayor

WITNESS

By: DocuSigned by: Taylor Simpson 2387027349AD4CB

Printed Name: Taylor Simpson

Title: Mountain Branch Sales Manager

CONTRACTOR
Veolia ES Technical Solutions, L.L.C

By: DocuSigned by: [signature] 88A775ED0235480

Printed Name: Tom Anckner

Title: General Manager

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instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall

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3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars ($2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars ($2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*
   The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*
   For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*
   Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*
Contractor shall furnish the City with certificates of insurance including all required amendatory endorsements . All certificates and endorsements are to be received and approved by the City before work commences.

9. *Subcontractors*
Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*
City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof. Contractor's obligation to indemnify the City shall not extend to any loss or damage of any kind, including death or injury resulting therefrom, caused by the negligence of the City or anyone for whose acts the City may be liable. Neither party shall be liable to the other for any consequential damages, include loss of use or lost profits. If any damages are caused or can be attributed to the negligence of both parties, the apportionment of liability shall be shared between the parties based upon the comparative degree of each party's negligence, and each party shall be responsible for its own defense and its own costs including, but not limited to, the cost of attorneys' fees, witnesses' fees and expenses.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to

electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

17. Environmental Provisions. In addition to the terms and conditions contained in the Agreement, when the Services involve the transportation and disposal of hazardous waste, the following environmental provisions shall also apply:

A. DEFINITIONS The following terms used in this Agreement shall have the meanings set forth below:

i. "Profile Sheet" means a standard Waste Profile Sheet executed by the City.

ii. "Services" means analytical, collection, management, treatment, remediation, transportation, disposal and recycling services and such other services which the Contractor may perform from time to time with respect to the City's waste materials.

iii. "Waste Materials" shall mean any chemical, substance or material designated or regulated as a "hazardous material," "hazardous waste," "toxic substance" or any similar designation (including petroleum products) by any national, federal, state, provincial, or local government (including any agency, authority, department, instrumentality or other subdivision of the foregoing) having or asserting environmental regulatory jurisdiction with respect to the substance or material generated as defined in 40 CFR 260.10.

iv. "Universal Wastes" means those wastes defined in 40 CFR §273.9.

v. "Facility" means a storage, treatment and/or disposal facility owned or audited and approved by the Contractor, and which is permitted to accept waste materials under applicable laws and regulations.

B. The City warrants that the Waste Materials in the Profile Sheet will contain a true and correct description of the City's Waste Material and that such Waste Material will conform to this description. If the City's Waste Materials do not conform to the descriptions and specifications stated in the corresponding Profile Sheet, the Contractor and the City shall, in good faith, attempt to amend the Profile Sheet and any other pertinent documents and/or correct any improper containerization, marking or labeling to enable the Contractor to accept such non-conforming Waste Materials at a disposal Facility. If the parties cannot, within a reasonable time after the Contractor notifies the City the Waste Materials are non-conforming, resolve the same as set forth above, the City shall make prompt arrangements for the removal of such non-conforming Waste Materials from the Facility at which they are located to another lawful place of storage or disposal. The City agrees to pay the Contractor its reasonable

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EXHIBIT A

VEOLIA

PRICING QUOTATION

Effective Date	Unit Description	Unit of Measure	Unit Price
1/1/2022	011932 LABPACK	55 GAL	$ 662.63
1/1/2022	011932 LABPACK	30 GAL	$ 397.58
1/1/2022	011932 LABPACK	20 GAL	$ 265.05
1/1/2022	011932 LABPACK	10 GAL	$ 126.21
1/1/2022	011932 LABPACK	5 GAL	$ 92.77
1/1/2022	011932 LABPACK OF REACTIVES	5 GAL	$ 112.65
1/1/2022	011932 LABPACK OF OXIDIZERS	30 GAL	$ 397.58
1/1/2022	011932 LABPACK OF CALCIUM CARBIDE REACTIVE	30 GAL	$ 662.63
1/1/2022	011945 MERCURY LAB PACK	LB	$ 5.30
1/1/2022	011945 MERCURY LAB PACK (5 GAL MIN)	MIN	$ 231.92
1/1/2022	011932 LABPACK OF UNKNOWNS	5 GAL	$ 92.77
1/1/2022	011945 CARBON DIOXIDE CANISTER	CYLIN	$ 132.53
1/1/2022	011947 NITROGEN CANISTER	CYLIN	$ 132.53
1/1/2022	045471 LOOSEPACK OF SOLID PESTICIDES AND TOX	55 GAL	$ 231.92
1/1/2022	045471 LOOSEPACK OF SOLID PESTICIDES AND TOX	CU YD	$ 563.23
1/1/2022	045472 LOOSEPACK OF LIQUIDS PESTICIDES	55 GAL	$ 265.05
1/1/2022	045475 LOOSEPACK OF INORGANIC ACIDS	5 GAL	$ 92.77
1/1/2022	045475 LOOSEPACK OF INORGANIC ACIDS	10 GAL	$ 112.65
1/1/2022	045475 LOOSEPACK OF INORGANIC ACIDS	15 GAL	$ 132.53
1/1/2022	045475 LOOSEPACK OF INORGANIC ACIDS	20 GAL	$ 165.66
1/1/2022	045475 LOOSEPACK OF INORGANIC ACIDS	30 GAL	$ 231.92
1/1/2022	045475 LOOSEPACK OF INORGANIC ACIDS	55 GAL	$ 298.18
1/1/2022	045648 AEROSOL CANS	55 GAL	$ 198.79
1/1/2022	045649 LOOSEPACK OF BASES	5 GAL	$ 92.77
1/1/2022	045649 LOOSEPACK OF BASES	10 GAL	$ 112.65
1/1/2022	045649 LOOSEPACK OF BASES	15 GAL	$ 132.53
1/1/2022	045649 LOOSEPACK OF BASES	20 GAL	$ 165.66
1/1/2022	045649 LOOSEPACK OF BASES	30 GAL	$ 231.92
1/1/2022	045649 LOOSEPACK OF BASES	55 GAL	$ 298.18
1/1/2022	045652 FLAMMABLE SOLVENTS - THINNER	55 GAL	$ 86.14
1/1/2022	045756 CONSOLIDATED PAINT	55 GAL	$ 99.39
1/1/2022	045758 LOOSEPACK OF PESTICIDE LIQUID & SOLIDS	55 GAL	$ 331.31
1/1/2022	047849 CRUSHED BULBS (STABILIZATION)	55 GAL	$ 218.67
1/1/2022	047849 CRUSHED BULBS (RECYCLE)	55 GAL	$ 563.23
1/1/2022	045757 CONSOLIDATED INORGANIC ACIDS	55 GAL	$ 298.18
1/1/2022	040314 CHLORODIFLUOROMETHANE	CYLIN	$ 165.56
1/1/2022	081918 PCB BALLASTS	55 GAL	$ 218.67
1/1/2022	081919 CONSOLIDATED PHOTOCHEMICALS	55 GAL	$ 265.05
1/1/2022	147853 LEAD ACID BATTERIES	LB	$ 0.53
1/1/2022	147853 LEAD ACID BATTERIES	MIN	$ 92.77
1/1/2022	147855 NI CD BATTERIES - UNIVERSAL WASTE	LB	$ 0.99
1/1/2022	147855 NI CD BATTERIES - UNIVERSAL WASTE	MIN	$ 92.77
1/1/2022	147850 NON REG LIQUIDS LOOSEPACK	30 GAL	$ 397.58
1/1/2022	444090 GARRATT-CALLAHAN FORMULA 2212	55 GAL	$ 298.18
1/1/2022	11940 MERCURY LAB PACK MIN	5 GAL	$ 231.92
1/1/2022	444090 GARRATT-CALLAHAN FORMULA 2212	55 GAL	$ 298.18
1/1/2022	435802 HHW SODIUM HYDROXIDE	55 GAL	$ 298.18
1/1/2022	011932 LABPACK	15 GAL	$ 126.21
1/1/2022	045472 LOOSEPACK OF LIQUIDS PESTICIDES	30 GAL	$ 198.79
1/1/2022	045472 LOOSEPACK OF LIQUIDS PESTICIDES	PALLET	$ 795.15
1/1/2022	MTRL- 55 GAL OPEN POLY DRUM (RECON)	EACH	$ 59.64
1/1/2022	MTRL- CYD11G- CUBIC YARD BOX	EACH	$ 77.39
1/1/2022	MTRL- VERMICULITE	EACH	$ 35.73
1/1/2022	MISC- TRANSPORTATION FEE	STRAIGHT TRUCK/TRAILER	$ 1,428.84
1/1/2022	MISC- MANIFEST FEE	EACH	$ 29.70
1/1/2022	LABOR- PROJECT MANAGER	EACH	$ 85.49
1/1/2022	LABOR- TECHNICAL ASSITANT	EACH	$ 85.49

VEOLIA NORTH AMERICA
tel +1 303 289 4827
9131 E. 96th Ave / Henderson, CO 80640
www.veolianorthamerica.com

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VEOLIA

PRICING QUOTATION

- Rejection Fees: Partial or full load rejections will be charged at $500.00 per occurrence.
- Loads that need to be returned to generator will be quoted an additional return transportation charge at the time of occurrence.
- Demurrage: allowed loading or unloading time is 1-1/2 hours. Excess time is charged at $85.00 per hour, with a minimum of one-hour charge.
- Labor Fees: As specified in the Pricing Schedule.
    - Labor for Lab Pack Jobs will be billed Portal to Portal plus One. Portal to Portal plus One means the time from departure of office until return to the office plus one hour to cover administrative and pre & post trip activities.
    - Straight time for up to eight hours.
    - Time and one half for all hours over eight and less than twelve.
    - Double Time for all hours over 12.
    - Holiday Rates will be charged at Double Time and one half.
- Unless provided with a valid certificate of exemption or other evidence that items are not taxable, Veolia will invoice Customer for all applicable Local, State, and Federal taxes.
- For alternate drum sizes, the following odd size container charges will apply:

Drum Waste Stream Proposition Table	% of 55
Container Size	Gallon Rate
Tote >=300 Gal	CBC
Cubic Yard Box/Pallet/Tote <300 Gal	CBC
97 - 110 Gal Drum	200%
56 - 96 Gal Drum	175%
31 - 55 Gal Drum	100%
21 - 30 Gal Drum	75%
6 -20 Gal Drum	60%
5 Gal Pail or Less	40%

Transportation Proposition Table	% of 55
Container Size	Gallon Rate
Cubic Yard Box/Pallet/Tote <300 Gal	400%
97 - 110 Gal Drum	400%
56 - 96 Gal Drum	135%
31 - 55 Gal Drum	100%
21 - 30 Gal Drum	80%
6 -20 Gal Drum	40%
5 Gal Pail or Less	20%

All work performed will be in strict compliance with all federal, state and local regulations and laws. The generator must also comply with all applicable laws and regulations pertaining to generators of hazardous waste. Veolia cannot accept improperly identified or unidentified materials.

Reactive Chemical Language (if applicable)

Some of the chemicals may not avail themselves for disposal in this manner. Due to their highly reactive nature (chemical explosives, organic peroxides, peroxide formers, pyrophorics, flammable solids, dangerous when wet and other controversial items), innovative disposal technologies have been developed to specifically address these areas.

Should such reactive materials be encountered during the scope of this project, Veolia will identify these and prepare an inventory. This inventory will serve as the basis for a quotation from Veolia's Highly Reactive and Explosive materials specialists. The ensuing quotation will cover all aspects of handling, labor, packaging, transportation and disposal.

Depending upon the method of disposal and the location of the disposal facility, other applicable hazardous waste taxes and/or surcharges imposed by the state will be charged.

The foregoing price quote is firm, provided that the materials covered by the quote conform to the descriptions and quantities listed. In the event that the quantity of material differs from the amount listed in the quote or the nature of the material differs from the description listed, additional charges may apply. ~~This quote will remain valid for thirty (30) days from the date of this letter.~~ This quotation supersedes any previous or existing quotations for similar services. The pricing offered may be subject to proper profiling and approval of the waste stream in accordance with the destination disposal facility's waste acceptance requirements.

In the event your waste materials qualify as LTL (less than truckload) transportation may require up to 10 business days between pick up request and actual pick up date, depending upon geographical location. Expedited services can be arranged upon request, but will be assessed additional fees. Waste materials shipped to Veolia in salvage drums will be subject to additional handling fees.

VEOLIA NORTH AMERICA
tel +1 303 289 4827
9131 E. 96th Ave / Henderson, CO 80640
www.veolianorthamerica.com

RESOLUTION NO. 22-69

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH VEOLIA ES TECHNICAL SOLUTIONS, L.L.C., FOR HAZARDOUS WASTE DISPOSAL SERVICES, PROJECT NO. 21-080.

WHEREAS, the City needs professional services to ship and dispose of hazardous waste; and,

WHEREAS, Veolia ES Technical Solutions, L.L.C. (Veolia), represents that it is ready, willing, and able to provide the equipment as required by the Contract between Veolia and the City; and,

WHEREAS, the City desires to retain the Veolia to furnish the required services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with Veolia for the work.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized and directed to make payments as set forth in the Contract for Professional Services in an amount not to exceed Ninety Thousand and 00/100 Dollars ($90,000.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2022.

APPROVED AS TO FORM:

Walter Trauger III

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 21, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
M. Jeremy Yates, MPO Supervisor

SUBJECT: Approval and Adoption of the City of Casper Complete Streets Plan and Policy

Meeting Type & Date: Regular Council Meeting, May 3, 2022

Action Type: Resolution

Recommendation: That Council, by resolution, approve and adopt the Casper Area Metropolitan Planning Organization's (MPO) City of Casper Complete Streets Plan and Policy.

Summary:
The MPO's City of Casper Complete Streets Plan and Policy builds upon both the MPO's and the City of Casper's goal to provide safe, connected, and comfortable transportation options to current and future community members. This plan establishes effective solutions for Casper by providing context-sensitive approaches and tradeoffs that can resolve the unique challenges and maintain roadway functionality while not sacrificing the safety and comfort of people walking and rolling, biking, or riding transit. Additionally, both the MPO's Long Range Transportation Plan: *Connecting Crossroads* (2020) and Casper's Comprehensive Plan: *Generation Casper* (2017) specifically recommended adopting a Complete Streets policy.

The City of Casper Complete Streets Plan provides a roadmap, through land development and capital projects, to design, build, operate, maintain, construct, reconstruct and resurface streets that prioritize people walking and using wheelchairs, bicycling, and taking transit in support of MPO goals to increase multimodal facilities and support use of lower impact transportation options. Streets designed only for cars are often dangerous for every other user, while complete streets are safer, more convenient, and comfortable for drivers as well as people walking, bicycling, taking transit, children, and people with disabilities.

The MPO, through the City, contracted with consulting firm Nelson/Nygaard, Inc., to complete the plan which included:

- A review of current Casper ordinances, polices, standards, and plans
- Stakeholder and public outreach
- An examination of the Complete Street policies of peer cities
- The creation of street typologies, street cross sections, and design standards
- Drafting appropriate ordinance changes to enact the plan

The City of Casper Complete Streets Plan developed three products that the MPO hopes the city of Casper will adopt.

1. A Complete Streets Policy that establishes a new approach to street design, provides a framework for implementation, and recommends a structure for making decisions.
2. A Complete Streets Plan that includes streets typologies, design standards, and design guidance to help guide the construction of complete streets.
3. A Complete Streets Ordinance Package that incorporates both the Policy and Plan by reference and provides directive amendments to the City's municipal code.

The MPO Technical and Policy Committees approved the plan at their meetings on April 21, 2022. This action is intended to be a final approval and adoption of the plan.

Financial Considerations:
Funding for this project comes from the MPO, including federal monies and contributions from member agencies. The MPO Policy Committee approved the funding of $97,875.00 of MPO Programs and Projects funds from the Federal Consolidated Planning Grant for the total project on May 21, 2021.

Oversight/Project Responsibility:
M. Jeremy Yates, MPO Supervisor

Attachments:
City of Casper Complete Streets Plan and Policy and Appendices

CITY OF CASPER COMPLETE STREETS

PLAN AND POLICY

CASPER AREA
METROPOLITAN PLANNING ORGANIZATION
Casper · Mills · Evansville · Bar Nunn · Natrona County



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ACKNOWLEDGMENTS

PROJECT TEAM

- **Andrew Beamer**, City of Casper
- **Liz Becher**, City of Casper
- **Craig Collins**, City of Casper
- **Renee Hardy**, Casper Area MPO
- **Jeremy Yates**, Casper Area MPO

CONSULTANT TEAM

- **Drusilla van Hengel**, Nelson\Nygaard
- **Jolene Holland**, Nelson\Nygaard
- **Briana Weisgerber**, Nelson\Nygaard
- **Ayaka Habu**, Nelson\Nygaard
- **Kristina Kachur**, Logan Simpson
- **Jennifer Gardner**, Logan Simpson
- **Holden Pederson**, Logan Simpson


E 2ND ST
RANCH OUTFITTERS
THE MCKAMEY FOUNDATION

CHAPTER ONE:
INTRODUCTION

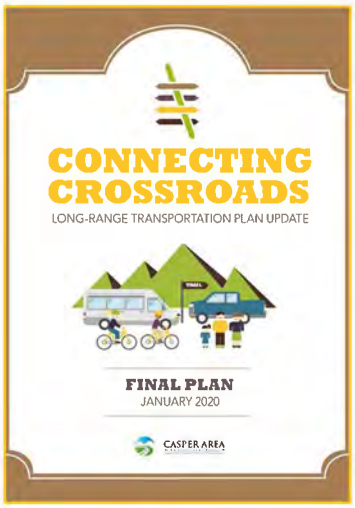
This Complete Streets Plan & Policy builds upon Casper's goals to provide safe, connected, and comfortable transportation options to current and future community members. Casper residents have consistently expressed support for more sidewalks, sidepaths, bicycle facilities, and streetscape amenities that offer physically separated spaces for walking and biking. Casper also has a growing aging population, who, like people with disabilities, will need continued access to the people and places that support a high-quality life without depending on driving. This Complete Streets Plan and Policy establishes effective solutions for Casper by providing context-sensitive approaches and trade-offs that can balance unique challenges and maintain roadway functionality while not sacrificing the safety and comfort of people walking, rolling (inclusive of people using a mobility device, skateboard, scooter, and roller skates), biking, or riding transit.



SUPPORTING CASPER'S MOBILITY VISION

Casper's Long Range Transportation Plan Connecting Crossroads (2020) and Comprehensive Plan Generation Casper (2017) provide a vision for how residents want to live and move throughout Casper and goals to ensure we move towards that future. Both plans specifically recommend adopting a Complete Streets policy to increase the safety, access, and convenience of those walking, rolling, biking, and taking transit. The Casper Area's Bicycle and Pedestrian Plan (2022) further solidifies the region's support and effort towards creating a transportation network that serves all people and all modes. The vision and goals laid out in these plans – established by the community and supported by Casper's governing leaders – provide the guiding light and foundation for the Complete Streets Plan.





CONNECTING CROSSROADS LONG RANGE TRANSPORTATION PLAN UPDATE (2020)

Goals

- Increase transportation options for all modes
- Improve safety and health for all residents
- Enhance the region's distinct character
- Support the region's diversifying economy
- Promote affordable and easy mobility solutions



GENERATION CASPER COMPREHENSIVE PLAN (2017)

Goals

- Enhanced connectivity
- Vibrant urban center
- Endless character
- Undiscovered quality of life



CASPER AREA BICYCLE AND PEDESTRIAN PLAN (2022)

Goals

- Safety and comfort
- Connectivity
- Community
- Increase in non-car trips
- Equity



CHAPTER TWO:
COMPLETE STREETS POLICY

VISION AND INTENT

The City of Casper will support current and future residents with safe and connected multimodal transportation options. Through land development and capital projects, it will design, build, operate, maintain, construct, reconstruct and resurface streets that prioritize people walking and using wheelchairs, bicycling, and taking transit in support of MPO goals to increase multimodal facilities and support use of lower impact transportation options.

Streets designed only for cars are dangerous for everyone else, while complete streets are safer, more convenient, and comfortable for drivers as well as people walking, bicycling, taking transit, children, and people with disabilities.

DIVERSE USERS

The Complete Streets approach will carefully evaluate the needs of people with disabilities, older adults, and children. It will lead to decisions and investments that serve all residents, starting by addressing the needs of people with disabilities and non-motorists.



COMMITMENT IN ALL PROJECTS AND PHASES

Casper's Complete Streets Policy is a multi-departmental commitment that applies to all existing and future street projects requiring funding, easements, or approval by the City of Casper as well as projects funded by the state or federal government, regardless of size or funding source.

The policy guides operations, maintenance, resurfacing, development and capital project decision-making during project identification, scoping, reconstruction, repaving, rehabilitation, design, operations and maintenance, including restriping and signal design. The policy is applicable to all developer-led transportation projects and City-led projects that affect the public right-of-way originating in the Engineering, Public Utilities, Storm Water Management, Solid Waste, Casper Area MPO, and Streets and Traffic Divisions.

If the safety and convenience of people can be improved within the scope of pavement maintenance, resurfacing, restriping or signal operations on public streets, such projects shall implement Complete Streets Infrastructure.



CLEAR, ACCOUNTABLE EXPECTATIONS

The Public Service Director may request exemption from the Planning and Zoning Commission on City-led projects by documenting one or more of the following:

- Financial hardship
- The cost or impact of the accommodation is excessively disproportionate to the anticipated future use
- There is no feasible way to accommodate walking due to existing legal, historic, cultural, or physical structures
- Bicycle accommodations are not warranted due to suitable alternatives in close proximity or lack of designation in Bicycle and Pedestrian Plan

A Developer-led project may request exemption from the Planning and Zoning Commission based on data and documentation that show one or more of the following:

- Financial hardship
- The cost or impact of the accommodation is excessively disproportionate to the anticipated future use
- There is no feasible way to accommodate walking due to existing legal, historic, cultural, or physical structures
- Bicycle accommodations are not warranted due to suitable alternatives in close proximity or lack of designation in Bicycle and Pedestrian Plan

Any request for exemption must be submitted in writing and reviewed by the City before being advanced to the Planning and Zoning Commission. The Community Development Director will review and make a recommendation to the Planning and Zoning Commission. The Planning and Zoning Commission will review and either approve or deny the exemption. An appeal of the written decision of the Planning and Zoning Commission may be made to the Casper City Council, who will have final authority. Any supporting data and documentation will be made publicly available.

JURISDICTION

Casper Complete Streets Policy implementation requires inter-departmental collaboration, and cooperation with private developers, the City, County, State, and Casper Area MPO. The City will also work with public and private utilities to develop facilities and inspection practices that further the City's vision of a connected network of complete streets.

DESIGN

The Casper Complete Streets Plan and Policy includes updated guidance and standards that provide a balance of design solutions that create an experience that is comfortable and safe for people using wheelchairs, walking, bicycling, taking transit and driving. Proposed street elements will be balanced in a context sensitive way and shared with the community in accordance with the Casper Area MPO's Public Participation Plan.

In order to create Complete Streets, the latest design guidance, standards, and recommendations available shall be used including, but not limited to:

- Documents and plans created for the Casper MPO and the City of Casper such as the Long Range Transportation Plan, Casper Area Comprehensive Land Use Plan, and the Casper Area Transit Development Plan
- Leading national standards from the National Association of City Transportation Officials (NACTO), American Association of State Highway Transportation Officials (AASHTO), Federal Highway Administration, and US Access Board

LAND USE AND CONTEXT SENSITIVITY

Casper's Complete Streets policy includes the consideration of the physical, economic and social setting around streets. Connected and complete streets balance the needs of all users rather than to make each street perfect for every mode of travel. The Casper Complete Street Typologies and associated cross sections shall be used to make decisions about the appropriate street design and operations.

PERFORMANCE MEASURES

The Casper Area MPO shall report on the progress of Complete Streets implementation annually, via the Casper Area MPO Annual Report. The following measures of performance will be reported:

1. Public Way User Safety
    - Measured by: Reported collision rates by mode before and after roadway resurfacing or capital projects
2. Access to active modes of transportation
    - Measured by: Total miles of new detached sidewalks, bike paths, and bike lanes
    - Measured by: Mode share as made available by the Casper Area MPO GIS data
3. Approved exceptions from the Complete Streets policy
    - Measured by: the number of city-led and developer-led projects that received approved exceptions from this policy

PROJECT SELECTION CRITERIA

The City of Casper will explore a variety of funding mechanisms for complete streets infrastructure including impact fees, applicable state and federal grants, and one cent sales tax.

Projects shall be selected for funding based on their potential to mitigate the public health risks resulting from planning for automobile convenience. Projects that have the potential to improve health and economic vitality, serve underinvested communities, build active transportation infrastructure, and create better multimodal network connectivity will be prioritized over projects that relieve congestion for cars.

IMPLEMENTATION STEPS

The City adopted this plan and policy by resolution on (DATE TO BE UPDATED UPON ADOPTION).

The City will take specific steps to implement the Complete Streets Plan and Policy:

- Reference the Plan and Policy for design, approval, and maintenance on all projects affecting the transportation network
- Amend the appropriate sections of the Casper Municipal Code.
- Update the Local and Collector street design standards as referenced in the proposed Municipal Code amendments
- Develop an exceptions request document
- Designate the MPO Supervisor, Planning Department, or Public Services Department to:
  - » Review individual street projects pre- and post-construction (including projects excepted from this policy along with justifying documentation) for conformance with the Complete Streets Plan and other City plans and objectives
  - » Update the project selection criteria for the Capital Improvement Program and recommend projects for future funding cycles
  - » Review exceptions requests and advise the Planning and Zoning Commission
  - » Review program performance
  - » Suggest additional program/policy revisions


SPEED
LIMIT
10


CASPER
OLD YELLOWSTONE DISTRICT

CHAPTER THREE:

COMPLETE STREETS MAKE BIG IMPACTS

Complete Streets function as more than routes to get from point A to point B. Complete streets help people access their daily needs, connect them to their community and improve quality of life. The following are examples of the benefits that well-designed streets can provide.

SAFER STREETS

HEALTHY RESIDENTS

THRIVING LOCAL ECONOMY





SAFER STREETS

Complete streets are almost always safer after implementation than they were before. Due to factors like reduced vehicle travel lanes, lower speeds, and separated bicycle and pedestrian space, many cities have seen the number of collisions on a given road decrease after implementing complete streets design projects.[1] Incorporating highly visible pedestrian crossings and dedicated bike lanes into the streetscape can increase a road's ability to move people and vehicles efficiently while also making it a safer space for all users.



HEALTHY RESIDENTS

Neighborhood street design that incorporates complete street elements Health of residents can be greatly impacted by their neighborhood. The focus on multimodal options inherent to complete streets policies can have a wide range of positive health impacts for communities. Providing safer ways to walk, bike, and roll gives residents the choice to incorporate active modes of transportation in their daily life, which is correlated with positive health outcomes.

Infrastructure such as enhanced pedestrian crossings, detached sidewalks, and protected bicycle facilities make walking and bicycling more comfortable options to incorporate into exercise, outdoor recreation, and daily commuting and errands.

Buffer space for street trees and other vegetation as well as reduced vehicular traffic in urban centers also leads to improved air quality. Traffic-related emissions has been shown to cause asthma in children and can lead to exacerbated health problems in adults.[2]

[1] Smart Growth America and National Complete Streets Coalition, 2015. *Safer Streets, Stronger Economies: Complete Streets project outcomes from across the country*

[2] Cook County public health, https://cookcountypublichealth.org/healthyhotspot/complete-streets/

THRIVING LOCAL ECONOMY

Complete streets can contribute to Casper's local economy in several ways.

LAND VALUE

Designing streets for a variety of modes and abilities raises both residential and commercial property values. Walkable communities that are safe and accessible have been shown to have higher property values per square foot.[3] This trend reflects how the numerous mobility, safety, and aesthetic benefits that complete streets offer residents are increasingly desirable, presenting property developers with lucrative investment opportunities in communities that are positioned to adopt complete streets policies. Maintaining commitments to a variety of housing options for different income levels helps mitigate potential displacement caused by property value increases. Commercial rents are also elevated by surrounding infrastructure and environments, making neighborhoods with complete streets investments an attractive place for mixed-use retail developments as well.

COMMERCIAL BENEFIT

Business owners also stand to benefit from well-designed streets. An environment more welcoming to pedestrians – including wider, safer sidewalks, seating, and landscaping – promotes foot traffic, resulting in patrons visiting stores more spontaneously and lingering in retail districts for longer. Local businesses in a variety of cities across the country have seen an increase in retail sales where sidewalk improvements and bicycle facilities have been implemented, and research shows that patrons arriving by bike spend as much or more money per month as those who drive.[4] [5] These factors drive growth of existing businesses and also attract new developments.

MORE DISPOSABLE INCOME

Residents who live in walkable neighborhoods with safe streets have lower transportation costs than other comparable areas, allowing them to spend more on other needs, goods, and services.[3] The savings that result from the freedom to drive less often can be poured back into the community in other ways. Patrons that bike or walk to nearby businesses tend to visit stores more often,[5] and do not have to worry about finding limited vehicle parking in popular neighborhood hubs.

[3] Complete Streets Stimulate the Local Economy https://smartgrowthamerica.org/wp-content/uploads/2016/08/cs-economic.pdf

[4] Portland State University, 2020. *Bike lanes provide positive economic impact.* ScienceDaily. www.sciencedaily.com/releases/2020/04/200422151318.htm

[5] Andersen, Michael and Mary Lauran Hall, n.d. Protected Bike Lanes Mean Business: How 21st Century Transportation Networks Help New Urban Economies Boom. **PeopleForBikes and Alliance for Biking & Walking**.


Proposed Street Typologies:
CONNECTOR (80' Right-of-Way)
SUPPORT SERVICES
HUMAN RESOURCES
RISK MANAGEMENT

CHAPTER FOUR:
COMMUNITY OUTREACH

Previously established community priorities helped guide the direction of this plan through the development process. Through an online survey and two community workshops, we heard your ideas on what is important for making Casper's streets connected and complete.

OUTREACH INITIATIVES

WHAT WE HEARD



OUTREACH INITIATIVES

PUBLIC OPEN HOUSES

- **Phase 1:** Discovery Open House (October 2021) helped increase the understanding of the planning process, provided a Casper context for Complete Streets, and garnered feedback concerning the community's Complete Streets goals and aspirations.
- **Phase 2:** Design Open House (December 2021) provided the opportunity to review and comment on the preliminary street types and participate in activities to identify where they would be applicable within Casper.

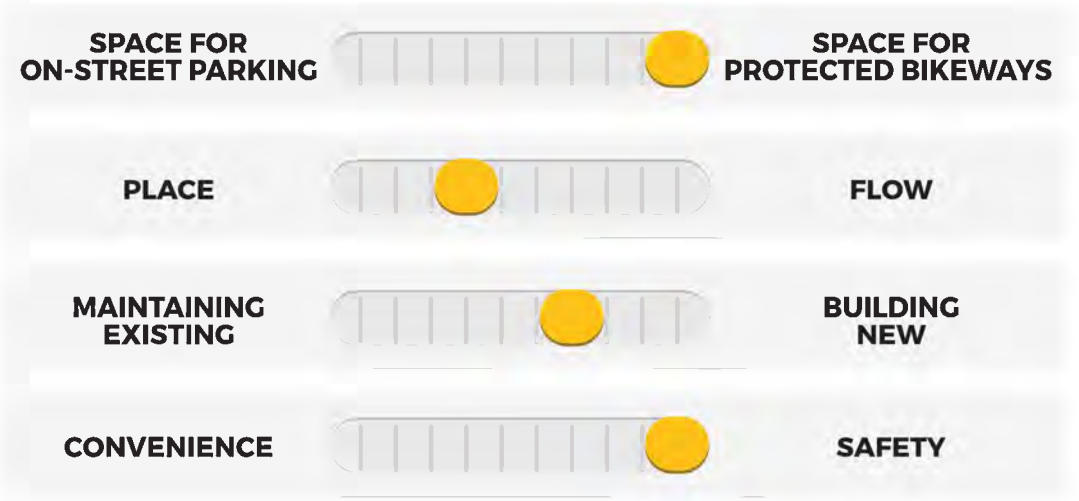
ONLINE QUESTIONNAIRE

- The public was invited to participate in an online questionnaire between October and November 2021. There were 81 participants who completed the questionnaire either online or via paper copies that were made available at the library.



WHAT WE HEARD

- A Complete Streets Plan and Policy supports the goals of Connecting Crossroads, especially improving safety and health and promoting affordable and easy mobility solutions.
- Safety on Casper's streets can be enhanced by improving lighting, adding bike lanes separated from traffic, and widening sidewalks. On-street parking and landscaping also ranked high as important features.
- **75%** of survey respondents said they **would support limiting on-street parking** to make streets safer and more comfortable for all street users.
- When asked how to allocate right-of-way, community members provided feedback on the following trade-offs and compromises:




MINGHOUSE
Coca-Cola
MING HOUSE
HANDICAP PARKING
ONLY
$100 FINE
CNFR
Northwest Region
BREAKFAST
229

CHAPTER FIVE:
COMPLETE STREETS DESIGN GUIDANCE

STREET DESIGN PRINCIPLES

- BALANCING ACCESS & THROUGHOUT
- STREETS AS PUBLIC SPACE
- SAFE SPEEDS
- PLANNING FOR A POSITIVE EXPERIENCE
- STREET ZONES & PRIORITIES
- WHAT ABOUT FUNCTIONAL CLASSIFICATION?



BALANCING ACCESS & THROUGHPUT

Functional Classification is the conventional way of categorizing and designing streets based on two things: how frequently we expect drivers to leave the street to get to adjacent properties (Access) and how many motorized vehicles pass along it every day (Throughput). However, streets are much more complex in function than simply for moving vehicles through them. Functional Classification is an important framework for funding designations and establishing right-of-way sizes. The Complete Streets approach adds an important layer of context, to understand and design streets as places for people to experience the richness of their community, safely travel to their desired destinations, and provide facilities that support all modes of travel. The Complete Streets typologies created for Casper balance a greater spectrum of people and goods movement with a better contextualized understanding of place.

STREETS AS PUBLIC SPACE

Streets are the front door to our community. When designed for people, streets act as extensions of indoor places and outdoor parks. They can spark interactions between neighbors and unfamiliar locals and support a sense of community. Streets that encourage people to linger can help create meaningful experiences and important memories. Streets designed as public places – with street trees, places to sit, that feel safe to bring the family, and provide a multi-sensory experience – lead to a higher quality of life for residents.

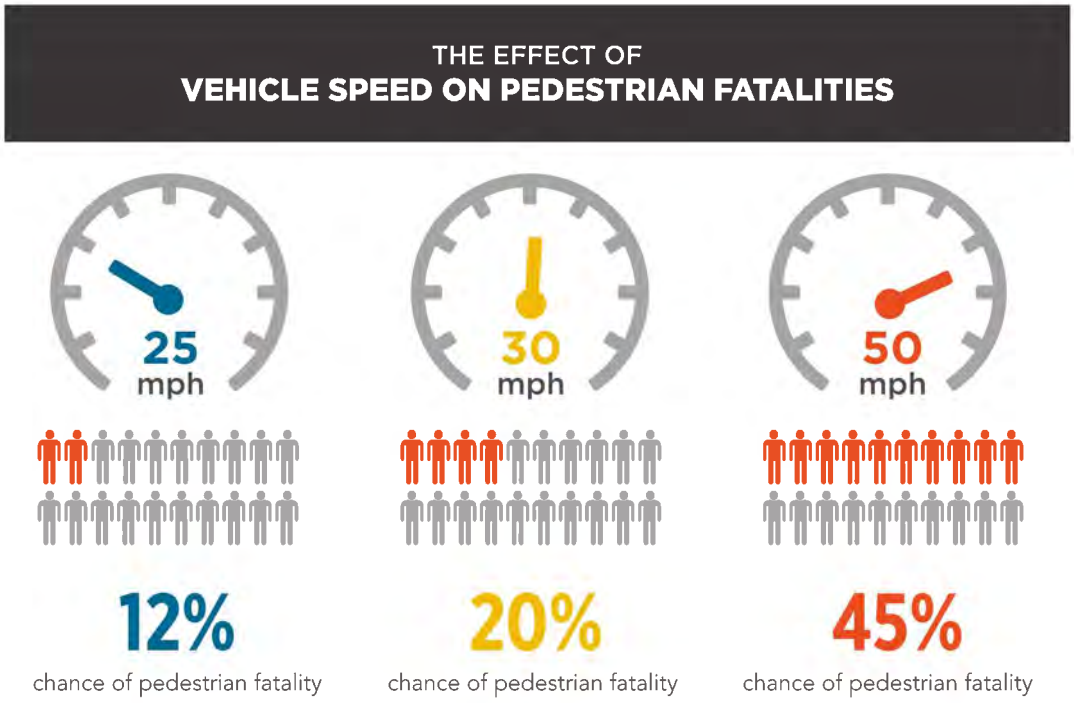


Upon being asked about their favorite street in Casper, a resident responded in the questionnaire:

"I also love Boots Drive because I fell in love with the most amazing girl I've ever known there."

SAFE SPEEDS

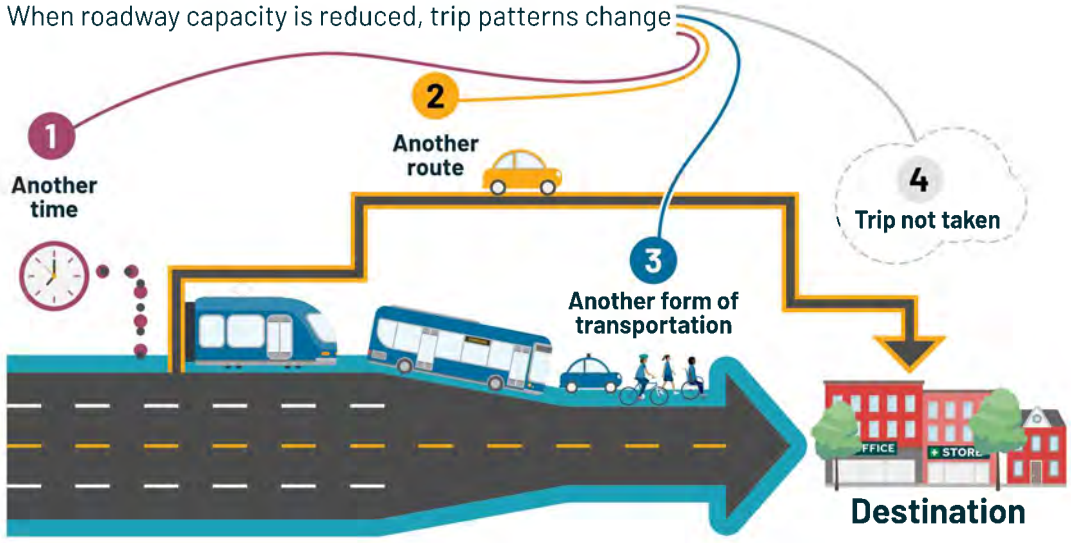
The safety of our community is directly impacted by driving speeds – the higher the driving speed, the more dangerous it is for all street users. This is particularly true for people walking and bicycling along our streets. Complete Streets are designed to encourage slower driving speeds and increase a driver's ability to respond to the needs of people waiting to cross the street, or to give room to a person trying to avoid running over glass in a bike lane. Narrowing travel lanes to make room for people walking and biking, increasing pedestrian visibility at intersections, and adding street trees and other vegetation are all ways to support slower and safer speeds for all.



PLANNING FOR A POSITIVE EXPERIENCE

During the last fifty years, the transportation planning and engineering disciplines have focused on how to minimize travel time and delay for people driving. What this means is that when new development or growth is predicted to increase the demand for driving, planners have to respond by adding turn lanes at intersections or widening roads to maintain a certain level of service for cars. This practice has been gradually making it harder and less safe for other roadway users and simply leads to more cars using our streets. By accepting a lower level of service or using alternative methods for predicting future traffic, Casper can still maintain a reliable travel times and a pleasant driving experience, without the need to grow our streets. Alternative methods include looking at historical growth rather than setting a projection rate, setting mode share targets and planning for them, revising growth projections or establishing limitations on future greenhouse gas emissions. Planning for a future without excessive traffic growth supports use of other transportation options.

TRAFFIC EVAPORATION



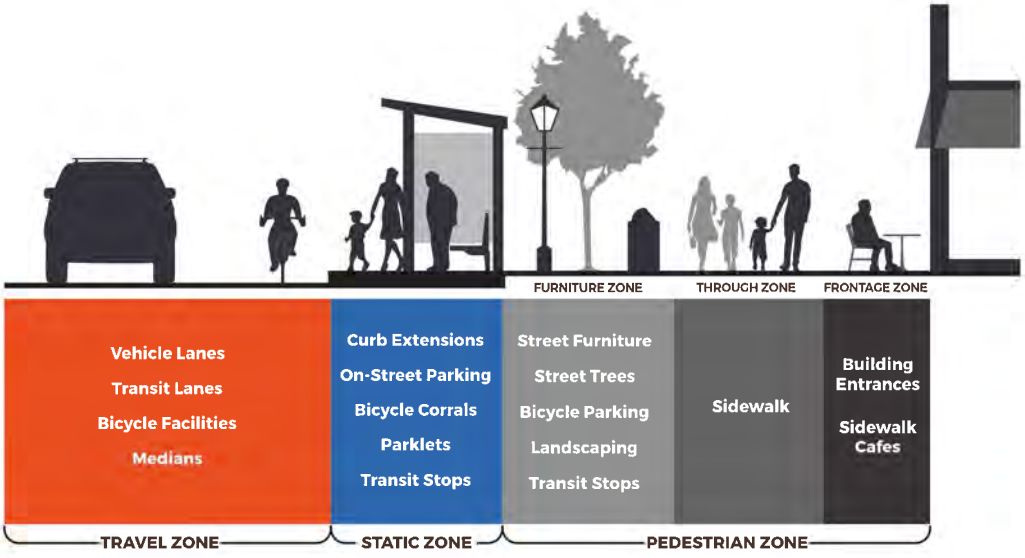
STREET ZONES & PRIORITIES

While city streets support a community's transportation, social, and economic needs, these needs always vie for the limited space provided by the street. Protected bike lanes, transit stops, street trees, space to walk comfortably or linger near storefronts, and lanes to support motor vehicles all require specific space within a limited right-of-way. Illustrating the zones that make up a street helps make clear the tradeoffs between different design choices and optimize the benefits the community receives from its streets.

Travel Zone - The Travel Zone provides facilities for movement of people, including space for motor vehicles, people riding bikes, and transit vehicles.

Static Zone - The Static Zone includes elements directly adjacent to the curb on the street side, such as parking spaces and curb extensions. This zone serves stationary uses and makes up part of the buffer area.

Pedestrian Zone - Also called the Pedestrian Zone is the portion of the street between the curb line and the property line. This area is comprised of three areas. The Furniture Zone both buffers pedestrians from the travel area and provides space for streetscaping and other amenities including lighting and bike parking. The Through Zone provides adequate space for pedestrians to travel including the sidewalk. While not graphically incorporated in the cross sections detailed in Chapter 5, the Frontage Zone transitions to the public realm from buildings and private development space. The Frontage Zone is particularly important for buildings set along the property line, as it prevents doors from swinging into the sidewalk.



WHAT ABOUT FUNCTIONAL CLASSIFICATION?

Functional classification is an ordering system that defines streets in relationship only to how they serve the flow of vehicular trips and provide access to adjacent properties. Street types under functional classification include "local streets," medium-sized "collectors," and highway-type "arterials."

The Complete Streets Plan and Policy provides a street typology scheme that captures community goals for safety, economic growth, development, and design. It allows for flexibility in design that is more nuanced than a set of standards applicable to functional classification alone.

The Casper Municipal Code continues to be a resource for defining the right-of-way and pavement width guidance for streets in accordance with their functional classification. It also provides guidance for curb radii that support the types of vehicles anticipated to be using these types of streets.

The updated code also provides the ability to approach street design on a case-by-case basis using professional judgment to allocate the space within the right-of-way to meet a variety of situations.

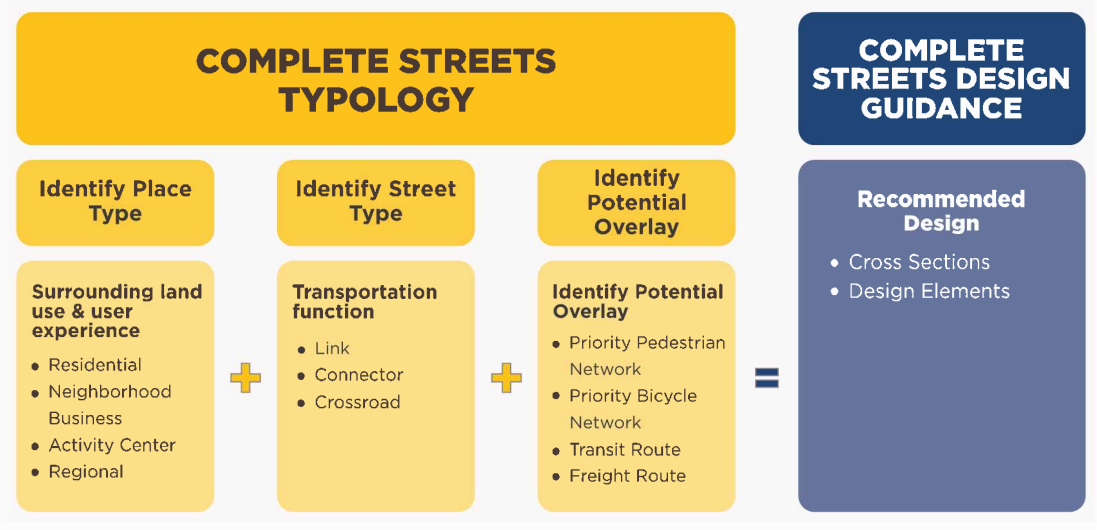
Function Classification	Right-of-Way	Pavement Width	Design Speed
Local	60′	20-38′	20-25 MPH
Collector	80-100′	24-60′	30 MPH
Arterial	100′	48-78′	30 MPH



COMPLETE STREETS TYPOLOGIES

Designing for Complete Streets in Casper is a marked change from the traditional approach. While the traditional approach primarily focuses on serving motor vehicles, Complete Streets support all users including people walking and rolling, biking, and taking transit by prioritizing their needs and experiences. Rather than designing streets strictly according to their Functional Classification and vehicle throughput as is the traditional approach, the Complete Streets typologies incorporate both how the street provides a safe and accessible experience for all users and the context of the street's surrounding places.

The Complete Streets design approach incorporates three important components that help determine the layout of Casper's Complete Streets – Place Types, Street Types, and Overlays. The Place Types define the typical surrounding land uses and character of areas found within the city and identify the expected user experience in that place. The Complete Street Types define the typical characteristics of how streets function for transportation purposes. Once Place Type and Street Type are determined, the street should be considered for a specific modal overlay dependent on the planned multi-modal network.



PLACE TYPES

When we consider the surrounding context of streets, we can design streets better attuned to user needs and experience rather than ones designed solely to move vehicles. For instance, we may expect a street that serves homes, an elementary school or senior assisted living facility to look and function differently from the one that serves a shopping center or hospital.

The place types defined below represent a simplified category of common places in Casper determined by land use (existing and future), development pattern, character, and density. Selecting a place type is the first step in identifying the most appropriate Complete Streets Typology for a project. It is important to note that continuous streets can travel through more than one place type. In that case, multiple street types may be needed along the same corridor.



Residential: Residential places are areas where people live and populated mainly by homes, apartments, and other residences. People who live on well-designed residential streets feel comfortable hanging out in the front yard.



Neighborhood Business: Areas with street facing retail such as restaurants and small shops are typical of this place type.



Activity Center: This place type includes major destinations and institutions that support the city such as hospitals, schools, and places of worship.



Regional: Regional places include land uses and destinations that serve the greater Casper area including big box retail, office parks, and industrial facilities.

PLACE TYPE: RESIDENTIAL

Place Type Objectives:
Supports residential life and strong community

Typical Land Uses:
Single family homes, multi-family homes, suburban housing developments, predominantly low-density housing

Development Density:
Relatively low

Compatible Street Types:
- Link
- Connector
- Crossroad

Level of Multimodal Activity:
Medium-High



PLACE TYPE:
NEIGHBORHOOD BUSINESS

Place Type Objectives:

Supports vitality and cultural/economic/historic character and maintains a strong place identity

Typical Land Uses:

Pedestrian-oriented and active street-oriented businesses, retail, cafes, potentially mixed with residential

Development Density:

Medium to medium-high

Compatible Street Types:

- Link
- Connector

Level of Multimodal Activity:

High



PLACE TYPE:
ACTIVITY CENTER

Place Type Objectives:

Provides access to schools, medical facilities, institutions, parks, and other important city destinations.

Typical Land Uses:

Institutional including educational, cultural, healthcare, recreational, and social.

Development Density:

Low to medium

Compatible Street Types:

- Connector
- Crossroad

Level of Multimodal Activity:

Medium-High to High



PLACE TYPE: REGIONAL

Place Type Objectives:

Provides access to regional destinations and supports regional industry.

Typical Land Uses:

Big box retail, strip commercial, office parks, industrial, undeveloped land.

Development Density:

Low

Compatible Street Types:

- Connector
- Crossroad

Level of Multimodal Activity:

Medium



STREET TYPES

While streets serve many purposes and many different users, it is important to distinguish a street's priority function and whom the street serves. In other words, a street's function is determined by whether it prioritizes access or throughput and what users it is designed to support. A street may be designed for slow vehicular movement and a lot of people walking and biking to a local business district while another is intended to move people and goods faster and further to a regional shopping center. These examples are also illustrative of how street type and place type are intertwined.

The following general Street Types categorize Casper's streets by transportation function (the transportation need it best serves):



Link

The most common street type represented in Casper, links are primarily used for the last blocks of travel and provide access to homes or a local business district. These streets tend to carry the smallest volume of trips.



Connector

Connectors generally provide intra-city access to key destinations and serve a mix of users. These streets generally carry a sizable volume of trips, more so than Links but less so than Crossroads.



Crossroad

Crossroads allow inter-city travel and support the movement of people and goods to places that usually have a regional significance. These streets support the highest volumes of multi-modal trips.

These three categories serve as the basis for the Complete Streets typologies. Given that streets are more than just the transportation function they serve, applying the appropriate place types in conjunction with the street types forms the Complete Streets typologies for Casper.

The next section provides an overview for each Complete Streets typology that includes the following descriptions of place and street type combinations:

Transportation Objective

Identifies the street's main transportation function in the City's network.

Design Function

The intended outcomes supported by the design features related to how people feel when they are using the street.

Supportive Street Elements

Identifies street design elements that support the design function.

Typical Land Use

The specific land uses generally found along the place type and street type that inform the design function.

Street Users

Identifies the typical street users including people walking and rolling, biking, motorists, transit riders and buses, and freight vehicles.

Access/Throughput Balance

Visual representation of where along the access and throughout balance the street type resides.

STREET TYPE:
RESIDENTIAL LINK

Transportation Objective:

Provide last block of travel and access to residences.

Design Function

Slow vehicular speeds. Access to residences. Tree-lined parkway feel. Safe for residents to walk and roll, bike, and play.

Supportive Street Elements:

- Street trees
- Detached sidewalk
- On-street parking
- Crosswalks
- Narrow streets
- Buffered bike lanes
- Pedestrian-oriented lighting

Typical Land Use:

Single family homes, multi-family homes, suburban housing developments.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☐ Transit riders & buses
- ☑ Motorists
- ☐ Freight drivers

Access/Throughput Balance:



STREET TYPE:
NEIGHBORHOOD BUSINESS LINK

Transportation Objective:

Provide last block of travel and access to businesses.

Design Function

Provide a sense of place. Support active ground floor uses and outdoor programming. Slow vehicular speeds.

Supportive Street Elements:

- Frequent street crossings
- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Pedestrian-oriented lighting
- On-street parking
- Curb extensions
- Bus stops
- Transit shelters
- Trash receptacles
- Bike parking

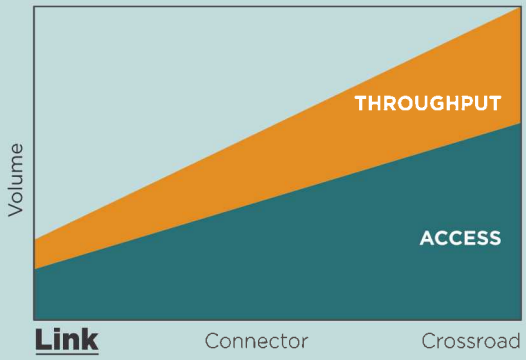
Typical Land Use:

Pedestrian-oriented and active street-oriented businesses, retail, cafes, potentially mixed with residential.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☐ Freight drivers

Access/Throughput Balance:



STREET TYPE:
RESIDENTIAL CONNECTOR

Transportation Objective:

Supports longer trips between neighborhoods within the city. Provides access to residential properties.

Design Function

Slower vehicular speeds. Provide a comfortable experience for those walking/rolling and biking by better separation from vehicular traffic. Safe crossings. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Bike parking
- Curb Extensions
- Crosswalks
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops
- Midblock Crossings

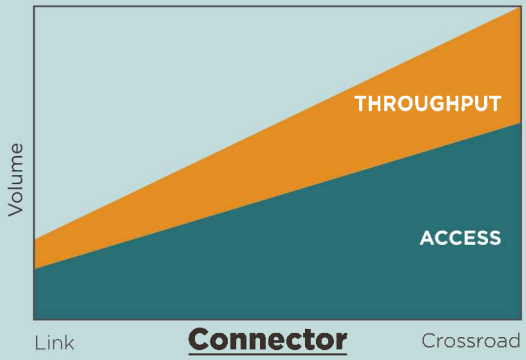
Typical Land Use:

Single family homes, multi-family homes, suburban housing developments, predominantly low-density housing.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☐ Freight drivers

Access/Throughput Balance:



STREET TYPE:
NEIGHBORHOOD BUSINESS CONNECTOR

Transportation Objective:

Supports longer trips within the city and access to neighborhood business centers. Provides a network function between neighborhoods and local destinations.

Design Function

Slower vehicular speeds. Dedicated space for bikeways and on-street parking where needed. Sidewalk and Pedestrian Zones sized to accommodate active uses such as cafes. Safe crossings. Transit supportive. Tree boulevard. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Bike parking
- Curb Extensions
- Crosswalks
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops
- Midblock Crossings

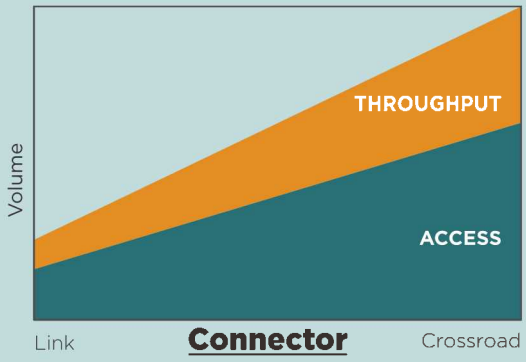
Typical Land Use:

Pedestrian-oriented and active street-oriented businesses, retail, cafes, potentially mixed with residential.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☐ Freight drivers

Access/Throughput Balance:



STREET TYPE:
ACTIVITY CENTER CONNECTOR

Transportation Objective:

Supports across city travel and access to major destinations. Provides a network function between neighborhoods and major destinations.

Design Function

Slower vehicular speeds. Provide a comfortable experience for those walking/rolling and biking by better separation from vehicular traffic. Sidewalk and Pedestrian Zones sized to accommodate higher volume of pedestrians. Safe crossings. Transit supportive. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Bike parking
- Curb Extensions
- Crosswalks
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops
- Midblock Crossings

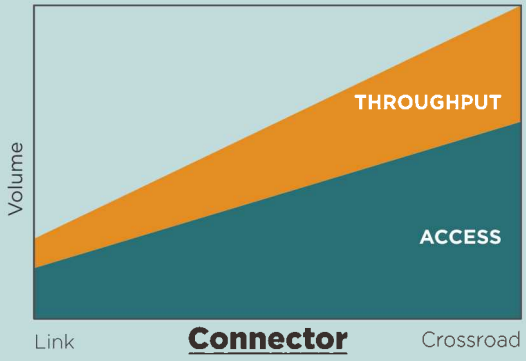
Typical Land Use:

Institutional including educational, cultural, healthcare, recreational, and social.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☐ Freight drivers

Access/Throughput Balance:



STREET TYPE:
REGIONAL CONNECTOR

Transportation Objective:

Supports across city travel and access to regional activity centers.

Design Function

Slower vehicular speeds. Provide a comfortable experience for those walking/rolling and biking by better separation from larger vehicles and heavier traffic volumes. Sidewalk and Pedestrian Zones provide access for people walking. Safe crossings at regular intervals. Transit supportive. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached sidewalk
- Buffered bike lanes
- Bike parking
- Curb Extensions
- Crosswalks
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops
- Midblock Crossings

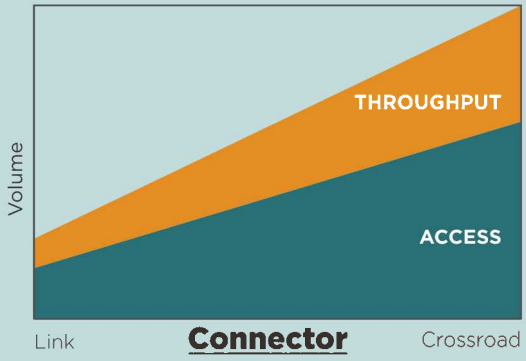
Typical Land Use:

Big box retail, strip commercial, office parks, industrial, undeveloped land.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☑ Freight drivers

Access/Throughput Balance:



STREET TYPE:
RESIDENTIAL CROSSROAD

Transportation Objective:

Supports longer distance travel and goods movement. Provides access to residences.

Design Function

Emphasis on maintaining safe vehicular speeds. Safe and accessible design for freight movement. Provide a comfortable experience for those walking/rolling and biking by the greatest separation from vehicular traffic possible. Safe crossings. Transit supportive. Tree boulevard. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Protected pedestrian crossings
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops

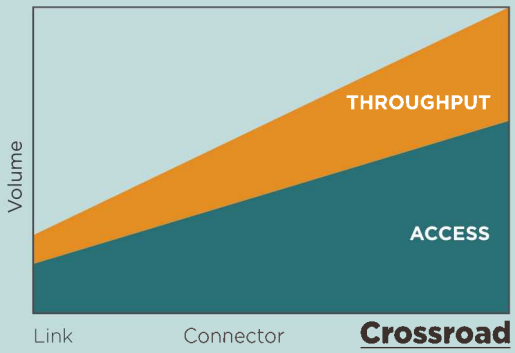
Typical Land Use:

Single family homes, multi-family homes, suburban housing developments.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☑ Freight drivers

Access/Throughput Balance:



STREET TYPE:
ACTIVITY CENTER CROSSROAD

Transportation Objective:

Supports longer distance travel and goods movement. Provides regional access to important local destinations.

Design Function

Emphasis on maintaining safe vehicular speeds. Safe and accessible design for freight movement. Provide a comfortable experience for those walking/rolling and biking by the greatest separation from vehicular traffic possible. Safe crossings. Transit supportive. Tree boulevard. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Protected pedestrian crossings
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops

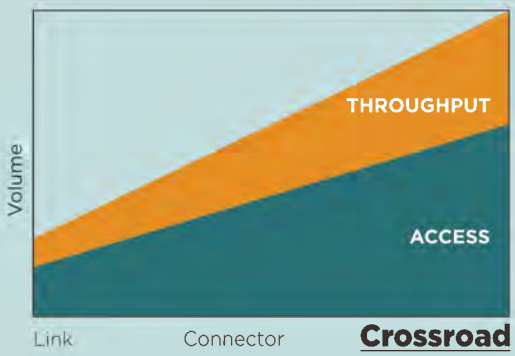
Typical Land Use:

Institutional including educational, cultural, healthcare, recreational, and social.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☑ Freight drivers

Access/Throughput Balance:



STREET TYPE:
REGIONAL CROSSROAD

Transportation Objective:

Supports longer distance travel and goods movement. Provides regional access to important local industry-related sites.

Design Function

Emphasis on maintaining safe vehicular speeds. Safe and accessible design for freight movement. Provide a comfortable experience for those walking/rolling and biking by the greatest separation from vehicular traffic possible. Ease of snow removal.

Supportive Street Elements:

- Street trees
- Detached wide sidewalk
- Buffered bike lanes
- Protected pedestrian crossings
- Pedestrian-oriented lighting
- Trash receptacles
- Transit shelters
- Bus stops

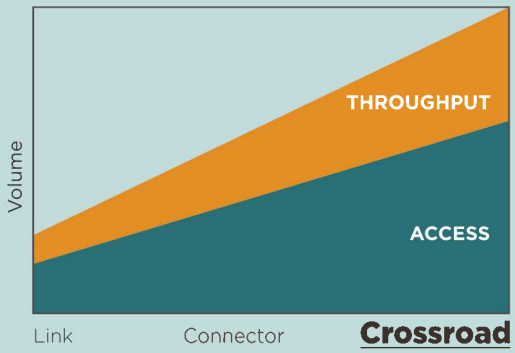
Typical Land Use:

Big box retail, strip commercial, office parks, industrial, undeveloped land.

Street Users:

- ☑ People walking & Rolling
- ☑ People Biking
- ☑ Transit riders & buses
- ☑ Motorists
- ☑ Freight drivers

Access/Throughput Balance:



OVERLAYS

Some streets are designated to serve within a connected network that serves a modal priority. This is the case for streets that facilitate public transit routes, higher pedestrian or freight volumes, or are a part of the citywide bicycle network. Freight, transit, pedestrian, and bike routes are classified as overlays.

In Casper, any street identified in the Casper Area Bicycle and Pedestrian Plan as part of the Recommended Bicycle Network shall include a designated bikeway or bike lane within its cross section. Similarly, streets identified along freight routes may require a Freight Route Overlay. In the case, a street with a Freight Route Overlay should consider cross sections with additional outside lane width and design exceptions at intersections to accommodate large volumes of trucks and wide turning movements.

The Complete Streets Cross Sections design pages illustrate how a variety of pedestrian, transit, and bikeway elements can be accommodated within the public right-of-way.



PRIORITY BICYCLE NETWORK

If a street has been identified in the Casper Area Bicycle and Pedestrian as part of the Recommended Bicycle Network, the cross section applicable to the corresponding Complete Streets typology that incorporates bicycle facilities should be implemented. More so, the Bicycle and Pedestrian plan should be consulted to ensure the most appropriate bicycle facility is installed. Right-of-way priority should be given to bicycle facilities that give greater separation from vehicular traffic whenever possible. Additional design treatments detailed in Chapter 6 should be referenced and implemented where appropriate to ensure that bike lanes don't disappear at intersections and are connected to the rest of the network.



PRIORITY PEDESTRIAN NETWORK

The Casper Area Bicycle and Pedestrian Plan identifies three focus areas to target improvements that support people walking and rolling. These three focus areas are schools, parks and trails connections, and transit and commercial corridors. If a street falls along one of these areas, the cross section applicable to the corresponding Complete Streets typology that allocates the most width for sidewalks, Furniture Zone, and landscaping should be implemented. More so, the Bicycle and Pedestrian plan should be consulted to ensure the most appropriate pedestrian facility is installed according to the focus area. Additional street design elements detailed in Chapter 6 should be referenced and implemented where appropriate to ensure pedestrian network cohesion and safety.

TRANSIT ROUTE

Public transit provides a critical mobility service to the Casper community and requires specific street design elements to ensure the service is adequately supported to meet community needs. If a street falls along a Casper Area Link fixed-route, cross sections appropriate to the street type including 11' wide outside travel lanes and pedestrian facilities should be selected. In addition, the Casper Area Bicycle and Pedestrian Plan section regarding the transit and commercial focus area recommends the following street design elements:

- Pedestrian crossings located within 200' of any transit stop
- Median refuge islands
- Pedestrian-scale lighting
- Streetscape improvements including benches, street trees, special

Additional guidance for transit and pedestrian street design elements should be referenced in Chapter 6 to best support this overlay

FREIGHT ROUTE

Freight movement supports many of the Casper community's needs including providing essential goods, supporting the local economy, and waste management. Freight movement that often requires larger and heavier vehicles necessitates specific attention in regard to street design for both function and safety for all street users. If a street falls along a designated freight route, the cross section appropriate to the street type should provide a 11' minimum for the outside travel lane width at a minimum. The highest safety considerations should be made to protect people walking and biking along designated freight routes which includes selecting cross sections with walking and biking facilities with the greatest amount of separation from vehicular traffic and implementing safe intersection design. Additional street design elements that should be considered along freight routes includes:

- On-street parking that allows for a larger effective turning radius at intersections
- Bicycle lanes that allow for a larger effective turning radius at intersections
- Medians that have an asymmetrical nose to allow more space for turning
- Recessed stop lines at pedestrian crossings
- Painted or textured curb extensions

For further design guidance, please reference Chapter 6.

COMPLETE STREETS CROSS SECTIONS

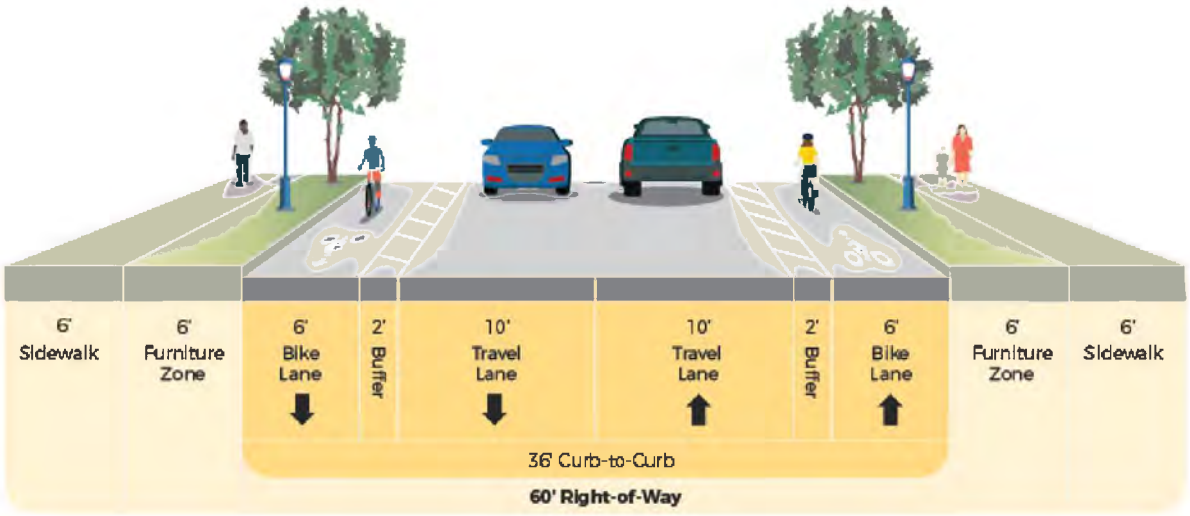
This part of the Complete Streets Design Guidance provides sample cross sections for applying Complete Street elements to roads with 60', 80' and 100' right-of-way, depending upon their Complete Streets type. Once the Complete Streets Typology and applicable overlays are determined, the applicant and planner can choose which cross sections fit best. Design sheets for each cross section provide the following information:

- Identifies which Complete Streets Typologies are compatible with the street design
- What street design elements are prioritized in the right-of-way allocation
- Average daily traffic appropriate to the street design
- Design speed that most effectively supports the safety of all street users
- Functional classification
- The overlays that are supported by the street design
- Where to find additional street design guidance

The following cross sections illustrate how the street within the right-of-way can be allocated, depending upon the Complete Streets type and the applicable overlays.

OPTION 1

60' RIGHT-OF-WAY



Compatible Street Types:

- Residential Link
- Neighborhood Business Link

Right-Of-Way Allocation Priorities:

- Sidewalk
- Amenity Zones
- Bike Lanes
- Parking Spaces
- Drive Lanes
- Median
- Sidepath

Average Daily Traffic:

<5,000

Design Speed:

20 MPH

Appropriate Functional Classification:

Local

Overlays Supported:

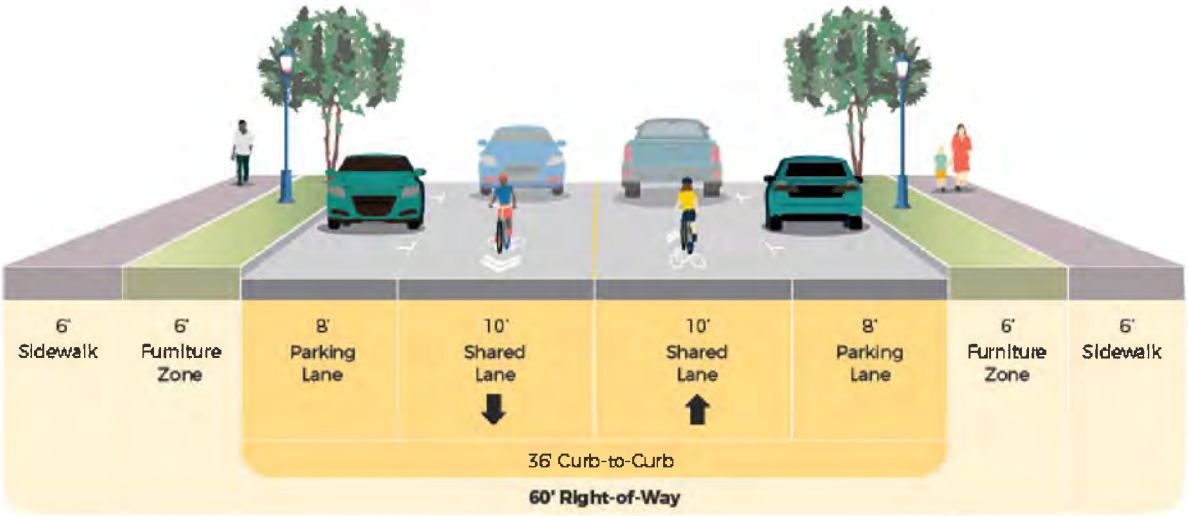
- Priority Pedestrian Network
- Priority Bicycle Network

Design Elements:

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 2

60' RIGHT-OF-WAY



Compatible Street Types:

- Residential Link
- Neighborhood Business Link

Right-Of-Way Allocation Priorities:

Sidewalk
Amenity Zones
Bike Lanes
Parking Spaces
Drive Lanes
Median
Sidepath

Average Daily Traffic:

<5,000

Design Speed:

20 MPH

Appropriate Functional Classification:

Local

Overlays Supported:

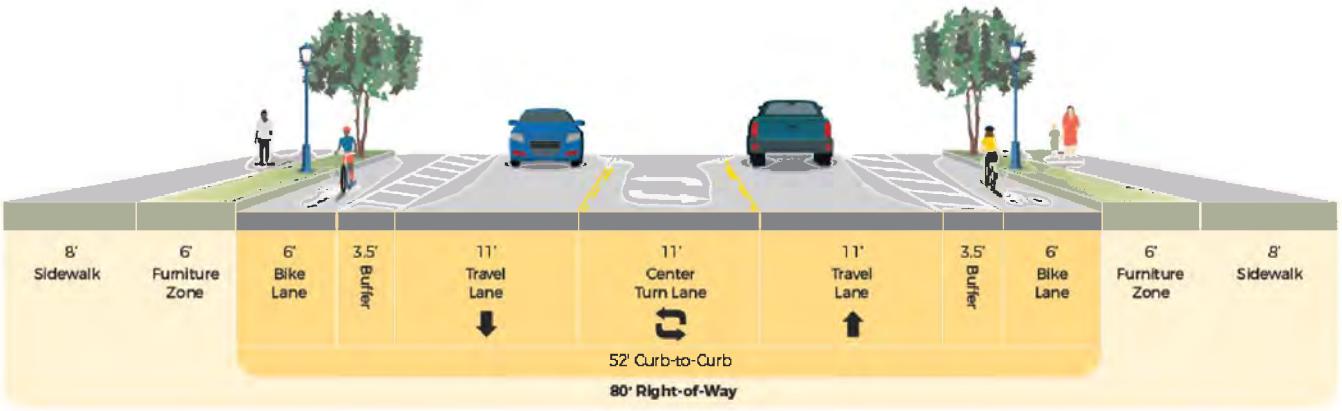
Priority Pedestrian Network

Design Elements:

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 1

80' RIGHT-OF-WAY



Compatible Street Types:

- Residential Link
- Residential Connector
- Residential Crossroad
- Neighborhood Business Connector
- Activity Center Connector
- Activity Center Crossroad
- Regional Connector
- Regional Crossroad

Right-Of-Way Allocation Priorities:

Sidewalk
Amenity Zones
Bike Lanes
Parking Spaces
Drive Lanes
Median
Sidepath

Average Daily Traffic:

< 1,000-15,000

Design Speed:

30 MPH

Appropriate Functional Classification:

Collector

Overlays Supported:

Priority Pedestrian Network
Priority Bicycle Network
Transit Route
Freight Route

Design Elements:

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 2

80' RIGHT-OF-WAY



Compatible Street Types:

- Activity Center Connector
- Activity Center Crossroad
- Regional Connector
- Regional Crossroad

Right-Of-Way Allocation Priorities:

Sidewalk
Amenity Zones
Bike Lanes
Parking Spaces
Drive Lanes
Median
Sidepath

Average Daily Traffic:
15,000-25,000

Design Speed:
30 MPH

Appropriate Functional Classification:
Collector

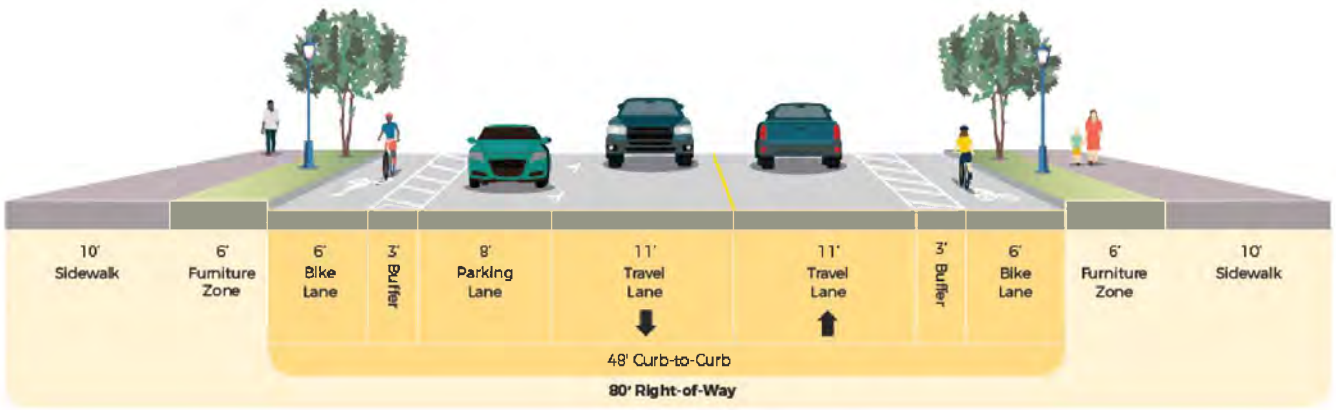
Overlays Supported:

- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:
Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 3

80' RIGHT-OF-WAY



Compatible Street Types:

- Residential Connector
- Neighborhood Business Link
- Neighborhood Business Connector
- Activity Center Connector

Right-Of-Way Allocation Priorities:

- Sidewalk
- Amenity Zones
- Bike Lanes
- Parking Spaces
- Drive Lanes
- Median
- Sidepath

Average Daily Traffic:
1,000-10,000

Design Speed:
30 MPH

Appropriate Functional Classification:
Collector

Overlays Supported:

- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:
Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 4

80' RIGHT-OF-WAY



Compatible Street Types:

- Residential Connector
- Residential Crossroad
- Neighborhood Business Link
- Neighborhood Business Connector
- Activity Center Connector
- Activity Center Crossroad

Right-Of-Way Allocation Priorities:

Sidewalk
Amenity Zones
Bike Lanes
Parking Spaces
Drive Lanes
Median
Sidepath

Average Daily Traffic:
1,000-15,000

Design Speed:
30 MPH

Appropriate Functional Classification:
Collector

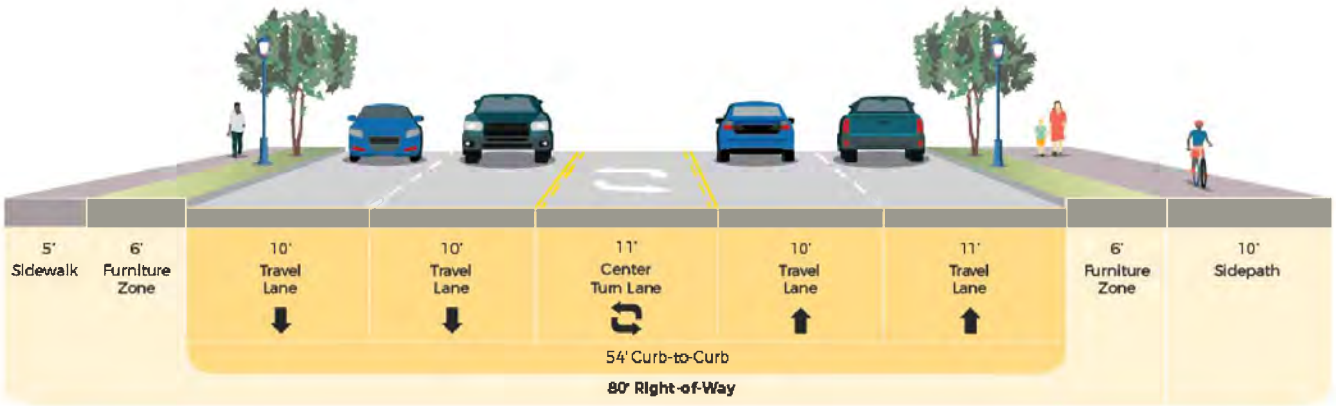
Overlays Supported:

- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:
Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 5

80' RIGHT-OF-WAY



Compatible Street Types:

- Activity Center Connector
- Activity Center Crossroad
- Regional Connector
- Regional Crossroad

Right-Of-Way Allocation Priorities:

- Sidewalk
- Amenity Zones
- Bike Lanes
- Parking Spaces
- Drive Lanes
- Median
- Sidepath

Average Daily Traffic:
5,000-20,000+

Design Speed:
30 MPH

Appropriate Functional Classification:
Collector

Overlays Supported:

- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:
Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 1

100' RIGHT-OF-WAY



Compatible Street Types:

- Residential Crossroad
- Activity Center Crossroad
- Regional Crossroad

Right-Of-Way Allocation Priorities:

- Sidewalk
- Amenity Zones
- Bike Lanes
- Parking Spaces
- Drive Lanes
- Median
- Sidepath

Average Daily Traffic:

20,000+

Design Speed:

30 MPH

Appropriate Functional Classification:

Collector

Arterial

Overlays Supported:

- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 2

100' RIGHT-OF-WAY



Compatible Street Types:

- Residential Crossroad
- Activity Center Crossroad
- Regional Crossroad

Right-Of-Way Allocation Priorities:

Sidewalk
Amenity Zones
Bike Lanes
Parking Spaces
Drive Lanes
Median
Sidepath

Average Daily Traffic:

20,000+

Design Speed:

30 MPH

Appropriate Functional Classification:

Collector

Arterial

Overlays Supported:

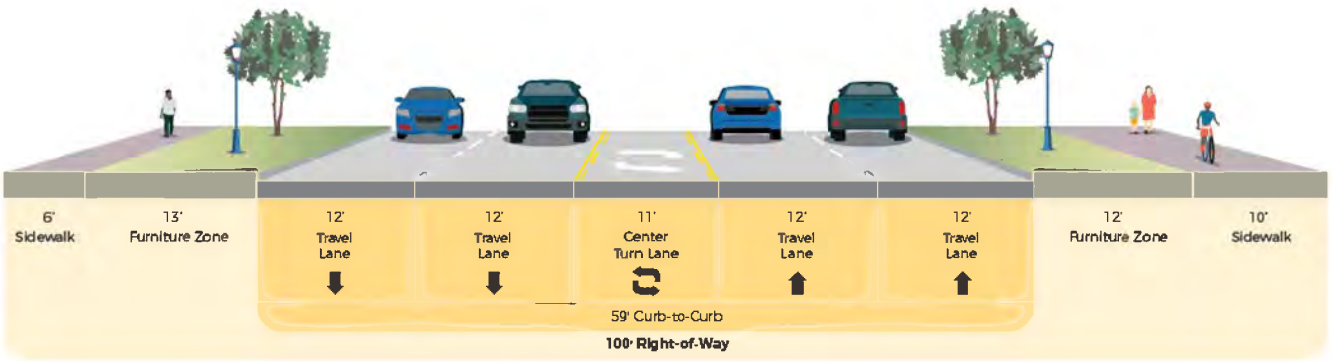
- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 3

100' RIGHT-OF-WAY



Compatible Street Types:

- Residential Crossroad
- Activity Center Crossroad
- Regional Crossroad

Right-Of-Way Allocation Priorities:

- Sidewalk
- Amenity Zones
- Bike Lanes
- Parking Spaces
- Drive Lanes
- Median
- Sidepath

Average Daily Traffic:

20,000+

Design Speed:

30 MPH

Appropriate Functional Classification:

Collector

Arterial

Overlays Supported:

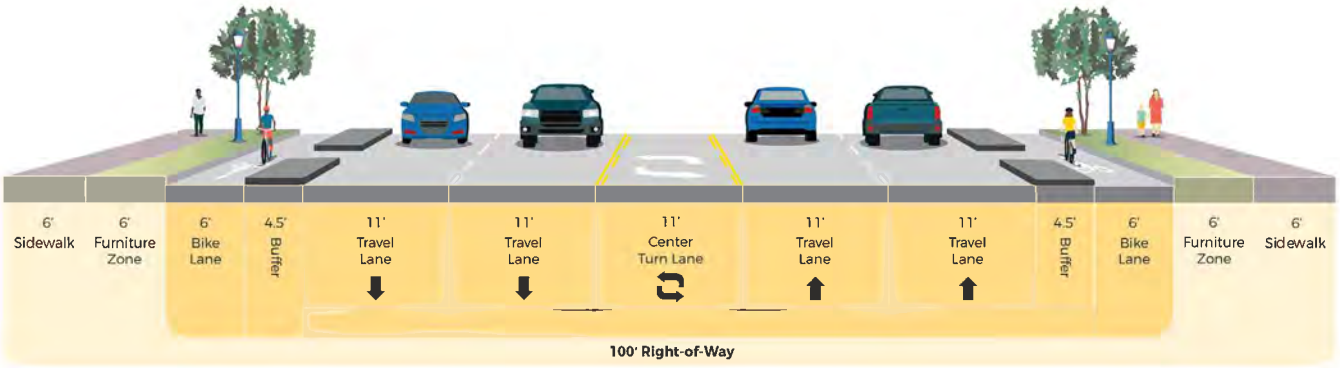
- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements:

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.

OPTION 4

100' RIGHT-OF-WAY



Compatible Street Types:

- Residential Crossroad
- Activity Center Crossroad
- Regional Crossroad

Right-Of-Way Allocation Priorities:

Sidewalk
Amenity Zones
Bike Lanes
Parking Spaces
Drive Lanes
Median
Sidepath

Average Daily Traffic:

20,000+

Design Speed:

30 MPH

Appropriate Functional Classification:

Collector

Arterial

Overlays Supported:

- Priority Pedestrian Network
- Priority Bicycle Network
- Transit Route
- Freight Route

Design Elements::

Consult Chapter 6 for treatments appropriate to street type and associated overlay if present.


Walgreens



CHAPTER SIX:

ADDITIONAL COMPLETE STREETS SUPPORTIVE ELEMENTS

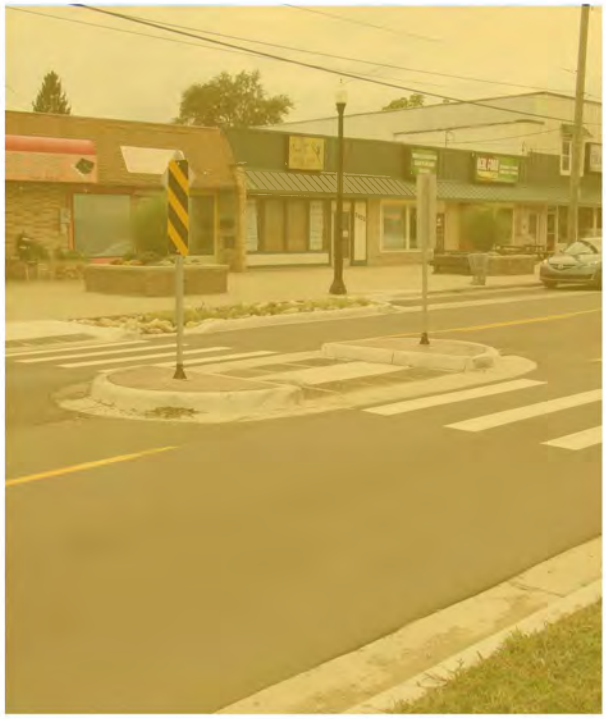
This section provides an overview of Complete Streets design elements. Some of these elements enhance the streetscape by providing an esthetically pleasing environment and building distinct community character. Other elements directly support the safety of all street users. The aim of complete street design strategies is to create self-enforcing designs to help drivers drive at the target speed, while creating a safer and more accessible street for all users. These design elements should be implemented in combination to support the Complete Street typologies wherever possible.



PEDESTRIAN TREATMENTS

PROTECTED MIDBLOCK CROSSING

Protected midblock crossings offer enhanced crossings for people walking, rolling and biking where intersection crossings require more than 500' out of direction travel. At minimum, a protected midblock crossing requires a marked crosswalk and pedestrian crossing signage. Additional safety enhancements on multi-lane roads include a raised crosswalk, rectangular rapid flashing beacons (RRFBs), curb extensions, and a median pedestrian refuge. A midblock crossing is recommended at transit stops further than 200' from an intersection.



RECTANGULAR RAPID FLASHING BEACON

Rectangular Rapid Flashing Beacons (RRFBs) are devices using LED flashing beacons in combination with pedestrian and bicycle warning signs to provide a high-visibility strobe-like warning to drivers when pedestrians and bicyclists are waiting to use a crosswalk. RRFBs are used at unsignalized protected pedestrian crossings. They are not appropriate at intersections with signals or "STOP" signs.



Source: NACTO Urban Street Design Guide

RAISED CROSSWALK

Raised crosswalks provide traffic calming at intersections and midblock crossings. They are appropriate for areas of expected or observed high pedestrian activity as they enhance safety by slowing motorists and increasing pedestrian crossing visibility.



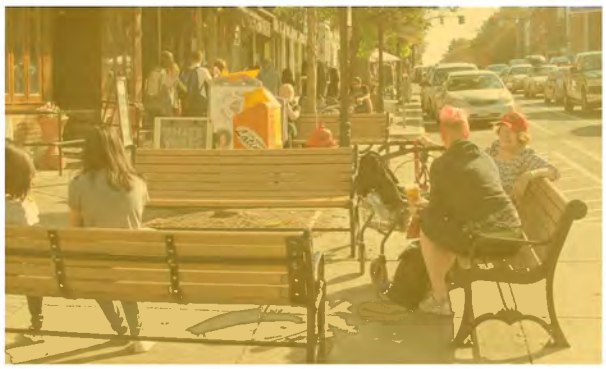
TREES

In addition to environmental benefits including cleaning the air and reducing CO2 in the atmosphere, trees provide a natural ambiance and add to the distinct character of residential and commercial streets. Trees provide much needed shade and respite from the sun on hot days for those walking and waiting for transit.



SEATING

Public seating creates more accessible and inviting streets for all users. Places to sit along the street encourage people to linger and experience the street's environment. Public seating in the Furniture Zone also supports people who may need a place of rest along their journey.



PEDESTRIAN SCALE LIGHTING

Safety street lighting lights the street and improves the visibility of crosswalks for motorists. Pedestrian-scale lighting is designed to illuminate sidewalks. This scale enhances safety by illuminating walking areas and reducing glare for motorists. In addition, pedestrian-scale lighting can improve security at night and enhance the character of neighborhood and commercial areas by day.



PEDESTRIAN WAYFINDING

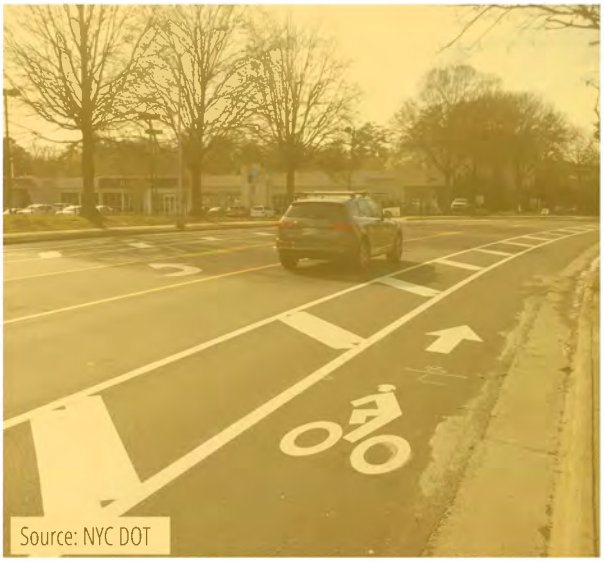
Pedestrian wayfinding provides directional guidance for nearby destinations or connecting networks. While wayfinding provides practical directions for people walking, rolling, and biking, it also creates a sense of ease by humanizing the scale of travel. Wayfinding may be used to enhance the character of commercial, historical, and residential neighborhoods as well as provide continuity between the bicycle network and parks system.



BICYCLE TREATMENTS

BUFFERED BIKE LANE

Buffered bike lanes feature diagonal pavement markings two to three feet in width between a standard bicycle lane and the vehicle lane. This results in increased separation between people bicycling and moving or parked cars, creating a more comfortable and safe experience. Because they do not include vertical separation, such as curb, or delineators, they are a cost effective tool that offers minimal maintenance challenges (including snow plowing).


Source: NYC DOT

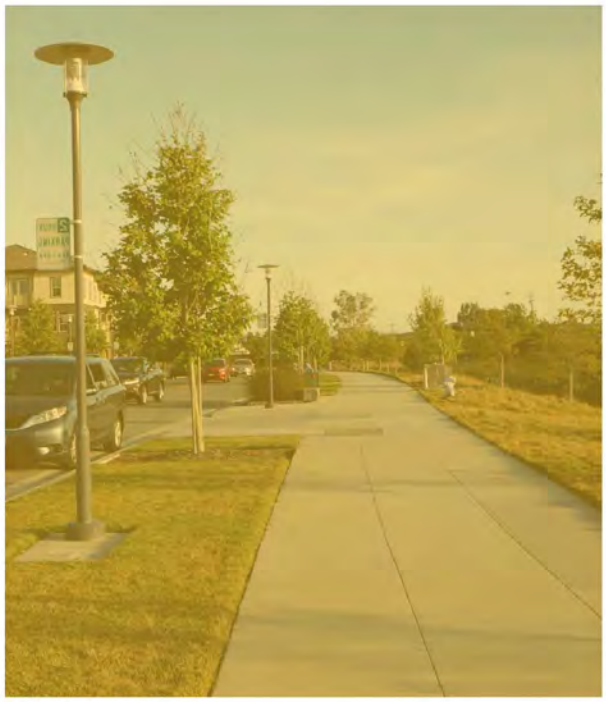
SEPARATED BIKE LANE

Separated bike lanes include a physical separation between general purpose travel lanes and people bicycling. A key element of a separated (protected) bike lane is a vertical element that is not easily crossed by a car. Separation is often provided by a vertical curb or on-street parking. Separated bicycle lanes increase safety for all roadway users. They can also increase bike activity as they improve comfort for all types of bicyclists, especially those that are less experienced riders. Separated facilities can dramatically reduce the risk of bicycle/vehicle conflict and should be implemented on streets that prioritize more travel lanes.



SIDEPATH

Sidepaths are multi-purpose paths that parallel the street. Sidepaths provide full separation from motor vehicles and interactions between people biking and motorists are limited to roadway crossings and driveways. Sidepaths are paved and may be used by people walking, rolling, and biking. Like trails, these facilities are attractive to people who are new to bicycling. However, they require careful design at intersections and driveways to ensure that drivers can see people on the path while they are preparing to make turns onto or off of the parallel road.



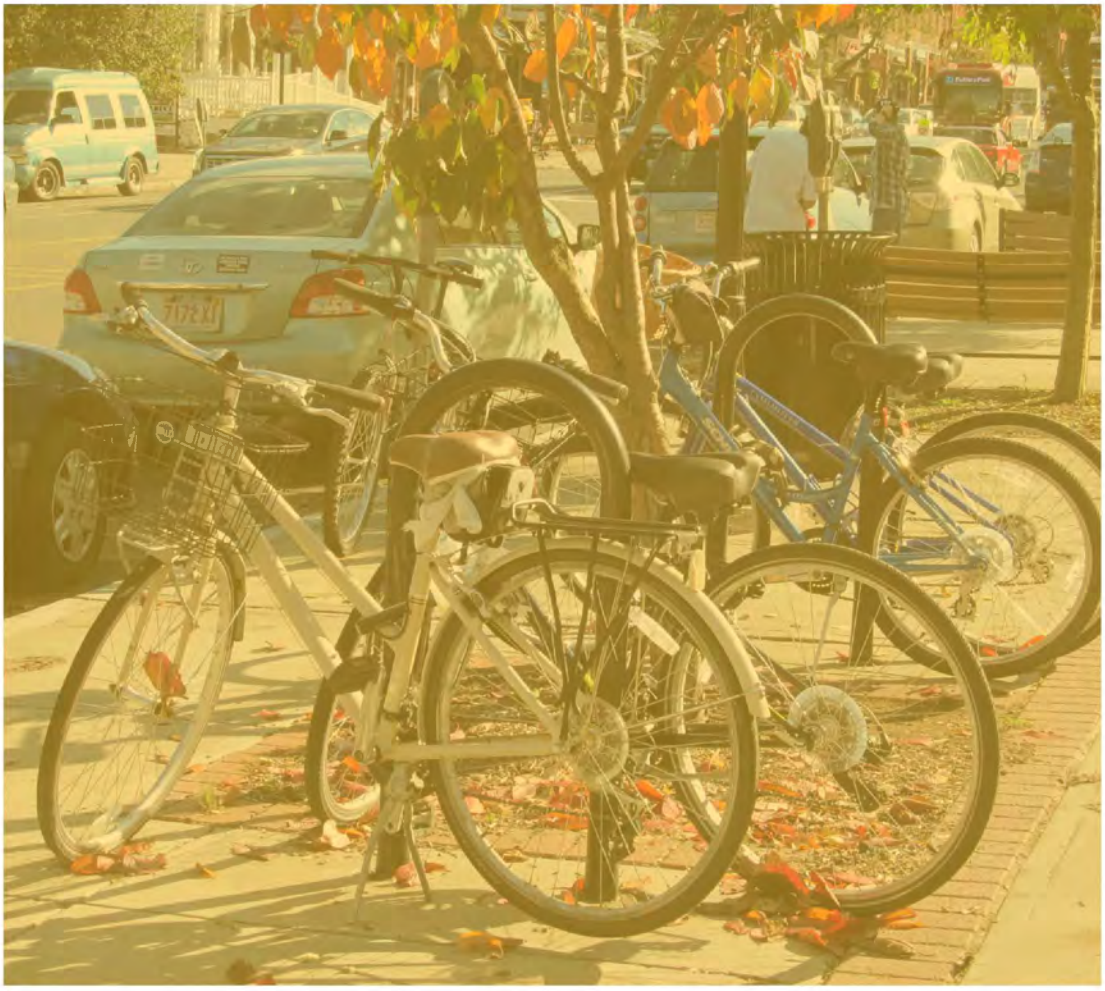
SHARED LANE MARKING

Shared lane markings for people biking, often referred to as "sharrows", are pavement markings that indicate where a bicycle would be expected to ride when they must share the lane with motor vehicles. Shared lane markings alert motorists to expect bicyclists and remind motorists of the legitimacy of bicyclists to use the roadway. Shared lane markings are generally considered a minimalist bike facility accommodation and should only be used along low volume (3,000 vehicles per day) and slow speed (less than 20 mph) Residential and Business Links that are on the priority bicycle network.



BIKE PARKING

Bicycle parking is vital to the city's transportation network. Bike parking, like vehicle parking, provides a secure place to leave the bicycle at a trip's end. It is essential in making biking a convenient mode of travel. Insufficient provision of bicycle racks and covered parking can lead people traveling by bike to lock them to other street fixtures in the Furniture Zone, which may damage these elements, compromise their appropriate use, or impede travel.



TRANSIT TREATMENTS

TRANSIT STOP



Transit stops are designated places where riders can board or alight transit vehicles. Transit stops are critical access points to fixed-route service provided by Casper Area Link. Transit stops along designated routes should be placed in the Furniture Zone and connected to the sidewalk network to provide accessible loading areas. The transit stop should include amenities to provide a safe and comfortable environment for riders including:

- Benches/seating
- Trash/recycling receptacle
- Bus stop identifier
- System/route map
- Pedestrian-scale lighting
- Shelter
- Bike racks

SHELTER

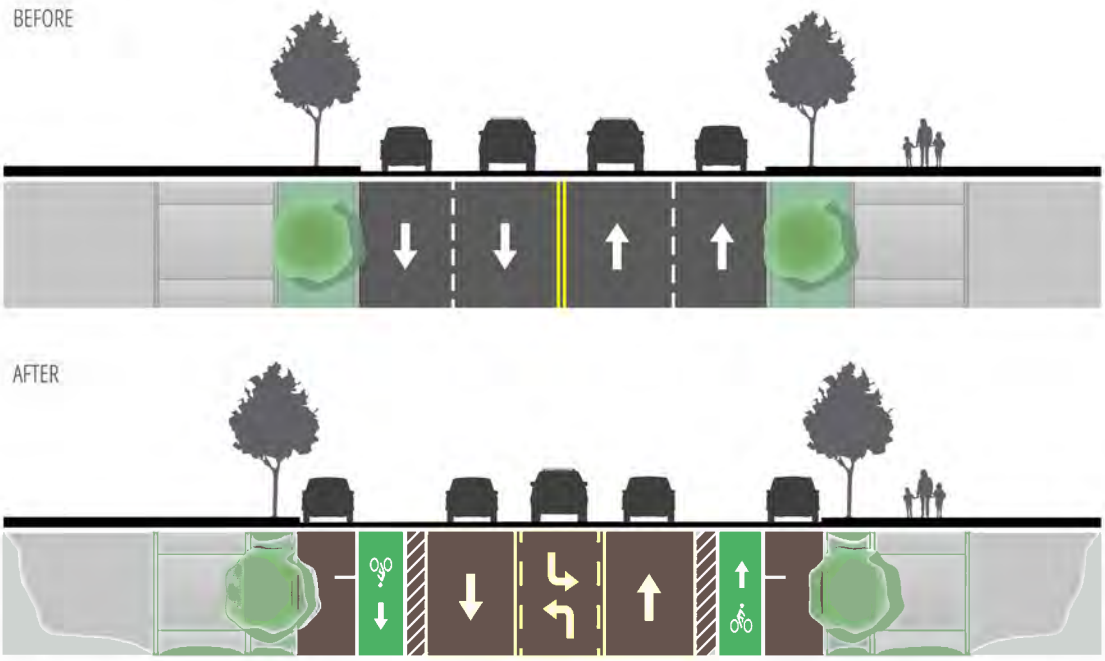


Transit shelters improve the comfort of transit riders by providing protection from harsh elements such as summer sunshine and winter winds. They should be considered for stops that experience higher ridership or placed in key city destinations. Shelters should include seating and adequate lighting.

INTERSECTION AND ROAD TREATMENTS

ROAD DIET

Generally speaking, signalized roads can carry 800 to 1000 vehicles per lane per hour. On four or six lane roads, when the actual per lane peak hour is less than this amount, a road diet can be considered to reconfigure the lane assignments. Road diets improve safety for all road users, make space for bicycle facilities, and make turning movements safer. A 4 to 3 lane road diet can accommodate up to 24,000 vehicles per day. The design reduces weaving conflicts and rear end crashes.



TRAFFIC CALMING

Where the target speed cannot be achieved through street elements such as medians, narrower roadways or lanes, curb extensions, or enforcement, vertical speed control such as speed humps, speed tables, and speed cushions can be considered. Streets with speed limits of 30 mph or lower are good candidates for traffic calming, especially if speeding or cut through traffic are issues. When traffic volumes are excessive for providing safe and comfortable conditions on low stress bikeways, diverters can also be considered, as long as the street network is well enough connected to provide alternative routes for people who drive.



Source: Visit Casper

Speed Limit

Also referred to as the "posted speed." It is the maximum legal speed permitted on a segment of the roadway.

Target Speed

The speed at which motor vehicles should drive on a segment of roadway, as determined by policy and design.

Design Speed

The maximum safe speed that one may generally travel on a segment of roadway, weather permitting and given the various geometric elements of the segment.

CROSSWALK

All intersections are legal crossing locations, unless otherwise signed. Marked crossings are a critical pedestrian facility that should be considered where there are high volumes of pedestrian traffic, or where a street separates places that people would like to walk between. They can be placed at intersections or midblock to better indicate where drivers should anticipate stopping for people crossing the street.

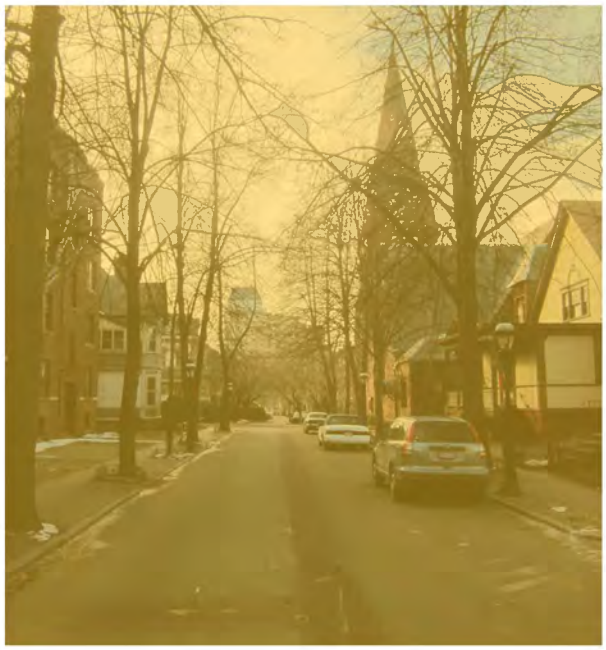
Marked crosswalks should be also considered near schools, parks, and community facilities, depending on adjacent street type and expected or observed pedestrian demand. Marked crosswalks at spacings of approximately 500' support people who might otherwise risk risking a crossing midblock to save time and avoid long distances of out of direction travel. In the case that the street supports a transit route, the distance between marked crosswalks should not exceed 200' to support people making transfers.

Marked crossings and additional enhancements should be tailored to the location. In general, on streets with more lanes, higher traffic volumes, or faster speeds, enhancements such as rectangular rapid flashing beacons, advance limit lines, pedestrian refuge islands or signals should be considered to support safety as well.



NARROW STREETS AND LANE WIDTHS

Narrower streets promote slower speeds, reduced crossing distances, and shorter signal cycles. They also have a lower impact on stormwater, and are less expensive to construct. Lanes on wider streets can also be restriped to promote slower speeds and make room for buffered bike lanes or bike lanes. 10' travel lanes are appropriate in urban areas, and 9' lanes can be provided in certain cases, such as turn pockets. One 11' travel lane per direction should be provided on transit or truck routes.



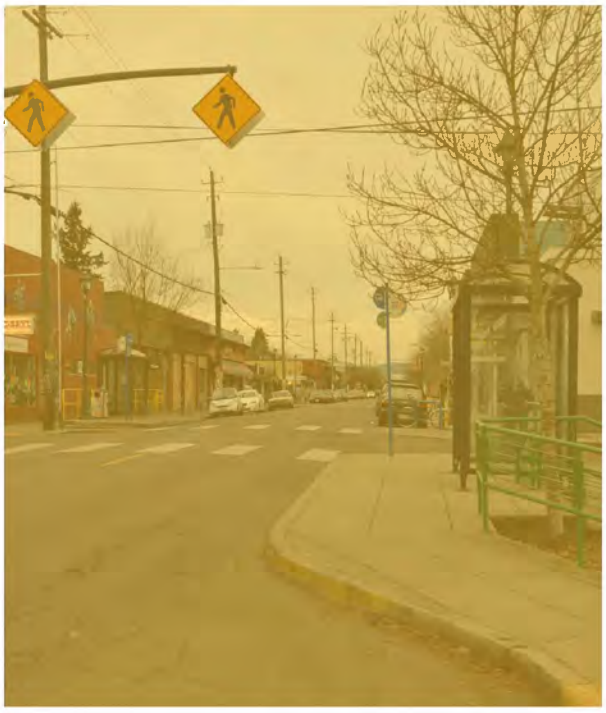
LEADING PEDESTRIAN INTERVAL

A leading pedestrian interval (LPI) is a brief period of time at the beginning of a signal phase that permits pedestrians to enter the crosswalk before any other traffic is permitted to advance, increasing their visibility to motorists and reducing the risk of injuries and crashes during turning movements. LPIs are appropriate for use on any street type; however, they are typically used at intersections with significant pedestrian volumes and high volumes of conflicting turning vehicles, such as commercial areas.



CURB EXTENSION

A curb extension is a section of sidewalk or landscaped area extending into the roadway at an intersection or midblock crossing that physically narrows the roadway. They create safer, shorter crossings for pedestrians, increase pedestrian visibility, and slow traffic. Regardless of street type, curb extensions may only be used where a parking lane is present and should be carefully considered on the Priority Bike Network, to avoid precluding a bike lane. Curb extensions are particularly beneficial in commercial frontage contexts where pedestrian volumes are high, where traffic calming is desired, and on very wide streets.



ON-STREET PARKING

On-street parking provides support to local commercial businesses, offices, and residents by providing a convenient location for short-term parking. On-street parking in commercial areas not only provides access to adjacent businesses, but also provides traffic calming benefits. On-street parking buffers people walking and rolling from adjacent traffic, which can be critical to providing a comfortable environment along heavier trafficked streets where a separated bike lane or sidewalk may be located adjacent to the curb. In residential areas, on-street parking provides residents and visitors with short-term and overnight parking spaces.



INTERSECTION DAYLIGHTING

Intersection daylighting refers to providing a clear zone to see activity at the intersection by prohibiting on-street parking or tall furnishings for a specified distance before a crosswalk. This improves pedestrian visibility and provides additional space to enhance the Pedestrian Zone with other amenities such as bike parking and landscaping.


Source: Streetfilms

PEDESTRIAN REFUGE ISLAND

Pedestrian refuge islands provide a safe landing zone in the middle of the street, making it easier for people crossing the street to negotiate gaps in traffic, by focusing on one direction of traffic at a time. They may be used at signalized and unsignalized intersections or at a midblock protected pedestrian crossings. At intersections they also provide the benefit of slowing left turning vehicle speeds.



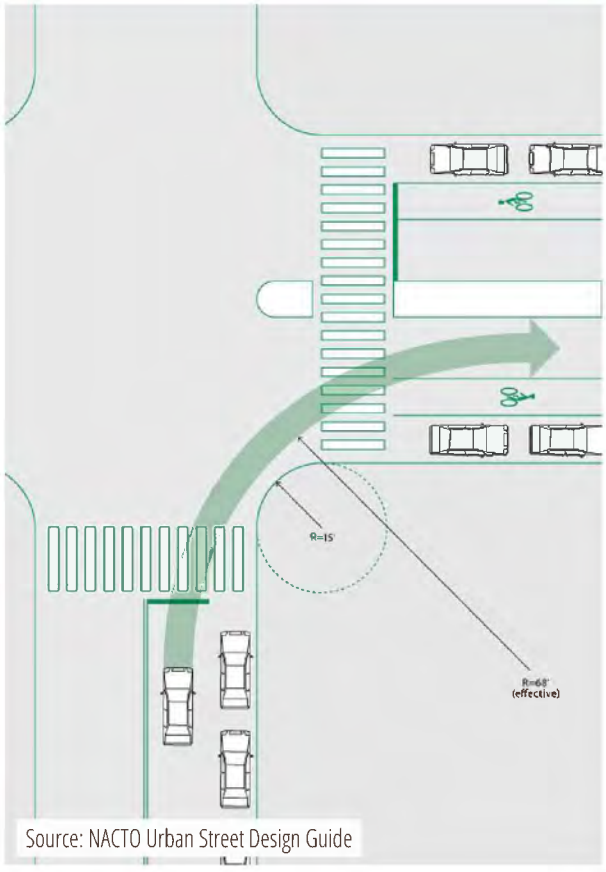
MINI TRAFFIC CIRCLES

Mini Traffic Circles improve safety at intersections by eliminating angle crashes and slowing approaching speeds.



CURB RADII

Turning and curb radii affect the speed of turning vehicles, the alignment and length of crosswalks, and consequently, the amount of time people crossing the street are exposed to moving traffic. The curb radius refers to the arc of the built curb at the corner of an intersection. This radius, plus the alignment of travel and parking lanes determines the effective turning radius of a vehicle. Tighter corner radii result in slower turning speeds and smaller intersections, ensuring higher pedestrian visibility by placing pedestrians further into the line of sight for motorists. It is important to note that streets with high volumes of truck, transit, or emergency vehicles may require larger curb radii.



Source: NACTO Urban Street Design Guide



CHAPTER SEVEN:
IMPLEMENTATION & MAINTENANCE

IMPLEMENTATION

Casper's Complete Streets Plan and Policy reflects the City of Casper's multi-departmental commitment to consider the experience of people walking, rolling, taking transit, and bicycling first, when making decisions about street operations, maintenance, resurfacing, development, and capital projects. This commitment extends to the review and implementation of WYDOT and private projects as well.

To support this commitment, all existing and future city-led and developer-led street projects should:

1. Identify the Place Type applicable to the street project. Depending on the length of the project, more than one Place Type may be applicable along the corridor. Refer to the Place Types section in Chapter 5 for further guidance.
2. Identify the Street Type applicable to the street project. Refer to the Street Types section in Chapter 5 for further guidance.
3. Identify whether the street project requires an Overlay. Refer to the Overlays section in Chapter 5 for further guidance.
4. Select cross sections and Complete Streets elements that best support a safe and connected experience that supports people walking and rolling, biking, and taking transit. Refer to the Complete Streets Cross Sections guidance in Chapter 5 and street elements section in Chapter 6 for decision support.



EXEMPTIONS

Requests for exemption from this requirement may be requested of the Community Development Director, who will advise the Planning and Zoning Commission on whether the exemption request satisfactorily argues any of the following regarding the inclusion of Complete Streets elements:

- Financial hardship
- The cost or impact of the accommodation is excessively disproportionate to the anticipated future use
- There is no feasible way to accommodate walking due to existing legal, historic, cultural, or physical structures
- Bicycle accommodations are not warranted due to suitable alternatives in close proximity or lack of designation in Bicycle and Pedestrian Plan

DESIGN GUIDANCE

In addition to the complete streets elements described in Chapter 6, and corresponding updates to the Casper City standards and ordinances, the latest design guidance, standards, and recommendations available shall be used. These include, but are not limited to:

- Documents and plans created for the Casper MPO and the City of Casper such as the Long Range Transportation Plan, Casper Area Comprehensive Land Use Plan, and the Casper Area Transit Development Plan.
- Leading national standards from the National Association of City Transportation Officials (NACTO), American Association of State Highway Transportation Officials (AASHTO), Federal Highway Administration, and US Access Board

GRANT FUNDING

There are many ways to fund complete streets including impact fees, applicable state and federal grants, and the one cent sales tax. Projects will be selected for funding based on their potential to mitigate the public health risks resulting from planning for automobile convenience. Projects that have the potential to improve health and economic vitality, serve underinvested communities, build active transportation infrastructure, and create better multimodal network connectivity will be prioritized for funding requests over projects that relieve congestion for cars.

Complete Streets projects that were already developed as part of Connect Casper can benefit from the guidance provided in this plan.

Connecting Casper Near Term Priority Complete Streets Projects

Map ID	Project	Name	To	From	Length (mi)	Plan Est. Cost
CS1	Complete Streets	Midwest Avenue reconstruction	Elm St.	Poplar St.	0.23	$6,350,000
CS2	Complete Streets	Poplar and 1st reconstruction and bridge widening	W. 1st St.	W. Collins Dr.	0.74	$18,316,000
CS3	Complete Streets	Lathrop Road reconstruction	Curtis St.	Aspens MHP	0.91	$1,631,000
CS4	Complete Streets	Mills Main Street Corridor (Wyoming Boulevard)	W. Yellowstone Hwy.	W. 13th St	0.86	$2,317,000
CS5	Complete Streets	2nd Street reconstruction	Curtis St.	Williams St.	0.18	$493,000
CS6	Complete Streets	Wolcott Street 2-way conversion, streetscape improvements	Midwest Ave.	C St.	0.39	$426,000
CS7	Complete Streets	Durbin Street 2-way conversion, bike lanes extension	Midwest Ave.	C St.	0.36	$402,000

MAINTENANCE

The City of Casper and WYDOT hold the responsibility for maintaining public roads in a state of good repair, including during the winter, when snow removal and storage can be a challenge. Typically snow is plowed to the centerline or outside edges of the street. Detached sidewalks and the accompanying furniture zone provide storage for snow, without obstructing the sidewalk. Generally speaking, medians will be used sparingly in Casper because of the potential for snowdrifts.

While the roads are the responsibility of the City and WYDOT, owners of land adjoining the street are responsible for snow removal on sidewalks and access ramps after winter weather events. The timely clearance of snow assures that people walking can be safely separated from the risks of walking on street.

Sidewalks, landscaping and tree maintenance are the responsibility of the adjacent property owner in Casper, in accordance with specifications described in the City Municipal Code. This includes irrigating, fertilizing, spraying, pruning, and general maintenance of all plantings and landscaped areas and maintaining the sidewalk in a state of repair suitable for accommodating people with disabilities. If trees and planters are installed where the City is responsible for maintenance, the City must account for the resources required and ensure that those resources are adjusted over time to accommodate Complete Streets landscaping elements. This includes budgeting for staffing and materials and resources such as plants and watering.

Deciduous trees are strongly encouraged, as they provide shade and enhance the overall pedestrian experience. Because they thrive best with enough space for growth without causing sidewalk uplift, trees need to be placed in furnishing zones with at least six feet between the back of curb and the sidewalk. In order to support the highest quality landscaping, no more than 50% of the plant material in the landscape strip shall be comprised of high-water use plants.



"Sidewalks not well maintained in many parts of the city. Also, curb walks are narrow and feel unsafe on many streets." – Questionnaire Comment


SHARE
THE
ROAD

PERFORMANCE MEASURES

What gets measured matters. As such, the Casper Area MPO will report on Complete Streets implementation progress annually, via the Casper Area MPO Annual Report. The performance measures below will be used to track progress in achieving the goals over time. This in turn will illuminate where additional resources or strategies be needed to better improve Casper's Complete Streets efforts. Importantly, performance measures also showcase where successes have been made and make a clear case for continued implementation of Complete Streets.



Public Way User Safety

» Measured by: Reported collision rates by mode before and after roadway resurfacing or capital projects

- Goal: Reduction in collision rates by each mode after implementation



Access to active modes of transportation

» Measured by: Total miles of new detached sidewalks, bike paths, and bike lanes

- Goal: Increase in mileage year after year

» Measured by: Mode share as made available by the Casper Area MPO GIS data

- Goal: Increase in percentage of residents walking, riding, and taking transit to work



Approved exceptions from the Complete Streets policy

» Measured by: the number of city-led and developer-led projects that received approved exceptions from this policy

- Goal: Minimal number of exceptions year to year

The City will also dedicate resources to:

- Review individual street projects pre- and post-construction (including projects excepted from this policy along with justifying documentation) for conformance with the Complete Streets Plan and other City plans and objectives;
- Update the project selection criteria for the Capital Improvement Program and recommend projects for future funding cycles
- Review exceptions requests and advise the Planning and Zoning Commission
- Review program performance
- Suggest additional program/policy revisions

RESOLUTION NO. 22-70

A RESOLUTION APPROVING AND ADOPTING THE CASPER AREA MPO'S CITY OF CASPER COMPLETE STREETS PLAN FOR THE CASPER METROPOLITAN AREA.

WHEREAS, the Casper Area Metropolitan Planning Organization (MPO) initiated the City of Casper Complete Streets Plan; and,

WHEREAS, the City of Casper Complete Streets Plan represents a step towards the completion of the MPO's FY21 Unified Planning Work Program; and,

WHEREAS, the MPO Policy Committee passed a motion at their meeting on April 21, 2021, to approve the Plan; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve and adopt said Plan for the Casper Urbanized Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City of Casper Complete Streets Plan is hereby approved and adopted.

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2022.

APPROVED AS TO FORM:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

April 21, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
M. Jeremy Yates, MPO Supervisor

SUBJECT: Approval and Adoption of the East Yellowstone Intersection Improvement Study

Meeting Type & Date: Regular Council Meeting, May 3, 2022

Action Type: Resolution

Recommendation: That Council, by resolution, approve and adopt the Casper Area Metropolitan Planning Organization's (MPO) East Yellowstone Intersection Improvement Study.

Summary:
The East Yellowstone Intersection Study was commissioned by the MPO to analyze a section of East Yellowstone Highway between 1st and 2nd Streets in Casper. This portion of Yellowstone Highway parallels one of the original railroad corridors in Casper and is mere blocks from the first structures built in Casper. Currently, the road alignment bisects the north-south grid system, resulting in difficult to navigate and unsafe road geometry.

Goals of the project included identifying improvements for roadway safety and capacity, and improvements to bicycle and pedestrian safety and mobility throughout the project area. The report documents the existing conditions and transportation needs within the study area. Based on stakeholder feedback, public input and technical analysis, the study recommends that the intersection of Kimball and 2nd Street be redesigned to make Kimball Street the primary north-south route between 1st Street and 2nd Street. The proposed redesign increases safety during crossing, reduces driver confusion, and allows for beautification to a downtown Casper entrance. Furthermore, the study recommends that the intersection of East Yellowstone Highway and 1st Street be realigned to create a T-intersection (recommendation 2 in the final report). A T-intersection reduces crossing distances for both vehicles and multimodal users. A channelized free right turn reduces travel times and increases safety by reducing the potential for angle crashes.

Additionally, these redesigned intersections would improve overall user safety and increase accessibility to multi-modal transportation options in the area. Adoption of the study and the eventual reconstruction of both intersections will help meet the goals set forth in the MPO's most recent update of the Long Range Transportation Plan: *Connecting Crossroads,* where the project is listed as a near-term priority.

The MPO Technical and Policy Committees approved the plan at their meetings on April 21, 2022. This action is intended to be a final approval and adoption of the plan.

Financial Considerations:
Funding for this project comes from the MPO, including federal monies and contributions from member agencies. The MPO Policy Committee approved the funding of $39,990.00 of MPO Programs and Projects funds from the Federal Consolidated Planning Grant for the total project on May 21, 2021.

Oversight/Project Responsibility:
M. Jeremy Yates, MPO Supervisor

Attachments:
East Yellowstone Intersection Improvement Study and Appendices

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346
www.cepi-casper.com

East Yellowstone Intersection Improvement Study

Study Report - February 2022

Prepared by:

cepi

Mead & Hunt

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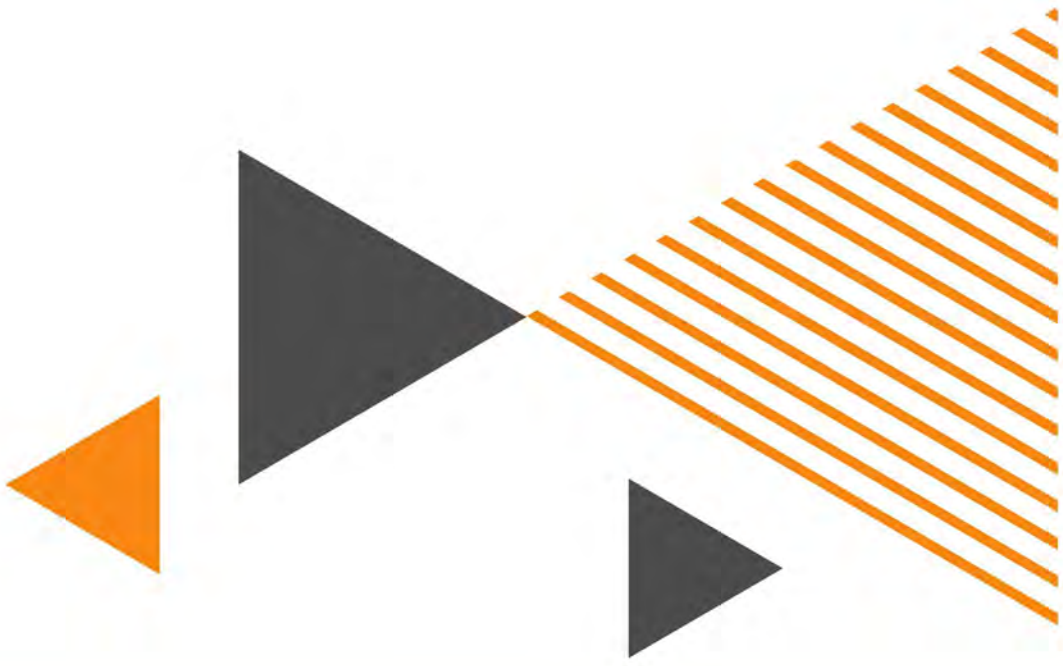
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B: Traffic Capacity Analysis (Synchro) Worksheets
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Introduction

The East Yellowstone Intersection Study was commissioned by the Casper Area Metropolitan Planning Organization (MPO) to analyze a section of Yellowstone Highway between 1st and 2nd Streets in Casper. This portion of Yellowstone Highway parallels one of the original railroad corridors in Casper and is mere blocks from the first structures built in the present-day City. The road alignment skews the adjacent city streets that were built on a North-South based grid system, causing difficult road geometry.

The project goal is to identify improvements for roadway safety and capacity, as well as improvements to bicycle and pedestrian safety and mobility though the East Yellowstone Highway corridor between 1st and 2nd Street. The report documents the existing conditions and transportation needs within the study area. The identified needs include addressing safety challenges, improving traffic operations, enhancing multimodal accessibility and safety, managing roadway access, and supporting local land use.

Public Involvement

Gaining input and feedback from the public and key stakeholders is critical to the success of this study. A kickoff meeting was held with the MPO, City of Casper staff and other stakeholders to review the study scope, objective, schedule and deliverables. Relevant background information was obtained, including GIS mapping, existing roadway plans, existing traffic data, crash data, planned land use changes, programmed transportation improvements on any adjacent City roadways, and parking data. Previous transportation studies and master plans for downtown Casper (including "Connecting Crossroads", "Urban Center Parking Plan", "Generation Casper", "Casper Area Trails, Path and Bikeways Plan"), were reviewed to become familiar with prior recommendations for circulation, parking, pedestrian and bicycle improvements, plus City policies and goals.

One public input session, with both in-person and online components, was held to solicit input on existing conditions and issues, and proposed improvement alternatives.

Stakeholder meetings with both in-person and online components, were held with downtown property owners, residents, property managers, bicycle and pedestrian advocates, WYDOT, City of Casper, and adjacent property owners to solicit project input. Design challenges identified during the study include:

- skewed alignment
- multiple public street and driveway access points
- future traffic growth
- high speeds
- signal timing / phasing and lane assignment
- trail crossing
- long pedestrian crossings
- truck route
- utility impacts

The project will include a presentation at a City Council Meeting to present project findings and recommendations.

Existing Conditions

Existing conditions were documented through desktop and field inventories and conversations with City and MPO staff. This included a comprehensive inventory of the existing intersection geometry and traffic controls including lane configuration and width, typical cross-sections, auxiliary lanes, posted speed limits, sight distance, access points, channelization, drainage, lighting, signing, marking, traffic signal displays and phasing, and pavement conditions. Pedestrian and bicycle infrastructure including sidewalks, crosswalks, median refuges, pedestrian signals, transit routes and stops were also inventoried, to identify gaps and barriers in the active transportation network.

Study Area

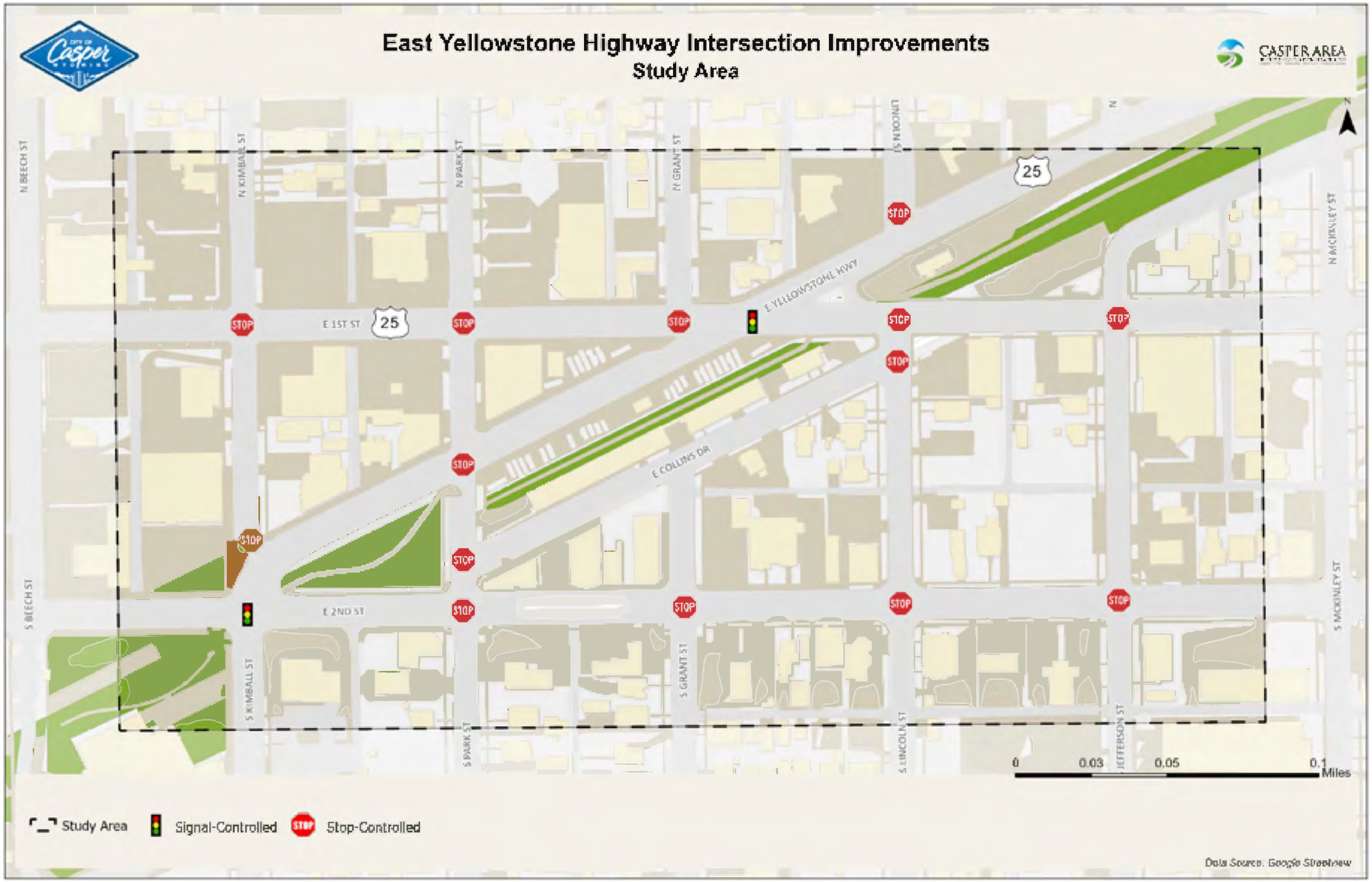
The study area is approximately ¼ mile east of Downtown Casper, WY. Land use in the study area consists of mixed commercial with retail/office/service usage.

The following intersections are present within the study area, **FIGURE 1**:

- E. 1st Street / Kimball Street
- E. 1st Street / Park Street
- E. 1st Street / Grant Street
- E. 1st Street / E. Yellowstone Highway **
- E. 1st Street / Lincoln Street
- E. 1st Street / Jefferson Street
- E. Yellowstone Highway / Lincoln Street
- E. Yellowstone Highway / Kimball Street
- E. Yellowstone Highway / Park Street
- E. Collins Drive / Park Street
- E. Collins Drive / Lincoln Street
- E. 2nd Street / Kimball Street **
- E. 2nd Street / Park Street
- E. 2nd Street / Grant Street
- E. 2nd Street / Lincoln Street
- E. 2nd Street / Jefferson Street

*** Primary Signalized Study Intersections*

FIGURE1: STUDY AREA



Existing Traffic Volumes

Daily and peak hour traffic counts were obtained from the City of Casper's 2016 traffic signal timing study and from 2021 signal detector data. Spot field counts were made at a few intersections to verify that the volumes within the study are reasonable random field observations and were made to document traffic conditions such as queue length and residual queuing, motorist behavior such as compliance with traffic control devices and conflicts with pedestrians and bicyclists. Average daily traffic volumes (ADTV) are shown on FIGURE 2, AM/PM peak hour traffic volumes are on **FIGURE 3**, and pedestrian volumes are on **FIGURE 4.**

ADT's of note:

- 10,076 E. 1st Street west of E. Yellowstone Highway
- 3,615 E. 1st Street east of E. Yellowstone Highway
- 7,812 E. 2nd Street west of E. Yellowstone Highway
- 11,783 E. 2nd Street east of E. Yellowstone Highway
- 2,501 E. Yellowstone Highway between E. 1st Street and E. 2nd Street
- 7,508 E .Yellowstone Highway north of E. 1st Street
- 5,718 S. Kimball Street south of E. 2nd Street

Turning-movement count data indicate that the PM peak hour volume is slightly higher than AM peak hour volume at the study intersections. This is typical for a business district as higher traffic volumes occur during normal business hours. Full traffic count reports are included in **Appendix A**.

FIGURE 4 shows the pedestrians entering and crossing at least one crosswalk at the two primary signalized intersections within the study area. There are more pedestrian crossings along E 2nd St, which is likely due to the presence of the Transit Depot at Beech Street and 2nd Street, park and roadway enhancements, such as landscaped medians. The skewed intersection of Yellowstone Highway and E 1st Street has longer distances to cross than other nearby crosswalks. East Yellowstone and E 1st Street crosswalks are approximately 120' compared to 60'- 80' at other 5 lane intersections.

FIGURE 2: AVERAGE DAILY TRAFFIC VOLUMES

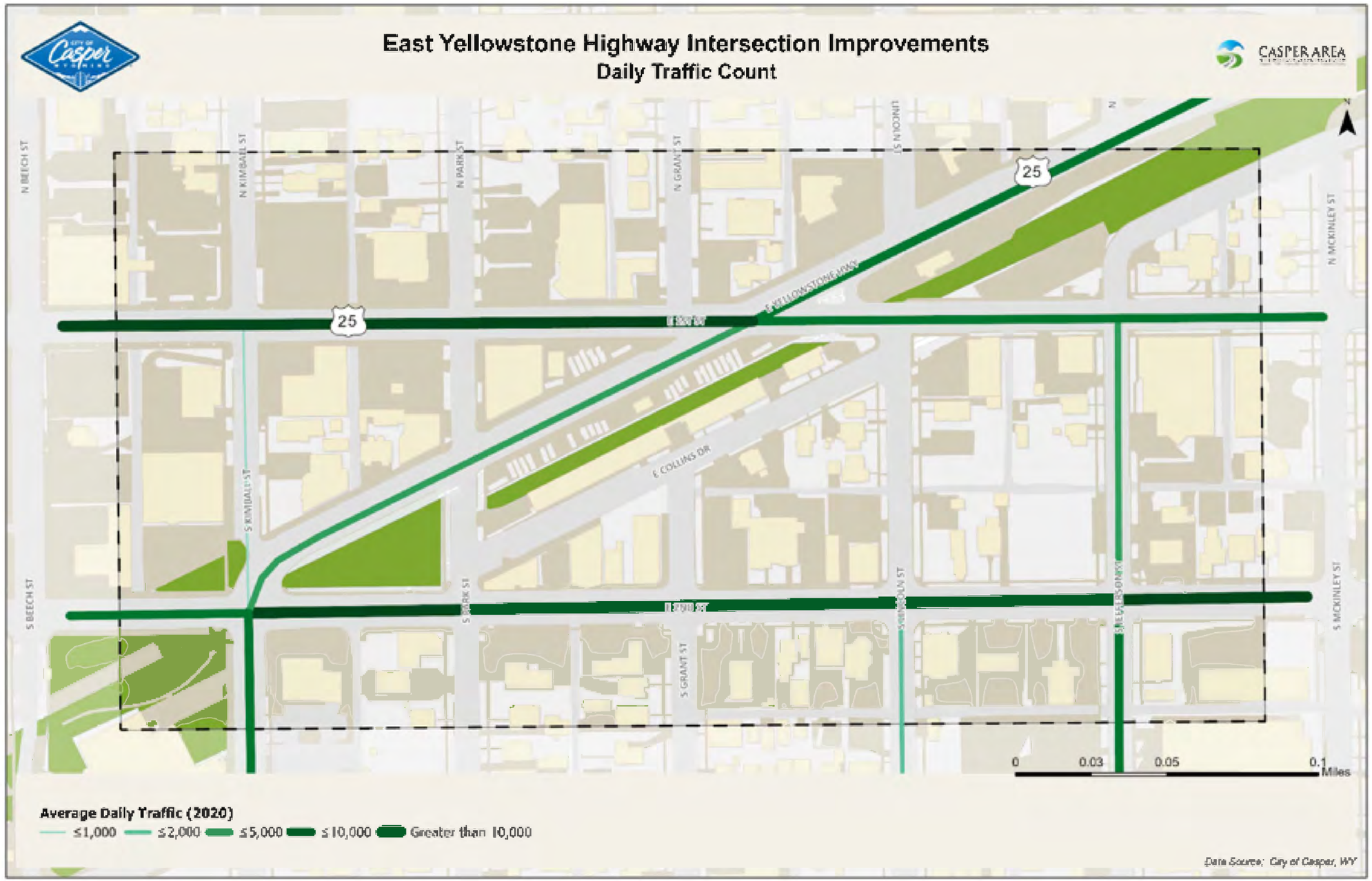


FIGURE 3: EXISTING PEAK HOUR TURNING MOVEMENT VOLUMES

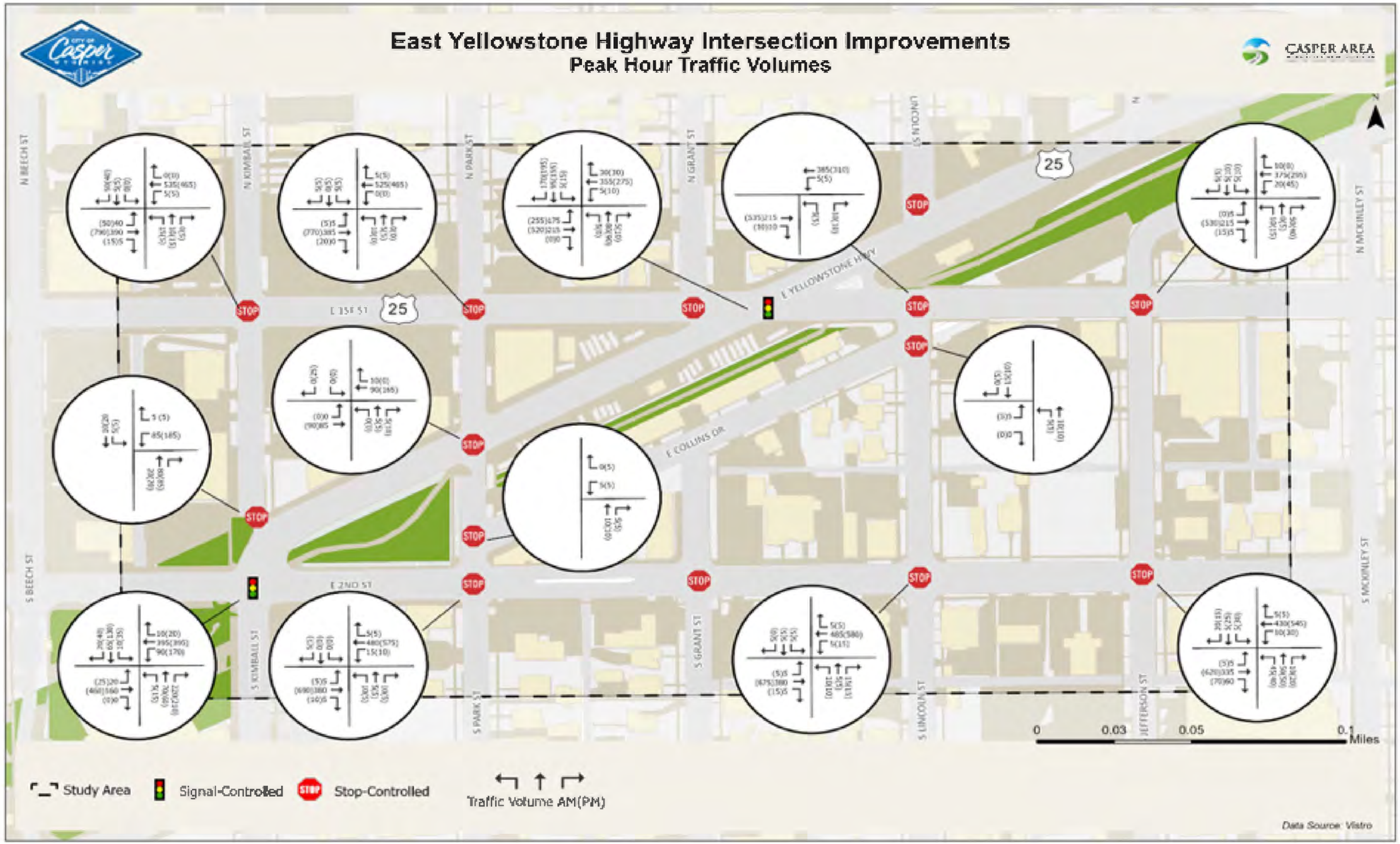
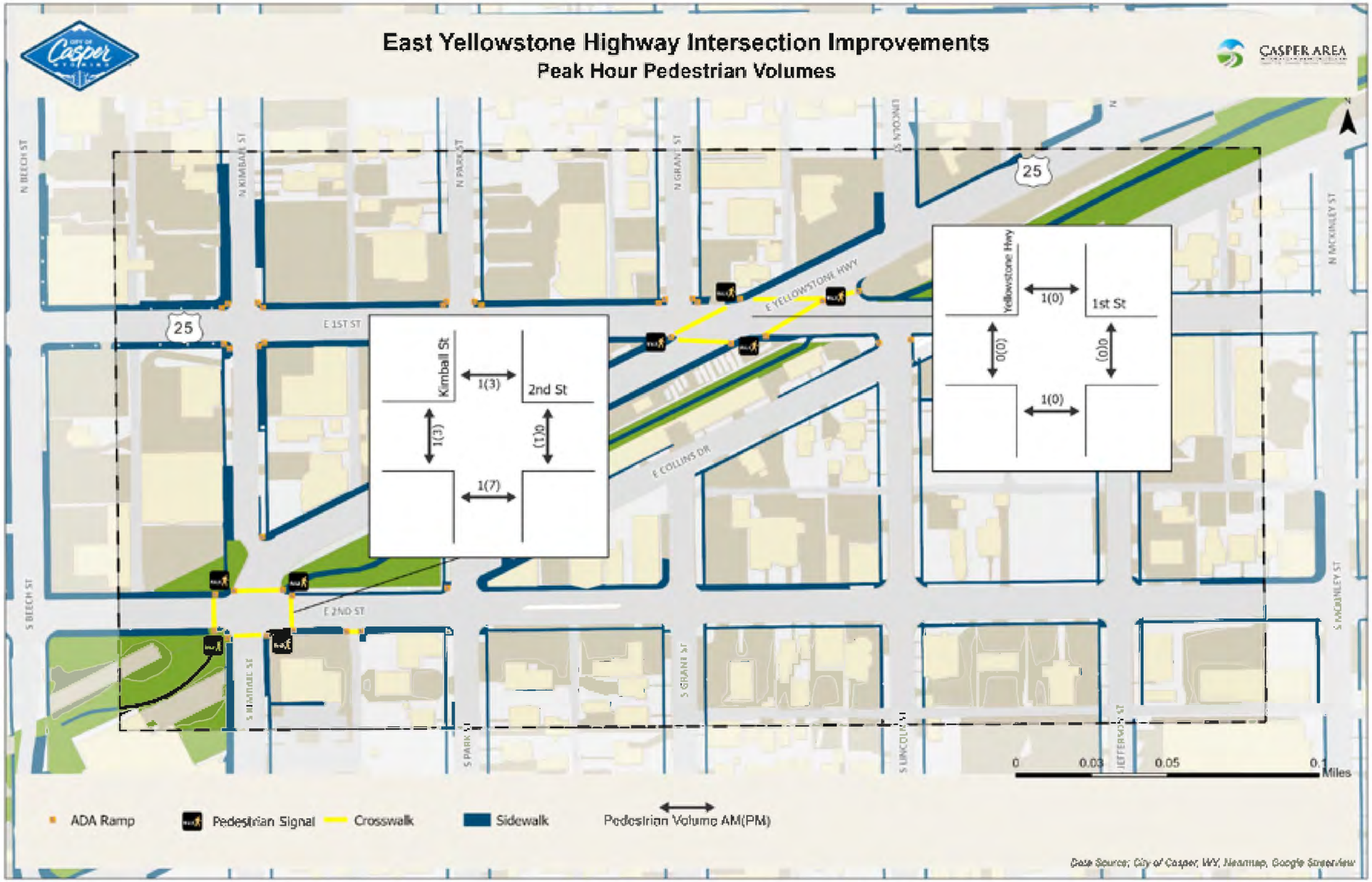


FIGURE 4: EXISTING PEDESTRIAN VOLUMES



Existing Road Geometry

Road geometry varies from block to block. **FIGURES 5-11** illustrated the road cross sections on some key blocks. Existing Pedestrian Infrastructure is highlighted on **FIGURE 12**. Curbside parking regulations in the study area are presented on **FIGURE 13**.

Within the Study Area, E. Yellowstone Highway is situated in a northeast/southwest direction and consists of a 4-lane section with 2 through lanes each direction with parallel parking permitted between E. 1st Street and E. 2nd Street. East Yellowstone Highway has curbs, gutters, and sidewalks in place as well as wide driveways along the south side serving a large parking area for the adjacent development. There is a 10-foot wide multi-use path parallel to and offset approximately 50' south of E. Yellowstone Highway.

East 1st Street and E. 2nd Street are east/west, parallel routes approximately 450' apart. Both roadways consist of a five-lane section with two travel lanes in each direction and a middle turn lane area. Both roadways have curb and gutters with sidewalks on both sides. There is no on street parking permitted on these roadways within the study area.

The intersection of E. 1st Street and East Yellowstone Highway is signalized. The signals are maintained and controlled by WYDOT. East 1st Street is the mainline roadway. As shown in **FIGURES 7, 8, 9 and 10**, there are two approach lanes, one exclusive through lane and one shared through/right turn lane, and an exclusive left turn lane on both the EB and WB sides of E. 1st Street. Both the NB and SB side of East Yellowstone Highway have two approach lanes, one shared through/left turn lane and one shared through/right turn lane.

The intersection of E. 2nd Street and East Yellowstone Highway/South Kimball Street is signalized. The signals are maintained and controlled by WYDOT. E. 2nd Street is the mainline roadway. As shown in **FIGURES 5, 6 and 11**, there are two approach lanes, one exclusive through lane and one shared through/right turn lane, and an exclusive left turn lane on both the EB and WB sides of E. 2nd Street. The NB side of Kimball Street has one shared through/ right turn lane and an exclusive left turn lane. The SB side of East Yellowstone Highway has one exclusive through lane, one shared through/right turn lane and an exclusive left turn lane.

The posted speed limit on E. Yellowstone Highway in the project area is 30 mph. The speed limit is reduced to 20 mph approaching the curve southwesterly at S. Kimball Street and E. 2nd Street. The posted speed limit along E. 1st Street is 30 mph. On E. 2nd Street, the speed limit is 20 mph between S. Park Street and Kimball Street and 30 mph between S. Park Street and S. Jefferson Street.

Crosswalk markings at E. 1st Street and E. Yellowstone Highway consist of wide longitudinal white markings (Continental), with black borders for contrast, while at E. 2nd Street and E. Yellowstone Highway they consist of red (brick color) placed concrete/asphalt. Stop bars were not present at either signalized intersection.

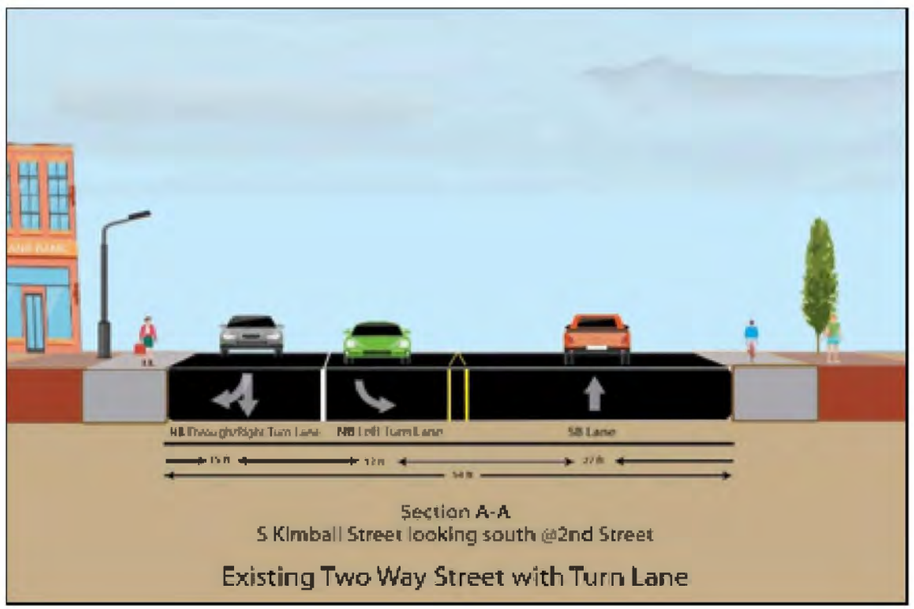


Figure 5: Existing Cross Section – Yellowstone Highway (South of 2nd Street)

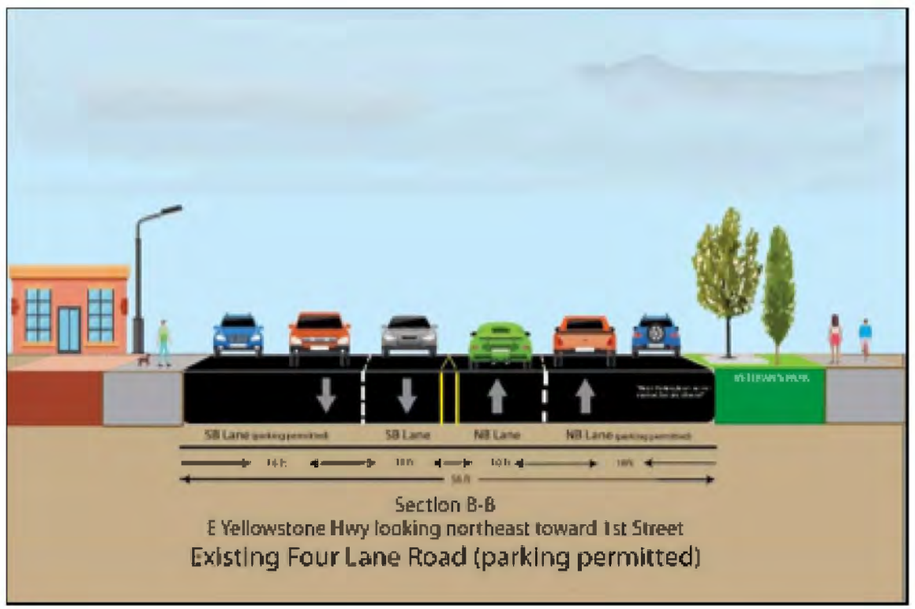


Figure 6: Existing Cross Section – Yellowstone Highway (North of 2nd Street)

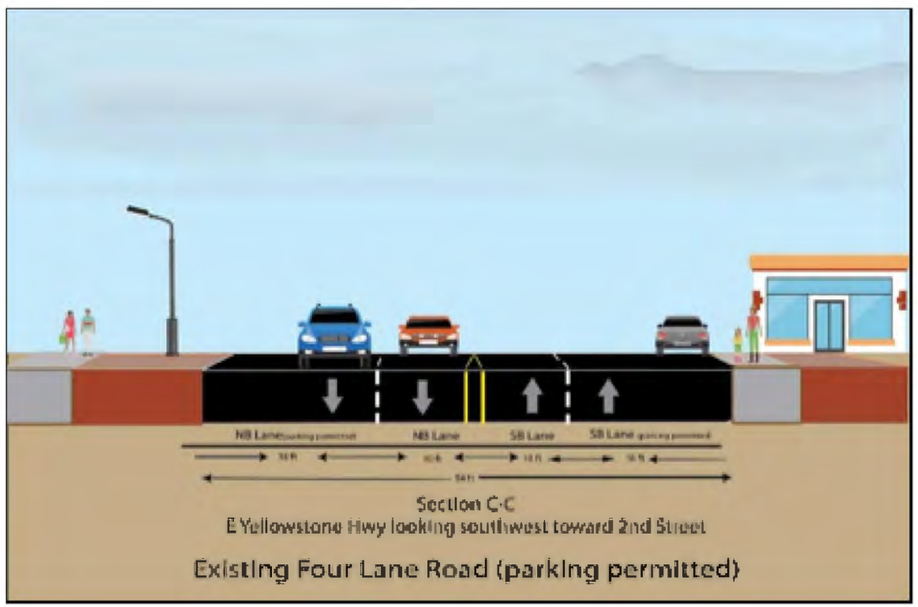


Figure 7: Existing Cross Section – Yellowstone Highway (South of 1st Street)

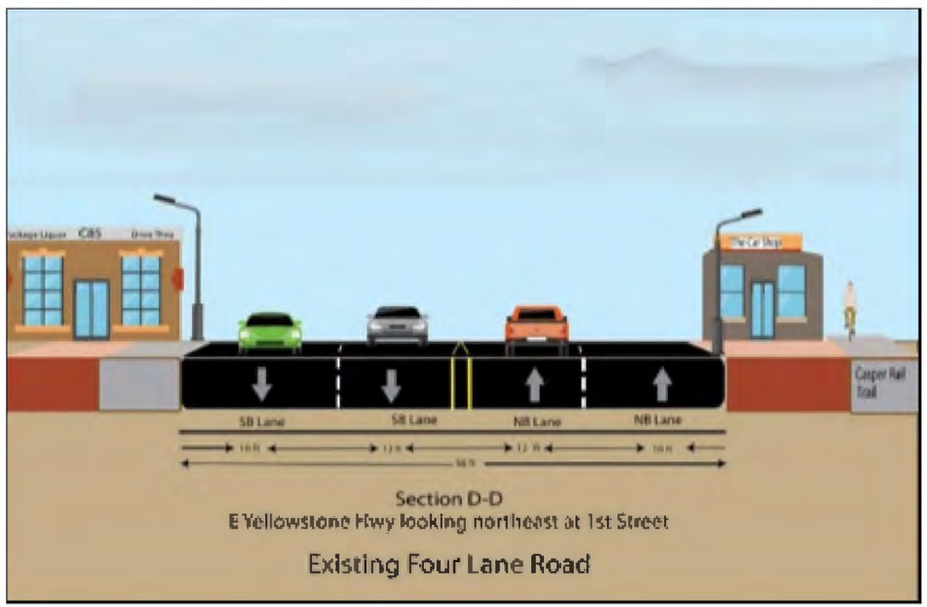


Figure 8: Existing Cross Section – Yellowstone Highway (North of 1st Street)

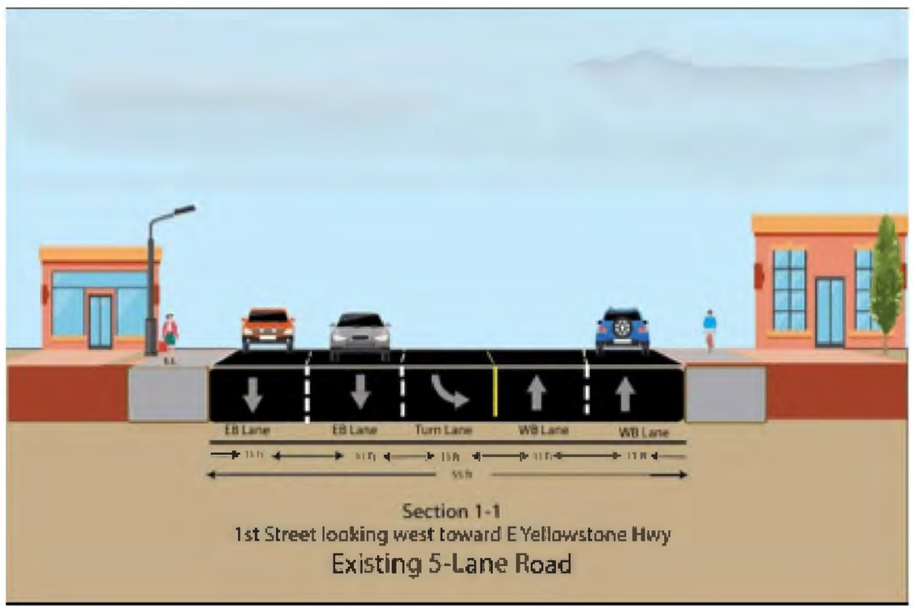


Figure 9: Existing Cross Section – 1st Street (East of Yellowstone Highway)

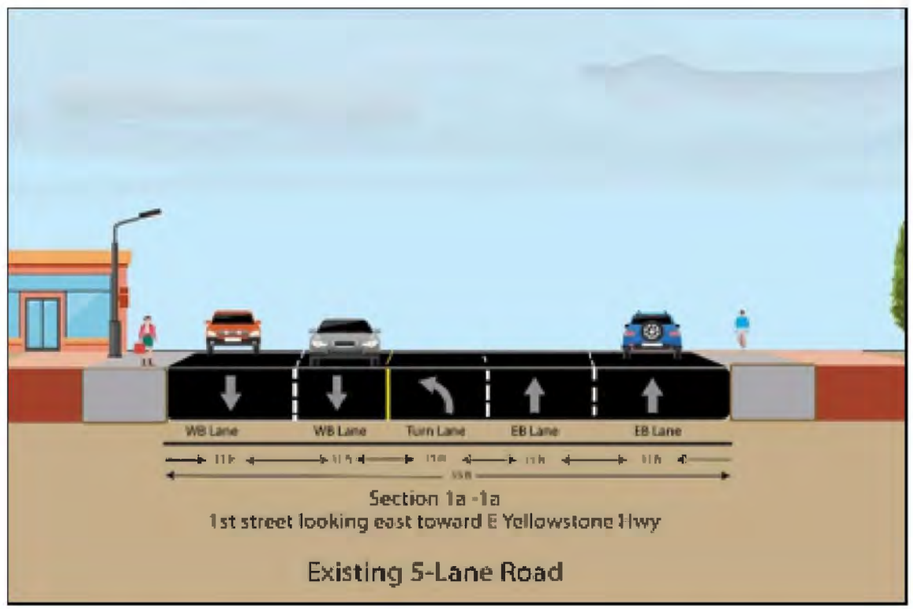


Figure 10: Existing Cross Section – 1st Street (West of Yellowstone Highway)

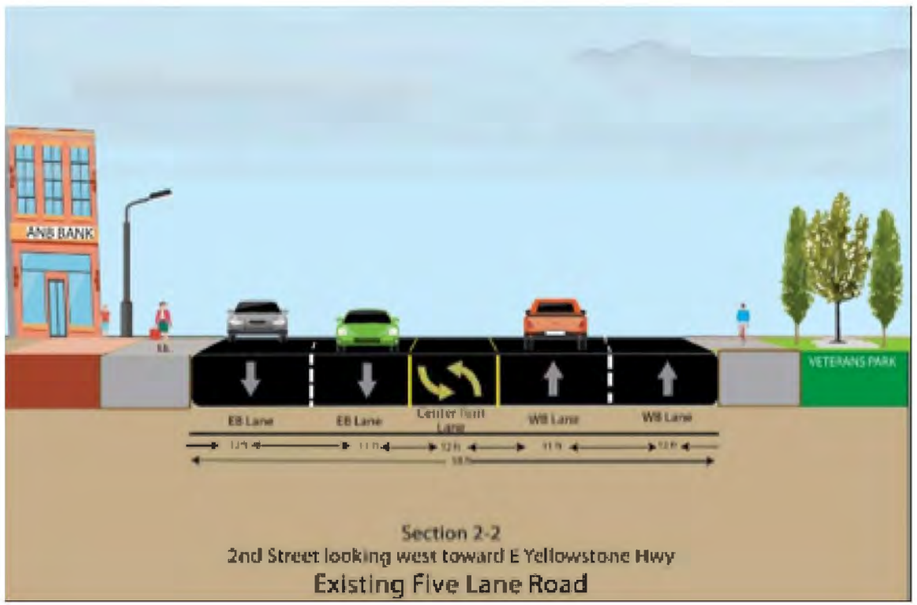


Figure 11: Existing Cross Section – 2nd Street

Pedestrian and Bicycle **Infrastructure**

Pedestrian infrastructure in the study area is shown in **FIGURE12**. Sidewalks are located throughout the study area. Most intersections also have marked crosswalks and ADA curb ramps. The signalized intersections (E. Yellowstone Highway at E. 1st Street and E. 2nd Street) have pedestrian treatments including pedestrian signal indications and push buttons. There is a wide concrete pathway within the study area, the Casper Area Rail Trail, but there are no designated bike lanes or signs provided within the study area.

Parking

On-street park in the study area is shown in **FIGURE 13**. There is parallel parking along East Yellowstone Highway between E. 1st Street and E. 2nd Street. This parallel parking consists of both time restricted parking, 30-minutes, and time restricted/time of day restricted parking, 30-minutes & 2 hours/8am-6pm.

FIGURE 12: EXISTING PEDESTRIAN INFRASTRUCTURE

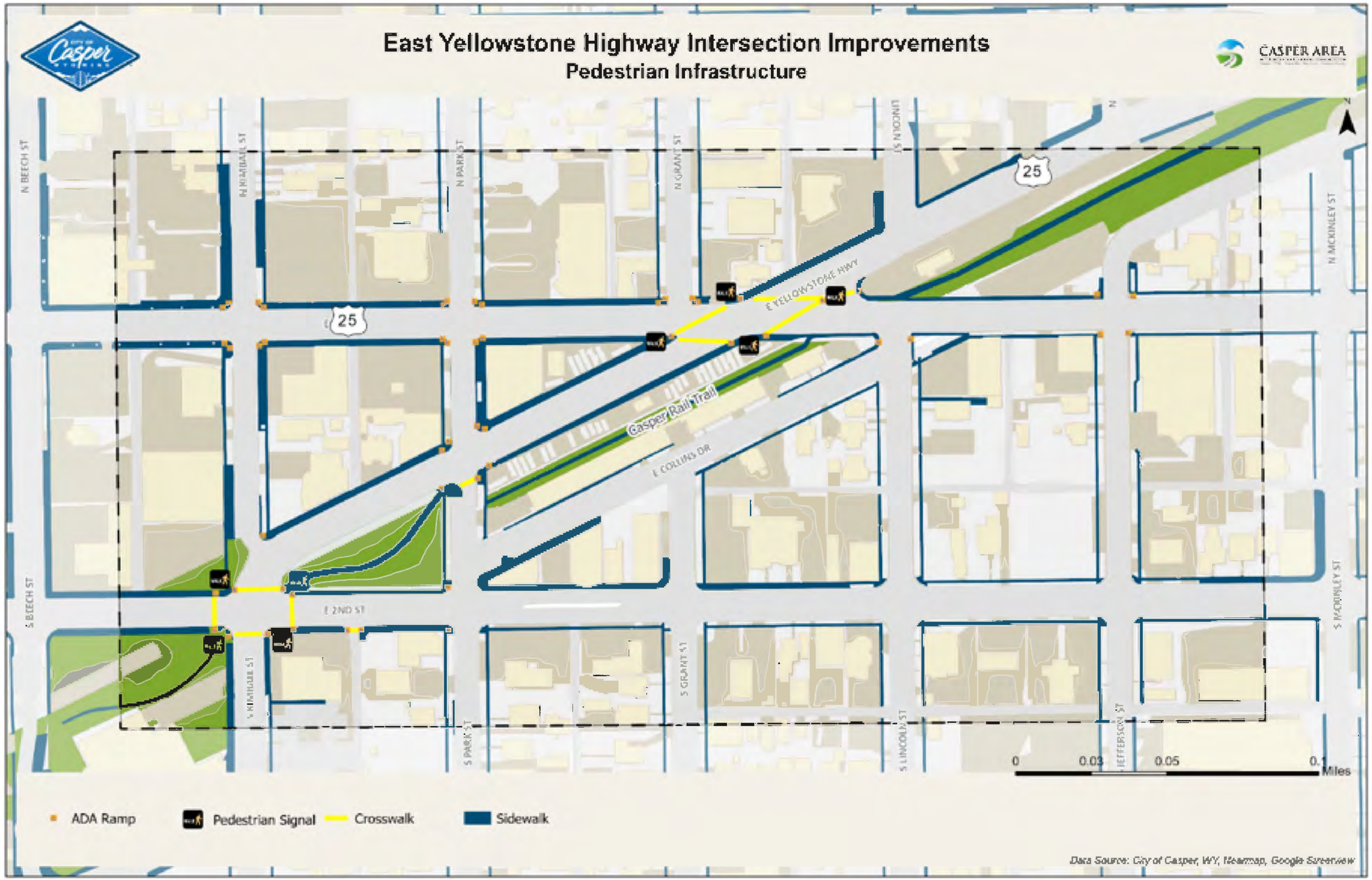
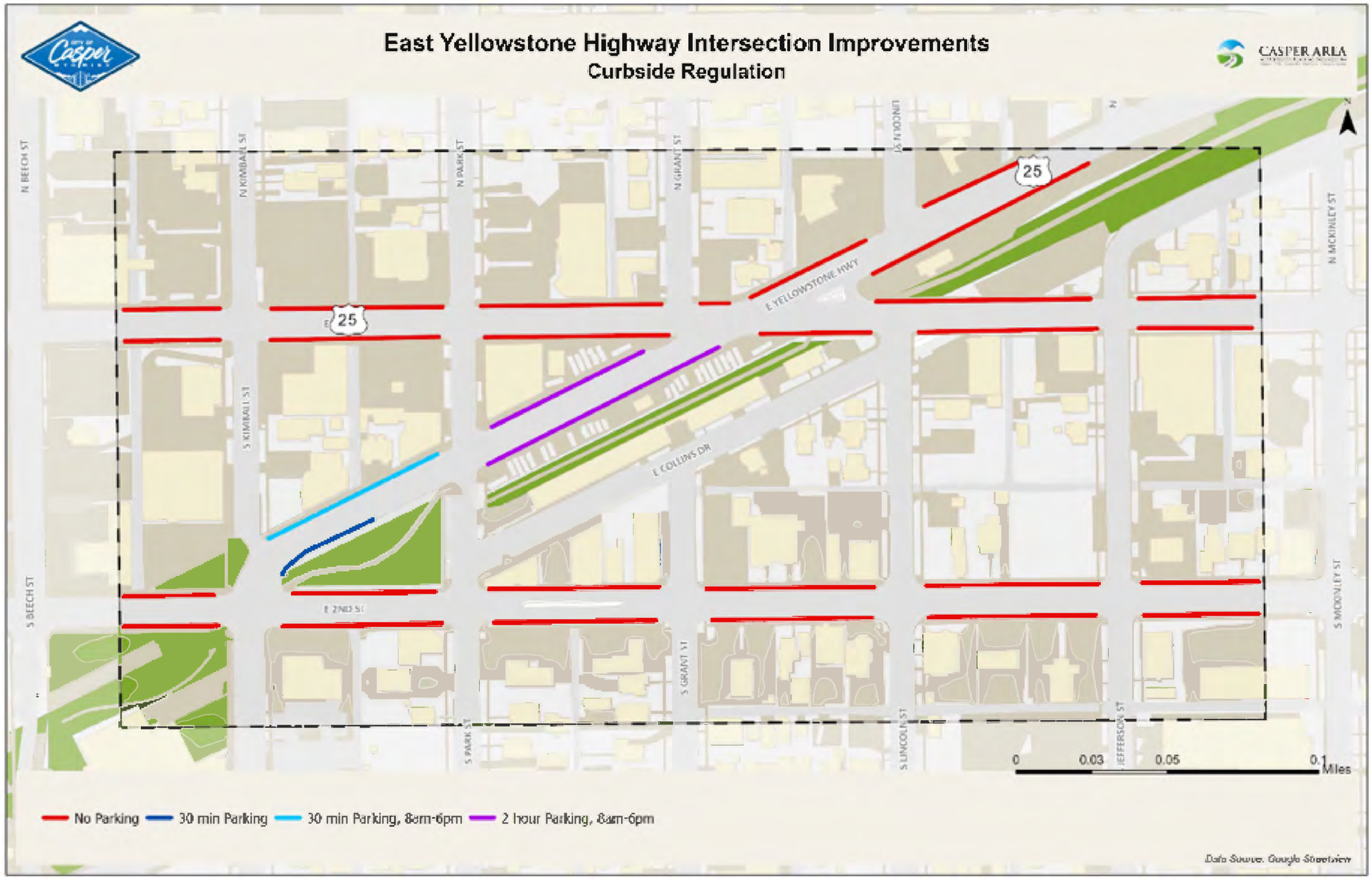
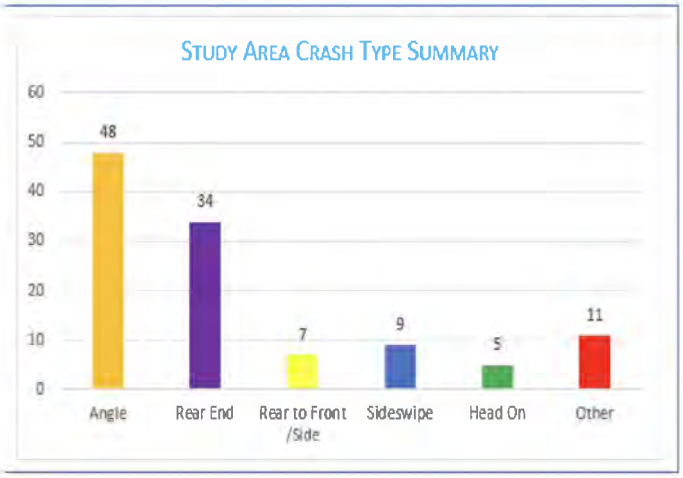


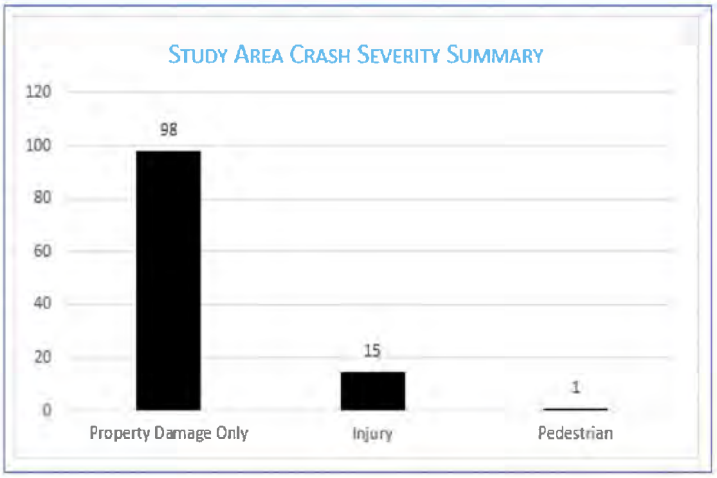
FIGURE13: EXISTING PARKING REGULATION



Crash History

The crash analysis is based on data provided by WYDOT for the period from 2016 to 2019. There was a total of 114 police-reported collisions within or adjacent to the study area. **FIGURE 14** summarizes the crash data. The data was analyzed to identify any recurring crash types and trends, as well as probable cause or contributing factors that can be summarized and correlated to documented physical or operational deficiencies. The following are key conclusions from the data:





- 86% of the crashes resulted in property damage only. Fifteen crashes (13%) resulted in an injury. There was 1 pedestrian collision (1%). There was one bicycle fatality in 2014 near these intersections.
- The most frequent collision types were angle collisions (42%) and rear-end collisions (30%). One crash involving a pedestrian occurred during this period.
- 18 of the collisions occurred at E. 1st Street and E. Yellowstone Highway (16%).
- 24 crashes near E. 2nd Street (11 @ E. 2nd Street and E. Yellowstone Highway -10% & 13 @ E. Yellowstone Highway and S. Kimball Street-11%).

The severe skew angle at E. 1st Street and E. Yellowstone Highway is a probable factor for the higher incidence of angle and rear-end collisions. The proximity and intersection configuration of S. Kimball Street adjacent to E. 2nd Street and E. Yellowstone Highway is a probable factor for the crashes at these intersections.

FIGURE14: MAP OF CRASH LOCATIONS IN STUDY AREA (2016-2020)

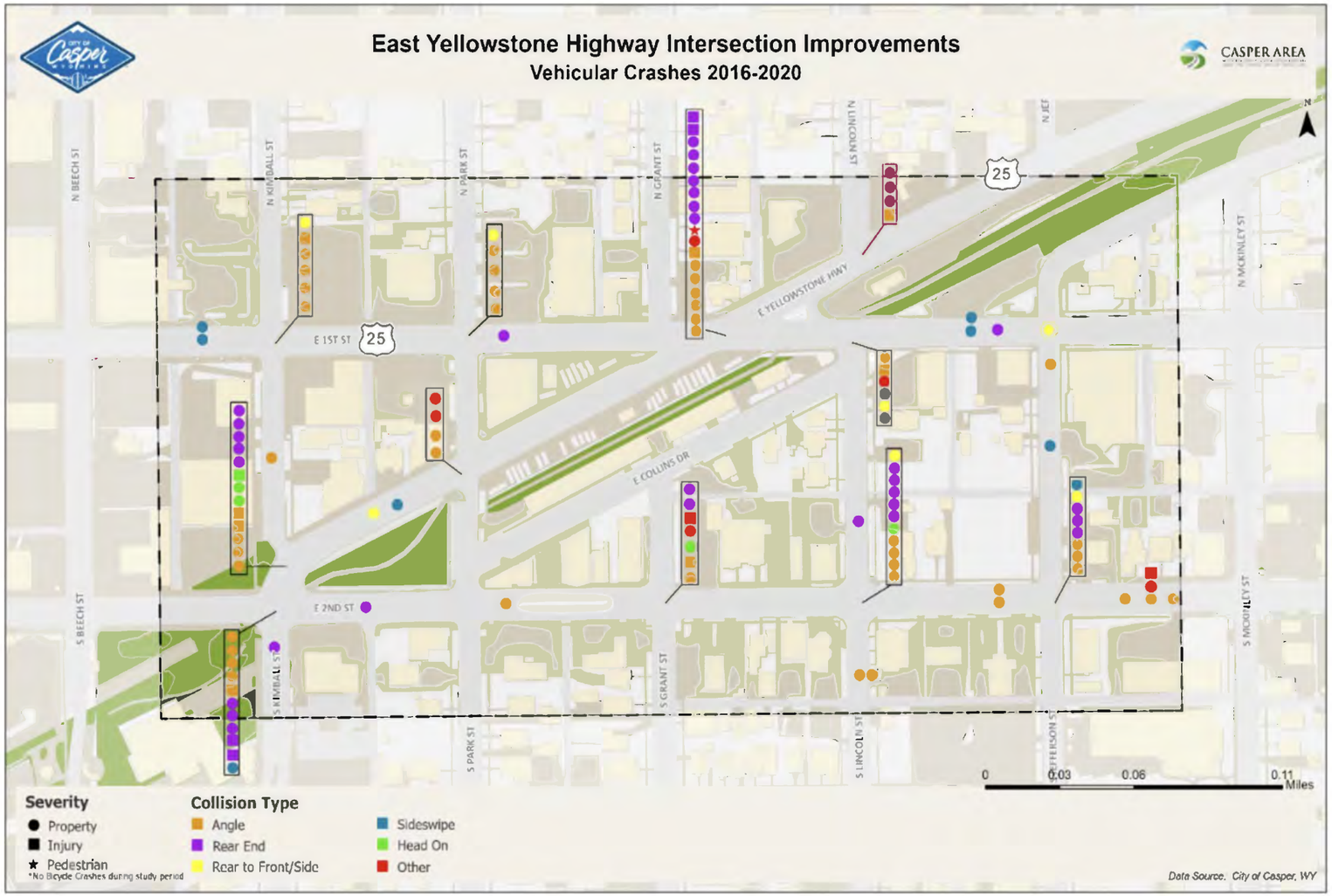


TABLE 1: CRASH TYPES / SEVERITY

		Intersection Crashes										Non-Intersection Crashes				
	Intersection / Location	E. Yellowstone Highway/ E. 1st St	E. Yellowstone Highway/S. Kimball	E. Yellowstone Highway/ E. 2nd St	E. 2nd St/ S Lincoln St	E. 2nd St/ S Jefferson St	E. 1st St/ N Kimball St	E. 1st St/S Lincoln St	E. 1st St/ N Park St		E. 1st Street	E. 2nd St	E. Yellowstone Highway	All other roadways	TOTAL
Collision Type	Angle	7	5	5	4	3	2	5	2	4	1		6		4	*48*
	Rear End	9	5	5	4	3	2				1	2	1		2	*34*
	Rear to Front /Side	-			1	1		1	1	1		1		1		*7*
	Sideswipe	-		1		1			1			4		1	1	*9*
	Head On	-	3		1		1									*5*
	Other	2			1		2		2		2		2			*11*
	TOTAL	**18**	**13**	**11**	**11**	**8**	**7**	**6**	**6**	**5**	**4**	**7**	**9**	**2**	**7**	**114**
Severity	Property Damage	14	10	8	11	8	5	5	5	5	3	7	8	2	7	98
	Injury	3	3	3			2	1	1		1		1			15
	Pedestrian	1														1

Traffic Operations Analysis

A capacity analysis was performed using "Synchro 11" traffic analysis software, which incorporates the methodology of the 6th edition of the Highway Capacity Manual (HCM2000), for the existing study intersections. New Synchro models with 2021 traffic volumes were developed by Mead & Hunt, incorporating existing roadway geometry/ lane configurations and signal timing data/stop sign control data. Signal timing data was obtained from the City of Casper and WYDOT.

Level of Service (LOS) is a qualitative measure describing operational conditions of an intersection or any other transportation facility. LOS measures the quality of traffic service, and may be determined for intersections, roadway segments, or arterial corridors based on delay, congested speed, volume to capacity (v/c) ratio, or vehicle density by functional class. At intersections, LOS is a letter designation that corresponds to a certain range of roadway operating conditions. The levels of service range from 'A' to 'F', with 'A' indicating the best operating conditions and 'F' indicating the worst, or a failing, operating condition.

The volume-to-capacity ratio (v/c ratio) is the ratio of current flow rate to the capacity of the intersection. This ratio is used to determine how much of the capacity for a given roadway is being utilized. A ratio of 1.0 indicates that the roadway is operating at capacity. A ratio of greater than 1.0 indicates that the vehicle volume exceeds the roadway capacity. A ration of less than 1.0 indicates vehicle volume is below the roadway capacity.

Delay (Control delay) is the portion of delay attributed to traffic signal operation for signalized intersections. Control delay (overall delay) can be categorized into deceleration delay, stopped delay, and acceleration delay.

Existing traffic operations were analyzed in Synchro. The results of the analysis are summarized in **FIGURE 15**. Full Synchro reports are included in **Appendix B**.

The signalized intersection of E. 1st Street and E. Yellowstone Highway operates with 2 signal phases. There are no protected left turn signal phases for either street. Pedestrian signal heads and buttons are present to accommodate pedestrian crossings for each of the 4 legs of the intersection. The level of service for left turns and through movements on both the EB and WB approach of E. 1st Street for both the AM and PM peak hours is LOS A. The SW approach of E. Yellowstone Highway operates at a level of service B for both AM and PM peak hours. The NE approach of E. Yellowstone Highway operates at a level of service C for both AM and PM peak hours. The overall intersection LOS for this signal is an LOS A for both AM and PM peak hours.

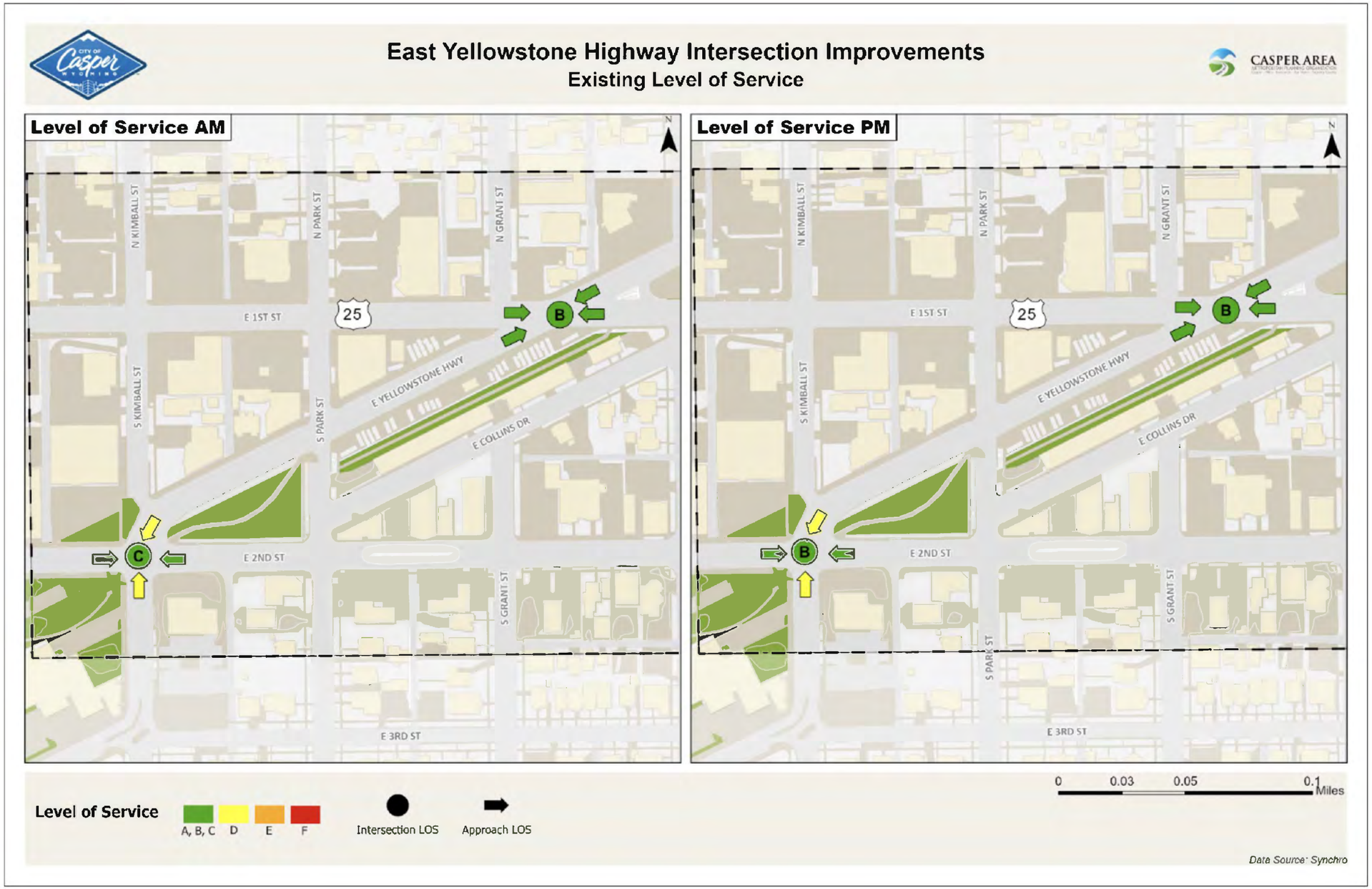
The signalized intersection of E. 2nd Street and E. Yellowstone Highway operates with 3 signal phases, including opposing left turn phases for both EB and WB approaches of E. 2nd Street. There are no protected left turn signal phases for SB E. Yellowstone Highway or NB Kimball Street. Pedestrian signal heads and buttons are present to accommodate pedestrian crossings for each of the 4 legs of the intersection. The level of service for the left turn phases for both the EB and WB approach of E. 2nd Street for both the AM and PM peak hours is LOS A. For E. 2nd Street, the EB is a LOS A in the AM and PM and the WB is a LOS B in the AM and PM. The SB approach of E. Yellowstone Highway operates at a LOS C during the AM and a LOS D during the PM peak hours. The NB approach of Kimball Street operates at a LOS D during the AM peak and a LOS C during the PM peak hours. The overall intersection LOS for this signal is an LOS B for both AM and PM peak hours.

As discussed above and shown in the tables and figures, each intersection performs at an overall acceptable level of service; no intersection has, or are forecast to have, an overall level of service that is below a LOS C.

TABLE 2: LOS/DELAY/QUEUES

E Yellowstone Highway @	AM			PM		
	LOS	Delay	Max Queue, Direction	LOS	Delay	Max Queue, Direction
E 1st St	A	7.9 s	57' SB	A	8.6 s	78'SB
E 2nd St	B	18 s	187' NB	B	17.6 s	154' NB

FIGURE 15: Intersection Level of Service (LOS) – Existing Conditions



Transportation Needs

Based on the analysis, the transportation needs in the project area include improving traffic safety for both motorists and pedestrians. Providing alternatives to address the skewed intersection at E. 1st Street and E. Yellowstone Highway will improve the safety at this signal. Providing alternatives to address the proximity of S. Kimball Street with the intersection of E. 2nd Street and E. Yellowstone Highway will also enhance the safety of this area.

Existing Conditions Summary

E. Yellowstone Highway is a 4-lane roadway between E. 1st Street and E. 2nd Street in Casper, WY. Traffic safety concerns indicate revisions to the two signalized intersections may improve traffic safety for both motorists and pedestrians. Key findings include:

- The study area is currently operating as commercial with retail/office/service usage. Traffic volumes do not exceed existing roadway capacity on any of the roadways in the study area. PM peak hour volumes are higher than the AM peak, and pedestrian volumes are higher around 2nd Street, near the park.
- The existing level of service is acceptable at all intersections in the study area, performing at an LOS C or higher, using current count volumes.
- Crashes in the study area are primarily angle and rear end crashes, with most crashes resulting in only property damage.
- Overall, the pedestrian infrastructure is mostly complete, while the bicycle infrastructure is incomplete.

This information presents a technical foundation for discussing the City's goals for E. Yellowstone Highway including increased transportation options for all modes and improved health and safety of all roadway users.

Alternatives Development

The existing alignments, proximity of alleyways and other streets to the study intersections as well as overall topography of the study area presented unique challenges when developing viable alternatives. The study team took a holistic approach when analyzing and developing alternatives, looking at impacts beyond just the study area. In order to identify the best alternatives many different options were developed and screened by the team, the City of Casper, WYDOT and the Casper Area MPO staff. The goals of the alternatives are:

- To meet the needs identified in the study;
- To be cost-effective;
- To be feasible and implementable; and
- To improve intersection operation for all user types.

The alternatives include:

- **Islands** – the inclusion of islands could serve to provide delineation between directions of travel, access management, pedestrian refuge and streetscape improvements.
- **Road Diets** – eliminating four-lane roadways where they are not warranted could create opportunities for dedicated bike lanes, and center turn lanes that could enhance safety.
- **Traffic Control** – evaluation of traffic control changes (multiway stop, flashing beacon, and traffic signals) were also considered to ensure safe and efficient intersection operations.
- **Intersection Alignment** – Intersecting roads should be aligned at right angles where possible. This reduces multi-modal crossing distances, improves visibility and decrease vehicle exposure times.

No Build Alternative

The option to keep each intersection as-is is viable. Each intersection performs relatively satisfactorily as currently design.

Kimball & 2nd Street Alternative

This alternative would make Kimball Street from 1st to 2nd Street the primary route. The current alignment has a large curb extension that directs traffic to eastbound Yellowstone Highway. Islands would serve to channelize traffic, prevent unwanted turning movements and provide pedestrian refuge mid-crossing. The additional landscaped area at Veteran's Park would allow the 2nd Street crosswalk to be moved closer to the intersection, increasing multi-modal safety in the crosswalk.

The Kimball & 2nd Street alternative is shown in **FIGURE 16**.

1st Street & Yellowstone Highway: Option #1

The 1st Street & Yellowstone Highway intersection option #1 makes Yellowstone Highway south of the intersection a right turn in and out only, the thru-traffic option on westbound Yellowstone would be eliminated. Traffic heading south would be directed to the intersection of Kimball and 1st Street in order to continue in that direction. A HAWK signal would be installed on the east side of the intersection of E. 1st Street and Lincoln Street, in addition to curb extensions to increase multi-modal visibility and safety. An island would be installed where the existing turn lane from westbound 1st Street to southbound Yellowstone Highway was previously.

1st Street & Yellowstone Option #1 is shown in **FIGURE 17**.

1st Street & Yellowstone Highway: Option #2

Option #2 for the intersection of 1st Street and Yellowstone realigns Yellowstone Highway at the north leg of the intersection to create a signalized T-intersection. Southbound traffic from Yellowstone will have a free right turn onto westbound 1st Street thanks to a large island that will channelize traffic and create the new intersection alignment. Traffic at the south leg of the intersection will be right turn in and right turn out only, no thru traffic will be allowed from westbound 1st Street or southbound Yellowstone Highway. Traffic heading south would be directed to the intersection of Kimball and 1st Street in order to continue in that direction. Islands will be installed in 1st Street to channelize traffic, reduce crossing distances and provide pedestrian refuge.

FIGURE 18 shows 1st Street & Yellowstone Highway Option #2.

1st Street & Yellowstone Highway: Option #3

The third option evaluated for the intersection of 1st Street & Yellowstone Highway provides reduced crossing distances for pedestrians, a free right turn for traffic going from southbound Yellowstone to westbound 1st Street and a free right turn for westbound 1st Street to northbound Yellowstone Highway traffic. The south leg of the intersection is a right turn in and right turn out on Yellowstone. Traffic heading south would be directed to the intersection of Kimball Street and 1st Street in order to continue in that direction. The eastbound turning movement from southbound Yellowstone has been eliminated. Traffic would be redirected to Jackson Street to continue in this direction.

Option #3 is shown in **FIGURE 19**.

FIGURE 20 shows the road cross sections for the prosed road diet.

Table 3: Alternatives LOS/DELAY/QUEUES

#	Intersection	Approach	Existing - AM (PM)			Option 2 - AM (PM)			Option 3 - AM (PM)		
			LOS	Delay [s]	V/C	LOS	Delay [s]	V/C	LOS	Delay [s]	V/C
1	1st St & Yellowstone Hwy	Overall	B (B)	11.1 (11.1)	0.28 (0.39)	A (A)	5.1 (7.0)	0.34 (0.48)	A (A)	4.5 (7.6)	0.38 (0.53)
		EB	A (A)	3.6 (4.1)	0.28 (0.37)	A (A)	3.8 (6.5)	0.34 (0.50)	A (B)	7.7 (11.8)	0.38 (0.60)
		WB	A (A)	3.2 (3.2)	0.16 (0.13)	A (A)	6.3 (6.9)	0.35 (0.30)	A (A)	3.4 (3.6)	0.31 (0.26)
		NB	C (C)	27.6 (27.1)	0.20 (0.20)	-	-	-	C (C)	26.8 (26.9)	0.02 (0.05)
		SB	C (C)	28.1 (28.6)	0.32 (0.48)	D (D)	37.3 (43.3)	0.16 (0.44)	A (A)	0.2 (0.3)	0.18 (0.24)
2	2nd St & Kimball St	Overall	C (B)	22.2 (19.8)	0.31 (0.36)	B (B)	19.4 (19.1)	0.22 (0.37)	B (B)	19.4 (19.1)	0.22 (0.37)
		EB	A (B)	8.8 (10.9)	0.08 (0.25)	A (B)	6.5 (10.9)	0.08 (0.25)	A (B)	6.5 (10.9)	0.08 (0.25)
		WB	A (A)	8.3 (7.9)	0.20 (0.29)	A (A)	6.0 (7.9)	0.19 (0.29)	A (A)	6.0 (7.9)	0.19 (0.29)
		NB	D (D)	49.0 (44.5)	0.72 (0.62)	D (D)	41.9 (37.5)	0.40 (0.24)	D (D)	41.9 (37.5)	0.40 (0.24)
		SB	D (D)	36.7 (40.9)	0.24 (0.52)	D (D)	43.5 (44.1)	0.43 (0.65)	D (D)	43.5 (44.1)	0.43 (0.65)
3	Kimball & E Yellowstone Hwy*	Overall	-	-	-	-	-	-	-	-	-
		EB	A (A)	9.0 (9.3)	0.02 (0.03)	-	-	-	-	-	-
		WB	-	-	-	A (A)	9.0 (9.0)	0.01 (0.02)	A (A)	9.0 (9.0)	0.01 (0.02)
		NB	A (A)	1.5 (1.5)	0.03 (0.04)	A (A)	0.0 (0.0)	0.06 (0.07)	A (A)	0.0 (0.0)	0.06 (0.07)
		SB	A (A)	0.0 (0.0)	0.04 (0.08)	A (A)	0.0 (0.0)	0.04 (0.07)	A (A)	0.0 (0.0)	0.04 (0.07)

*Kimball Street is EB in existing and NB-SB in Alternatives

Figure 16: Kimball & 2nd Street

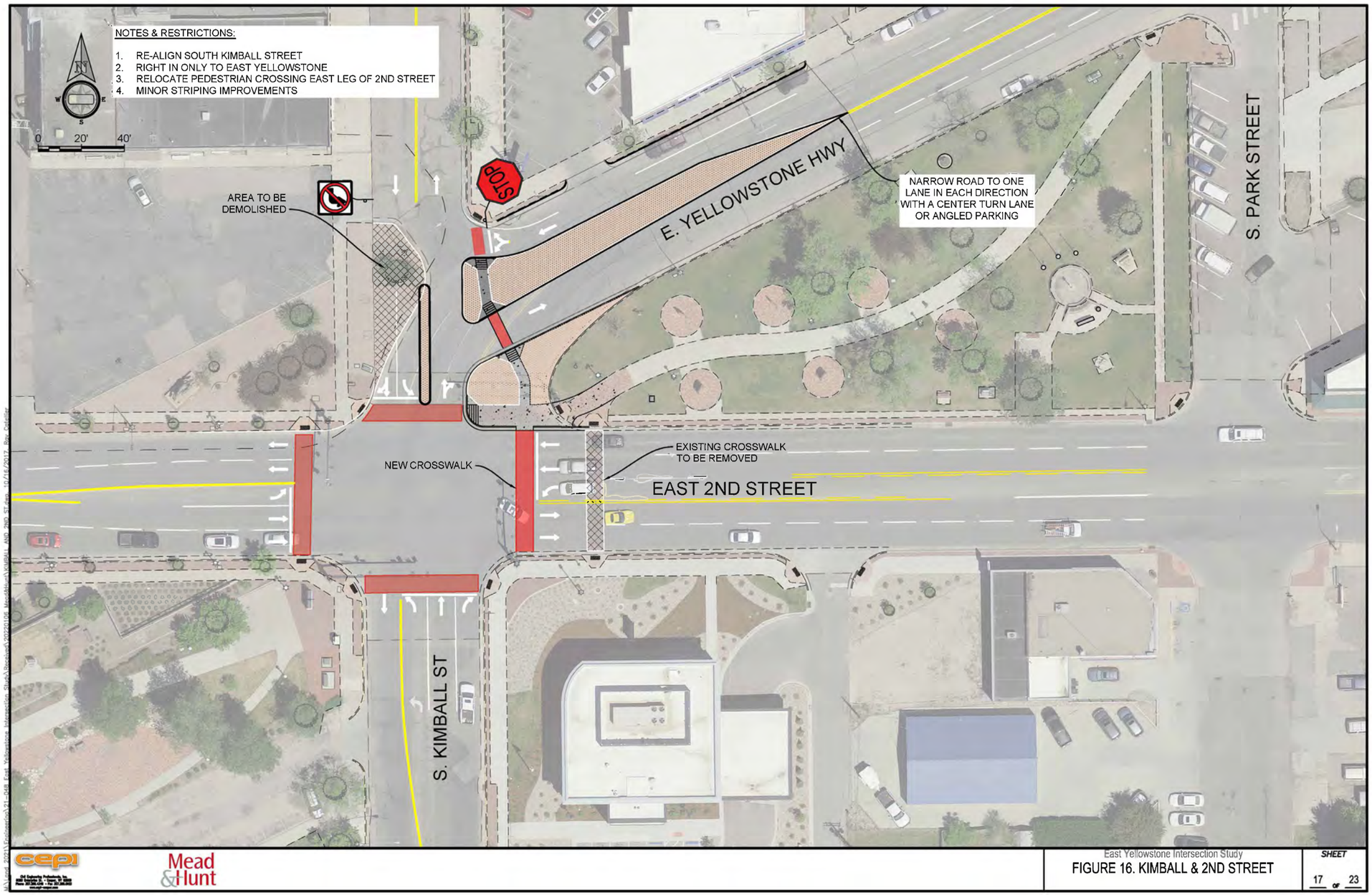


Figure 17: 1st Street & Yellowstone — Option #1

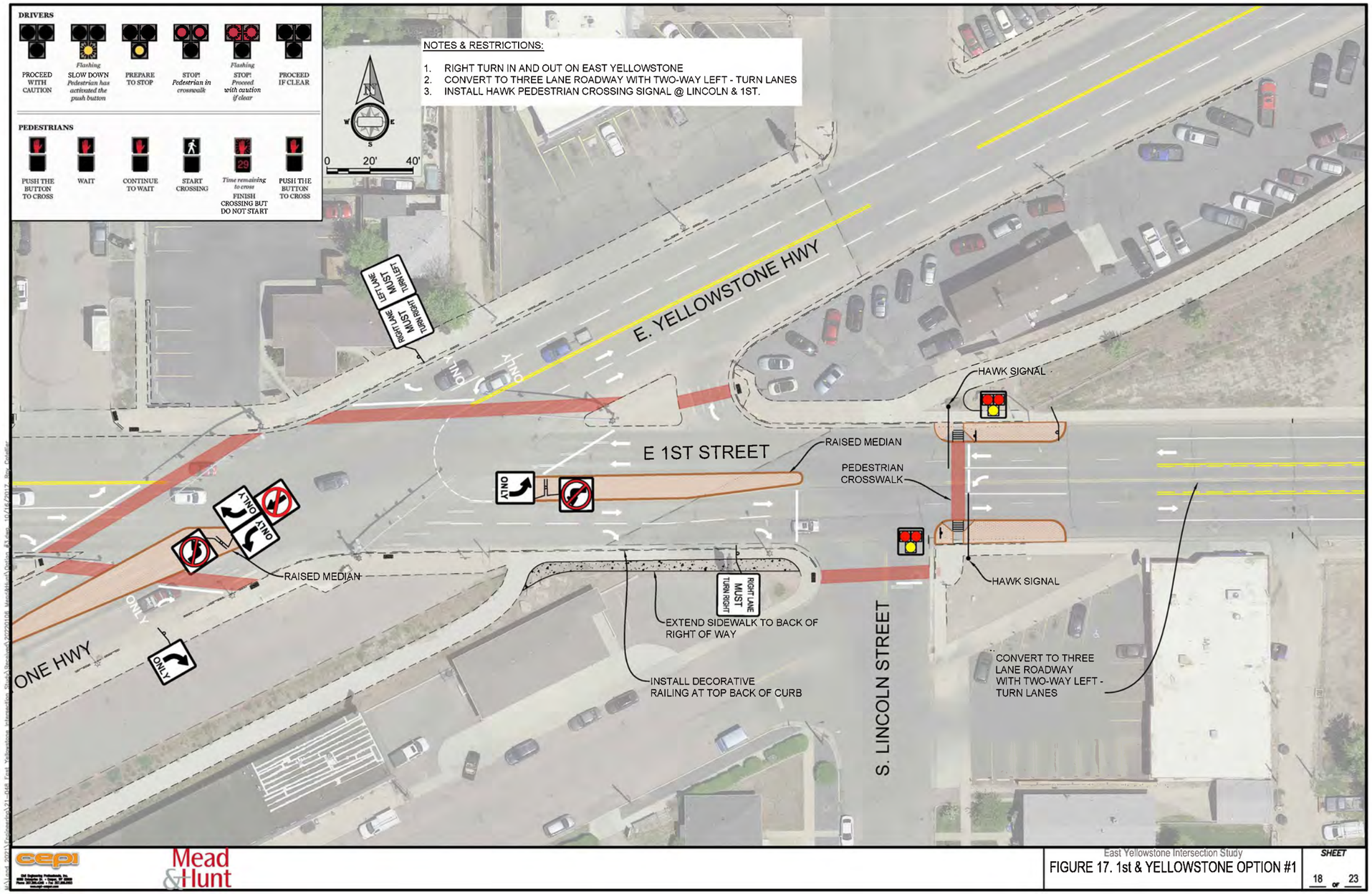


Figure 18: 1st Street & Yellowstone — Option #2

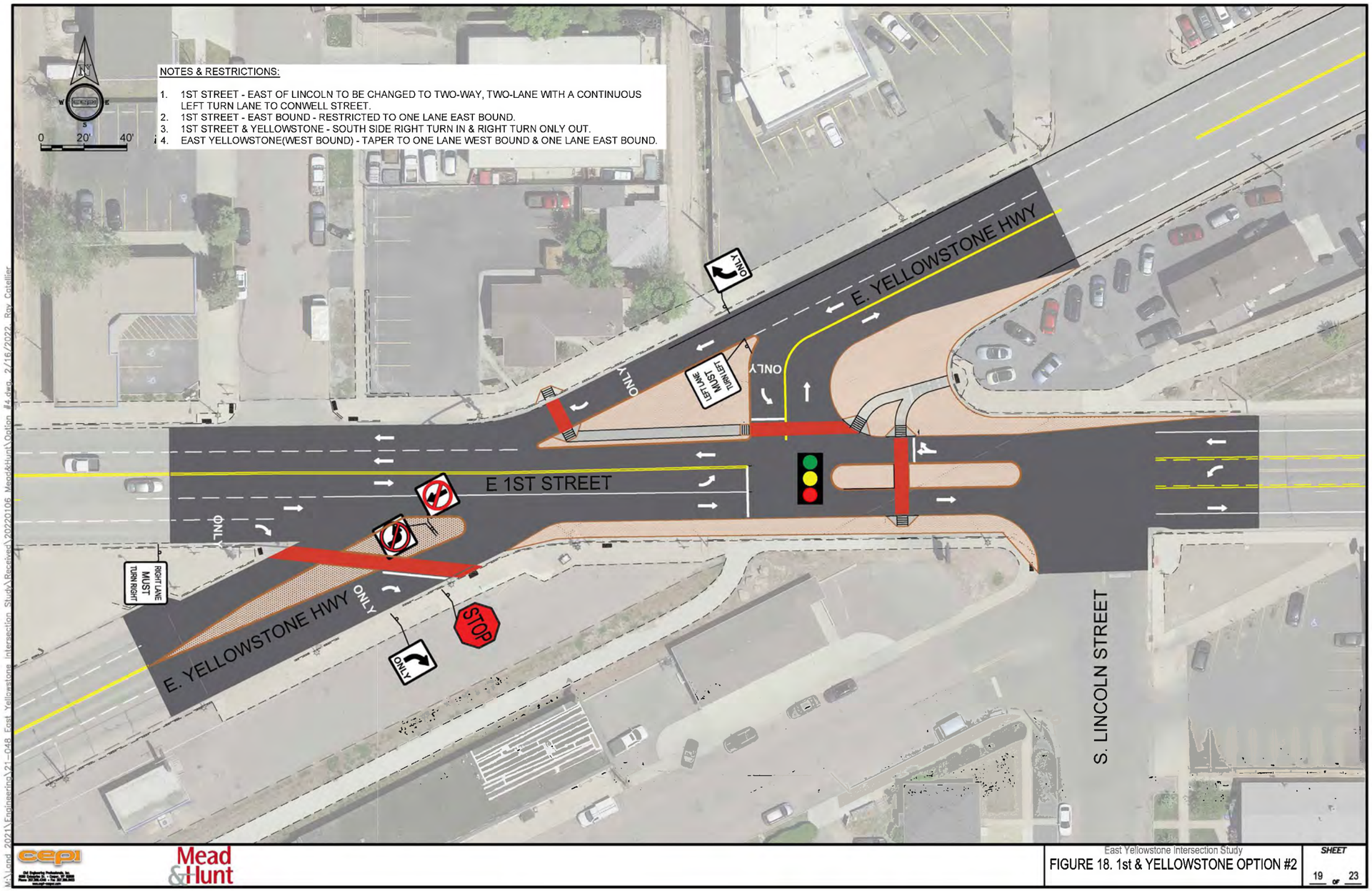


Figure 19: 1st Street & Yellowstone — Option #3

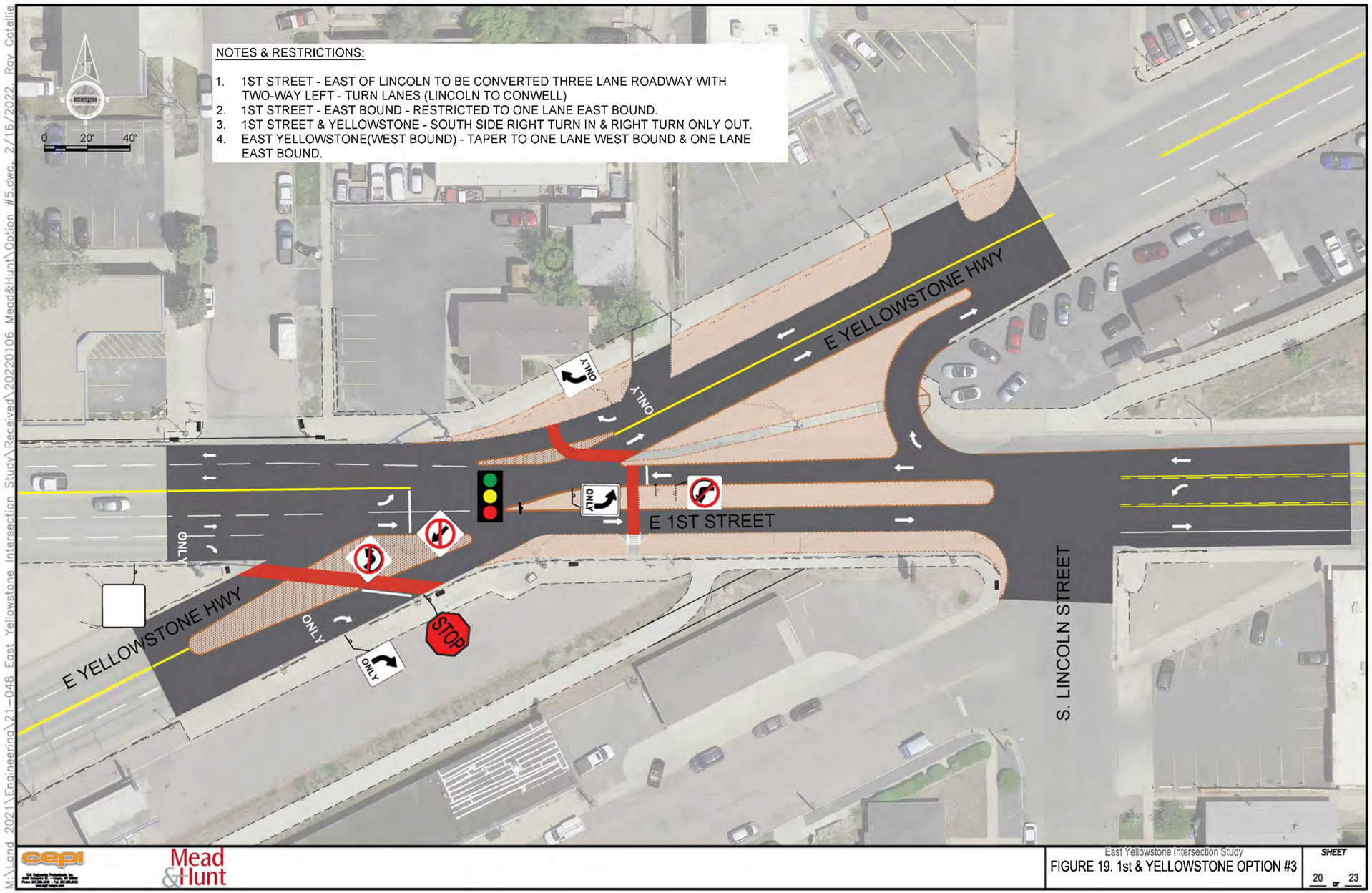
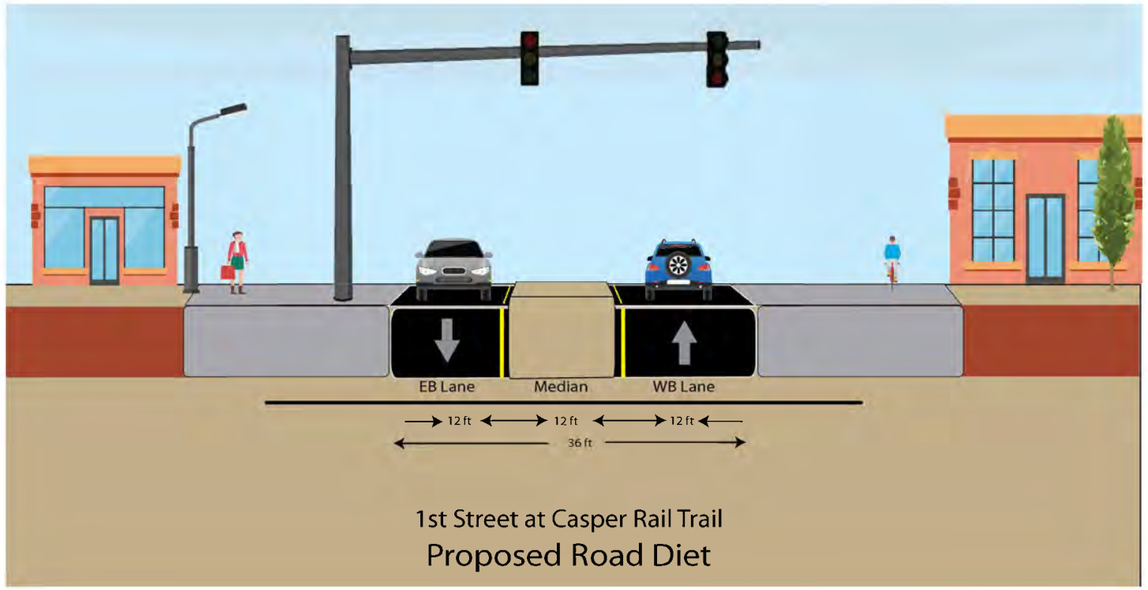
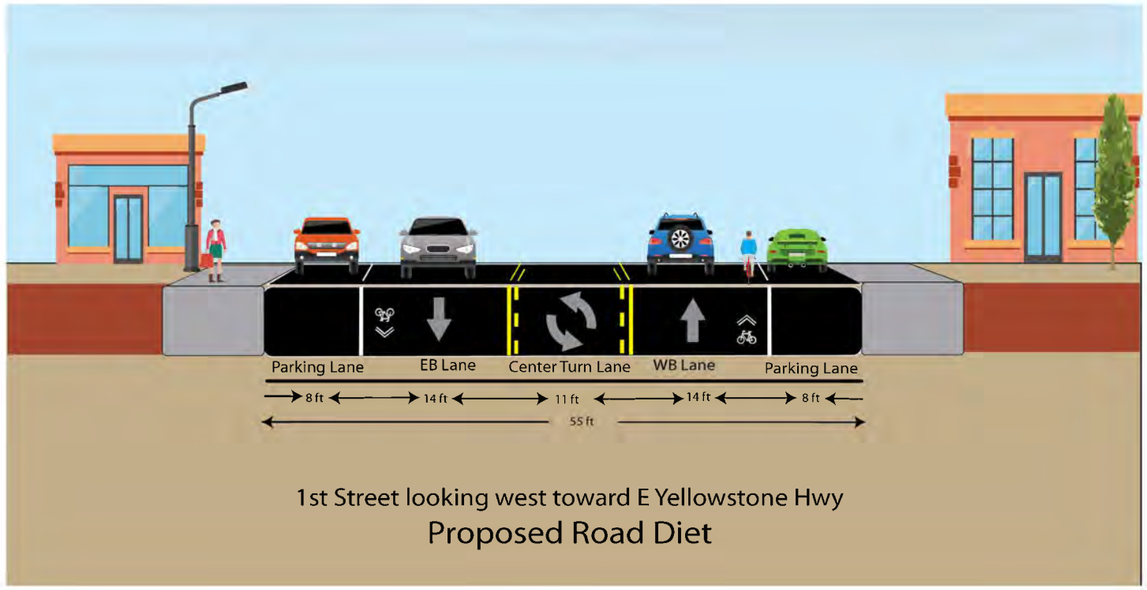


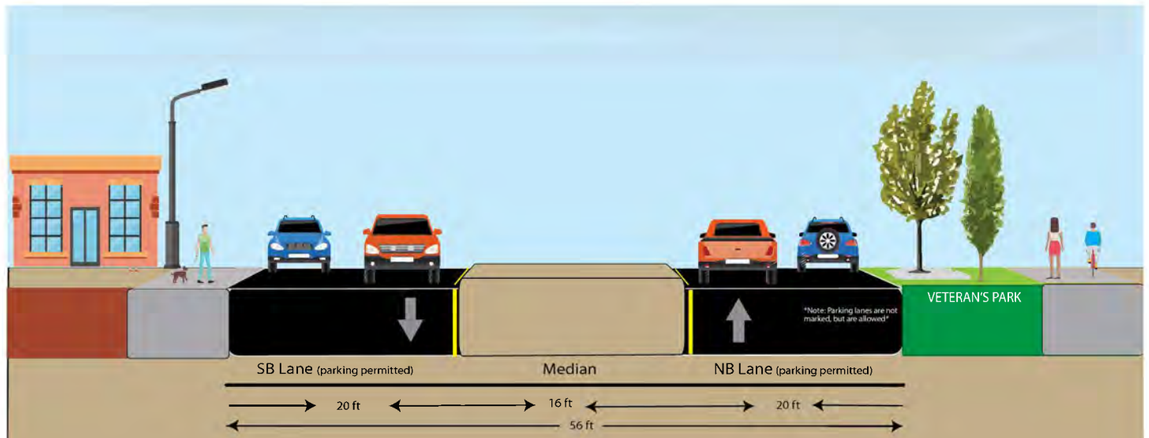
Figure 20: Alternative Cross Sections



1st Street at Casper Rail Trail
Proposed Road Diet



1st Street looking west toward E Yellowstone Hwy
Proposed Road Diet



E Yellowstone Hwy looking northeast toward 1st Street
Proposed Two Lane Road (parking permitted)

Construction Costs

Public Stakeholders met to discuss the alternatives presented above. Each option was retained with the exception of 1st Street and Yellowstone Highway Option #1. This option did not effectively accomplish the goals of the study in a cost effective and implementable manner. Cost estimates for each of the retained alternatives were developed to a planning and preliminary engineering stage level. Quantities used in each cost estimate were based on the conceptual engineering plans. Total cost and unit prices are calculated in present value dollars (February 2022). Adjustments should be made for inflation costs to future years if improvements are delayed. Costs include engineering and design fees as well as engineering services during construction. No right-of-way acquisition was identified as being necessary to complete these alternatives and therefore no associated costs were included in these estimates. Lastly, these estimates assume full resurfacing of the roadway (e.g. mill and overlay) for any partial roadway work.

Detailed cost estimates for Kimball & 2nd Street, 1st Street & Yellowstone Highway Option #2, and 1st Street & Yellowstone Highway Option #3 are included in the following tables.

Table 4: Kimball & 2nd Street

KIMBALL & 2ND STREET					
Preparation of Final Design and Specifications					$30,800.00
Permitting and Mitigation					$5,000.00
Legal Fees					$0.00
Acquisition of Access and Right-of-way					$0.00
Construction Costs					
MOBILIZATION & BONDS	LS	1	$28,000.00	$28,000.00	
DEMOLITION & REMOVAL	LS	1	$15,000.00	$15,000.00	
WATER LINE RELOCATION	LS	1	$15,000.00	$15,000.00	
CONCRETE WALK WITH ADA RAMPS	LS	1	$20,000.00	$20,000.00	
RAISED MEDIAN/ISLANDS	LS	1	$100,000.00	$100,000.00	
ASPHALT REPLACEMENTS	LS	1	$70,000.00	$70,000.00	
STRIPING & SIGNAGE	LS	1	$5,000.00	$5,000.00	
LANDSCAPING	LS	1	$25,000.00	$25,000.00	
IRRIGATION	LS	1	$10,000.00	$10,000.00	
ROADWAY LIGHTING	LS	1	$10,000.00	$10,000.00	
TRAFFIC CONTROL	LS	1	$10,000.00	$10,000.00	
Construction Cost Subtotal No. 1				$308,000.00	
Engineering Services During Construction (10%)				$30,800.00	
Construction Cost Subtotal No. 2				$338,800.00	
Contingency (25% of CCS No. 2)				$84,700.00	
Construction Cost Total					$423,500.00
TOTAL PROJECT COST					$460,000.00

Table 5: 1st Street & Yellowstone Highway — Option #2

1ST STREET & YELLOWSTONE: OPTION #2					
Preparation of Final Design and Specifications					$84,500.00
Permitting and Mitigation					$5,000.00
Legal Fees					$0.00
Acquisition of Access and Right-of-way					$0.00
Construction Costs					
MOBILIZATION & BONDS	LS	1	$75,000.00	$75,000.00	
DEMOLITION & REMOVAL	LS	1	$30,000.00	$30,000.00	
CONCRETE WALK WITH ADA RAMPS	LS	1	$35,000.00	$35,000.00	
RAISED MEDIAN/ISLANDS	LS	1	$240,000.00	$240,000.00	
ASPHALT REPLACEMENTS	LS	1	$100,000.00	$100,000.00	
STRIPING & SIGNAGE	LS	1	$25,000.00	$25,000.00	
LANDSCAPING	LS	1	$50,000.00	$50,000.00	
IRRIGATION	LS	1	$20,000.00	$20,000.00	
TRAFFIC SIGNAL	LS	1	$250,000.00	$250,000.00	
TRAFFIC CONTROL	LS	1	$20,000.00	$20,000.00	
Construction Cost Subtotal No. 1				$845,000.00	
Engineering Services During Construction (10%)				$84,500.00	
Construction Cost Subtotal No. 2				$929,500.00	
Contingency (25% of CCS No. 2)				$232,370.00	
Construction Cost Total					$1,161,870.00
TOTAL PROJECT COST					$1,252,000.00

Table 6: 1st Street & Yellowstone Highway — Option #3

1ST STREET & YELLOWSTONE: OPTION #3					
Preparation of Final Design and Specifications					$71,000.00
Permitting and Mitigation					$5,000.00
Legal Fees					$0.00
Acquisition of Access and Right-of-way					$0.00
Construction Costs					
MOBILIZATION & BONDS	LS	1	$70,000.00	$70,000.00	
DEMOLITION & REMOVAL	LS	1	$30,000.00	$30,000.00	
CONCRETE WALK WITH ADA RAMPS	LS	1	$20,000.00	$20,000.00	
RAISED MEDIAN/ISLANDS	LS	1	$300,000.00	$300,000.00	
ASPHALT REPLACEMENTS	LS	1	$80,000.00	$80,000.00	
STRIPING & SIGNAGE	LS	1	$20,000.00	$20,000.00	
LANDSCAPING	LS	1	$50,000.00	$50,000.00	
IRRIGATION	LS	1	$20,000.00	$20,000.00	
TRAFFIC SIGNAL MODIFICATIONS	LS	1	$100,000.00	$100,000.00	
TRAFFIC CONTROL	LS	1	$20,000.00	$20,000.00	
Construction Cost Subtotal No. 1				$710,000.00	
Engineering Services During Construction (10%)				$71,000.00	
Construction Cost Subtotal No. 2				$781,000.00	
Contingency (25% of CCS No. 2)				$195,250.00	
Construction Cost Total					$976,250.00
TOTAL PROJECT COST					**$1,053,000.00**

Findings and **Recommendations**

This report evaluated existing conditions for the intersection of E. Yellowstone Highway with 1st and 2nd Streets including traffic volumes, traffic operations, traffic safety, signal operations, and multi-modal accessibility. These intersections were identified in previous transportation plans as being problem intersections.

Based on stakeholder feedback, public input and technical analysis, **it is recommended that the intersection of Kimball and 2nd Street be redesigned to make Kimball Street the primary north-south route** between 1st Street and 2nd Street as shown in **Figure 16**. This redesign increases multimodal safety during crossing movements, reduces driver confusion and allows for increased beautification at the entrance to downtown Casper. **It is further recommended that the intersection of East Yellowstone Highway and 1st Street be realigned to create a T-intersection (Option #2).** A T-intersection reduces crossing distances for both vehicles and multimodal users. The channelized free right turn reduces travel times and reduces the potential for angle crashes. These intersection improvements would improve overall user safety and increase accessibility to multi-modal transportation options.

In addition to the intersection improvements identified above it is recommended that a road diet be implemented on 1st Street between Lincoln Street and Conwell Street to create one travel lane in each direction, a center turn lane and dedicated bike lanes on each side of the road. Minor striping improvements can achieve this recommendation in the short term. Future improvements could create a protected bike lane to increase safety for multi-modal user.

Detailed engineering design plans for each intersection should be developed and additional community outreach should be conducted during design. Driver education and community acceptance will be key to the success of the redesign of these areas.

Appendix A

Traffic Count Reports

All Traffic Data Services, LLC

www.alltrafficdata.net

Date Start: 27-Apr-21
Site Code: 33
Station ID: 153
E YELLOWSTONE HWY E.O. N MCKINLEY ST

Start Time	27-Apr-21 Tue	EB	WB							Total
12:00 AM		11	19							30
01:00		6	5							11
02:00		12	9							21
03:00		14	23							37
04:00		22	28							50
05:00		53	75							128
06:00		157	127							284
07:00		245	250							495
08:00		238	**291**							529
09:00		238	215							453
10:00		279	285							564
11:00		**297**	274							**571**
12:00 PM		325	287							612
01:00		286	321							607
02:00		330	275							605
03:00		322	**335**							657
04:00		**401**	298							**699**
05:00		368	269							637
06:00		164	159							323
07:00		110	117							227
08:00		105	70							175
09:00		61	57							118
10:00		25	26							51
11:00		25	17							42
Total		4094	3832							7926
Percent		51.7%	48.3%							
AM Peak	-	11:00	08:00	-	-	-	-	-	-	11:00
Vol.	-	297	291	-	-	-	-	-	-	571
PM Peak	-	16:00	15:00	-	-	-	-	-	-	16:00
Vol.	-	401	335	-	-	-	-	-	-	699
Grand Total		4094	3832							7926
Percent		51.7%	48.3%							
ADT		ADT 7,926		AADT 7,926						

All Traffic Data Services

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 13
Station ID: 178
E 1ST ST E.O. S KIMBALL ST

Start Time	29-Apr-21 Thu	EB	WB							Total
12:00 AM		25	24							49
01:00		20	8							28
02:00		12	11							23
03:00		21	26							47
04:00		26	45							71
05:00		53	114							167
06:00		154	203							357
07:00		297	**390**							687
08:00		355	322							677
09:00		302	276							578
10:00		358	316							674
11:00		**393**	340							**733**
12:00 PM		**464**	**408**							**872**
01:00		408	349							757
02:00		393	308							701
03:00		421	341							762
04:00		423	332							755
05:00		399	331							730
06:00		227	209							436
07:00		183	175							358
08:00		150	116							266
09:00		107	78							185
10:00		64	40							104
11:00		34	25							59
Total		5289	4787							10076
Percent		52.5%	47.5%							
AM Peak	-	11:00	07:00	-	-	-	-	-	-	11:00
Vol.	-	393	390	-	-	-	-	-	-	733
PM Peak	-	12:00	12:00	-	-	-	-	-	-	12:00
Vol.	-	464	408	-	-	-	-	-	-	872
Grand Total		5289	4787							10076
Percent		52.5%	47.5%							
ADT		ADT 10,076		AADT 10,076						

All Traffic Data Services

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 51
Station ID: 186
S KIMBALL ST S.O. E 2ND ST

Start Time	29-Apr-21 Thu	NB	SB							Total
12:00 AM		9	6							15
01:00		4	4							8
02:00		5	4							9
03:00		4	3							7
04:00		9	10							19
05:00		19	13							32
06:00		80	44							124
07:00		190	116							306
08:00		212	164							376
09:00		205	156							361
10:00		197	146							343
11:00		**243**	**218**							**461**
12:00 PM		232	215							447
01:00		245	216							461
02:00		200	214							414
03:00		**293**	216							**509**
04:00		252	**251**							503
05:00		216	241							457
06:00		165	167							332
07:00		93	100							193
08:00		73	88							161
09:00		49	56							105
10:00		28	26							54
11:00		12	9							21
Total		3035	2683							5718
Percent		53.1%	46.9%							
AM Peak	-	11:00	11:00	-	-	-	-	-	-	11:00
Vol.	-	243	218	-	-	-	-	-	-	461
PM Peak	-	15:00	16:00	-	-	-	-	-	-	15:00
Vol.	-	293	251	-	-	-	-	-	-	509
Grand Total		3035	2683							5718
Percent		53.1%	46.9%							
ADT		ADT 5,718		AADT 5,718						

All Traffic Data Services

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 88
Station ID: 189
W YELLOWSTONE HWY E.O. ELM ST

Start Time	29-Apr-21 Thu	EB	WB	Total
12:00 AM		2	0	2
01:00		2	2	4
02:00		0	1	1
03:00		0	2	2
04:00		4	4	8
05:00		7	10	17
06:00		29	16	45
07:00		99	66	165
08:00		**108**	98	**206**
09:00		91	84	175
10:00		82	70	152
11:00		98	**105**	203
12:00 PM		**131**	**116**	**247**
01:00		109	87	196
02:00		98	101	199
03:00		128	96	224
04:00		106	92	198
05:00		97	84	181
06:00		70	54	124
07:00		54	38	92
08:00		55	37	92
09:00		15	30	45
10:00		9	9	18
11:00		2	6	8
Total		1396	1208	2604
Percent		53.6%	46.4%	
AM Peak	-	08:00	11:00	08:00
Vol.	-	108	105	206
PM Peak	-	12:00	12:00	12:00
Vol.	-	131	116	247
Grand Total		1396	1208	2604
Percent		53.6%	46.4%	
ADT		ADT 2,604	AADT 2,604	

All Traffic Data Services

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 16
Station ID: 492
E 2ND ST E.O. S JEFFERSON ST

Start Time	29-Apr-21 Thu	EB	WB							Total
12:00 AM		11	20							31
01:00		10	12							22
02:00		7	14							21
03:00		12	4							16
04:00		12	16							28
05:00		24	38							62
06:00		99	110							209
07:00		252	286							538
08:00		284	344							628
09:00		331	357							688
10:00		399	421							820
11:00		**482**	**471**							**953**
12:00 PM		500	**547**							**1047**
01:00		480	516							996
02:00		424	444							868
03:00		**504**	460							964
04:00		476	426							902
05:00		458	411							869
06:00		341	358							699
07:00		246	226							472
08:00		217	217							434
09:00		139	159							298
10:00		64	86							150
11:00		37	31							68
Total		5809	5974							11783
Percent		49.3%	50.7%							
AM Peak	-	11:00	11:00	-	-	-	-	-	-	11:00
Vol.	-	482	471	-	-	-	-	-	-	953
PM Peak	-	15:00	12:00	-	-	-	-	-	-	12:00
Vol.	-	504	547	-	-	-	-	-	-	1047
Grand Total		5809	5974							11783
Percent		49.3%	50.7%							
ADT		ADT 11,783		AADT 11,783						

All Traffic Data Services, LLC

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 2
Station ID: 697
EAST A ST E.O. N KIMBALL ST

Start Time	29-Apr-21 Thu	EB	WB							Total
12:00 AM		3	1							4
01:00		0	0							0
02:00		1	2							3
03:00		2	2							4
04:00		1	4							5
05:00		3	2							5
06:00		2	11							13
07:00		19	22							41
08:00		32	35							67
09:00		**48**	36							84
10:00		38	36							74
11:00		46	**40**							**86**
12:00 PM		57	43							**100**
01:00		48	46							94
02:00		43	**47**							90
03:00		**64**	36							100
04:00		52	40							92
05:00		48	30							78
06:00		26	17							43
07:00		26	13							39
08:00		18	7							25
09:00		14	7							21
10:00		5	6							11
11:00		3	4							7
Total		599	487							1086
Percent		55.2%	44.8%							
AM Peak	-	09:00	11:00	-	-	-	-	-	-	11:00
Vol.	-	48	40	-	-	-	-	-	-	86
PM Peak	-	15:00	14:00	-	-	-	-	-	-	12:00
Vol.	-	64	47	-	-	-	-	-	-	100
Grand Total		599	487							1086
Percent		55.2%	44.8%							
ADT		ADT 1,086		AADT 1,086						

All Traffic Data Services

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 28
Station ID: 837
S DURBIN ST S.O. E 1ST ST

Start Time	29-Apr-21 Thu	NB								
12:00 AM		3								
01:00		4								
02:00		3								
03:00		1								
04:00		4								
05:00		12								
06:00		44								
07:00		133								
08:00		124								
09:00		104								
10:00		126								
11:00		**161**								
12:00 PM		**198**								
01:00		152								
02:00		162								
03:00		149								
04:00		138								
05:00		114								
06:00		73								
07:00		42								
08:00		39								
09:00		24								
10:00		16								
11:00		9								
Total		1835								
AM Peak	-	11:00	-	-	-	-	-	-	-	-
Vol.	-	161	-	-	-	-	-	-	-	-
PM Peak	-	12:00	-	-	-	-	-	-	-	-
Vol.	-	198	-	-	-	-	-	-	-	-
Grand Total		1835								
ADT		ADT 1,835		AADT 1,835						

All Traffic Data Services

www.alltrafficdata.net

Date Start: 27-Apr-21
Site Code: 63
Station ID: 1051
N MCKINLEY ST S.O. BURLINGTON AVE

Start Time	27-Apr-21 Tue	NB	SB							Total
12:00 AM		15	18							33
01:00		8	5							13
02:00		6	11							17
03:00		11	10							21
04:00		22	11							33
05:00		69	58							127
06:00		67	78							145
07:00		187	252							439
08:00		**188**	315							**503**
09:00		142	**321**							463
10:00		164	251							415
11:00		183	298							481
12:00 PM		174	241							415
01:00		168	243							411
02:00		**227**	271							498
03:00		224	265							489
04:00		214	**307**							**521**
05:00		226	278							504
06:00		132	148							280
07:00		71	101							172
08:00		67	96							163
09:00		42	43							85
10:00		31	34							65
11:00		13	25							38
Total		2651	3680							6331
Percent		41.9%	58.1%							
AM Peak	-	08:00	09:00	-	-	-	-	-	-	08:00
Vol.	-	188	321	-	-	-	-	-	-	503
PM Peak	-	14:00	16:00	-	-	-	-	-	-	16:00
Vol.	-	227	307	-	-	-	-	-	-	521
Grand Total		2651	3680							6331
Percent		41.9%	58.1%							
ADT		ADT 6,331		AADT 6,331						

All Traffic Data Services

www.alltrafficdata.net

Date Start: 29-Apr-21
Site Code: 18
Station ID: 1335
E 2ND ST E.O. S KIMBALL ST

Start Time	29-Apr-21 Thu	EB	WB							Total
12:00 AM		12	17							29
01:00		10	10							20
02:00		9	9							18
03:00		10	5							15
04:00		9	15							24
05:00		19	41							60
06:00		82	107							189
07:00		229	254							483
08:00		288	303							591
09:00		285	331							616
10:00		360	391							751
11:00		**430**	**436**							**866**
12:00 PM		457	**497**							954
01:00		402	455							857
02:00		355	403							758
03:00		**507**	479							**986**
04:00		417	387							804
05:00		410	379							789
06:00		307	323							630
07:00		222	194							416
08:00		189	194							383
09:00		126	145							271
10:00		64	70							134
11:00		33	30							63
Total		5232	5475							10707
Percent		48.9%	51.1%							
AM Peak	-	11:00	11:00	-	-	-	-	-	-	11:00
Vol.	-	430	436	-	-	-	-	-	-	866
PM Peak	-	15:00	12:00	-	-	-	-	-	-	15:00
Vol.	-	507	497	-	-	-	-	-	-	986
Grand Total		5232	5475							10707
Percent		48.9%	51.1%							

ADT ADT 10,707 AADT 10,707

Appendix B

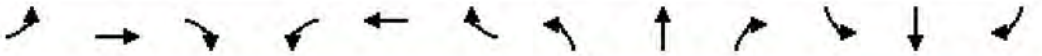
Traffic Capacity Analysis (Synchro) Worksheets



Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	5	10	20	80	85	5
Future Volume (Veh/h)	5	10	20	80	85	5
Sign Control	Stop			Free	Free	
Grade	0%			0%	0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	5	11	22	87	92	5
Pedestrians					10	
Lane Width (ft)					12.0	
Walking Speed (ft/s)					3.5	
Percent Blockage					1	
Right turn flare (veh)						
Median type				None	None	
Median storage veh)						
Upstream signal (ft)				104	950	
pX, platoon unblocked						
vC, conflicting volume	192	48	97			
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	192	48	97			
tC, single (s)	6.8	6.9	4.1			
tC, 2 stage (s)						
tF (s)	3.5	3.3	2.2			
p0 queue free %	99	99	99			
cM capacity (veh/h)	760	1010	1494			

Direction, Lane #	EB 1	NB 1	NB 2	SB 1	SB 2
Volume Total	16	51	58	61	36
Volume Left	5	22	0	0	0
Volume Right	11	0	0	0	5
cSH	916	1494	1700	1700	1700
Volume to Capacity	0.02	0.01	0.03	0.04	0.02
Queue Length 95th (ft)	1	1	0	0	0
Control Delay (s)	9.0	3.3	0.0	0.0	0.0
Lane LOS	A	A			
Approach Delay (s)	9.0	1.5		0.0	
Approach LOS	A				

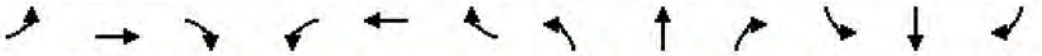
Intersection Summary			
Average Delay	1.4		
Intersection Capacity Utilization	17.8%	ICU Level of Service	A
Analysis Period (min)	15		



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	175	215	0	5	355	30	5	80	5	5	95	170
Future Volume (vph)	175	215	0	5	355	30	5	80	5	5	95	170
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	5.4	5.4		5.4	5.4			4.2			4.2	
Lane Util. Factor	1.00	0.95		1.00	0.95			0.95			0.95	
Frt	1.00	1.00		1.00	0.99			0.99			0.91	
Flt Protected	0.95	1.00		0.95	1.00			1.00			1.00	
Satd. Flow (prot)	1770	3539		1770	3497			3503			3201	
Flt Permitted	0.51	1.00		0.61	1.00			0.93			0.95	
Satd. Flow (perm)	944	3539		1129	3497			3273			3045	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	190	234	0	5	386	33	5	87	5	5	103	185
RTOR Reduction (vph)	0	0	0	0	7	0	0	4	0	0	159	0
Lane Group Flow (vph)	190	234	0	5	412	0	0	93	0	0	134	0
Turn Type	Perm	NA		Perm	NA		Perm	NA		Perm	NA	
Protected Phases		2			6			8			4	
Permitted Phases	2			6			8			4		
Actuated Green, G (s)	52.4	52.4		52.4	52.4			10.0			10.0	
Effective Green, g (s)	52.4	52.4		52.4	52.4			10.0			10.0	
Actuated g/C Ratio	0.73	0.73		0.73	0.73			0.14			0.14	
Clearance Time (s)	5.4	5.4		5.4	5.4			4.2			4.2	
Vehicle Extension (s)	1.0	1.0		1.0	1.0			1.0			1.0	
Lane Grp Cap (vph)	687	2575		821	2545			454			422	
v/s Ratio Prot		0.07			0.12							
v/s Ratio Perm	c0.20			0.00				0.03			c0.04	
v/c Ratio	0.28	0.09		0.01	0.16			0.20			0.32	
Uniform Delay, d1	3.3	2.9		2.7	3.0			27.5			27.9	
Progression Factor	1.00	1.00		1.00	1.00			1.00			1.00	
Incremental Delay, d2	1.0	0.1		0.0	0.1			0.1			0.2	
Delay (s)	4.3	2.9		2.7	3.2			27.6			28.1	
Level of Service	A	A		A	A			C			C	
Approach Delay (s)		3.6			3.2			27.6			28.1	
Approach LOS		A			A			C			C	

Intersection Summary			
HCM 2000 Control Delay	11.1	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.28		
Actuated Cycle Length (s)	72.0	Sum of lost time (s)	9.6
Intersection Capacity Utilization	49.1%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	20	160	0	90	395	10	5	70	220	10	65	20
Future Volume (vph)	20	160	0	90	395	10	5	70	220	10	65	20
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	6.4	6.7		6.4	7.6		6.3	6.3		6.3	6.3	6.3
Lane Util. Factor	1.00	0.95		1.00	0.95		1.00	1.00		1.00	1.00	1.00
Frt	1.00	1.00		1.00	1.00		1.00	0.89		1.00	1.00	0.85
Flt Protected	0.95	1.00		0.95	1.00		0.95	1.00		0.95	1.00	1.00
Satd. Flow (prot)	1770	3539		1770	3526		1770	1651		1770	1863	1583
Flt Permitted	0.50	1.00		0.61	1.00		0.71	1.00		0.25	1.00	1.00
Satd. Flow (perm)	925	3539		1135	3526		1324	1651		466	1863	1583
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	22	174	0	98	429	11	5	76	239	11	71	22
RTOR Reduction (vph)	0	0	0	0	2	0	0	124	0	0	0	18
Lane Group Flow (vph)	22	174	0	98	438	0	5	191	0	11	71	4
Turn Type	pm+pt	NA		pm+pt	NA		Perm	NA		Perm	NA	Perm
Protected Phases	1	6		5	2			8			4	
Permitted Phases	6			2			8			4		4
Actuated Green, G (s)	61.5	59.0		66.8	61.2		16.0	16.0		16.0	16.0	16.0
Effective Green, g (s)	61.5	59.0		66.8	61.2		16.0	16.0		16.0	16.0	16.0
Actuated g/C Ratio	0.62	0.59		0.67	0.61		0.16	0.16		0.16	0.16	0.16
Clearance Time (s)	6.4	6.7		6.4	7.6		6.3	6.3		6.3	6.3	6.3
Vehicle Extension (s)	3.0	3.0		3.0	3.0		3.0	3.0		3.0	3.0	3.0
Lane Grp Cap (vph)	590	2088		793	2157		211	264		74	298	253
v/s Ratio Prot	0.00	0.05		c0.01	c0.12			c0.12			0.04	
v/s Ratio Perm	0.02			0.08			0.00			0.02		0.00
v/c Ratio	0.04	0.08		0.12	0.20		0.02	0.72		0.15	0.24	0.01
Uniform Delay, d1	7.5	8.8		5.9	8.6		35.4	39.9		36.1	36.7	35.4
Progression Factor	1.00	1.00		1.00	1.00		1.00	1.00		1.00	1.00	1.00
Incremental Delay, d2	0.0	0.1		0.1	0.2		0.0	9.4		0.9	0.4	0.0
Delay (s)	7.5	8.9		6.0	8.8		35.5	49.3		37.1	37.1	35.4
Level of Service	A	A		A	A		D	D		D	D	D
Approach Delay (s)		8.8			8.3			49.0			36.7	
Approach LOS		A			A			D			D	

Intersection Summary			
HCM 2000 Control Delay	22.2	HCM 2000 Level of Service	C
HCM 2000 Volume to Capacity ratio	0.31		
Actuated Cycle Length (s)	100.0	Sum of lost time (s)	20.3
Intersection Capacity Utilization	50.9%	ICU Level of Service	A
Analysis Period (min)	15		

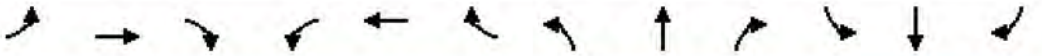
c Critical Lane Group



Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	5	20	20	85	185	5
Future Volume (Veh/h)	5	20	20	85	185	5
Sign Control	Stop			Free	Free	
Grade	0%			0%	0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	5	22	22	92	201	5
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type				None	None	
Median storage veh)						
Upstream signal (ft)				104	950	
pX, platoon unblocked						
vC, conflicting volume	294	103	206			
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	294	103	206			
tC, single (s)	6.8	6.9	4.1			
tC, 2 stage (s)						
tF (s)	3.5	3.3	2.2			
p0 queue free %	99	98	98			
cM capacity (veh/h)	663	932	1363			

Direction, Lane #	EB 1	NB 1	NB 2	SB 1	SB 2
Volume Total	27	53	61	134	72
Volume Left	5	22	0	0	0
Volume Right	22	0	0	0	5
cSH	867	1363	1700	1700	1700
Volume to Capacity	0.03	0.02	0.04	0.08	0.04
Queue Length 95th (ft)	2	1	0	0	0
Control Delay (s)	9.3	3.3	0.0	0.0	0.0
Lane LOS	A	A			
Approach Delay (s)	9.3	1.5		0.0	
Approach LOS	A				

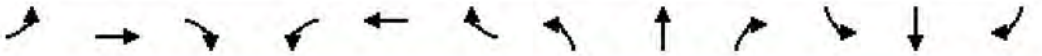
Intersection Summary			
Average Delay	1.2		
Intersection Capacity Utilization	21.9%	ICU Level of Service	A
Analysis Period (min)	15		



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	255	520	0	10	275	30	0	90	10	15	155	195
Future Volume (vph)	255	520	0	10	275	30	0	90	10	15	155	195
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	5.4	5.4		5.4	5.4			4.2			4.2	
Lane Util. Factor	1.00	0.95		1.00	0.95			0.95			0.95	
Frt	1.00	1.00		1.00	0.99			0.98			0.92	
Flt Protected	0.95	1.00		0.95	1.00			1.00			1.00	
Satd. Flow (prot)	1770	3539		1770	3486			3486			3248	
Flt Permitted	0.55	1.00		0.44	1.00			1.00			0.94	
Satd. Flow (perm)	1027	3539		819	3486			3486			3061	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	277	565	0	11	299	33	0	98	11	16	168	212
RTOR Reduction (vph)	0	0	0	0	8	0	0	9	0	0	181	0
Lane Group Flow (vph)	277	565	0	11	324	0	0	100	0	0	215	0
Turn Type	Perm	NA		Perm	NA			NA		Perm	NA	
Protected Phases		2			6			8			4	
Permitted Phases	2			6			8			4		
Actuated Green, G (s)	51.9	51.9		51.9	51.9			10.5			10.5	
Effective Green, g (s)	51.9	51.9		51.9	51.9			10.5			10.5	
Actuated g/C Ratio	0.72	0.72		0.72	0.72			0.15			0.15	
Clearance Time (s)	5.4	5.4		5.4	5.4			4.2			4.2	
Vehicle Extension (s)	1.0	1.0		1.0	1.0			1.0			1.0	
Lane Grp Cap (vph)	740	2551		590	2512			508			446	
v/s Ratio Prot		0.16			0.09			0.03				
v/s Ratio Perm	c0.27			0.01							c0.07	
v/c Ratio	0.37	0.22		0.02	0.13			0.20			0.48	
Uniform Delay, d1	3.8	3.3		2.8	3.1			27.0			28.3	
Progression Factor	1.00	1.00		1.00	1.00			1.00			1.00	
Incremental Delay, d2	1.4	0.2		0.1	0.1			0.1			0.3	
Delay (s)	5.3	3.5		2.9	3.2			27.1			28.6	
Level of Service	A	A		A	A			C			C	
Approach Delay (s)		4.1			3.2			27.1			28.6	
Approach LOS		A			A			C			C	

Intersection Summary			
HCM 2000 Control Delay	11.1	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.39		
Actuated Cycle Length (s)	72.0	Sum of lost time (s)	9.6
Intersection Capacity Utilization	53.7%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	25	460	0	170	395	20	15	60	210	35	130	40
Future Volume (vph)	25	460	0	170	395	20	15	60	210	35	130	40
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	6.4	6.7		6.4	7.6		6.3	6.3		6.3	6.3	6.3
Lane Util. Factor	1.00	0.95		1.00	0.95		1.00	1.00		1.00	1.00	1.00
Frt	1.00	1.00		1.00	0.99		1.00	0.88		1.00	1.00	0.85
Flt Protected	0.95	1.00		0.95	1.00		0.95	1.00		0.95	1.00	1.00
Satd. Flow (prot)	1770	3539		1770	3513		1770	1645		1770	1863	1583
Flt Permitted	0.49	1.00		0.42	1.00		0.62	1.00		0.27	1.00	1.00
Satd. Flow (perm)	916	3539		789	3513		1162	1645		507	1863	1583
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	27	500	0	185	429	22	16	65	228	38	141	43
RTOR Reduction (vph)	0	0	0	0	3	0	0	143	0	0	0	37
Lane Group Flow (vph)	27	500	0	185	448	0	16	150	0	38	141	6
Turn Type	pm+pt	NA		pm+pt	NA		Perm	NA		Perm	NA	Perm
Protected Phases	1	6		5	2			8			4	
Permitted Phases	6			2			8			4		4
Actuated Green, G (s)	60.7	56.9		70.2	61.2		14.7	14.7		14.7	14.7	14.7
Effective Green, g (s)	60.7	56.9		70.2	61.2		14.7	14.7		14.7	14.7	14.7
Actuated g/C Ratio	0.61	0.57		0.70	0.61		0.15	0.15		0.15	0.15	0.15
Clearance Time (s)	6.4	6.7		6.4	7.6		6.3	6.3		6.3	6.3	6.3
Vehicle Extension (s)	3.0	3.0		3.0	3.0		3.0	3.0		3.0	3.0	3.0
Lane Grp Cap (vph)	588	2013		642	2149		170	241		74	273	232
v/s Ratio Prot	0.00	0.14		c0.03	0.13			c0.09			0.08	
v/s Ratio Perm	0.03			c0.18			0.01			0.07		0.00
v/c Ratio	0.05	0.25		0.29	0.21		0.09	0.62		0.51	0.52	0.03
Uniform Delay, d1	7.8	10.8		5.2	8.6		36.9	40.0		39.4	39.4	36.5
Progression Factor	1.00	1.00		1.00	1.00		1.00	1.00		1.00	1.00	1.00
Incremental Delay, d2	0.0	0.3		0.2	0.2		0.2	4.9		5.9	1.6	0.0
Delay (s)	7.9	11.1		5.4	8.8		37.1	44.9		45.3	41.0	36.6
Level of Service	A	B		A	A		D	D		D	D	D
Approach Delay (s)		10.9			7.9			44.5			40.9	
Approach LOS		B			A			D			D	

Intersection Summary			
HCM 2000 Control Delay	19.8	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.36		
Actuated Cycle Length (s)	100.0	Sum of lost time (s)	20.3
Intersection Capacity Utilization	65.5%	ICU Level of Service	C
Analysis Period (min)	15		

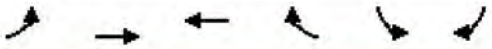
c Critical Lane Group



Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (veh/h)	5	5	55	45	0	65
Future Volume (Veh/h)	5	5	55	45	0	65
Sign Control	Stop		Free			Free
Grade	0%		0%			0%
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	5	5	60	49	0	71
Pedestrians	10					
Lane Width (ft)	12.0					
Walking Speed (ft/s)	3.5					
Percent Blockage	1					
Right turn flare (veh)						
Median type			None			None
Median storage veh)						
Upstream signal (ft)			104			
pX, platoon unblocked	0.97	0.97			0.97	
vC, conflicting volume	166	94			119	
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	121	48			73	
tC, single (s)	6.4	6.2			4.1	
tC, 2 stage (s)						
tF (s)	3.5	3.3			2.2	
p0 queue free %	99	99			100	
cM capacity (veh/h)	838	979			1463	

Direction, Lane #	WB 1	NB 1	SB 1
Volume Total	10	109	71
Volume Left	5	0	0
Volume Right	5	49	0
cSH	903	1700	1700
Volume to Capacity	0.01	0.06	0.04
Queue Length 95th (ft)	1	0	0
Control Delay (s)	9.0	0.0	0.0
Lane LOS	A		
Approach Delay (s)	9.0	0.0	0.0
Approach LOS	A		

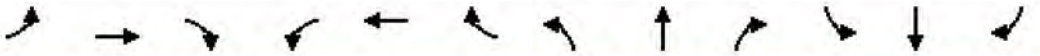
Intersection Summary			
Average Delay	0.5		
Intersection Capacity Utilization	15.6%	ICU Level of Service	A
Analysis Period (min)	15		



Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	255	220	360	30	5	0
Future Volume (vph)	255	220	360	30	5	0
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	5.4	5.4	5.4		4.2	
Lane Util. Factor	1.00	1.00	1.00		1.00	
Frt	1.00	1.00	0.99		1.00	
Flt Protected	0.95	1.00	1.00		0.95	
Satd. Flow (prot)	1770	1863	1843		1770	
Flt Permitted	0.49	1.00	1.00		0.95	
Satd. Flow (perm)	914	1863	1843		1770	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	277	239	391	33	5	0
RTOR Reduction (vph)	0	0	2	0	0	0
Lane Group Flow (vph)	277	239	422	0	5	0
Turn Type	pm+pt	NA	NA		Prot	
Protected Phases	5	2	6		4	
Permitted Phases	2					
Actuated Green, G (s)	55.7	47.2	47.2		1.3	
Effective Green, g (s)	55.7	47.2	47.2		1.3	
Actuated g/C Ratio	0.77	0.66	0.66		0.02	
Clearance Time (s)	5.4	5.4	5.4		4.2	
Vehicle Extension (s)	3.0	3.0	3.0		3.0	
Lane Grp Cap (vph)	808	1221	1208		31	
v/s Ratio Prot	c0.04	0.13	c0.23		c0.00	
v/s Ratio Perm	0.22					
v/c Ratio	0.34	0.20	0.35		0.16	
Uniform Delay, d1	2.2	4.9	5.5		34.8	
Progression Factor	1.00	1.00	1.00		1.00	
Incremental Delay, d2	0.3	0.4	0.8		2.4	
Delay (s)	2.5	5.3	6.3		37.3	
Level of Service	A	A	A		D	
Approach Delay (s)		3.8	6.3		37.3	
Approach LOS		A	A		D	

Intersection Summary			
HCM 2000 Control Delay	5.1	HCM 2000 Level of Service	A
HCM 2000 Volume to Capacity ratio	0.34		
Actuated Cycle Length (s)	72.0	Sum of lost time (s)	15.0
Intersection Capacity Utilization	51.6%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	20	160	0	90	395	10	5	70	220	15	65	20
Future Volume (vph)	20	160	0	90	395	10	5	70	220	15	65	20
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Lane Util. Factor	1.00	0.95		1.00	0.95		1.00	1.00	1.00	1.00	1.00	
Frt	1.00	1.00		1.00	1.00		1.00	1.00	0.85	1.00	0.96	
Flt Protected	0.95	1.00		0.95	1.00		0.95	1.00	1.00	0.95	1.00	
Satd. Flow (prot)	1770	3539		1770	3526		1770	1863	1583	1770	1797	
Flt Permitted	0.50	1.00		0.61	1.00		0.70	1.00	1.00	0.71	1.00	
Satd. Flow (perm)	925	3539		1137	3526		1298	1863	1583	1318	1797	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	22	174	0	98	429	11	5	76	239	16	71	22
RTOR Reduction (vph)	0	0	0	0	1	0	0	0	215	0	13	0
Lane Group Flow (vph)	22	174	0	98	439	0	5	76	24	16	80	0
Turn Type	pm+pt	NA		pm+pt	NA		Perm	NA	Perm	Perm	NA	
Protected Phases	1	6		5	2			8			4	
Permitted Phases	6			2			8		8	4		
Actuated Green, G (s)	67.1	64.6		72.8	67.0		10.2	10.2	10.2	10.2	10.2	
Effective Green, g (s)	67.1	64.6		72.8	67.0		10.2	10.2	10.2	10.2	10.2	
Actuated g/C Ratio	0.67	0.65		0.73	0.67		0.10	0.10	0.10	0.10	0.10	
Clearance Time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Vehicle Extension (s)	3.0	3.0		3.0	3.0		3.0	3.0	3.0	3.0	3.0	
Lane Grp Cap (vph)	641	2286		864	2362		132	190	161	134	183	
v/s Ratio Prot	0.00	0.05		c0.01	c0.12			0.04			c0.04	
v/s Ratio Perm	0.02			0.08			0.00		0.02	0.01		
v/c Ratio	0.03	0.08		0.11	0.19		0.04	0.40	0.15	0.12	0.43	
Uniform Delay, d1	5.5	6.6		4.0	6.2		40.5	42.0	41.0	40.8	42.2	
Progression Factor	1.00	1.00		1.00	1.00		1.00	1.00	1.00	1.00	1.00	
Incremental Delay, d2	0.0	0.1		0.1	0.2		0.1	1.4	0.4	0.4	1.7	
Delay (s)	5.5	6.7		4.0	6.4		40.6	43.4	41.4	41.2	43.8	
Level of Service	A	A		A	A		D	D	D	D	D	
Approach Delay (s)		6.5			6.0			41.9			43.5	
Approach LOS		A			A			D			D	

Intersection Summary			
HCM 2000 Control Delay	19.4	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.22		
Actuated Cycle Length (s)	100.0	Sum of lost time (s)	20.3
Intersection Capacity Utilization	48.0%	ICU Level of Service	A
Analysis Period (min)	15		

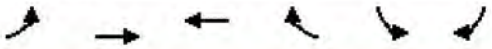
c Critical Lane Group



Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (veh/h)	5	15	80	25	0	110
Future Volume (Veh/h)	5	15	80	25	0	110
Sign Control	Stop		Free			Free
Grade	0%		0%			0%
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	5	16	87	27	0	120
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type			None			None
Median storage veh)						
Upstream signal (ft)			104			
pX, platoon unblocked	0.98	0.98			0.98	
vC, conflicting volume	220	100			114	
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	191	68			82	
tC, single (s)	6.4	6.2			4.1	
tC, 2 stage (s)						
tF (s)	3.5	3.3			2.2	
p0 queue free %	99	98			100	
cM capacity (veh/h)	780	973			1481	

Direction, Lane #	WB 1	NB 1	SB 1
Volume Total	21	114	120
Volume Left	5	0	0
Volume Right	16	27	0
cSH	919	1700	1700
Volume to Capacity	0.02	0.07	0.07
Queue Length 95th (ft)	2	0	0
Control Delay (s)	9.0	0.0	0.0
Lane LOS	A		
Approach Delay (s)	9.0	0.0	0.0
Approach LOS	A		

Intersection Summary			
Average Delay	0.7		
Intersection Capacity Utilization	15.8%	ICU Level of Service	A
Analysis Period (min)	15		



Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	345	530	285	30	15	0
Future Volume (vph)	345	530	285	30	15	0
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	5.4	5.4	5.4		4.2	
Lane Util. Factor	1.00	1.00	1.00		1.00	
Frt	1.00	1.00	0.99		1.00	
Flt Protected	0.95	1.00	1.00		0.95	
Satd. Flow (prot)	1770	1863	1839		1770	
Flt Permitted	0.54	1.00	1.00		0.95	
Satd. Flow (perm)	1011	1863	1839		1770	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	375	576	310	33	16	0
RTOR Reduction (vph)	0	0	3	0	0	0
Lane Group Flow (vph)	375	576	340	0	16	0
Turn Type	pm+pt	NA	NA		Prot	
Protected Phases	5	2	6		4	
Permitted Phases	2					
Actuated Green, G (s)	55.5	44.9	44.9		1.5	
Effective Green, g (s)	55.5	44.9	44.9		1.5	
Actuated g/C Ratio	0.77	0.62	0.62		0.02	
Clearance Time (s)	5.4	5.4	5.4		4.2	
Vehicle Extension (s)	3.0	3.0	3.0		3.0	
Lane Grp Cap (vph)	891	1161	1146		36	
v/s Ratio Prot	c0.06	c0.31	0.18		c0.01	
v/s Ratio Perm	0.26					
v/c Ratio	0.42	0.50	0.30		0.44	
Uniform Delay, d1	2.4	7.4	6.3		34.8	
Progression Factor	1.00	1.00	1.00		1.00	
Incremental Delay, d2	0.3	1.5	0.7		8.5	
Delay (s)	2.7	8.9	6.9		43.3	
Level of Service	A	A	A		D	
Approach Delay (s)		6.5	6.9		43.3	
Approach LOS		A	A		D	

Intersection Summary			
HCM 2000 Control Delay	7.0	HCM 2000 Level of Service	A
HCM 2000 Volume to Capacity ratio	0.48		
Actuated Cycle Length (s)	72.0	Sum of lost time (s)	15.0
Intersection Capacity Utilization	52.6%	ICU Level of Service	A
Analysis Period (min)	15		

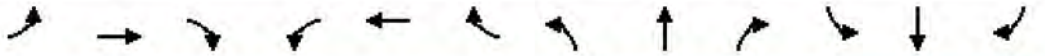
c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	25	460	0	170	395	20	15	60	210	40	130	40
Future Volume (vph)	25	460	0	170	395	20	15	60	210	40	130	40
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Lane Util. Factor	1.00	0.95		1.00	0.95		1.00	1.00	1.00	1.00	1.00	
Frt	1.00	1.00		1.00	0.99		1.00	1.00	0.85	1.00	0.96	
Flt Protected	0.95	1.00		0.95	1.00		0.95	1.00	1.00	0.95	1.00	
Satd. Flow (prot)	1770	3539		1770	3513		1770	1863	1583	1770	1797	
Flt Permitted	0.49	1.00		0.42	1.00		0.49	1.00	1.00	0.71	1.00	
Satd. Flow (perm)	916	3539		790	3513		920	1863	1583	1331	1797	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	27	500	0	185	429	22	16	65	228	43	141	43
RTOR Reduction (vph)	0	0	0	0	3	0	0	0	194	0	13	0
Lane Group Flow (vph)	27	500	0	185	448	0	16	65	34	43	171	0
Turn Type	pm+pt	NA		pm+pt	NA		Perm	NA	Perm	Perm	NA	
Protected Phases	1	6		5	2			8			4	
Permitted Phases	6			2			8		8	4		
Actuated Green, G (s)	60.7	56.9		70.0	61.1		14.8	14.8	14.8	14.8	14.8	
Effective Green, g (s)	60.7	56.9		70.0	61.1		14.8	14.8	14.8	14.8	14.8	
Actuated g/C Ratio	0.61	0.57		0.70	0.61		0.15	0.15	0.15	0.15	0.15	
Clearance Time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Vehicle Extension (s)	3.0	3.0		3.0	3.0		3.0	3.0	3.0	3.0	3.0	
Lane Grp Cap (vph)	588	2013		640	2146		136	275	234	196	265	
v/s Ratio Prot	0.00	0.14		c0.03	0.13			0.03			c0.10	
v/s Ratio Perm	0.03			c0.18			0.02		0.02	0.03		
v/c Ratio	0.05	0.25		0.29	0.21		0.12	0.24	0.14	0.22	0.65	
Uniform Delay, d1	7.8	10.8		5.2	8.7		36.9	37.6	37.1	37.5	40.1	
Progression Factor	1.00	1.00		1.00	1.00		1.00	1.00	1.00	1.00	1.00	
Incremental Delay, d2	0.0	0.3		0.3	0.2		0.4	0.4	0.3	0.6	5.3	
Delay (s)	7.9	11.1		5.5	8.9		37.3	38.1	37.4	38.1	45.5	
Level of Service	A	B		A	A		D	D	D	D	D	
Approach Delay (s)		10.9			7.9			37.5			44.1	
Approach LOS		B			A			D			D	

Intersection Summary			
HCM 2000 Control Delay	19.1	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.37		
Actuated Cycle Length (s)	100.0	Sum of lost time (s)	20.3
Intersection Capacity Utilization	50.8%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	255	215	0	0	360	30	0	0	5	0	0	265
Future Volume (vph)	255	215	0	0	360	30	0	0	5	0	0	265
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	5.4	5.4			5.4				4.2			4.0
Lane Util. Factor	1.00	1.00			1.00				1.00			1.00
Frt	1.00	1.00			0.99				0.86			0.86
Flt Protected	0.95	1.00			1.00				1.00			1.00
Satd. Flow (prot)	1770	1863			1843				1611			1611
Flt Permitted	0.51	1.00			1.00				1.00			1.00
Satd. Flow (perm)	944	1863			1843				1611			1611
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	277	234	0	0	391	33	0	0	5	0	0	288
RTOR Reduction (vph)	0	0	0	0	3	0	0	0	0	0	0	0
Lane Group Flow (vph)	277	234	0	0	421	0	0	0	5	0	0	288
Turn Type	pm+pt	NA	Free		NA				Prot			Free
Protected Phases	5	2			6 8				8			
Permitted Phases	2		Free									Free
Actuated Green, G (s)	47.0	37.2			52.6				10.0			72.0
Effective Green, g (s)	47.0	37.2			52.6				10.0			72.0
Actuated g/C Ratio	0.65	0.52			0.73				0.14			1.00
Clearance Time (s)	5.4	5.4							4.2			
Vehicle Extension (s)	3.0	1.0							1.0			
Lane Grp Cap (vph)	728	962			1346				223			1611
v/s Ratio Prot	c0.05	0.13			c0.23				0.00			
v/s Ratio Perm	c0.20											0.18
v/c Ratio	0.38	0.24			0.31				0.02			0.18
Uniform Delay, d1	5.1	9.6			3.4				26.8			0.0
Progression Factor	1.00	1.00			1.00				1.00			1.00
Incremental Delay, d2	0.3	0.6			0.0				0.0			0.2
Delay (s)	5.5	10.2			3.4				26.8			0.2
Level of Service	A	B			A				C			A
Approach Delay (s)		7.7			3.4			26.8			0.2	
Approach LOS		A			A			C			A	

Intersection Summary			
HCM 2000 Control Delay	4.5	HCM 2000 Level of Service	A
HCM 2000 Volume to Capacity ratio	0.38		
Actuated Cycle Length (s)	72.0	Sum of lost time (s)	15.0
Intersection Capacity Utilization	43.9%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	20	160	0	90	395	10	5	70	220	15	65	20
Future Volume (vph)	20	160	0	90	395	10	5	70	220	15	65	20
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Lane Util. Factor	1.00	0.95		1.00	0.95		1.00	1.00	1.00	1.00	1.00	
Frt	1.00	1.00		1.00	1.00		1.00	1.00	0.85	1.00	0.96	
Flt Protected	0.95	1.00		0.95	1.00		0.95	1.00	1.00	0.95	1.00	
Satd. Flow (prot)	1770	3539		1770	3526		1770	1863	1583	1770	1797	
Flt Permitted	0.50	1.00		0.61	1.00		0.70	1.00	1.00	0.71	1.00	
Satd. Flow (perm)	925	3539		1137	3526		1298	1863	1583	1318	1797	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	22	174	0	98	429	11	5	76	239	16	71	22
RTOR Reduction (vph)	0	0	0	0	1	0	0	0	215	0	13	0
Lane Group Flow (vph)	22	174	0	98	439	0	5	76	24	16	80	0
Turn Type	pm+pt	NA		pm+pt	NA		Perm	NA	Perm	Perm	NA	
Protected Phases	1	6		5	2			8			4	
Permitted Phases	6			2			8		8	4		
Actuated Green, G (s)	67.1	64.6		72.8	67.0		10.2	10.2	10.2	10.2	10.2	
Effective Green, g (s)	67.1	64.6		72.8	67.0		10.2	10.2	10.2	10.2	10.2	
Actuated g/C Ratio	0.67	0.65		0.73	0.67		0.10	0.10	0.10	0.10	0.10	
Clearance Time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Vehicle Extension (s)	3.0	3.0		3.0	3.0		3.0	3.0	3.0	3.0	3.0	
Lane Grp Cap (vph)	641	2286		864	2362		132	190	161	134	183	
v/s Ratio Prot	0.00	0.05		c0.01	c0.12			0.04			c0.04	
v/s Ratio Perm	0.02			0.08			0.00		0.02	0.01		
v/c Ratio	0.03	0.08		0.11	0.19		0.04	0.40	0.15	0.12	0.43	
Uniform Delay, d1	5.5	6.6		4.0	6.2		40.5	42.0	41.0	40.8	42.2	
Progression Factor	1.00	1.00		1.00	1.00		1.00	1.00	1.00	1.00	1.00	
Incremental Delay, d2	0.0	0.1		0.1	0.2		0.1	1.4	0.4	0.4	1.7	
Delay (s)	5.5	6.7		4.0	6.4		40.6	43.4	41.4	41.2	43.8	
Level of Service	A	A		A	A		D	D	D	D	D	
Approach Delay (s)		6.5			6.0			41.9			43.5	
Approach LOS		A			A			D			D	

Intersection Summary			
HCM 2000 Control Delay	19.4	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.22		
Actuated Cycle Length (s)	100.0	Sum of lost time (s)	20.3
Intersection Capacity Utilization	48.0%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	345	520	0	0	285	30	0	0	10	0	0	350
Future Volume (vph)	345	520	0	0	285	30	0	0	10	0	0	350
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	5.4	5.4			5.4				4.2			4.0
Lane Util. Factor	1.00	1.00			1.00				1.00			1.00
Frt	1.00	1.00			0.99				0.86			0.86
Flt Protected	0.95	1.00			1.00				1.00			1.00
Satd. Flow (prot)	1770	1863			1839				1611			1611
Flt Permitted	0.55	1.00			1.00				1.00			1.00
Satd. Flow (perm)	1033	1863			1839				1611			1611
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	375	565	0	0	310	33	0	0	11	0	0	380
RTOR Reduction (vph)	0	0	0	0	4	0	0	0	0	0	0	0
Lane Group Flow (vph)	375	565	0	0	339	0	0	0	11	0	0	380
Turn Type	pm+pt	NA	Free		NA				Prot			Free
Protected Phases	5	2			6 8				8			
Permitted Phases	2		Free									Free
Actuated Green, G (s)	47.0	36.1			51.5				10.0			72.0
Effective Green, g (s)	47.0	36.1			51.5				10.0			72.0
Actuated g/C Ratio	0.65	0.50			0.72				0.14			1.00
Clearance Time (s)	5.4	5.4							4.2			
Vehicle Extension (s)	3.0	1.0							1.0			
Lane Grp Cap (vph)	785	934			1315				223			1611
v/s Ratio Prot	c0.07	c0.30			0.18				0.01			
v/s Ratio Perm	0.24											c0.24
v/c Ratio	0.48	0.60			0.26				0.05			0.24
Uniform Delay, d1	5.5	12.8			3.6				26.9			0.0
Progression Factor	1.00	1.00			1.00				1.00			1.00
Incremental Delay, d2	0.5	2.9			0.0				0.0			0.3
Delay (s)	6.0	15.7			3.6				26.9			0.3
Level of Service	A	B			A				C			A
Approach Delay (s)		11.8			3.6			26.9			0.3	
Approach LOS		B			A			C			A	

Intersection Summary			
HCM 2000 Control Delay	7.6	HCM 2000 Level of Service	A
HCM 2000 Volume to Capacity ratio	0.53		
Actuated Cycle Length (s)	72.0	Sum of lost time (s)	15.0
Intersection Capacity Utilization	44.9%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	25	460	0	170	395	20	15	60	210	40	130	40
Future Volume (vph)	25	460	0	170	395	20	15	60	210	40	130	40
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Total Lost time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Lane Util. Factor	1.00	0.95		1.00	0.95		1.00	1.00	1.00	1.00	1.00	
Frt	1.00	1.00		1.00	0.99		1.00	1.00	0.85	1.00	0.96	
Flt Protected	0.95	1.00		0.95	1.00		0.95	1.00	1.00	0.95	1.00	
Satd. Flow (prot)	1770	3539		1770	3513		1770	1863	1583	1770	1797	
Flt Permitted	0.49	1.00		0.42	1.00		0.49	1.00	1.00	0.71	1.00	
Satd. Flow (perm)	916	3539		790	3513		920	1863	1583	1331	1797	
Peak-hour factor, PHF	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	27	500	0	185	429	22	16	65	228	43	141	43
RTOR Reduction (vph)	0	0	0	0	3	0	0	0	194	0	13	0
Lane Group Flow (vph)	27	500	0	185	448	0	16	65	34	43	171	0
Turn Type	pm+pt	NA		pm+pt	NA		Perm	NA	Perm	Perm	NA	
Protected Phases	1	6		5	2			8			4	
Permitted Phases	6			2			8		8	4		
Actuated Green, G (s)	60.7	56.9		70.0	61.1		14.8	14.8	14.8	14.8	14.8	
Effective Green, g (s)	60.7	56.9		70.0	61.1		14.8	14.8	14.8	14.8	14.8	
Actuated g/C Ratio	0.61	0.57		0.70	0.61		0.15	0.15	0.15	0.15	0.15	
Clearance Time (s)	6.4	6.7		6.4	7.6		6.3	6.3	6.3	6.3	6.3	
Vehicle Extension (s)	3.0	3.0		3.0	3.0		3.0	3.0	3.0	3.0	3.0	
Lane Grp Cap (vph)	588	2013		640	2146		136	275	234	196	265	
v/s Ratio Prot	0.00	0.14		c0.03	0.13			0.03			c0.10	
v/s Ratio Perm	0.03			c0.18			0.02		0.02	0.03		
v/c Ratio	0.05	0.25		0.29	0.21		0.12	0.24	0.14	0.22	0.65	
Uniform Delay, d1	7.8	10.8		5.2	8.7		36.9	37.6	37.1	37.5	40.1	
Progression Factor	1.00	1.00		1.00	1.00		1.00	1.00	1.00	1.00	1.00	
Incremental Delay, d2	0.0	0.3		0.3	0.2		0.4	0.4	0.3	0.6	5.3	
Delay (s)	7.9	11.1		5.5	8.9		37.3	38.1	37.4	38.1	45.5	
Level of Service	A	B		A	A		D	D	D	D	D	
Approach Delay (s)		10.9			7.9			37.5			44.1	
Approach LOS		B			A			D			D	

Intersection Summary			
HCM 2000 Control Delay	19.1	HCM 2000 Level of Service	B
HCM 2000 Volume to Capacity ratio	0.37		
Actuated Cycle Length (s)	100.0	Sum of lost time (s)	20.3
Intersection Capacity Utilization	50.8%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group

Appendix C

Public Comment

Public Comments

- Option one in the packet (pg. 30 of 65) does not address the complicated intersection. You will still have cars making an odd turn from east bound 1st to north bound yellowstone, which is one of the primary reasons we have accidents. . It is how I ended up in my accident, and end up almost getting hit other times.

- Option two addresses the odd turn angle, but it restricts traffic on Yellowstone.

- It seems to me that the added median on the second st. and kimball/yellowstone intersection drawing (the one on yellowstone) would be unnecessary. I know y'all want it to discourage certain traffic patterns, but I don't think it would be overall helpful. We have a lot of large pick-ups in this town, and while this option would probably fit with most metro planning tools, I don't think it's a good fit for Casper/Wyoming.

- In your option 2 drawing for yellowstone & first, no one - in any vehicle, will be able to make the right hand turn off of east bound first onto southbound yellowstone. That angle is too tight and the medians are definitely not demonstrated as being feasible.

- Could I suggest that the city - before investing a lot of money into restructuring the entire area - instead install turn signals on first street, and change the lights to reflect those turns? Maybe pattern it a little after the first and poplar intersection? Where Yellowstone can travel both directions at the same time, but first street lights alternate? Maybe allow the straight through to travel and then work in the turn signals (they CANNOT turn at the same time from both east bound and west bound first street!). It would seem to me that installing turn signals and adjusting the timing would be less costly than remodeling the entire area. I know it doesn't address pedestrian cross traffic, but if the lights work for turns, then the pedestrian crossing could be addressed.

- Thank you again for trying to tackle this project. I just don't think the two options for first and yellowstone are great options.

If they do use option 3 - I would recommend adding the pedestrian crosswalk thing back by Lincoln street like it is shown in option 1.

NO, it stops west travel down Yellowstone to Collins, creates a snow plowing and street sweeping debacle with all the islands.

Essentially then y'all are planning on making it so no one travels through on E Yellowstone Hwy. That's a horrible idea.
And option 2 is the only one that reasonable addresses the awkward turns onto yellowstone off of first street.
What do our plow drivers (not their mangers) think about all these medians? How will they impact snow removal - not just plowing, but where the snow is put when it's removed from the street.
Can't you just add turn signals and design the traffic flow a little like first & poplar?
I like the pedestrian crossing options on 1 better than 2 or 3 for yellowstone & first.

This looks like a mess. No continuous west travel on Yellowstone which is going to route people to busier downtown streets to get back to where they need to be on Yellowstone. For East travel on Yellowstone you've set up a double turn to achieve continuous travel on Yellowstone. Stop at a sign, turn right on First, immediately having to switch lanes at a stop light to make a left turn back on to Yellowstone. This setup looks like a great setup for traffic jams and wrecks around the 8am and 5pm increased traffic times.

Those responsible for maintaing the roads, whether it be proper striping, building streets that last longer than a year or two, keeping them clean and free of debris, etc lack the ability to do so. And you want to change what can not be maintained? No. Do better than you are now before making changes like these with our tax dollars. Stop paying lower bidder and begin with quality workmanship. Build a budget to be able to do extras. Always complaining about no funds and want to tax more. Wrong approach. Enough said for now. Great place to begin.

Who was the brain child that designed this. No sense of traffic flow...at all.

East Yellowstone Intersection Improvement Study

Study Report - February 2022

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346
www.cepi-casper.com

RESOLUTION NO. 22-71

A RESOLUTION APPROVING AND ADOPTING THE CASPER AREA MPO'S EAST YELLOWSTONE INTERSECTION IMPROVEMENT STUDY FOR THE CASPER METROPOLITAN AREA.

WHEREAS, the Casper Area Metropolitan Planning Organization (MPO) initiated the East Yellowstone Intersection Improvement Study; and,

WHEREAS, the East Yellowstone Intersection Improvement Study represents a step towards the completion of the MPO's FY22 Unified Planning Work Program; and,

WHEREAS, the MPO Policy Committee passed a motion at their meeting on April 21, 2021, to approve the Plan; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve and adopt said Plan for the Casper Urbanized Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: East Yellowstone Intersection Improvement Study is hereby approved and adopted.

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2022.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Fleur Tremel
City Clerk

_____
Ray Pacheco
Mayor

April 24, 2022

TO: J. Carter Napier, City Manager

FROM: Jolene Martinez, Assistant to the City Manager

SUBJECT: Wyoming Association of Municipalities Legislative Agenda 2023

Meeting Type & Date
Pre-meeting and Regular Meeting, May 3, 2022

Recommendation
That Council, by minute action, authorize the submission of six Wyoming Association of Municipalities resolutions as Casper's submission to Wyoming Association of Municipalities' legislative priority considerations for 2023.

Summary
As a first step in developing the 2023 Wyoming legislative agenda for both Wyoming Association of Municipalities (WAM) and the City of Casper, attached are six resolutions for Council to consider authorizing as Casper's submission to WAM. WAM will review all member-submitted resolutions at its summer meeting and select the WAM priorities for the 2023 Wyoming legislative session.

In 2019, WAM changed its strategy for developing its advocacy priories for the Wyoming Legislative session. Membership considers suggestions from its member municipalities and develops a priority legislative advocacy agenda. This prioritized legislative agenda has resulted in a more strategic legislative effort for municipalities throughout Wyoming with successful outcomes. While this process may result in more success for municipalities as a whole, it may exclude important City of Casper legislative issues and may not give legislative issues the same priority Council would give. In summary, staff is seeking Council authorization on the suggested resolutions to submit for consideration for WAM's 2023 Legislative Agenda.

Financial Considerations
Financial considerations include the staff time and travel expenses that would be dedicated to advocating for the WAM-selected agenda.

Oversight/Project Responsibility
J. Carter Napier, City Manager
Jolene Martinez, Assistant to the City Manager

Attachments
Suggested WAM resolutions: (1) enhanced penalties for crimes against vulnerable persons and professions; (2) standardized system for reporting and investigating missing persons regulations; (3) pharmacy benefit managers regulations; (4) retail liquor license fair market system; (5) increased municipal revenue strategy; and (6) gaming revenue distribution.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND AND CREATE STATE STATUTES TO ENHANCE SENTENCING PENALTIES AND DETER AND PREVENT CRIMES AGAINST VULNERABLE PERSONS AND PROFESSIONS

WHEREAS, some professions and volunteers such as healthcare workers, teachers, police officers, and volunteer umpires or referees handle some of society's difficult assignments; and

WHEREAS, other professionals such as therapists, coaches, clergy, doctors, and teachers have the opportunity to victimize persons under their care; and

WHEREAS, current law of the State of Wyoming does not provide a provision for enhanced penalties for crimes committed against vulnerable professions and volunteers; and

WHEREAS, current law of the State of Wyoming does not provide criminal statues to protect vulnerable persons from victimization by people in positions of authority.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to enhance sentencing penalties and deter and prevent crimes against vulnerable persons and professions.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUTE TO CREATE A STANDARDIZED SYSTEM FOR RESPONDING TO REPORTS OF MISSING PERSONS, MINIMUM STANDARDS FOR INVESTIGATING INCIDENTS OF MISSING PERSONS, AND FOR THE GATHERING, MAINTENANCE, AND DISSEMINATION OF INFORMATION ON MISSING PERSONS.

WHEREAS, law enforcement in Wyoming has no standardized or coordinated system of taking reports and investigating missing persons; and

WHERAS, the frequency and volume of missing persons reports which turn out later to be unfounded tends to falsely lull investigators into a false sense of assurance which can unduly adversely impact the investigation of missing persons and the timely recovery of the same; and

WHEREAS, a professional, timely, and thorough investigation into missing persons reports greatly improves the chances of a good outcome in the investigation; and

WHEREAS, too many families in Wyoming live every day with the pain, uncertainty, and fear surrounding the unsolved case of their missing loved one; and,

WHEREAS, citizens throughout Wyoming have called for improvements in addressing missing persons cases; and

WHEREAS, in response, the Wyoming Department of Criminal Investigations has implemented website improvements to address missing persons in Wyoming; and

WHEREAS, despite these recent improvements, there yet remains greater efficiencies to be achieved in the standardization of missing persons investigations across our State,

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to create a standardized system for responding to reports of, investigations into, and the gathering, maintaining, and dissemination of information related to missing persons.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUTE TO CREATE A FAIR PRICING SYSTEM FOR PRESCRIPTION DRUGS THAT ENABLE LOCALLY-OWNED PHARMACIES TO SURVIVE AS PART OF A VIBRANT COMMUNITY BUSINESS ENVIRONMENT

WHEREAS, locally-owned pharmacies provide essential services to community citizens; and

WHEREAS, the current system of utilizing pharmacy benefit managers creates a disadvantage to locally-owned pharmacies; and

WHEREAS, the 2022 Senate File 0036 not enacted in the 2022 Budget Session was developed to regulate pharmacy benefit manager and other national pharmacy practices; and

WHEREAS, the 2022 Senate File 0036 would have created significant increased costs for nearly all health plans in Wyoming.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to create a fair pricing system for prescription drugs that enable locally-owned pharmacies to survive as part of a vibrant community business environment.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUE TO CREATE A PROCESS TO SET RETAIL LIQUOR LICENSE FEES WITHIN A MUNCIPALITY AT A FAIR MARKET VALUE

WHEREAS, the current retail liquor licenses sold by municipalities are set at a fee of $1,500; and

WHEREAS, once they are purchased from a municipality they can be sold directly to other owners and be transferred without reverting back to local government; and

WHEREAS, retail liquor licenses are limited by population and owners sell their licenses at a premium; and

WHEREAS, because some retail liquor licenses are sold for hundreds of thousands of dollars, the current system is inequitable to buyers who are not able to buy directly from local government and inequitable to local government that misses out on the $1,500 fee.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to develop a system based on fair market value that is fair to buyers and enhances revenue for muncipalities.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUTE TO INCREASE MUNICIPAL REVENUE CAPACITY

WHEREAS, Wyoming Association of Municipalities has completed two studies on municipal finance and has developed recommendations for increasing municipal revenue; and

WHEREAS, a diversified economy requires giving municipalities the ability to provide services and quality of life that new businesses expect; and

WHEREAS, Wyoming tax laws must be revised to increase revenue capacity for municipalities; and

WHEREAS, municipalities through Wyoming Association of Municipalities must agree on and fully advocate for a strategy to improve municipal funding options.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports developing a Wyoming Association of Municipalities strategy and advocacy plan for amending state statues to increase municipal revenue capacity.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUE TO CHANGE DISTRIBUTION OF GAMING REVENUE BETWEEN MUNCIPALITIES AND COUNTIES

WHEREAS, Wyoming municipalities do not license gambling establishments; and

WHEREAS, authorized/legal gambling has become much more prevalent in Wyoming with skill-based amusement games and pari-mutuel wagering; and

WHEREAS, 20% of the net proceeds earned the prior week on skills-based games are collected weekly by the Wyoming Gaming Commission with 45% of the 20% are split with the municipality and county in which the skill-based games is located in equal shares or to the county alone if not in a municipal boundary; and

WHEREAS, 1% of the total amount wagered on historic pari-mutuel events is transferred to the county and municipality in which the permittee is located, in equal shares, or to the county alone if the permittee is not located within a municipal boundary.

WHEREAS, the municipality is providing almost all the law enforcement and other services for the permittees within municipal boundaries.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to develop a system based on fair revenue sharing between municipalities and counties for gaming revenue.

April 20, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
Alex Sveda, P.E., City Engineer
Zulima Lopez, Parks, Recreation & Public Facilities Director
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Bids Received for the City Hall Asbestos Abatement Project

Meeting Type & Date
Regular Council Meeting
May 3, 2022

Action Type
Minute Action.

Recommendation
That Council, by minute action, reject all bids received for the City Hall Asbestos Abatement, Project No. 22-010.

Summary
On March 18, 2022, one bid was received from a contractor for construction of the City Hall Asbestos Abatement Project. The bid was as follows:

CONTRACTOR	LOCATION	BASE BID
Risk Removal, LLC	Timnath, Colorado	$91,671.00

The cost estimate was $50,000, prepared by the City's architect, State Line No. 7 Architects.

The project was to be funded with Capital Reserves. This project was dependent upon the City Hall Project S.A.F.E. Building Remodel bids that were rejected by City Council on April 19, 2022, due to recent high prices for most materials and much higher bids than expected.

It is recommended to reject this bid, complete design changes to reduce the scope, provide value engineering, and re-bid the project in the near future to match expected funding.

Financial Considerations
Funding for the project is from Capital Reserves.

Oversight/Project Responsibility
Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

Attachments
None